

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, June 01, 2021 @ 9:00 AM

Location: *Supervisors’ Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

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Present: *Kehl, Grant*, Leuer (Zoom), Brick, Klein, King, Davis, May, Brunner (Zoom)

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; L. Perez/Dep. Clerk to the Board (Zoom); B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade; R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls (10:10 AM - Zoom)

| Department Agenda Item  | Discussion  | Decision                                     | Action   |
|---|---|--|--|
| <b>9:00 AM Information Technology w/B. Sikes</b>  |   |  |  |
| 1. <i>Disposition of Fixed Assets: (Permanent disposal only)</i><br>Declare surplus and dispose of two phone systems from the Planning and Public Health Departments. The phone systems have been out of commission for 6 years and will not be repurposed. |   | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>APPROVED</b>    |
| <b>9:00 AM Treasurer w/C. Mayer</b>   |   |  |  |
| 1. <u><a href="#">Hand out Financial Reports for Prior Month.</a></u>   | Attached  | Motion:<br>Ayes:<br>Noes:<br>Absent:         | Carried:<br>Defeated:<br>Referred to:                                      |
| 2. <i>Appropriation:</i><br>To: 01.33.1325.4.40301 Professional Services \$20,500.00<br><i>w/any funds available</i> \$20,500.00<br>Reason: To cover quarterly contract approved by Resolution 20-094 Three-Plus-One financial services.                    | <i>Fees offset by additional revenue 01.05.1000.2401 interest. There is additional interest earned in WCCH and Comp accounts, but at this time fees are not allocated from their interest revenues</i><br><b>*Budget Officer Cook to double check “w/any funds available”</b> | Motion: Grant<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| 3. <i>Appropriation:</i><br>To: 01.33.1325.1.10301 OT – Includes FT/PT \$500.00<br><i>w/any funds available</i> \$500.00<br>Reason: To cover the cost of Munis implementation.  | Union employees working through lunch to meet training and implementation schedules.  | Motion: Grant<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |

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| Department Agenda Item   | Discussion   | Decision                                     | Action   |
|--|--|--|--|
| <b>4. Resolution Cancellation of taxes per section 558 RPTL:</b> <ul style="list-style-type: none"> <li>• Dept of Environmental Co Parcel 81.-3-22 Orangeville</li> <li>• Dept of Environmental Co Parcel 81.-1-49 Sheldon</li> </ul>  | <i>Per Real Property Tax Director, these are exempt properties and were incorrectly classified as taxable for two years. This is now corrected by the Assessor</i> | Motion: May<br>Ayes: 9<br>Noes:<br>Absent:   | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>5. Tuition Reimbursement request for Deputy County Treasurer, Robin LaWall:</b> <ul style="list-style-type: none"> <li>• Business Administration as an undergraduate with GCC.                             <ul style="list-style-type: none"> <li>○ 2021 Summer                                     <ul style="list-style-type: none"> <li>▪ semester - \$2,472.00</li> <li>▪ books - 464.54</li> <li>▪ Total \$2,936.54 / 2 = \$1,468.27</li> </ul> </li> <li>○ 2021 Fall                                     <ul style="list-style-type: none"> <li>▪ semester – pending</li> <li>▪ books – pending</li> <li>▪ Total pending</li> </ul> </li> </ul> </li> </ul> | <i>Summer semester begins June 1</i>   | Motion: Brick<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>APPROVED</b>    |
| <b>Budget Office w/J. Cook</b>   |  |  |  |
| <b>1. Review <u>Multi-year planning report</u></b>   |  | Motion:<br>Ayes:<br>Noes:<br>Absent:         | Carried:<br>Defeated:<br>Referred to:                                      |

