

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, August 28, 2019 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Brunner, May, King, Becker (9:02 AM)

Absent: Hastings

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; J. Brick, T/Perry (9:14 AM)J. Samsel, visiting from the T/Gainesville

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. Proclamation: • <u>September is Suicide Prevention Awareness Month</u>		Motion: Grant Ayes: 6 Noes: Absent: 3 Hastings; May; Becker	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 9:02 AM Supervisor Becker, T/Sheldon entered the meeting during the below agenda item.</i>			
2. FYI ~ Contract (\$3,000 and under): • UB School of Social Office of Continuing Education , 685 Baldy Hall, Buffalo, New York 14260, for the provision of Continue Education Units for Social Workers and Licensed Mental Health Clinicians upon completion of Trauma Informed Play Therapy Training in an amount not to exceed \$400; effective September 26, 2019 through December 31, 2019. • Party City Rental , 1999 Williams St. Buffalo, NY 14206, for chair rentals in the amount of \$206.25. Deposit of \$50.00 was placed on Director Harvey's personal credit card and the balance was paid with the county procurement card; effective 8/19/2019 through December 31, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Ryan, T/Warsaw suggested Mental Health Fiscal Officer, L. Schreiber attend Human Services Committee meetings when Dwyer Grant activities are on the agenda. There were other concerns discussed relative to the Director using personal credit card for purchases... Dwyer Grans was \$57,484.78. Mental Health has committed \$6,500.00 in federal salary sharing funding to cover over runs until the next round of Dwyer funding comes through. There is currently \$1,500 remaining of the federal salary sharing for the rest of the year.</i>			
<i>At 9:14 AM Supervisor Brick, T/Perry entered the meeting during the below agenda item.</i>			
3. Amend Contract to \$3,001- \$5,000: Authorize Chairman to sign an Amended Contract with; Carlson's Studio , 2110 Sayre Rd., Wyoming, NY 14591 for the provision of Veteran's Photography Class for (2) six week sessions, not to exceed \$3,700.00 (from \$1,850.00); effective February 12, 2019 through December 31, 2019. • To reflect the following revisions: include a 2 nd camera class session for Veterans.		Motion: King Ayes: 7 Noes: Absent: 2 Hastings; May	Carried: XXX Defeated: Referred to: APPROVED

