

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, December 18, 2019 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Brunner, May, King, Becker

Absent: Hastings

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; Supervisor Elect, D. Granger, T/Gainesville; J. Brick, T/Perry; A. D. Berwanger/Board Chair (9:40 AM)

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
1. FYI: Change date of the January 29, 2020 Committee Meeting to Wednesday, January 22, 2020 at 9:00 a.m. due to the NYSAC Winter Conf. being held 01/26/20 – 01/29/20.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. FYI ~AMEND Contract (\$3,000 and under): <ul style="list-style-type: none"> Perry Center Fire Department, 2823 Route 246, POB 204, Perry, NY 14530 to include the provision of additional tent at the Dwyer picnic in an amount not to exceed \$780.00; effective 8/1/19 through 12/31/19. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2a. Professional Services Contract \$3,001- \$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with WCJW , Merchant Road Warsaw, NY 14569 for: <ul style="list-style-type: none"> On air PSAs for Partners for Prevention in an amount not to exceed \$3,005.98; effective January 1, 2020 through December 31, 2020. On air PSAs for the Wyoming County Mental Health Department in an amount not to exceed \$900.00; effective January 1, 2020 through December 31, 2020. 		Motion: Kehl Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: APPROVED
2b. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> WCJW, Merchant Road Warsaw, NY 14569 for on air PSAs for Partners for Prevention in an amount not to exceed \$957.00; effective December 3, 2019 through December 21, 2019. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. 2019 Appropriation (MHD): To: 01.38.4325.4.42409 Advocacy Services \$798.00 w/01.11.4325.3490 State Aid \$798.00 Reason: Recording SA appropriately.		Motion: Granger Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: FINANCE
4. Interdepartmental Contract \$3,001 or greater: Contract with Wyoming County Veterans' Services , 5362A Mungers Mill Rd. Silver Springs, NY 14550 for the provision of Dwyer peer-to-peer veteran services in an amount not to exceed \$26,500.00 effective January 1, 2020 through June 30, 2020.		Motion: Grant Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: APPROVED