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| Department Agenda Item  | Discussion | Decision                             | Action                                |
|---|------------|--------------------------------------|---------------------------------------|
| 2. Review <a href="#"><u>Income Statement</u></a> as of 4/30/21   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 3. Review <a href="#"><u>Contingency funds</u></a> through 6/4/21 |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 4. <i>ARP Update?</i>   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</b>         |            |                                      |                                       |
| 1. <a href="#"><u>General Update</u></a>                          |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item   | Discussion | Decision                                     | Action   |
|--|------------|--|--|
| 2. Amend Resolution #20-272 approved on 06/09/2020 with <b><i>Telco Construction, Inc.</i></b> , 500 Buffalo Road, East Aurora, NY 14052 related to renovations at A. J. O'Dell Foundation – Medical Center, Arcade, NY to enhance existing space and bring the clinic into compliance with current regulations and standards, in an amount of \$183,997.00 (\$167,270.00 base bid plus \$16,727.00, 10% contingency), effective 07/01/2020 – 09/30/2020, as follows: <ul style="list-style-type: none"> <li>Change Order #5, increase by \$16,695.00 not to exceed amount of \$190,513.00 and extend the term of the contract through 01/30/2021.</li> </ul>  |            | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| 3. <b><i>Amend Resolution #20-419</i></b> approved on 10/13/2020 with <b><i>University at Buffalo Surgeons, Inc.</i></b> , 100 High Street, Buffalo, NY 14203 related to a professional services agreement to provide general surgery services, not to exceed \$260,000.00 per year, effective 01/01/2021 - 12/31/2022, as follows: <ul style="list-style-type: none"> <li>Add general surgery on-call services during such time as the general surgeons currently covering general surgery on-call coverage services are on vacation.</li> <li>Increase the not to exceed amount from \$260,000.00 per year to an amount <b><i>not to exceed \$290,000 per year.</i></b></li> <li>Effective 02/15/2021 – 12/31/2022.</li> </ul> |            | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |

Committee Chair Initials: \_\_\_\_\_

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| Department Agenda Item  | Discussion | Decision  | Action  |
|---|------------|---|---|
| <p>4. <b>Approve Change Orders</b> related to the laboratory renovation project bid awards approved by <b>Resolution #20-542</b> on 12/08/2020; effective 01/01/2021 – 01/01/2022, as follows:</p> <ul style="list-style-type: none"> <li>• <b>General Trades</b><br/> <i>Whitney East, Inc.</i>, 1504 Scottsville Road, Rochester, NY 14623, \$794,100.00 – in accordance with the following change orders:                             <ul style="list-style-type: none"> <li>○ Change Order #101-001 – increase the contract amount by \$30,389.00</li> <li>○ Change Order #101-002 – increase the contract amount by \$25,923.00</li> <li>○ Change Order #101-003 – increase the contract amount by \$30,960.00</li> <li>○ Change Order #101-004 – increase the contract amount by \$32,345.00</li> <li>○ Change Order #101-005 – increase the contract amount by \$17,577.00</li> <li>○ Change Order #101-006 – increase the contract amount by \$11,053.00</li> <li>○ Total change orders - \$148,247.00</li> </ul> </li> <li>• <b>Mechanical Trades</b><br/> <i>Michael A. Ferraulo Plumbing And Heating, Inc.</i>, 1600 Jay Street, Rochester, NY 14611, \$468,925.00 – in accordance with the following change orders:                             <ul style="list-style-type: none"> <li>○ Change Order #102-001 – increase the contract amount by \$14,575.00</li> <li>○ Change Order #102-002 – increase the contract amount by \$34,009.00</li> <li>○ Total change orders - \$48,584.00</li> </ul> </li> <li>• <b>Electrical Trades</b><br/> <i>Billitier Electric, Inc.</i>, 760 Brooks Avenue, Rochester, NY 14619, \$257,900.00 – in accordance with the following change orders:                             <ul style="list-style-type: none"> <li>○ Change Order #103-001 – increase the contract amount by \$11,835.00</li> <li>○ Change Order #103-002 – increase the contract amount by \$1,526.00</li> </ul> </li> </ul> |            | <p>Motion: Davis<br/>                     Ayes: 9<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried: <b>XXX</b><br/>                     Defeated:<br/>                     Referred to:</p> |