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<p>4. FYI Expense: Expense- updating the Partners for Prevention computers with SSD cards, Windows 10, and MS Office. An expense not to exceed \$2,141.39. This includes updates for 4 desk top computers and 1 laptop.</p>	<p>Recommended updates per IT. All quotes have come from IT.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><i>Carry over from 07/31/2019 Public Health Committee Meeting.</i></p> <ul style="list-style-type: none"> • Discuss the <u>balance of the Dwyer grant</u>. Between \$52,000 and \$54,000 awarded this year... 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. Amend FYI from 07/31/19 Public Health Committee: FYI ~ Update on Dwyer Picnic:</p> <ul style="list-style-type: none"> • Estimated expenses: <ul style="list-style-type: none"> ○ Perry Center Fire Department <ul style="list-style-type: none"> ▪ Chicken BBQ - minimum of 150 increased to 225 meals at \$13 ea. \$1,950.00 increased to \$2,925.00. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. Misc.:</p> <ul style="list-style-type: none"> • New York State Office of Alcoholism and Substance Abuse Services (NYS OASAS) announced the release of a Request for Proposal (RFP) for capital funding to establish up to 350 new Opioid Treatment Program (OTP) slots in counties throughout New York State excluding those counties in New York City. These new slots will be placed in areas that do not currently have OTP Services, or have limited capacity. 	<p><u>See attached.</u></p> <p><i>There was some discussion over presenting this information to the Village of Warsaw Trustees.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:15 AM Public Health w/G. Collins, L. Paolucci, & K. Standish			
<p>1. Professional Service Contract \$5,001 or greater: Authorize Chairman and Commissioner of Health to sign a contract with Freed Maxick CPA's PC, 420 Main Street, Suite 800, Buffalo, NY 14202 for the preparation of the 2018 Diagnostic & Treatment Center (AHCF) Medicaid Cost Report in an amount not to exceed \$5,700.00 plus direct expenses, effective through completion & upload of the cost report (due October 15, 2019).</p>	<p><i>Historically, the dept. has never charged direct expenses.</i></p>	<p>Motion: Granger Ayes: 7 Noes: Absent: 2 Hastings; May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>2. Overnight Travel Authorization: S. Perkins to attend NYS Conference of EH Directors 2019 Fall Meeting at the Minnowbrook Conference Center, Blue Mountain Lake from September 16-18, 2019. Travel by county vehicle. \$144 per night includes Conference Registration, lodging and some meals. Gas, tolls and employee expenses budgeted and reimbursed by NYSDOH DWE grant and Article 6 SA.</p>	<p><i>Permission to register granted by Supervisor Ryan, pending approval by PHC</i></p>	<p>Motion: Kehl Ayes: 7 Noes: Absent: 2 Hastings; May</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>3. Overnight Travel Authorization: L. Paolucci, PH Administrator to attend NYSACHO Public Health Leader’s Summit at the 1000 Islands Harbor Hotel In Clayton NY from October 2-4, 2019. Travel by county vehicle. \$75 payable to NYSACHO covers Conference registration, lodging and some meals. Gas, tolls and employee expenses budgeted and reimbursed by NYSDOH Article 6 SA.</p>	<p><i>Permission to register granted by Supervisor Ryan, pending approval by PHC</i></p>	<p>Motion: Kehl Ayes: 7 Noes: Absent: 2 Hastings; May</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>4. Overnight Travel Authorization: J. Calmes, PH Educator to attend Community Education and Project Promotion Workshop at the Sheraton Syracuse University Hotel and Conference Center on 9/17 and the Cancer Services Program PETO Regional Training on 9/18 at the NYSDOH Regional Office in Syracuse. Request permission for overnight lodging at the Sheraton Syracuse University Hotel & Conference Center on 9/17/19. Travel by County car, anticipated expense approximately \$350 for gas, tolls, employee expense and lodging. Funds budgeted and reimbursed by NYSDOH Article 6 SA.</p>		<p>Motion: Kehl Ayes: 7 Noes: Absent: 2 Hastings; May</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>5. Appropriation: To: 01.38.4010.4.42440 Child Safety Seat \$500.00 w/01.12.4010.448912 Child Safety Seat (Fed) \$500.00 Reason: Additional grant funds for 10/18-9/19 not utilized in 2018.</p>		<p>Motion: Brunner Ayes: 7 Noes: Absent: 2 Hastings; May</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>6. Appropriation: To: 01.38.4010.4.42429 Rabies Treatment \$26,000.00 w/<i>any funds available</i> \$26,000.00 Reason: To cover cost of rabies post exposure treatment.</p>	<p><i>Discussion over participating in a bait drop.</i></p>	<p>Motion: Brunner Ayes: 7 Noes: Absent: 2 Hastings; May</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

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<p>7. Discussion: Phone conference 8/6/19 with C. Grant, Department of State, L. Paolucci and B. Meyers regarding the Municipal Restructuring grant. Awaiting documents to extend the term; discuss options. The designated project was to address dwindling volunteerism throughout First Responders (ALS/BLS) in Wyoming County. The initial grant award was \$330K. End goal, to reduce expense to the taxpayers while continuing to provide the highest quality in services. Will be reconvening the EMS Steering committee to pick up with those conversations...</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> ➤ Staffing update ➤ Health Department, Coroners, Wgts & Measures Budget submissions ➤ Veteran's Picnic <ul style="list-style-type: none"> ○ Seemed to go okay ○ Pleased with improved communications <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> ➤ <u>July Environmental Health Report</u> <p><u>PUBLIC HEALTH NURSING:</u></p> <ul style="list-style-type: none"> ➤ Measles event update ➤ Lead Program Changes <p><u>MWHS:</u></p> <ul style="list-style-type: none"> ➤ NYS DOH amendment to Comprehensive Family Planning and Reproductive Health Services contract for the period of 07/15/19 – 12/31/19. Contract amendment will ensure that county obligations as a NYS Family Planning Program (NYS FPP) contractor remain aligned with DOH's commitment to provide high-quality family planning and reproductive health services, without requiring compliance with federal Title X regulations, statutes, and legislative mandates... <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u></p> <p><u>W&M:</u> <u>July W&M Update</u> (also provided to HRC), Proposed equipment updates/repairs, office space discussion, incident</p> <ul style="list-style-type: none"> ➤ Review of equipment needs by Dep. Director of Env. Health and Weights and Measures, R. Jines as explained to the Human Resource Committee yesterday... ➤ Rearranged space between Veteran Services and Weights and Measures to minimize "debris creep" that has started to occur... 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: **p/R. Ryan (minutes prepared by C. Ketchum).**

Next Public Health Committee Meeting scheduled for **Wednesday, September 25, 2019 @ 9:00 AM.**

Committee Chair Initials: _____