

# PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Date: Thursday, July 28, 2022 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.*

Present: **Brick, Leuer**, Kehl, Grant, Gozelski, Davis, Roche, King

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair (9:07 AM); D. Granger, T/Gainesville (Zoom – 9:05 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Highway &amp; Bridges w/D. Blue &amp; K. Chmura</b>			
1. <a href="#"><u>July Work Update</u></a>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 9:05 AM Supervisor Granger, T/Gainesville entered the meeting via Zoom during the below agenda item.</i>			
2. <b>Position Fill:</b>  <p style="text-align: center;"><i>Highway Dept.</i></p> One (1) position of <b>Heavy Equipment Operator</b> , (Position Code 032-163B (1.00 FTE) CSEA agreement, Sch. A, grade 10 (\$19.89 - \$22.50) to replace Michael Carney; position available date is 8/03/2022.		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<i>At 9:07 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
3. <b>FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li>• <b>Bruce Scofield, LLC.</b>, PO Box 44, Stafford, NY 14143 for an 8-yard container rental for weekly garbage pickup in the amount of \$175.00 per month, not to exceed \$2,100.00; effective August 1, 2022 through July 31, 2023. <b>(MUNIS CONTRACT # 622.</b></li> <li>• <b>Industrial Hearing Testing</b>, 19 Midstate Drive, Suite 220, Auburn, MA 01501 for annual hearing testing in the amount not to exceed \$ 1,020.00; effective August 1, 2022 through December 31, 2022. <b>(MUNIS CONTRACT #623.</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>4. FYI:</b>			
<ul style="list-style-type: none"> <li>• Buffalo Bicycling Club to host a bicycle race on Saturday, August 20, 2022. Start and finish at St. Mary's and travel on E. Arcade Rd, Stinson Rd. and Chaffee Rd. They are asking to slow traffic off Rt. 78 and route vehicles down Chaffee Rd.                             <ul style="list-style-type: none"> <li>○ <i>No objections heard, NYS DOT – no issue</i></li> </ul> </li> <li>• NYS vehicle inspection program (NYVIP3) will be implemented in 2023. New computerized equipment is required at a cost of \$2,324.00 plus \$1,000.00 for the cabinet.</li> <li>• Uniforms – option to use Unifirst through Sourcewell to provide laundered uniforms with \$400 clothing allowance.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Hwy. Supt. Blue suggested use of an Excel spreadsheet for the towns to complete so there is a uniform way of reviewing and calculating data.</i>			
<b>5. Discussion: Snow Contract 2023-2024</b>			
<ul style="list-style-type: none"> <li>• <a href="#"><u>See attached reports</u></a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Chairwoman Ryan, T/Warsaw questioned Highway Supt. Blue on when the next County Town Highway Superintendents' meeting is scheduled. She expressed an interest in being on their agenda with Waste Management to discuss winter collections and the tote collection program.</i>			
<b>9:30 AM Buildings &amp; Grounds w/ M. Adamczak &amp; K. Wiedemann</b>			
<b>1. Professional Service Contract (\$5,001 or greater):</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Southworth-Milton, Inc.</b> d/b/a <b>Milton Cat</b> , 4610 E. Saile Drive, Batavia, NY 14020 for the purchase and installation of a new <b>250 kwh</b> generator at the AG Center in an amount not to exceed \$332,533.00 (Sourcewell contract #120617-CAT); effective 08/01/2022 through completion. <b>(MUNIS CONTRACT #625)</b>	<i>Currently estimated delivery is unknown...</i>	Motion: Grant Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

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Present: **Brick, Leuer**, Kehl, Grant, Gozelski, Davis, Roche, King

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair (9:07 AM); D. Granger, T/Gainesville (Zoom – 9:05 AM)