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| Department Agenda Item   | Discussion | Decision                                     | Action   |
|--|------------|--|--|
| <ul style="list-style-type: none"> <li>○ Change Order #103-003 – increase the contract amount by \$18,895.00</li> <li>○ Total change orders - \$32,256.00</li> <li>• <u>Plumbing and Fire Protection Trades</u><br/><b>Willett Builders, Inc.</b>, 180 Genesee Street, Corfu, NY 14036, \$123,000.00 – in accordance with the following change orders:                             <ul style="list-style-type: none"> <li>○ Change Order #104-001 – increase the contract amount by \$19,236.00</li> <li>○ Total change orders - \$19,236.00</li> </ul> </li> </ul>  |            |  | <b>APPROVED</b>                                  |
| <p>4. <b>Amend Resolution #20-542</b> approved on 12/08/2020 related to bid awards and contracts for the laboratory renovation project, effective 01/01/2021 – 01/01/2022, as follows:</p> <ul style="list-style-type: none"> <li>• <u>General Trades</u><br/><b>Whitney East, Inc.</b>, 1504 Scottsville Road, Rochester, NY 14623, \$794,100.00 –                             <ul style="list-style-type: none"> <li>○ Addition of Contingency - \$255,900.00</li> </ul>                             For a new not to exceed amount of <b>\$1,050,000.00</b> </li> <li>• <u>Mechanical Trades</u><br/><b>Michael A. Ferraulo Plumbing And Heating, Inc.</b>, 1600 Jay Street, Rochester, NY 14611, \$468,925.00                             <ul style="list-style-type: none"> <li>○ Addition of Contingency - \$91,075.00</li> <li>○ For a new not to exceed amount of <b>\$560,000.00</b></li> </ul> </li> <li>• <u>Electrical Trades</u><br/><b>Billitier Electric, Inc.</b>, 760 Brooks Avenue, Rochester, NY 14619, \$257,900.00:                             <ul style="list-style-type: none"> <li>○ Addition of Contingency - \$62,100.00</li> <li>○ For a new not to exceed amount of <b>\$320,000.00</b></li> </ul> </li> <li>• <u>Plumbing and Fire Protection Trades</u><br/><b>Willett Builders, Inc.</b>, 180 Genesee Street, Corfu, NY 14036, \$123,000.00 –</li> </ul> |            | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to: |

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|---|--|--|--|
| <ul style="list-style-type: none"> <li>o Addition of Contingency - \$47,000.00</li> <li>o For a new not to exceed amount of <b><i>\$170,000.00</i></b></li> </ul>   |  |  | <b>*RESOLUTION</b>                               |
| <p><b><i>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i></b><br/>           Authorize the Hospital Administrator to sign a lease agreement with <b><i>Werfen USA, LLC</i></b>, 180 Hartwell Road, Bedford, MA 01730, on laboratory equipment/instruments – 2 ACL Top 300, \$72,233.75 per year, effective 07/01/2021 – 06/30/2027.</p>  | <b><i>\$10K per year savings for the next 5 years.</i></b> | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to: |
| <p><b><i>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i></b><br/>           Authorize the Hospital Administrator to sign an asset purchase agreement with <b><i>Abbsey Medical, PLLC</i></b>, 4263 Lakeville Road, Geneseo, NY 14454, to purchase substantially all tangible and intangible assets including, without limitations, medical and office equipment, furnishings, computers, software, telephone numbers, website, medical, pharmaceutical and office supplies and active patient medical records, \$230,000 (\$23,000 per year), in alignment with an acceptable valuation report substantiating the fair market value and commercial reasonableness, effective 09/01/2021 – 08/31/2031.</p> |  | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to: |
|   |  |  | <b>*RESOLUTION</b>                               |

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| Department Agenda Item  | Discussion                                  | Decision                                     | Action   |
|---|---|--|--|
| <p><b>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>                     Authorize the Hospital Administrator to sign an employment agreement with <b>Salman Abbasey, MD</b>, 2259 Saltvale Road, Warsaw, NY 14569, for an Internal Medicine Physician position in an amount of \$272,231.00 per year plus a stipend in the amount of \$62 per wRVU annually above 4,672 wRVU annually, position available date 09/01/2021.</p>   |   | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <p><b>8. Amend Salary Schedule X as follows:</b></p> <ul style="list-style-type: none"> <li>• Set the hourly rate for one (1) <b>Medical Receptionist</b> position (Position Code 12.188.153) (0.80 FTE) under <u>WYOMING COUNTY FAMILY MEDICINE - ARCADE</u> at \$16.50/Hr., effective 05/16/2021.</li> <li>• Amend the FTE for one (1) <b>Medical Receptionist</b> position (Position Code 12.188.153) (0.80 FTE) under <u>WYOMING COUNTY FAMILY MEDICINE - ARCADE</u> to 1.00 FTE, effective 05/30/2021.</li> <li>• Create one (1) position of <b>Medical Receptionist</b> (Position Code TBD) (1.00 FTE) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the hourly rate at \$15.45/Hr., effective 05/30/2021.</li> <li>• Set the hourly rate for one (1) position of <b>Medical Receptionist (Per Diem)</b> (Position Code 12.218.153)</li> </ul> | Hourly rate remains the same at \$16.50/Hr. | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:                           |



