

## PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.**  
**We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, June 29, 2022 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer, Davis,** Kehl, Granger, Ryan (ex-officio)

Absent: Berwanger, Gozelski, Roberts, McCormick

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle (Zoom)

| Department Agenda Item   | Discussion | Decision                             | Action                                |
|--|------------|--------------------------------------|---------------------------------------|
| <b>1:00 PM Committee Chair's Agenda</b>  |            |                                      |                                       |
| 1. Review <a href="#">06/02/22 Letter</a> to Supervisor Leuer from Texas Brine relative to their intention to initiate drilling operations on Wyoming Village Brine Field, Brine Well No's 159, 160, & 161.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>1:10 PM Planning &amp; Development w/J. Bragg</b>   |            |                                      |                                       |
| 1. <b>Planning Department Reports/Updates</b> <ul style="list-style-type: none"> <li>Participated on Ag. &amp; Farmland Protection Board scoring committee for Purchase of Development Rights applications to the Genesee Valley Conservancy</li> <li>Office of Community Renewal Farmworker Housing grant application</li> <li>Broadband</li> <li>Curbside Collection / Waste Management</li> </ul> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item   | Discussion | Decision   | Action   |
|--|------------|--|--|
| <b>2. Appropriation:</b><br><b>To:</b> 016421.510001 Salary-Schedule S \$18,154.50<br>016421.583001 FICA 1,125.58<br>016421.585001 Medicare-FICA 263.24<br>016421.589001 Med/Hosp Insur 9,235.80<br>016421.589002 Health Reimb Acct 5,000.00<br>016421.583002 Hlth Reim Acct Emp <u>36.00</u><br><b>w/any funds available</b> \$33,815.12<br><br><b>Reason:</b> to cover unbudgeted funds for newly created position of Administrative Assistant. (Resolution # 22-293)                                  |            | Motion: Kehl<br>Ayes: 4 + 1 Ryan<br>Noes:<br>Absent: 4 Berwanger, Gozelski, Roberts, McCormick | Carried: <b>XXX</b><br>Defeated:<br>Referred to: |
| <b>1:30 PM Countywide Zoning Program w/D. Roberts</b>  |            |  |  |
| 1. <a href="#"><u>Monthly Report – May 2022</u></a>  | Attached   | Motion:<br>Ayes:<br>Noes:<br>Absent:   | Carried:<br>Defeated:<br>Referred to:            |
| <b>Supervisor Kehl, T/Attica reiterated his disapproval of the Countywide Zoning Program's financial structure. He will continue to advocate for a levy neutral program. There was a brief discussion between Budget Officer Cook and Code Enf. Officer Roberts relative to time studies being conducted by the Code Enforcement and Zoning department staff in preparation for the 2023 County Budget to determine percentage of time spent by each employee on Zoning &amp; Code Enforcement work.</b> |            |  |  |
| 2. <a href="#"><u>Munis Income Statement</u></a>   | Attached   | Motion:<br>Ayes:<br>Noes:<br>Absent:   | Carried:<br>Defeated:<br>Referred to:            |

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Absent: Berwanger, Gozelski, Roberts, McCormick

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| Department Agenda Item   | Discussion | Decision  | Action   |
|--|------------|---|--|
| 3. Request to revise Salary Schedule "S" for ZEO (position code 026.554) to include COLA 2.5% increase retroactive Jan 1 <sup>st</sup> . 2022  |            | Motion: Granger<br>Ayes: 4 + 1 Ryan<br>Noes:<br>Absent: 4 Berwanger, Gozelski, Roberts, McCormick | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>FINANCE</b> |
| 4. Presentation on Zoning Consolidation & completion of consolidation grant (Emily Royce w/GFLRPC as guest)  |            | Motion:<br>Ayes:<br>Noes:<br>Absent:  | Carried:<br>Defeated:<br>Referred to:                                  |
| <b>1:45 PM Wyo. Co. Water Resource Agency w/S. Perkins</b>   |            |   |  |
| <b>1. Appropriation:</b><br><b>To:</b> 018310.542435WRLGE Other Grants \$238,792.00<br>018310.510202 Temporary 28,820.59<br>018310.583001 FICA 1,934.14<br>018310.585001 Medicare <u>453.27</u><br><b>w/01831001.430890WRLGE State and Other \$243,000.00</b><br>0183100.423780WRLGE Water Services-Other Gov.'t<br>\$ 27,000.00<br><br><b>Reason:</b> In order to pay for unbudgeted grant services as part of the NYS LGE Meter & Billing Grant (\$243,000.00). Additional funds will be realized through billable reimbursements from each participating municipalities as part of their pro-rated grant required local share (\$27,000). |            | Motion: Davis<br>Ayes: 4 + 1 Ryan<br>Noes:<br>Absent: 4 Berwanger, Gozelski, Roberts, McCormick   | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>FINANCE</b> |

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| Department Agenda Item   | Discussion | Decision  | Action   |
|--|------------|---|--|
| <b>2. Bid Award:</b><br>Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with <b>TiSales</b> , 36 Hudson Road, Sudbury, MA 01776-2039, as, for specialized water meter reading equipment, installation and training, in an amount not to exceed \$11,332.90; effective July12, 2022 through the completion of the NYS DOS LGE Meter & Billing Grant project. |            | Motion: Davis<br>Ayes: 4 + 1 Ryan<br>Noes:<br>Absent: 4 Berwanger, Gozelski, Roberts, McCormick | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>2. Declare TiSales <u>a single source provider</u></b>  |            | Motion: Davis<br>Ayes: 4 + 1 Ryan<br>Noes:<br>Absent: 4 Berwanger, Gozelski, Roberts, McCormick | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>3. Request Permission:</b><br>To approve a Resolution, as part of the NYS DOS Local Waterfront Revitalization Program, supporting the Wyoming County Water Resource Agency acting as lead applicant in the grant application and submission.  |            | Motion: Kehl<br>Ayes: 4 + 1 Ryan<br>Noes:<br>Absent: 4 Berwanger, Gozelski, Roberts, McCormick  | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>Wyo. Co. Chamber of Commerce w/S. Gardner</b>   |            |   |  |
| <b>There was some discussion relative to the difficulty the Chamber may be having recruiting a receptionist for the front desk at the Ag. &amp; Business Center. Will reach out to the President &amp; CEO, S. Gardner, to confirm.</b>  |            | Motion:<br>Ayes:<br>Noes:<br>Absent:  | Carried:<br>Defeated:<br>Referred to:                                      |

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| Department Agenda Item                            | Discussion            | Decision                             | Action                                |
|---|-----------------------|--------------------------------------|---------------------------------------|
| <b>Wyo. Co. Business Center (LDC) w/J. Pierce</b> | ~ Nothing to Report ~ | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Industrial Development Agency w/J. Pierce</b>  | ~ Nothing to Report ~ | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Solid Waste w/</b>                             | ~ Nothing to Report ~ | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Space Allocation w/</b>                        | ~ Nothing to Report ~ | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Arts Council w/J. Swaby</b>                    | ~ Nothing to Report ~ | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item               | Discussion            | Decision                             | Action                                |
|--------------------------------------|-----------------------|--------------------------------------|---------------------------------------|
| <b>Business Education Council w/</b> |                       |                                      |                                       |
|                                      | ~ Nothing to Report ~ | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, July 27, 2022 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_