

HUMAN SERVICES COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, March 28, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Grant, Davis**, Roche, Granger, McCormick, King

Absent: Roberts

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • <i>Resolution Urging the governor and State Legislature to Enact an Emergency System to Address the Scarcity of Providers of Therapeutic Services for Early Intervention Care</i> 		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to: *RESOLUTION
2. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • <i>Resolution Urging the Governor and State Legislature to Move the Administrative Responsibility for Preschool Special Education Transportation Services to Local School Districts</i> 		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • <i>Resolution Urging the Governor and State Legislature to Expedite the Release of Covered Lives Implementation Guidance and Funds to Counties</i> 		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • <i>Resolution Urging the Governor and New York State Legislature to Restore Critical State Funding Support for Child Welfare Services, Safety Net Programs and to Fully Fund the Recent Foster Care Rate Settlement with State Resources and Assist Counties in Locating Additional Child Care Providers</i> 		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to: *RESOLUTION
5. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • <i>Resolution Urging the Governor and New York State Legislature to Become a True Partner by Focusing on Rent Allowance and Standard of Need Which Must Include the Restoration of 50/50 Cost Sharing for Safety Net Programs, and Provide Actual Brick and Mortar Solutions by Making Permanent Housing the Central Focus</i> 		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to: *RESOLUTION

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11:00 AM - Veterans Services w/A. Solina			
1. <i>Dwyer Report</i> <u>Please see attached</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month</i> <ul style="list-style-type: none"> • April 12th, 1861, the start of the Civil War at Fort Sumter in South Carolina, looking for a local tie. • Village of Arcade Police Officer, Michael Lococo. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>New Administrative Assistant update</i> <ul style="list-style-type: none"> • Town of Pike Clerk and former Marine, Lorretta Butler. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>National Vietnam Veterans Day</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Sabres Game Update</i> <ul style="list-style-type: none"> • April 13th • 42 tickets 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. FYI <u>Interdepartmental Contract (Revenue):\$3,001 or greater:</u> Contract with Wyoming County Mental Health , 460 North Main Street, Warsaw, NY 14569, for Dwyer administrative assistance funding in a minimum amount of \$10,000.00; effective March 1, 2023. (MUNIS Contract # 1439) ✓✓	<i>The new Administrative Assistant will be responsible for tracking Dwyer related activities.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
11:15 AM - Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ <u>70</u> Participants / <u>49</u> Active <ul style="list-style-type: none"> ○ PCA I ~ <u>20</u> ○ PCA II ~ <u>23</u> ○ Personal Response buttons <u>6</u> • Respite ~ <u>37</u> Participants / <u>28</u> Active <ul style="list-style-type: none"> ○ Adult Day Care ~ <u>2</u> enrolled ○ PCA I ~ <u>1</u> ○ PCA II ~ <u>5</u> ○ Over night ~ <u>5</u> ○ Personal Response buttons ~ <u>16</u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>53</u> (basic -\$27.50/month; Detects fall - \$38.00/month) • Alzheimer Caregiver services ~ <u>74</u> families served. • HDM (Home Delivered Meals) ~ <u>312</u> active participants with <u>250</u> meals being served today • Congregate Meal Sites ~ Avg. <u>13</u> /day (to date only Arcade) <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>44</u> /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Overnight Travel Authorization: A. Aldinger to attend AAA Director's Leadership Institute Watkins Glen, NY April 11 - 13, 2023. The county car will be used. Approximate cost \$600. Budgeted		Motion: Roche Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to: APPROVED
3. <u>New Meal Site in Perry</u>	<i>Flyer will appear on the back of the BOS board pkt.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Amend Resolution No. 23-139 To remove A. Solina (Veteran's Services) and B. Givens (WCCH). This was a duplicate appointment from Resolution # 22-639.		Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to: *RESOLUTION