Department Agenda Item	Discussion	Decision	Action
<p><b>2. Bid Award:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Nunda Lumber &amp; Hardware</b>, d/b/a <b>Modern Home</b>, P.O. Box 395, 4 Fourth St., Nunda NY 14517 for purchase and installation of new counters and cabinets at the Wyoming County Jail in an amount not to exceed \$15,375.00; effective August 1, 2022 through completion. <b>(MUNIS CONTRACT #635)</b></p>		<p>Motion: Gozelski Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>3. Grant Application and Acceptance:</b> Authorize Chairman to sign a contract with <b>New York State Unified Court System</b>, 92 Franklin St., 3<sup>rd</sup> Floor, Buffalo, NY 14202 for court facility cleaning, minor repairs and maintenance at the Courthouse, Courthouse Campus, Government Center and Records Retention for one year in a maximum amount of \$130,020.00; effective April 1, 2022 through March 31, 2023. <b>(MUNIS CONTRACT #626)</b></p>		<p>Motion: Davis Ayes: 8 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>4. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Great Lakes Building Systems, Inc.</b>, 116 Gruner Rd, Buffalo, NY 14227 for repairs to panic alarms as necessary not to exceed \$1,200.00; effective June 1, 2022 through December 31, 2022. <b>(MUNIS CONTRACT #548)</b></li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>5. Bid Award</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Seal A Deal</b> , 5957 Bauer Rd, Warsaw, NY 14569 for the sealing and striping of the parking lot located at the Wyoming County Health Department in an amount not to exceed \$12,609.68; effective 08/01/2022 through completion of project. <b>(MUNIS CONTRACT #636)</b>		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>6. Amend Resolution No. 22-325:</b> Authorize Chairman to sign an amended contract with <b>Key Power, Inc.</b> , 953 Creek Road, Route 98, Attica, NY 14011 to reflect the following revisions: <ul style="list-style-type: none"> <li>To include the AG Center Generator preventive maintenance in an amount not to exceed \$500.00 bringing the contract total to an amount not to exceed \$11,725.00. <b>(MUNIS CONTRACT Change Order #456)</b></li> </ul>		Motion: King Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>7. Position Fill:</b> <b>Buildings &amp; Grounds</b> One position of <b>Cleaner</b> (position code 048.042) (1.0 FTE) under CSEA, Schedule A, Grade 1, (\$15.11 - \$16.36) (salary equivalent of \$31,428.80) to replace Kimberly Mills, who was promoted to Custodian; position available date is 8/3/2022.		Motion: Gozelski Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>8. Permission to Establish Fire Training Center Renovation Project</b>		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>9. Appropriation:</b> <ul style="list-style-type: none"> <li>In discussion with Budget Officer Cook, she will be bringing the appropriation for the FTC Renovation project through Finance Committee for \$2 million dollars.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10. Fire Training Center Project Discussion:</b> <ul style="list-style-type: none"> <li>Bringing Campus Construction on board to oversee project</li> <li>Heather Nemec will be providing design and plans</li> <li>Will be brining contracts and plans and conceptual designs to next month's meeting.</li> </ul>	<i>Estimated completion contingent on issuance of grant docs.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11. Position Fill:</b>  <p style="text-align: center;"><i>Buildings &amp; Grounds</i></p> One position of <b><u>Building Maintenance Mechanic</u></b> (position code 049.032) (1.00 FTE) under CSEA, Schedule A, Grade 10, (\$19.89 - \$22.50) (salary equivalent of \$44,636.80) to replace Grady Naylor, who resigned 07/22/22; position available date is 8/3/2022.		Motion: Gozelski Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>FINANCE</b></p>
<b>Ag. and Business Center</b>			
<b>1. Misc.</b> <ul style="list-style-type: none"> <li>Move Buildings &amp; Grounds to Ag. Center                             <ul style="list-style-type: none"> <li>Supervisor Leuer, T/Middlebury explained that he's waiting on closing of additional 36 Center Street property. Barn for storage and work space needs to occur.</li> <li>Chairwoman Ryan, T/Warsaw explained that there is no good time for a move but offices can be moved in the Ag. Center at any time with completion of minor renovations.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>Ag. Center Space &amp; Building Report</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Traffic Safety Board</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, September 01, 2022 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_