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<p>5. Appointment/Reappointment: Community Services Board <i>Four (4) year term effective January 1, 2020 through December 31, 2023</i></p> <ul style="list-style-type: none"> • <i>Daniel Burling, 188 N. Main St., Warsaw, NY 14569 (to replace James Rutowski)</i> <p style="text-align: center;">ASA Subcommittee</p> <p><i>Four (4) year term effective January 1, 2020 through December 31, 2023</i></p> <ul style="list-style-type: none"> • <i>Cheryl Glaus (Public Health), 5362A Mungers Mill Road Silver Springs, NY 14550 – replacing Rebecca DeMuth</i> <p style="text-align: center;">MH Subcommittee</p> <p><i>Four (4) year term effective January 1, 2020 through December 31, 2023</i></p> <ul style="list-style-type: none"> • <i>Lisa Harvey, 5362 Mungers Mill Road, Bldg. A, Warsaw, NY 14569 - Reappointment</i> • <i>Peter Hoffmeister, 67 W. Buffalo St, Suite B, Warsaw, NY 14569 – Reappointment</i> • <i>Linda Brumsted, 27 West Buffalo St., Warsaw, NY 14569 – replacing James Conway</i> • <i>Kenneth Tisdale 466 N Main St, Warsaw NY 14569 - Vacant (to replace Lisa Gricius)</i> <p style="text-align: center;">DD Subcommittee</p> <p><i>Three (3) year term effective January 1, 2020 through December 31, 2022</i></p> <ul style="list-style-type: none"> • <i>Gretchen Jackson, 181 West Buffalo St Warsaw, NY 14569 – Reappointment</i> • <i>James Foley, 1691 Maxon Rd. Attica, NY 14011 – Reappointment</i> <p><i>Four (4) year term effective January 1, 2020 through December 31, 2023</i></p> <ul style="list-style-type: none"> • <i>Michelle Beyer, 34 Liberty St., Warsaw, NY 14569 – Reappointment</i> • <i>Daniel Burling, 188 N. Main St., Warsaw, NY 14569 (to replace James Rutowski)</i> 		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Hastings</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Appropriation:</i> To: 01.38.4326.4.42306 MH Dwyer Funds \$660.00 w/01..09.4326.2705 Donations \$660.00 Reason: To accept donation from JVC.</p>	<p><i>This was discussed at the Human Services Committee meeting. Director Harvey requested permission to use the procurement card to purchase clothing and toiletries for veterans in nursing facilities, as well as other identified vets in need. This is a holiday event.</i></p>	<p>Motion: Becker Ayes: 8 Noes: Absent: 1 Hastings</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p><i>At 9:05 AM there was a motion by Supervisor Kehl, T/Attica to enter an executive session to discuss matters which will imperil the public safety, if disclosed. This was seconded by Supervisor Brick and all voted aye. Budget Officer Cook, Clerk Ketchum and Dir. of Comm. Services Dryja remained. At 9:20 AM there was a motion by Supervisor Brunner, T/Java to end the executive session and continue the regular meeting. This was seconded by Supervisor Kehl, T/Attica and all voted aye.</i></p>			
<p>7. <i>Security Measures at the Mental Health Building</i></p> <ul style="list-style-type: none"> • To be discussed with the building owner. 		<p>Motion: Kehl Ayes: 8 Noes: Absent: 1 Hastings</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
9:15 AM Public Health w/G. Collins & K. Standish			
<p>1. <i>Reappointment:</i> <div style="text-align: center;">Wyoming County Board of Health Member</div> <i>Six (6) year term effective January 1, 2020 through December 31, 2025</i></p> <ul style="list-style-type: none"> • Theresa Gilliland, 6688 Church Street, Portageville, NY 14536 		<p>Motion: Granger Ayes: 8 Noes: Absent: 1 Hastings</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. <i>Grant Application and Acceptance:</i> Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with <i>New York State Department of Health</i>, Corning Tower, ESP, Albany, NY for the provision of funding for the Family Planning Program in a minimum amount of \$81,939; effective January 1, 2020 through June 30, 2020.</p>	<p><i>6 mo. extension for funding in previously in danger of not being continued. No guarantee beyond this extension.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Hastings</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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<p>3. Amend Resolution No. 18-055: Authorize Chairman / Commissioner of Health to sign amended contract with <i>eClinicalWorks</i>, Two Technology Drive, Westborough, MA increasing the maximum annual expense by \$1,000 annually to an amount not to exceed eleven thousand dollars (\$11,000.00) per year. All other terms and conditions remain unchanged.</p>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>4. Inter-Municipal Agreement Authorize Chairman / Commissioner of Health to sign an Inter-Municipal Agreement between the counties of <i>Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans and Wyoming</i> for the period from July 1, 2020 through June 30, 2025 to establish an inter-municipal agreement to provide mutual aid during a public health emergency. No cost unless activated.</p>	<p><i>Resolution requested.</i></p> <p style="text-align: center; background-color: yellow;">Documentation outstanding</p>	Motion: Kehl Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>5. Professional Service Contracts \$5,001.00 or greater: Authorize Chairman / Commissioner of Health to sign 2020 Contracts / Agreements (>\$5,000) on behalf of the Health Department.</p>		Motion: Grant Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>6. Inter-Departmental Agreements / MOU: Authorize Chairman / Commissioner of Health to sign 2020 Inter-Agency Memoranda of Understanding on behalf of the Health Department</p>		Motion: Granger Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: APPROVED
<p>7. FYI ~ 2020 Contracts (\$3,000 and under):</p> <ul style="list-style-type: none"> See attached 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> <i>Genesee County</i>, Old Courthouse, 7 Main Street, Batavia, NY for the provision of public health services; effective January 1, 2020 through December 31, 2024 or until either party cancels or amends in writing. NO COST unless activated. Point of Distribution / Emergency Services plan. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
9. Operational Update (As Needed): <u>ADMINISTRATION:</u> <ul style="list-style-type: none"> Board of Health meeting 12/18/19 <u>ENVIRONMENTAL:</u> <ul style="list-style-type: none"> <u>November Environmental Health Report</u> T-21 effective November 13, 2019. Compliance checks for purchase of nicotine products were conducted 11/27/19 with no sales. <u>PUBLIC HEALTH NURSING:</u> Interviews in process: Public Health Nurse or Community Health Nurse <ul style="list-style-type: none"> 3 Candidates <u>MWHS:</u> Advisory Board meeting 12/11/19. <ul style="list-style-type: none"> Closing of Attica Facility 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 9:40 AM Chairman Berwanger, T/Arcade entered the meeting during the below discussion item...</i>			
<u>JAIL MEDICAL:</u> <ul style="list-style-type: none"> In process of implement opioid treatment in Jail \$20K received - \$60K anticipated <u>CORONERS:</u>			
10. Reappointment: Medical Director, PT <i>Effective January 1, 2020 through December 31, 2020</i> <ul style="list-style-type: none"> Gregory J. Collins, DO, MPH, 4820 Darby Road, Avon, NY 14414. 		Motion: May Ayes: 8 Noes: Absent: 1 Hastings	Carried: XXX Defeated: Referred to: * RESOLUTION
Weights and Measures w/R. Jines			
1. Monthly <u>Activity Report</u> for November 2019		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Monthly <u>Financial Report</u> for November 2019	<i>Improving over 2018 YTD</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, January 22, 2020 @ 9:00 AM.**

Committee Chair Initials: _____