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5. <u>OFA Annual Report –</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Director Aldinger thanked the Budget Office for working with her on a mileage reimbursement situation for the newly created (and hired) Personal Care Aid I. The new employee is an out of county resident. There was a lengthy discussion over potential solutions. More to follow.</i>			
Youth Bureau			
6. Program Updates:		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: <u>74</u> / <u>25</u> waiting for evaluation <ul style="list-style-type: none"> ▪ Speech waiting list: <u>12</u> ▪ OT waiting list: <u>3</u> ▪ PT waiting list: <u>2</u> ▪ Special instruction waiting list: <u>1</u> 41 new EI referrals since January 1st • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: <u>134</u> / Center based: <u>24</u> ; <u>6</u> on waiting list – Receiving in-home therapists. 			
7. Appropriation:		Motion: Granger Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to:
To: 017310.542435.SPORT Youth Sports Grant \$ 5,000.00 w/01731004.438200 Youth Programs \$ 5,000.00 Reason: Grant came in higher than at the time 2023 Budget was done. Funds will be used for a Youth Sports program to be provided by the Warsaw YMCA per resolution 22-643 (Munis Contract # 891)			FINANCE
8. Appropriation:		Motion: Granger Ayes: 6 Noes: Absent: 1 Roberts	Carried: XXX Defeated: Referred to:
To: 017310.542437 Safe Harbour \$ 3,080.00 w/01731000.412890 Other Dept Income \$ 3,080.00 Reason: Grant came in higher than at the time 2023 budget was done.			FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>9. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Pitney Bowes Postage Meter Lease</i> P.O. Box 371887 Pittsburgh, PA 15250 for the provision of leasing a Pitney Bowes postage meter machine for 60 months @138.30 per month (includes maintenance) in an amount not to exceed \$ 8,298.00; effective January 1, 2022 through December 31, 2026.</p>	<p style="font-size: 2em; color: gray; font-family: cursive;">Withdrawn</p> <p style="font-size: 0.8em; color: gray;">by Dept. Head, duplicate of one approved in 2022</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>10. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Lamar TX LTD Partnership (DBA: Lamar Companies) 289 Exchange St Buffalo, NY 14204 for the provision of bill board Advertising for the Safe Harbour Program in an amount not to exceed \$ 4,100.00; effective July 1, 2023 through August 31, 2023. (MUNIS CONTRACT # 1389) //</p>		<p>Motion: King Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>11. Overnight Travel Authorization: A. Fialkowski to attend Early Intervention and Children and Youth with Special Health Care Needs Statewide Meeting in Albany, NY, May 2 – 3, 2023. The county car will be used. Cost of gas, tolls and meals</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>12. <u>YB Annual Report</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
11:30 AM - Department of Social Services w/J. Gardner			
<p>1. Overnight Travel Authorization: Bryan Navarra will travel to Albany to attend Child Support 101 at the Holiday Inn Express & Suites, Albany Airport, 16 Wolf Road, Albany, NY 12205 on 5/15/23 to 5/18/23. Total cost \$24.00; budgeted, county car, EZ pass and gas will be used.</p>		<p>Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>2. Overnight Travel Authorization: Kimberley Barber will travel to Lake George to attend Local District Social Services Commissioners' Convening at the Fort William Henry Hotel- Lake George, 48 Canada Street, Lake George, NY 12845 on 5/9/23 to 5/12/23. Total cost \$26.00; budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>3. Overnight Travel Authorization: Judith Gardner and Michael Bramer will travel to Syracuse to attend NYWFIA 38th Annual Training Seminar at the Sheraton Syracuse University Hotel & Conference Center, 801 University Avenue, Syracuse, NY 13210 on 6/11/23 to 6/14/23. Total cost \$830.60; budgeted, county car, ez pass and gas will be used.</p>		<p>Motion: McCormick Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>4. Position Fill: <i>Social Services Dept.</i> Fill one (1) position of Clerk (Position Code: 074.053), (1.00 FTE) CSEA Agreement, Sch. A. Grade 2 (\$17.11 - \$18.92/hr.) to replace Karen Duboy, who was promoted effective 2/27/23. Position available date: 4/5/23</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>5. Position Fill: <i>Social Services Dept.</i> Fill one (1) position of Caseworker Trainee (Position Code: 193.374), CSEA Agreement, Sch. A. Grade 12 (\$21.22 - \$24.31/hr.) to replace Cheryl Lacapruccia, who resigned effective 3/17/23. Position available date: 4/5/23</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>6. Position Fill: <i>Social Services Dept.</i> Fill one (1) position of Social Services Program Specialist (Position Code: #186.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Kayla Ortega, who was promoted effective 3/20/23. Position available date: 4/5/23</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>7. <i>Position Fill:</i> Social Services Dept. Fill one (1) position of <u>Social Services Program Specialist</u> (Position Code: #182.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Theresa Sacher, who was promoted effective 3/20/23. Position available date: 4/5/23</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>8. <i>Position Fill:</i> Social Services Dept. Fill one (1) position of <u>Social Services Program Specialist</u> (Position Code: #143.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Pamela Fiegl, who resigned effective 3/31/23. Position available date: 4/5/23</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>9. <i>Professional Service Contract: (\$5,001 or greater):</i> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law § 104(b), with <i>Attica Estates</i>, PO Box 204, Boston, NY 14025 for the prevention of homelessness under the Emergency Solution Grant under the CARES ACT in the amount not to exceed the 2022-2023 budget or grant total; effective February 1, 2022, through September 30, 2023. (MUNIS CONTRACT #1401) ✓✓</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>10. <i>Amend Resolution No. 22-047:</i> Correct Resolution No. 22-047 to reflect two Caseworker Trainee positions to be promoted to Caseworker after 12 months of satisfactory performance during the training period.</p>	<p><i>Correcting typo of six months.</i></p>	<p>Motion: King Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>11. <i>Proclamation:</i> • April is Child Abuse/Neglect Prevention Month.</p>		<p>Motion: Davis Ayes: 6 Noes: Absent: 1 Roberts</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
12. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/C. Johnson			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by *C. Ketchum*).

Next Human Services Committee Meeting scheduled for **Tuesday, April 28, 2023 @ 11:00 AM.**

Committee Chair Initials: _____