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Present: *Kehl, Grant*, Leuer (Zoom), Brick, Klein, King, Davis, May, Brunner (Zoom)

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; L. Perez/Dep. Clerk to the Board (Zoom); B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade; R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls (10:10 AM - Zoom)

| Department Agenda Item  | Discussion  | Decision                                     | Action  |
|---|---|--|---|
| under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at 17.50/Hr., effective 05/30/2021. <ul style="list-style-type: none"> <li>• Create one (1) position of <i>Medical Receptionist</i> (Position Code TBD) (1.00 FTE) under <u>WYOMING COUNTY FAMILY MEDICINE – PERRY</u> and set the salary range at \$13.33 - \$17.50 per hour, position available date 09/01/2021.</li> <li>• Create one (1) position of <i>Licensed Practical Nurse</i> (Position Code TBD) (1.00 FTE) under <u>WYOMING COUNTY FAMILY MEDICINE – PERRY</u> and set the salary range at \$17.78 - \$20.34 per hour, position available date 09/01/2021.</li> </ul> |   |  | <b>*RESOLUTION</b>  |
| 9. <i>Amend Salary Schedule P as follows:</i> <ul style="list-style-type: none"> <li>• Create one (1) position of <i>Internal Medicine Physician</i> (Position Code TBD) (1.00 FTE) under <u>WYOMING COUNTY FAMILY MEDICINE – PERRY</u> and set the salary at \$272,231 per year, position available date 09/01/2021.</li> <li>• Include a stipend for the <i>Internal Medicine Physician</i> (Position Code TBD) under <u>WYOMING COUNTY FAMILY MEDICINE – PERRY</u> in an amount of \$62 per wRVU annually above 4,672 wRVU annually, effective 09/01/2021.</li> </ul>  | Removed category WYOMING COUNTY FAMILY MEDICINE – WARSAW<br><br>Added category WYOMING COUNTY FAMILY MEDICINE – PERRY<br><br>Moved providers into appropriate categories to match cost centers. | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><br>*RESOLUTION |

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Absent:

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| Department Agenda Item   | Discussion  | Decision                                     | Action   |
|--|---|--|--|
| <b><i>At 10:10 AM Supervisor Roberts, T/Genesee Falls joined the meeting via Zoom during the below Agenda Item.</i></b>  |   |  |  |
| 10. <b><i>Approve the Memorandums of Understanding between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO signed on 05/17/2021 related to critical staffing in the skilled nursing facility.</i></b>   | <b><i>FYI - The details should be coming from Dan Farberman</i></b> | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>Clerk to the Board w/C. Ketchum</b>   |   |  |  |
| 1. <b><i>Grant Application and Acceptance:</i></b><br>Authorize Chairman to sign a grant application and acceptance award with <b><i>New York State Office of Park, Recreation and Historic Preservation</i></b> , Albany, NY 12238, for the 2020/2021 NYS Snowmobile Grant-in-Aid Program funding in a minimum amount of \$142,716.00; effective April 01, 2020 through March 31, 2021.   |   | Motion: Grant<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| 2. <b><i>Professional Service Contract \$5,001 or greater:</i></b><br>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with the <b><i>Wyoming County Snowmobile Federation</i></b> , 6083 Route 362, Bliss, NY 14024, for the 2020/2021 NYS Snowmobile Grant-in-Aid Program funding in a minimum amount of \$142,716.00 (contingent upon the availability of funds); effective April 01, 2020 through March 31, 2021. |   | Motion: Grant<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |

