

# **WYOMING COUNTY ZONING DEPARTMENT**

## **LAND SEPARATION CHECKLIST**

1. Applicant must fill out the land separation application.
2. The fee is \$125 per lot created.
3. In most towns/villages, the lot must have 200 feet of road frontage along with 2 acres, otherwise an area variance will be required. The zoning officer will verify the requirements based on the zoning law.
4. 4 stamped survey maps and 1 mylar submitted to the zoning officer along with the application and fee at least one week prior to the town planning board meeting.
5. The planning board will review the application and mapping at the scheduled planning board meeting.
6. The planning board chairperson will sign the maps.
7. After the signature of the chairperson has been obtained, the maps will be returned to the applicant.
8. The applicant must file the maps with the County Clerk's office and with Real Property for the lots to be officially created.
9. Any other permits will be issued once the Zoning Department receives notification that the lot has been filed properly.