

PUBLIC WORKS COMMITTEE MEETING MINUTES

Date: Thursday, August 1, 2019 @ 1:00 PM
 Present: **Davis, Grant**, Kehl, Tallman, Leuer, May, Brick, Ryan
 Absent: J. Cook/Budget Officer
 Also Present: C. Ketchum/Board Clerk; A. D. Berwanger/Board Chair

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Highway & Bridges w/T. Gadd; D. Luckenbach & K. Chmurna, newly appointed Secretary to the County Highway Supt.			
<i>K. Chmurna was introduced.</i>			
<p><u>FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources</u> <i>Amend Salary Schedule "S"</i> Set the salary of the Secretary to the County Highway Superintendent (position # 062.503) to \$42, 000.00 annually; effective 07/15/19.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Town Highway Superintendents C. Lester, T/Arcade; R/Tones, T/Pike and J. Smart, T/Middlebury were in attendance for the below agenda item discussion. There was some discussion over reevaluating quadrants. The National Weather Service maps have been obtained for the last 5 yrs. in order to evaluate the quadrant map. Supervisor Davis, T/Covington suggested a subcommittee of Highway Superintendents and Town Supervisors to meet this fall and devise a plan for updating quadrants. Supervisor Brick, T/Perry suggested someone from each quadrant. The following Highway Superintendents and Town Supervisors were appointed to the Subcommittee:</i></p> <ul style="list-style-type: none"> • <i>J. Smart, T/Middlebury</i> • <i>R. Tones, T/Pike</i> • <i>C. Lester, T/Arcade</i> • <i>J. Davis, T/Covington</i> • <i>E. Grant, T/Bennington</i> • <i>T. Gadd, County Highway Superintendent</i> <p><i>Town of Arcade Hwy. Supt. Lester said the other Highway Supts. are okay with whatever Smart, Tones and Lester negotiate. State snow index <1.00 – okay</i></p>			
<p>1. <i>Discussion:</i></p> <ul style="list-style-type: none"> • Snow and Ice Contracts <ul style="list-style-type: none"> ○ Town Highway Superintendents representatives to attend ○ 2020-2021 snow season at \$200 increase per mile with no minimum snow index. 		Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to:
*RESOLUTION			
<p>2. <u>July Work Update</u></p>	<p><i>Reviewed and attached.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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3. Professional Service Contract (3,001-\$5,000): Authorize Chairman to sign a contract with Bruce Scofield LLC , PO Box 44, Safford, NY 14143 for weekly dumpster pickup in an amount not to exceed \$3,600.00; effective 8/1/19 through 7/31/21.		Motion: Ryan Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED								
4. Update: <ul style="list-style-type: none"> Hermitage Rd. and Liberty St. Rd. intersection reconstruction. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:								
5. Overnight Travel Authorization: T. Gadd to attend NYSAC 2019 Fall Seminar in Monticello, NY, September 15 – 16, 2019. The county vehicle will be used. Approximate cost: \$250.00.		Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED								
1:30 PM Buildings & Grounds w/											
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> RNE Precision Machining & Welding, 7090 Sandpipe Rd., PO Box 208, Perry, NY 14530 for the fabrication and installation of support posts on fire escapes at the Government Center not to exceed \$1,900.00; effective July 8, 2019 through completion of project. Part of NYMIR. Haul for Less, 4433 South Bennett Heights, Batavia, NY 14020 for roll off containers on an as-needed basis in an amount not to exceed \$1,000.00; effective April 26,2019 through December 31, 2019. Middle Department Inspection Agency, Inc., 460 State Street, Suite 401, Rochester, NY 14608 for electrical inspections at the Board of Elections in an amount not to exceed \$120.00; effective 06/20/19 through 07/15/19. Overhead Door Co. of Batavia, P.O. Box 366, Batavia, NY 14021 for the installation of two new electric door openers on the cold storage building at the Fire Training Center in an amount not to exceed \$2,130.00; effective 08/01/19 through completion of project. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:								
2. Appropriation: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 01.34.1620.1.10601 Unused Benefit Time</td> <td style="text-align: right;">\$29,824.43</td> </tr> <tr> <td>01.34.1620.8.83001 FICA</td> <td style="text-align: right;">1,464.61</td> </tr> <tr> <td>01.34.1620.8.85001 Medicare-FICA</td> <td style="text-align: right;"><u>343.81</u></td> </tr> <tr> <td>w/any funds available</td> <td style="text-align: right;">\$31,632.85</td> </tr> </table> Reason: To cover .1 increase and fringes for new hire.	To: 01.34.1620.1.10601 Unused Benefit Time	\$29,824.43	01.34.1620.8.83001 FICA	1,464.61	01.34.1620.8.85001 Medicare-FICA	<u>343.81</u>	w/any funds available	\$31,632.85		Motion: Grant Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
To: 01.34.1620.1.10601 Unused Benefit Time	\$29,824.43										
01.34.1620.8.83001 FICA	1,464.61										
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w/any funds available	\$31,632.85										
<i>Chairman Berwanger, T/Arcade offered that the department will be in need of replacing Building Maintenance Mechanic, D. Sanders at the beginning of 2020. Mr. Sanders is running unopposed for the position of Town of Arcade Highway Superintendent this fall.</i>											

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2a. <i>Chairman suggested allowing Buildings & Grounds permission to start process early for replacement of a Building Maintenance Mechanic position due to anticipated resignation of D. Sanders at the end of 2019.</i>		Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. <i>Discussion:</i> <ul style="list-style-type: none"> • DA Carpet Replacement • <u>M & V Schedule from Danforth</u> <ul style="list-style-type: none"> ○ <i>Reviewed and attached</i> • Fire Training Center Plans (<u>existing</u> & <u>proposed</u>) <ul style="list-style-type: none"> ○ <i>Reviewed and attached</i> ○ <i>Permission to proceed with weather tight restorations <u>estimated at \$46,407.32</u></i> ○ <i>It will be spring 2020</i> • Highway Roof Update 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, August 29, 2019 @ 1:00 PM.**

Committee Chair Initials: _____