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| Department Agenda Item  | Discussion                 | Decision                                     | Action   |
|---|----------------------------|--|--|
| 3. <b><i>Semi-Annual Town Revenue Sharing</i></b><br><ul style="list-style-type: none"> <li>• <a href="#"><u>10/01/2020 – 03/31/21</u></a></li> </ul>   |                            | Motion: May<br>Ayes: 9<br>Noes:<br>Absent:   | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><b>*RESOLUTION</b> |
| 4. <b><i>Time and Attendance Reporting:</i></b><br><ul style="list-style-type: none"> <li>• Supervisors – <ul style="list-style-type: none"> <li>○ R. Jacoby, T/Wethersfield</li> </ul> </li> </ul> |                            | Motion: Brick<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><b>*RESOLUTION</b> |
| <b>Board of Supervisors w/C. Ketchum</b>  |                            |  |  |
| 1. <b><i>Appropriation:</i></b><br><b>To:</b> 01.31.1010.4.40201 Dues \$843.00<br>w/01.03.1010.1289 Other Income \$843.00<br><b>Reason:</b> To cover NACo dues funded by TASC for 2021              |                            | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><b>*RESOLUTION</b> |
| <b>Co. Insurance Office w/T. Vacinek</b>  |                            |  |  |
|   | <i>~Nothing to Report~</i> | Motion:<br>Ayes:<br>Noes:<br>Absent:         | Carried:<br>Defeated:<br>Referred to:                                  |
| <b>Real Property Tax Services w/S. Lippincott</b>   |                            |  |  |
|   | <i>~Nothing to Report~</i> | Motion:<br>Ayes:<br>Noes:<br>Absent:         | Carried:<br>Defeated:<br>Referred to:                                  |

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| Department Agenda Item   | Discussion   | Decision                                     | Action   |
|--|--|--|--|
| <b>Committee Chair’s Agenda w/B. Kehl</b>  |  |  |  |
|  | <i>~Nothing to Report~</i>   | Motion:<br>Ayes:<br>Noes:<br>Absent:         | Carried:<br>Defeated:<br>Referred to:                                      |
| <b>Off Track Betting w/</b>  |  |  |  |
|  | <i>~Nothing to Report~</i>   | Motion:<br>Ayes:<br>Noes:<br>Absent:         | Carried:<br>Defeated:<br>Referred to:                                      |
| <b>Other/Referrals:</b>  |  |  |  |
| <b>HUMAN RESOURCES</b>   |  |  |  |
| <b>Human Resource</b>  |  |  |  |
| <b><i>Positions Create/Fill:</i></b><br><br><i>Highway</i><br>Create and fill two (2) positions of <u><i>Interim County Highway Superintendent (Per Diem) (Temp.)</i></u> on salary schedule D, at an hourly rate of \$45/hr. with only those benefits mandated by law. Positions Available: May 17, 2021. <i>Position 1 of 2 will expire on September 01, 2021. Position 2 of 2 will expire on December 31, 2021.</i> | <i>Positions sent for emergency approval on May 19, 2021, retroactive to May 17, 2021.</i><br><br><i>Expiration dates have been added according to the offer of employment letters.</i><br><br><i>211 Waiver submitted to NYS Retirement on behalf of Mr. Olivieri</i> | Motion: Brick<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |

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| Department Agenda Item   | Discussion  | Decision   | Action  |
|--|---|--|---|
| <p>2. <b><i>Position Fill:</i></b></p> <p style="text-align: center;"><b><i>Highway</i></b></p> <p>Fill one (1) position of <u>Deputy County Highway Superintendent</u> (FT – 1.0 FTE) (<i>position # 101.452</i>) at an annual salary to be determined upon hire, but commensurate with qualifications and experience. Person Vacating: Anthony Santoro, effective 4/30/2021. Position Available: June 2, 2021.</p> |   | <p>Motion: Brick<br/>Ayes: 9<br/>Noes:<br/>Absent:</p> | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>    |
| <p>3. <b><i>Position Fill:</i></b></p> <p style="text-align: center;"><b><i>Highway</i></b></p> <p>Fill one (1) position of <u>Highway Superintendent</u> (FT – 1.0 FTE) (<i>position # 049.052</i>) at an annual salary to be determined upon hire, but commensurate with qualifications and experience. Person Vacating: Todd Gadd, effective May 31, 2021. Position Available: June 2, 2021.</p>                  |   | <p>Motion: Brick<br/>Ayes: 9<br/>Noes:<br/>Absent:</p> | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>    |
| <p>4. <b><i>Position Create/Fill:</i></b></p> <p style="text-align: center;"><b><i>Animal Control</i></b></p> <p>Create and fill one (1) position of <u>Laborer (Per diem)</u> on Salary Schedule S, at an hourly rate of \$12.50/hour, with only those benefits mandated by law. Position Available: June 9, 2021 <b><i>through the Medical Leave of Absence of the Animal Control Officer.</i></b></p>             | <p><b><i>Modified in Ag. &amp; Green Energy to remove the expiration date of this position.</i></b></p> | <p>Motion: Grant<br/>Ayes: 9<br/>Noes:<br/>Absent:</p> | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p> |

