

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Tuesday, November 26, 2019 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Brunner (9:00 AM), May, Becker

Absent: Hastings, King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Office; A. D. Berwanger/Board Chair (8:59 AM); J. Brick, T/Perry (9:03 AM)

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
1. FYI: Change date of the January 01, 2020 Committee Meeting to Wednesday, December 18, 2019 at 9:00 a.m. due to the Christmas / New Year holiday season.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
<i>At 8:59 AM Chairman Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
1. Interdepartmental Contract \$3,001 or greater: Contract with Wyoming County Community Health System 400 N. Main St., Warsaw, NY 14569 for the provision of services to individuals in the community with Mental Health or Substance abuse disorders in an amount not to exceed \$239,484.00 effective January 1, 2020 through December 31, 2020.		Motion: May Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: APPROVED
<i>At 9:00 AM Supervisor Brunner, T/Java entered the meeting during the below agenda item.</i>			
2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Living Opportunities of DePaul , 2240 Old Union Road, Cheektowaga, New York 14227-2728, for the provision of Residential Programs in an amount not to exceed \$348,951.00; effective January 1, 2020 through December 31, 2020.		Motion: Grant Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Peers Together of Wyoming County , 27 West Buffalo St, Warsaw, NY 14569, for the provision of Peer Operated Programs in Wyoming County in an amount not to exceed \$292,465.00 effective January 1, 2020 through December 31, 2020.		Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Camp Get-A-Way of WNY , 77 Commerce Drive, Rochester, NY 14623, for the provision of Camp Services in an amount not to exceed \$50,000.00; effective January 1, 2020 through December 31, 2020.		Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Hillside Children’s Center, 1183 Monroe Ave., Rochester, NY 14620-1699 for the provision of various children’s mental health programs in an amount not to exceed \$128,056.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>6. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Spectrum Human Services, Inc., 227 Thorn Ave., Orchard Park, NY 14127, for the provision of Behavioral Health Services for Wyoming County residents in an amount not to exceed \$542,281.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>7. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Suburban Adult Services, Inc., 960 West Maple Court Elma, NY 14059, for the provision of pre-vocational employment services for the developmentally disabled population in the southwestern part of Wyoming County in an amount not to exceed \$40,812.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>8. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Coordinated Care Services, Inc. (CCSI), 1099 Jay Street, Building J, Rochester, NY 14611 for the provision of staffing for various behavioral health programs in an amount not to exceed \$399,573.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>9. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Livingston/Wyoming Arc, 18 Main Street Mt. Morris, NY 14510, for the provision of assisted competitive employment services for Wyoming County individuals with mental illness in an amount not to exceed \$52,573.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; King	Carried: XXX Defeated: Referred to: * RESOLUTION

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<i>At 9:03 AM Supervisor Brick, T/Perry entered the meeting during the below agenda item.</i>			
<p>10. Transfer: From: 01.38.4324.4.40400 Travel / Conference \$200.00 To: 01.38.4323.4.40106 Professional Malpractice \$200.00 Reason: To cover the cost of Malpractice insurance</p>		<p>Motion: Becker Ayes: 7 Noes: Absent: 2 Hastings; King</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>11. Permission Requested: Requesting permission to close the Mental Health Department office at 2 PM on Tuesday 12/24/2019.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Hastings; King</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>12. Tree Lighting in Rotunda: • Dec. 6th from 5 - 8 PM. Coincides with Village of Warsaw Moonlight Madness event.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>13. <u>2020 Contracts overview</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:15 AM Public Health w/G. Collins, L. Paolucci, & K. Standish			
<p>FYI ~ from 11-25-19 Human Resources Amend CSEA Collective Bargaining Agreement: To authorize Director of Human Resources to sign <u>Health Department positional upgrades</u> MOU, as attached.</p>	<p><i>MOU is final step to fold in Weights & Measurers into Environmental Health. All expenses covered.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources</p> <p style="text-align: center;"><i>Amend <u>Salary Schedule S</u> as follows:</i></p> <ul style="list-style-type: none"> Under PUBLIC HEALTH include the 2.5% 2020 COLA (\$1,200) for the Public Health Program Coordinator (position code 140.609); effective 01/01/2020 Under PUBLIC HEALTH include the 2.5% 2020 COLA (\$1,750) for the Director of Clinical and Community Services (position code 141.610); effective 01/01/2020 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>1. Request permission to issue \$500 credit limit procurement cards to Health Department employees:</p> <ul style="list-style-type: none"> Cheryl Glaus, Director of Clinical and Community Services Amy DeGweck-Hallborg, Public Health Technician 		<p>Motion: Brunner</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 Hastings; King</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>2. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Livingston County Health Department, 2 Murray Hill Drive, Mt. Morris, NY for the Joint Program Services Agreement; effective November 1, 2019 until amended or terminated by either party. No Cost. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. Appropriation:</p> <p>To: 01.38.4010.4.42478 Lead Poisoning Prev. \$10,000.00 w/any funds available \$10,000.00</p> <p>Reason: Appropriate funds to cover estimated expense of complying with amendments to NYS Public Health Law (§ 1370) and Part 67 of Title 10 of the New York Codes, Rules, and Regulation for elevated blood lead levels (EBLL) from October 1, 2019 through December 31, 2019. \$650 per initial visit, \$125 re-visit, \$15 per sample.</p>	<p>PH Fiscal Admin. Standish confirmed this request to be worst case scenario. 10 open cases currently PH Admin Paolucci reviewed the regulations with committee members...</p>	<p>Motion: Kehl</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 Hastings; King</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">FINANCE</p>
<p>4. Appropriation:</p> <p>To: 01.38.4010.4.40704 Lab Fees - Basic \$5,225.00 w/ 01.03.4010.160105 PH Env Fees \$5,225.00</p> <p>Reason: Appropriate additional funds to cover estimated additional water sample Lab Fee expense for 2019. Environmental Revenues are at 93% of budget as of Nov 2019.</p>		<p>Motion: Granger</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 Hastings; King</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">FINANCE</p>

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<p>5. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> • Discuss 2020 GCC New Manager Training for R. Jines & C. Glaus <ul style="list-style-type: none"> ○ <i>PH Admin Paolucci to do the research on this training and report back</i> ○ <i>Provides supervisory skills</i> ○ <i>3 hrs. per week / total of 40 hours @ \$599 per person.</i> • NYSDOH Article 6 Performance Incentive Program <ul style="list-style-type: none"> ○ <i>\$8,710 to be received</i> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> • <u>October Environmental Health Report</u> • T-21 effective November 13, 2019. Compliance checks for purchase of nicotine products will be conducted 11/27/19 <p><u>PUBLIC HEALTH NURSING:</u> Seeking candidate for vacancy (either Public Health Nurse or Community Health Nurse)</p> <p><u>MWHS:</u> Letter of intent submitted to NYSDOH FPP and Article 28 for closure of Attica Clinic effective 2/1/20. Closing plan in process, due 12/1/2019. GPPC notified of intent to non-renew rental agreement.</p> <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u></p> <p><u>W&M:</u> <u>October W&M Update</u> & <u>Financial Report</u> (also provided to HRC)</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, December 18, 2019 @ 9:00 AM.**

Committee Chair Initials: _____