

## PLANNING COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

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Date: Wednesday, September 01, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger (1:14 PM), Granger, Roberts, Brunner, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; M. Roche, T/Eagle; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
<b>1:00 PM Committee Chair's Agenda</b>			
1. <b>RG&amp;E Program Manager, Government &amp; Community Relations</b> – Daniel Porter	<i>Mr. Porter was unavailable at the time of the Planning Committee.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Perry Village – Downtown Redevelopment Initiative (DRI) Application</b> – <a href="#">see attached</a> Per request of Supervisor <b>Brick, T/Perry</b>	<ul style="list-style-type: none"> <li>Regional Economic Development Council (REDC) grant initiative.</li> <li>Eligibility of up to \$10M per year</li> <li>Eligible for twice that this year due to inability to make awards last year.</li> <li>Chairwoman Ryan to provide the Village with letter of support.</li> </ul>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Planning &amp; Development Department w/J. Bragg</b>			
<i>At 1:14 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<p style="text-align: center; color: blue;"><b>Position Abolish/Create/Fill: Planning</b></p> <ul style="list-style-type: none"> <li>Abolish one (1) position of <a href="#">Keyboard Specialist</a> (1.00 FTE) (position code 007.337) on CSEA schedule A, job grade 2, at an hourly wage of \$16.29 - \$17.78. Position abolished effective upon permanent appointment of provisional appointment to the newly created Account Clerk position.</li> <li>Create and fill one (1) position of <a href="#">Account Clerk</a>, (1.00 FTE) on CSEA schedule A, job grade 4, at an hourly wage of \$17.10 - \$18.82. Position Available: September 15, 2021.</li> </ul>		Motion: Brunner Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
			<b>FINANCE</b>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
1. Update on <a href="#">2020 Census Data</a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:30 PM Countywide Zoning Program w/D. Roberts</b>			
<i>Position Abolish/Create/Fill: Zoning</i>			
<ul style="list-style-type: none"> <li>• Abolish one (1) position of <a href="#">Keyboard Specialist</a> (1.00 FTE) (position code 028.337) on CSEA schedule A, job grade 2, at an hourly wage of \$16.29 - \$17.78. Position abolished effective upon permanent appointment of provisional appointment to the newly created Account Clerk position..</li> <li>• Create and fill one (1) position of <a href="#">Account Clerk</a>, (1.00 FTE) on CSEA schedule A, job grade 4, at an hourly wage of \$17.10 - \$18.82. Position Available: September 15, 2021.</li> </ul>		Motion: Brunner Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>FINANCE</b>			
1. <i>Monthly Report – <a href="#">July 2021</a></i>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Update on the ZEO Position Status</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><b>Amend Salary Schedule S</b></p> <ul style="list-style-type: none"> <li>• Set the annual salary equivalent of the <b>Zoning Enforcement Officer</b> (position code 026.554) under the ZONING DEPARTMENT at \$34,000 annually with eligibility for an increase of \$2,000 upon the completion of 2 years of service and satisfactory performance and all established goals met.</li> </ul>		Motion: Granger Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p>3. <b>FYI:</b></p> <ul style="list-style-type: none"> <li>• Last quarter billing to include;                             <ul style="list-style-type: none"> <li>○ Non-participating Municipalities covering 25% of the approved budget for 2021.</li> </ul> </li> </ul>	<p><u><a href="#">Resolution attached</a></u></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag and Business Center</b>			
<p><i>There was some discussion regarding a federal Vaccination Status report form required for anyone working in the Natural Resource Conservation Service/USDA space by Chairwoman Ryan and Code Enforcement Officer Roberts.</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag Center Space &amp; Building Report</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>2:00 PM Wyo. Co. Water Resource Agency w/S. Perkins</b>			
<b>1. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li>• <b>Judy McConvey</b>, 5854 Main Street, Williamsville, NY 14221 for reimbursement of the State Septic System Replacement grant, 5484 Java Lake Road, Java (Java Lake) in an amount not to exceed \$2,250.00; effective June 7, 2021 through December 31, 2021.</li> <li>• <b>George and Collen Zybala</b>, 101 Sixth Street, Williamsville, NY 14221 for reimbursement of the State Septic System Replacement grant, 39 Wildmere Drive, Java (Java Lake) in an amount not to exceed \$2,700.00; effective August 8, 2021 through December 31, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Professional Service Contract \$3,001-\$5,000:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Municipal Solutions, Inc., Jeffery R. Smith, Pres.</b> , 62 Main Street, Leroy, NY 14482 to provide financial consulting services for the funding of WCWRA projects in the amount of \$135/hour, not to exceed \$3,198.26; effective April 1, 2021 through December 31, 2021. These funds are currently budgeted for.		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Wyo. Co. Chamber of Commerce w/S. Gardner</b>			
~ Nothing to Report ~		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
~ Nothing to Report ~		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>Industrial Development Agency w/J. Pierce</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Solid Waste w/</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Space Allocation w/</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Arts Council w/J. Swaby</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>Business Education Council w/J. Dueppengiesser</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, September 29, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_