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Absent:

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| Department Agenda Item  | Discussion | Decision                                     | Action   |
|---|------------|--|--|
| <p><b>5. <i>Position Create/Fill:</i></b><br/> <b><i>Information Technology</i></b><br/>                     Create and fill one (1) position of <b><i>IT Administrative Assistant</i></b> (FT – 1.0 FTE) on Salary Schedule S, at an hourly rate between \$19.16/hr - \$23.53 based on qualifications and experience. Position Available: June 9, 2021.</p>                    |            | Motion: Grant<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <p><b>6. <i>Position Fill:</i></b><br/> <b><i>Sheriff</i></b><br/>                     Fill one (1) position of <b><i>Dispatcher</i></b> (FT – 1.0 FTE) (position # 062.108) on WCSEA Job Grade 2, at an hourly rate of \$19.78/hr. – \$26.75/hr. Person Vacating: Matthew Rajk, effective June 26, 2021. Position Available: June 27, 2021.</p>                                |            | Motion: May<br>Ayes: 9<br>Noes:<br>Absent:   | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>APPROVED</b>    |
| <p><b>7. <i>Position Fill:</i></b><br/> <b><i>Sheriff</i></b><br/>                     Fill one (1) position of <b><i>Deputy Sheriff</i></b> (PT – Variable FTE) (Non- Union) (position # 035.504) following WCDSA job grade 4, at an hourly rate of \$25.45/hr.- \$27.43/hr. Person Vacating: Jason Linderman, effective April 30, 2021. Position Available: June 2, 2021.</p> |            | Motion: May<br>Ayes: 9<br>Noes:<br>Absent:   | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>APPROVED</b>    |

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| Department Agenda Item   | Discussion   | Decision   | Action   |
|--|--|--|--|
| <p>8. <b><i>Position Fill:</i></b></p> <p style="text-align: center;"><b><i>Health Department</i></b></p> <p>Fill one (1) position of <u><a href="#">Director of Environmental Health</a></u> (FT – 1.0 FTE) (position # 107.422) on salary Schedule S at an annual salary of \$73,000.00, with an increase of \$1,000.00 upon permanent appoint, subject to performance benchmarks set and evaluated by the Public Health Administrator. Candidate to be eligible for 2022 COLA. Person Vacating: Steve Perkins, effective July 5, 2021. Position Available: July 12, 2021.</p>   | <p><b><i>The duties of this position will be split 75% Health Department and 25% Weights and Measures.</i></b></p> | <p>Motion: Davis<br/>Ayes: 9<br/>Noes:<br/>Absent:</p> | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>    |
| <p>9. <b><i>Amend Salary Schedule “S”:</i></b></p> <ul style="list-style-type: none"> <li>• Set the salary of <b><i>Director of Environmental Health</i></b> (position # 107.422) in the Health Department to reflect an annual salary of \$73,000; effective July 12, 2021.</li> <li>• Remove the <b><i>Director of Environmental Health</i></b> (WCWRA stipend) in the amount of \$18,769 annually, effective July 6, 2021.</li> <li>• Set the FTE status of the <b><i>Deputy Director of Environmental Health</i></b> (position # 137.591) under the Public Health Department to part time/ variable FTE and set the salary to \$7,000.00 annually, effective July 12, 2021.</li> </ul> |  | <p>Motion: Davis<br/>Ayes: 9<br/>Noes:<br/>Absent:</p> | <p>Carried: <b>XXX</b><br/>Defeated:<br/>Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p> |

