

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, June 29, 2021 @ 1:00 PM

Location: *Supervisors’ Chambers, 2nd floor of the government center & Zoom Conference Call.*

Present: **Grant, Davis**, Brunner, King, Roberts, Granger (Zoom – recognized as absent)

Absent: Roche

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; J. Cook/Budget Officer (1:12 PM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair’s Agenda			
1. Per Board Chair Ryan		Motion:	Carried:
<ul style="list-style-type: none"> • IMPORTANT NOTICE: <ul style="list-style-type: none"> ○ When a department is directly notified they are about to be audited, their Committee Chair and the Chairman of the Board should be immediately made aware. 		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
Committee Chair King, T/Pike asked the Clerk to share a recent opinion from the Dept. of State’s Committee on Open Government.			
<ul style="list-style-type: none"> • “...as of tomorrow (June 25, 2021) all meetings revert to in person in compliance with OML requirements before the pandemic.” That means the only way a Board Member can join remotely and form a part of the quorum would be if the location from which they are joining by videoconference was open to the public. That address would have to be in the public notice of the meeting. Otherwise, the member can join but cannot be counted among those needed to make the quorum. • One additional detail: they also cannot vote if their location is not open to the public. 			
1:00 PM Veterans Services w/R. Kruppa			
1. <u>Monthly Report –</u>		Motion:	Carried:
<ul style="list-style-type: none"> • Veterans’ Service Office and Dwyer information from May. 		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
2. <u>RTS-VOC Report</u>	Attached	Motion:	Carried:
		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
3. <u>NYS Accreditation</u>		Motion:	Carried:
		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
1:15 PM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ <u>64</u> Participants / <u>55</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>28</u> ○ PCA II ~ <u>26</u> • Respite ~ <u>40</u> Participants / <u>38</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>1</u> ○ PCA I ~ <u>2</u> ○ PCA II ~ <u>4</u> ○ Overnight ~ <u>6</u> • Life Line ~ <u>28</u> <ul style="list-style-type: none"> ○ Private Pay ~ <u>37</u> • Alzheimer Caregiver services ~ <u>6</u> families served. • HDM (Home Delivered Meals) ~ <u>301</u> active participants with <u>264</u> meals being served today • Congregate Meal Sites ~ Avg. <u>0</u> /day (15 participated at the Arcade site!) <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>54</u> week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Grant Application and Acceptance Award Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with NYS Office for the Aging 2 Empire State Plaza Albany, NY 12223-1251, for the provision of funding to continue the implementation of the expansion and enhancement of NY Connects in an amount not to exceed \$175,982.00; effective April 1, 2021 through March 31, 2022.		Motion: Roberts Ayes: 5 Noes: Absent: 2 Roche, Granger	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
3. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office for the Aging</i> for the provision of funding for Emergency grant funds for a major disaster declaration in a minimum amount of \$168,413.00 varies by grant; effective April 1, 2021 through September 30, 2024		Motion: King Ayes: 5 Noes: Absent: 2 Roche, Granger	Carried: XXX Defeated: Referred to: *RESOLUTION
4. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Independent Living of the Genesee Region, 113 Main St., Batavia, NY 14020 for the provision of Chronic Disease and/or Diabetes Self-Management Classes. not to exceed \$ 1,600.00; effective July 31, 2021 through July 31, 2023 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
5. Youth Bureau Report <ul style="list-style-type: none"> EI <u>69</u> active with <u>11</u> waiting for evaluation PS <u>115</u> active with <u>32</u> center based 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Grant Application and Acceptance Award Authorize Chairman to sign a grant application and acceptance award , pursuant to General Municipal Law §104(b), with <i>NYS Department of Parks, Recreation & Historic Preservation</i> 625 Broadway Albany, NY 12207, for funding to connect kids to the State Parks via a trip to Niagara Falls with a Maid of the Mist ride and trip to Cave of the Winds in an amount not to exceed \$1,020.00; effective June 1, 2021 through July1, 2021.		Motion: Brunner Ayes: 5 Noes: Absent: 2 Roche, Granger	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
7. Appropriation: To: 01.45.7310.4.42435 Other Grants \$1,020.00 w/01.11.7310.382002 Legislative Grant \$1,020.00 Reason: Will be used for a Youth Trip to Niagara Falls. Expenditures to be reimbursed through a NYS Parks "Connect Kids to Parks Grant" of \$1,020.00,		Motion: Roberts Ayes: 5 Noes: Absent: 2 Roche, Granger	Carried: XXX Defeated: Referred to: FINANCE
8. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> C & F Transport 420 Commerce Way Warsaw, NY 14569 for the provision of transportation to Niagara Falls Connect Kids to Parks grant not to exceed \$ 640.00; effective June 01, 2021 through July 31, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Permission to participate in the <u>Health Leadership Fellow Program</u> . <ul style="list-style-type: none"> Both PH Admin., Paolucci and Community Services Director Dryja recommend Director Aldinger look into participating. 		Motion: Roberts Ayes: 5 Noes: Absent: 2 Roche, Granger	Carried: XXX Defeated: Referred to: APPROVED
1:30 PM Department of Social Services w/K. Barber			
1. FYI ~ Referred to 07-06-21 Finance Committee from 06-29-21 Human Resources Position Fill: Social Services Fill one (1) position of <u>Principal Social Services Program Specialist</u> (FT – 1.0 FTE) on CSEA Schedule A, Job Grade 15, at an hourly rate of \$21.35/hr. - \$24.83/hr. Person Vacating: Tracy Redman, effective August 6, 2021. Position Available: August 7, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
2. FYI – <u>WMS Contract (\$3,000 and under):</u> <ul style="list-style-type: none"> Lombardo Funeral Home, 3060 Abbott Road, Orchard Park, NY 14127 to provide funeral payments for indigents. Effective 6/1/21 through 12/31/21. This is an original new service contract with a variable amount depending on services provided; likely only one burial. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairman to sign an original new service contract through the State WMS System, pursuant to General Municipal Law § 104(b), to provide Foster Care Services. Contract has a variable amount depending on the services provided. <ul style="list-style-type: none"> Rebecca Anderson, 24 Pioneer Lane, Delevan, NY 14042. Effective 6/30/21 through 6/30/22. Northeast Parent & Child Society, 60 Academy Road, Albany, NY 12208. Effective 7/1/21 through 6/30/22. 		Motion: Brunner Ayes: 5 Noes: Absent: 2 Roche, Granger	Carried: XXX Defeated: Referred to:
4. Transfer: From: 01.39.6010.4.41010 Office Supplies \$812.99 01.39.6010.4.41101 Paper <u>500.00</u> To: 01.39.6010.2.20401 Misc. Office Equip \$1,312.99 Reason: Transfer necessary to cover 2021 costs to purchase P-7 Shredder as required by IRS Audit.	 By the Budget Office.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
5. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/R. Shader			
<i>Committee Chair Grant asked, on behalf of Wyo. Co. Community Action of any consideration could be given to contract agencies for ARPA funding. Community Action has experienced several defaults in lease payments within their subsidized housing. Supervisor King offered that there is a state program where both landlord and tenant apply. Committee Chair Grant explained that in many cases there is no longer a tenant. Community Action would still be encouraged to research the possibility.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____ C. Ketchum _____).

Next Human Services Committee Meeting scheduled for **Tuesday, July 27, 2021 @ 1:00 PM.**

Committee Chair Initials: _____