

PUBLIC WORKS COMMITTEE MEETING MINUTES

Date: Thursday, December 19, 2019 @ 1:00 PM

Present: **Davis, Grant**, Kehl, Leuer (exit 1:25 PM), May, Brick (1:11 PM), Ryan

Absent: Tallman,

Also Present: C. Ketchum/Board Clerk; L. Robert/Supervisor Elect, T/Genesee Falls; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (1:03 PM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Highway & Bridges w/T. Gadd, D. Luckenbach & K. Chmura			
<p><u>FYI ~ Referred to 01-07-20 Finance Committee from 12-17-19 Human Resources</u> <i>Position Fill: Highway</i> One (1) position of <u>Bridge Construction Mechanic</u> (1.0 FTE) (position # 069.038) on CSEA Schedule B, Job Grade 9 at \$19.04/hr. – \$21.03. Person Vacating: George White, effective December 7, 2019. Position Available: January 8, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 1:11 PM Supervisor Brick, T/Perry entered the meeting during the below Agenda item.</i>			
<p>1. <u>December Work Update</u> • Will be moving the large Wyo. Transit Service bldg. next week sometime. Documentary will be made to commemorate.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <u>Dawn/Katie TIP Update</u> • 4th Quarter</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <i>FYI ~ Contract (\$3,000 and under):</i> • ComputerSearch Corporation, 331 Audobon Parkway, Buffalo, NY 14228 for the provision of the time clock maintenance agreement in the amount not to exceed \$813.00; effective January 30, 2019 - December 29, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <i>Professional Service Contract (\$5,001 or greater):</i> Authorize Chairman to sign a contract with Zebra Paint Striping Inc., 7590 Airport Road, Hornell, NY 14843 for the purpose of extending the pavement parking bid pricing through 2020 construction season as per contract extension in the amount not to exceed \$175,000; effective April 2, 2020 – April 01, 2021.</p>		Motion: Brick Ayes: 7 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION

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<p>5. Amend Resolution No. 18-556: Authorize Chairman to sign an Amended Contract with LaBella Associates, 300 State St., Suite 201, Rochester, NY 14614 for ROW, C&CI Inspection for Preventative Maintenance of 9 Bridges (PIN 4WY0.01) to reflect the following increase:</p> <ul style="list-style-type: none"> • Increase funding by \$900.00 for PM#9 Bridges Supp. #2 from \$87,300.00 to \$88,200.00. 		Motion: Grant Ayes: 7 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. 2019 Appropriation: To: 04.53.5010.1.10001 Salaries Sch. S/D \$17,872.73 04.53.5010.1.10401 Longevity to Benefit 123.08 04.53.5010.1.10601 Unused Benefit Time 418.46 04.53.5010.8.83001 FICA 1,140.48 04.53.5010.8.85001 Medicare 266.73 04.53.5010.8.89001 Medical/Hosp. Ins. 16,845.88 04.53.5010.8.89003 Health Reimb. Account-Admin <u>57.62</u> <i>w/any funds available</i> \$36,725.00 Reason: In order to cover expenses due to extra person for training of personnel; which was not budgeted.</p>		Motion: May Ayes: 7 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: FINANCE
<p>7. State Bid Approval: Authorize Chairman to approve the following state bid award from Van Bortel Ford Inc., 71 Marsh Rd., E. Rochester, NY 14445 for a total of \$58,748.31 effective January 1, 2020 through Delivery for:</p> <ul style="list-style-type: none"> • State Mini Bid #PC68953 for one (1) new 2020 Ford F150 XL Supercab with 6.5' box for \$29,384.89. • State Mini Bid #PC68953 for one (1) new 2020 Ford F150 XL Supercab with 8' box for \$29,616.42. 	Bid Opening was December 17, 2019.	Motion: Grant Ayes: 7 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>8. Disposition of Fixed Assets: Declare surplus and dispose the following in the most advantageous way to the county:</p> <ul style="list-style-type: none"> • CO #06 – 2011 Ford F150 Pickup vin# 1FTNF1EF7BKD97835 original purchase price \$19,954.00 		Motion: Grant Ayes: 7 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: APPROVED