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| <b>Department Agenda Item</b>  | <b>Discussion</b>  | <b>Decision</b>                              | <b>Action</b>  |
|--|--|--|--|
| <p>10. <b><i>Position Fill:</i></b><br/> <b><i>Health Department</i></b><br/>                     Fill one (1) position of <u><i>Deputy Director of Environment Health</i></u> (PT – Variable FTE) (position # 137.59) on Salary Schedule S at an annual salary of \$7,000.00. Person Vacating: R. Jines, effective July 11, 2021; position available date: July 12, 2021.</p> |  | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>APPROVED</b>    |
| <p>11. <b><i>Position Creation/Fill:</i></b><br/> <b><i>Health Department</i></b><br/>                     Create and fill one (1) position of <b><i>Water Resource Specialist (.6 FTE) (Temp.)</i></b> and place on Salary Schedule S; effective July 12, 2021 through December 31, 2021 at a total compensation of \$19,000.00. Position Available: July 12, 2021.</p>       | <p><i>The duties of this position will be split .4fte to the Health Department and .2fte to the Water Resource Agency.</i></p> | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <p>12. <b><i>Position Creation/Fill:</i></b><br/> <b><i>Health Department</i></b><br/>                     Create and fill one (1) position of <u><i>Public Health Technician</i></u> (FT – 1.0 FTE) on CSEA Schedule A, Grade 15 at an hourly rate of \$21.35/hr.-\$24.83/hr.). Position Available: June 14, 2021.</p>  |  | Motion: Davis<br>Ayes: 9<br>Noes:<br>Absent: | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |



## FINANCE COMMITTEE MEETING MINUTES

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Date: Tuesday, June 01, 2021 @ 9:00 AM

Location: *Supervisors’ Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

**Please Note:**

**There was a “major switch issue” with the internet connection, and the upgrade to the Zoom account so the meeting could not be livestreamed on YouTube. IT is aware and is working to correct.**

Present: **Kehl, Grant**, Leuer (Zoom), Brick, Klein, King, Davis, May, Brunner (Zoom)

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; L. Perez/Dep. Clerk to the Board (Zoom); B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade; R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls (10:10 AM - Zoom)

| Department Agenda Item   | Discussion | Decision  | Action  |
|--|------------|---|---|
| <p>13. <b>Position Create/Fill:</b></p> <p style="text-align: center;"><b>Highway</b></p> <p>Create and fill one (1) position of <u>Construction Project Coordinator</u> (<i>Per Diem</i>) (<i>Temp.</i>) on Salary Schedule S at an hourly rate of \$45/hr. not to exceed \$10,000.00 with only those benefits mandated by law. Position Available: June 9, 2021 through December 31, 2021.</p>   |            | <p>Motion: Brick</p> <p>Ayes: 9</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p> |
| <p><i>There was a brief discussion relative to LaBella being able to assist with processing the claim for reimbursement of the covered bridge project in the Town of Bennington.</i></p>   |            |   |   |
| <b>HUMAN SERVICES</b>  |            |   |   |
| <b>Office for the Aging</b>  |            |   |   |
| <p>1. <b>Amend Salary Schedule “G”:</b></p> <ul style="list-style-type: none"> <li>• Under the ALZHEIMER’S DISEASE CAREGIVER SUPPORT INITIATIVE GRANT; effective January 1, 2021.                             <ul style="list-style-type: none"> <li>○ Increase stipend plus corresponding fringe for                                     <ul style="list-style-type: none"> <li>▪ <b>Deputy Director of Aging</b> <ul style="list-style-type: none"> <li>• From \$1,700.00 to <b>\$2,000.00.</b></li> </ul> </li> <li>▪ <b>Fiscal Officer I</b> <ul style="list-style-type: none"> <li>• From \$2,700.00 to <b>\$3,000.00.</b></li> </ul> </li> </ul> </li> </ul> </li> </ul> <p>Due to reinstated 20% reduction.</p> |            | <p>Motion: Grant</p> <p>Ayes: 9</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p> |

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Present: ***Kehl, Grant***, Leuer (Zoom), Brick, Klein, King, Davis, May, Brunner (Zoom)