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9. <i>Discuss Equipment BAN for 2020:</i> \$300,000 request submitted with 2020 budget request <i>See attached equipment list</i>		Motion: Brick Ayes: 7 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: FINANCE
10. <i>Update on 2020-2021 Snow and Ice Agreement</i> • All agreements are back.	Six (6) Town Superintendents will be tracking 2019/2020 snow season costs. Will review results in the spring.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Recognition of Dawn Luckenbach's years of dedicated service to Wyoming County Highway upon her retirement.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 1:25 PM Supervisor Leuer, T/Middlebury exited the meeting before the Buildings and Grounds agenda.</i>			
1:30 PM Buildings & Grounds w/K. Wiedemann, J. Ferris & M. Adamczak			
FYI ~ Referred to 01-07-20 Finance Committee from 12-17-19 Human Resources Amend Resolution # 19-214 • To extend the terms of the MOU for a duration to be recommended by the committee. • <i>Eff. 11/01/19 – 06/01/20</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. <i>Referred from 12/10/19 Committee of the Whole for further action:</i> Discussion: • Retaining wall at Ag Center ○ Follow up ▪ As long as the wall is replaced in the exact same spot it would be considered a repair by DEC. ▪ Will follow up with J. Rutowski, building owner, Army Corp. of Engineers and the DEC for permitting. ▪ Will prepare an estimated cost for the repair. ▪ Working with Don Roberts. Will contact two (2) Engineers for quotes.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>2. <i>Referred from 12/10/19 Committee of the Whole for further action:</i> Discussion:</p> <ul style="list-style-type: none"> • Highway Roof <ul style="list-style-type: none"> ○ Received report from Barton & Loguidice on Highway roof findings and solutions. <ul style="list-style-type: none"> ▪ \$150K set aside in 2020 for capital improvements ○ <u>Attached report</u> along with budget numbers ○ Need to bid out soon. ○ Can do in phases (Phase I/Eric’s Shop; Phase II/Truck Shop; Phase III/Bridge Shop) ○ Jeff Ferris reported on one (1) sensible solution and that was to spray foam the ceiling. ○ Total Estimated cost \$259,600.00 ○ There was some discussion over the potential to borrow for the completion of the highway roof project and Fire Training Center renovations. • Fire Training Center Renovations <ul style="list-style-type: none"> ○ Supervisor May, T/Orangeville suggested forming a Sub-Committee to work with EMS/Bldgs. & Grounds and the Sheriff to decide on the scope of the renovations. ○ Reaching out to agencies that utilize the facility ○ Used over 400 times last year. ○ County-Wide Shared Services Initiative Plan (2020 Plan for 2021 implementation). ○ Committee Chair Davis approved the following sub-committee members <ul style="list-style-type: none"> ▪ Supervisors Kehl, Brick, May (members of the Public Safety and Public Works Comm.) ▪ Bill Sikes ▪ Sheriff Rudolph ▪ Brian Meyers ▪ Bill Streicher ▪ K. Wiedemann and M. Adamczak from Buildings and Grounds ▪ IT 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <i>Referred from 12/10/19 Committee of the Whole for further action:</i> Discussion:</p> <ul style="list-style-type: none"> • <u>Danforth Energy Efficiency project update/conclusion.</u> • U&S Services offers Third Party reporting services review. 	<p>TR Casamento from JW Danforth will be here in January to review preliminary reports associated with the energy efficiency project.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>4. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • J.C Ehrlich , 505 Duke Rd, Suite 300, Cheektowaga, NY 14225 for the provision of weekly rodent control at the Fire Training Center in an amount not to exceed \$900.00; effective December 23rd 2019 through March 31st 2020. Need to up the services for winter months from monthly to weekly. • MJ Mechanical Services, Inc., 95 Pirson Parkway, Tonawanda, NY 14150 for the provision of Repairs to roof top unit 5 at DSS ; effective 11/05/2019 through completion. For repairs to DSS Roof Top units 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>Walk-in:</p> <p>Professional Services Contract \$3,001- \$5,000:</p> <p>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with MJ Mechanical , 4550 Genesee St, Genesee, NY for the provision of installation of parts for Heat Exchanger at Records Retention Center in an amount not to exceed \$4,925.00; effective December 20,2019 through completion.</p>	<p>Repairs at Records retention on heat exchanger</p>	<p>Motion: Ryan</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: Tallman, Leuer</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>5. Professional Service Contract \$5,001 or greater:</p> <p>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Johnson Controls, 90 Goodway Dr, Rochester, NY 14623 for the provision of fire alarm and sprinkler inspections at various county buildings in an amount not to exceed \$11,914.00; effective January 1, 2020 through December 31, 2020</p>	<p>State Contract Num : PT 68816</p>	<p>Motion: Grant</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: Tallman, Leuer</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>6. Misc. Updates:</p> <ul style="list-style-type: none"> • JW Danforth • LC5 complete • Update on finishing the Public Defender's Addition 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board			
<p>1. <i>Reappointments:</i></p> <p style="text-align: center;">Traffic Safety Board Members</p> <p><i>Three (3) year term effective November 11, 2019 - November 10, 2022</i></p> <ul style="list-style-type: none"> • <i>James Daniel</i> (Town of Orangeville), 4286 Liberty Street, Warsaw, NY 14569 • <i>David Ricketson</i> (Town of Sheldon), 2011 French Road, Varysburg, NY 14167 	<p><i>Supervisor Ryan, T/Warsaw stated that Jeff Royce had been appointed to the Traffic Safety Board about one year ago and has been attending meetings. Post meeting review indicates no notification by the Traffic Safety Board resulting in no resolution for Mr. Royce's appointment.</i></p>	<p>Motion: Grant Ayes: 6 Noes: Absent: Tallman, Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum)).

Next Public Works Committee Meeting scheduled for **Thursday, January 30, 2020 @ 1:00 PM.**

Committee Chair Initials: _____