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/Human Resource Director; L. Perez/Dep. Clerk to the Board (Zoom); B. Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade; R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls (10:10 AM - Zoom)

| Department Agenda Item   | Discussion | Decision  | Action   |
|--|------------|---|--|
| <b>PUBLIC HEALTH</b>   |            |   |  |
| <b>Health Dept.</b>  |            |   |  |
| <i>Prior to the following Agenda Items we lost connection with the internet. Supervisors Leuer, T/Middlebury and Brunner, T/Java were no longer available for voting...</i>  |            |   |  |
| <b>1. Appropriation:</b><br><b>To:</b> 01.38.4010.4.40508 Private Auto Repair \$1,021.21<br>w/01.08.4010.2680 Insurance Recovery 1,021.21<br><b>Reason:</b> Appropriate the reimbursement of towing and storage from Wright Insurance for MVA.   |            | Motion: Davis<br>Ayes: 7<br>Noes:<br>Absent: 2 Leuer, Brunner | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>2. Appropriation:</b><br><b>To:</b> 01.38.4010.2.23001 Motor Vehicles <u>\$23,000.00</u><br>w/01.08.4010.2680 Insurance Recovery \$8,994.55<br>01.11.4010.340104 Add'l State Aid \$10,023.00<br><b>w/any funds available</b> \$3,982.45<br><b>Reason:</b> To purchase a new 4DSD to replace the 2015 Ford Fusion deemed a total loss following the 3/26/2021 MVA. |            | Motion: Davis<br>Ayes: 7<br>Noes:<br>Absent: 2 Leuer, Brunner | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>PUBLIC WORKS</b>  |            |   |  |
| <b>Buildings &amp; Grounds</b>   |            |   |  |
| <b>1. Transfer:</b><br><b>From:</b> 12.61.9950.9.99004 Interfund Transfer \$180,000.00<br><b>To:</b> 12.61.1620.2.21010 Roofing Project \$180,000.00<br><b>Reason:</b> To cover contracts and expenses associated with Roof Replacement Project at various County buildings  |            | Motion: Brick<br>Ayes: 7<br>Noes:<br>Absent: 2 Leuer, Brunner | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |

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Ryan/Board Chair; M. Roche, T/Eagle; A. D. Berwanger, T/Arcade; R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls (10:10 AM - Zoom)

| Department Agenda Item   | Discussion | Decision  | Action   |
|--|------------|---|--|
| <b>2. Transfer:</b><br><b>From:</b> 12.61.1620.2.21002 Courthouse CIP Project \$12,021.81<br><b>To:</b> 12.61.9950.9.99004 Interfund Transfer CIP \$12,021.81<br><b>Reason:</b> To close out the Courthouse CIP Project and return funds to CIP general account  |            | Motion: Brick<br>Ayes: 7<br>Noes:<br>Absent: 2 Leuer, Brunner | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>PUBLIC SAFETY</b>   |            |   |  |
| <b>Probation</b>   |            |   |  |
| <b>1. Extend vacant position for an additional year.</b> This was on the agenda in July 2020:<br><b>Position Fill: Probation Dept.</b><br>One (1) position of <b>Probation Assistant</b> , Part-time (.042 FTE) 16.8 hours per week (Position Code 002.186); CSEA agreement, sch. A, grade 12 (\$22.22-25.45) to replace Steve Stenson who retired June 30, 2020. Position availability date to be determined. |            | Motion: May<br>Ayes: 7<br>Noes:<br>Absent: 2 Leuer, Brunner   | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |
| <b>District Attorney</b>   |            |   |  |
| <b>2. Appropriation</b><br><b>To:</b> 01.32.1165.4.40301 Prof. services \$5,500.00<br>w/any funds available \$5,500.00<br><b>Reason:</b> To cover the cost of psychological evaluation in the matter of People v. Priel.   |            | Motion: May<br>Ayes: 7<br>Noes:<br>Absent: 2 Leuer, Brunner   | Carried: <b>XXX</b><br>Defeated:<br>Referred to:<br><br><b>*RESOLUTION</b> |

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| Department Agenda Item   | Discussion | Decision | Action |
|--|------------|----------|--------|
| <i>Prior to the conclusion of the meeting, Human Resource Director Dan Farberman asked Committee Members to provide him with items for CSEA negotiations. A memo was sent to Dept. Heads a few weeks ago. Director Farberman will reissue the memo reminding Dept. Heads to provide him with their items to negotiate with CSEA.</i> |            |          |        |

Signature of Committee Chairman: **p/B. Kehl** (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, July 06, 2021 @ 9:00 AM.**