

HUMAN RESOURCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, February 21, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Becker*, Kehl, Granger (appointed temporarily by Chairwoman Ryan through absence of Supervisor McCormick) McCormick (9:33 AM), Leuer

Absent: *King*, Grant, Roche

Also Present: C. Ketchum/Board Clerk; D. Nikiel/Dep. Budget Officer; B. Ryan/Board Chair; J. Wilkinson/Co. Atty.; D. Farberman/HR Director; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:06 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Elections w/J. Schlick & H. Bush			
<p>1. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Warsaw Penny Saver, 72 N Main Street, Warsaw, New York 14569 for processing and mailing of annual Mail Check cards in an amount not to exceed \$8,200.00; effective 03/01/2023 through 04/23/23. (MUNIS contract #1358) -✓✓ (Pending Co. Atty. approval)</p>		<p>Motion: Leuer Ayes: 4 Noes: Absent: 4 King, Grant, Roche, McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
County Attorney w/J. Wilkinson			
<p>1. Overnight Travel Authorization: J. Wilkinson to attend County Attorneys' Association of the State of New York (CAASNY) Annual Meeting at The Otesaga Hotel, Cooperstown, New York, May 21-23, 2023 (or any rescheduled date). Personal car will be used. Partial CLE fee (\$100.00) and one night of hotel is being paid by CAASNY; the remainder of the CLE fee (\$150.00), meals (\$135.00) and hotel (\$240.00) to be paid by County. Total cost is \$625.00 (CAASNY is paying \$100.00). All expenses have been budgeted for.</p>		<p>Motion: Kehl Ayes: 4 Noes: Absent: 4 King, Grant, Roche, McCormick</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:06 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
2. FYI – <ul style="list-style-type: none"> • In Draft Executive Budget: <ul style="list-style-type: none"> ○ Increase in pay rate of Assigned Counsel Attorneys <ul style="list-style-type: none"> ▪ The Executive Budget would increase the assigned counsel program rates in New York City and other downstate counties (Suffolk, Nassau, Westchester, Rockland, Putnam, Orange, Dutchess, Ulster, and Sullivan) to \$158.00 per hour, and would increase the rates in upstate counties to \$119.00 per hour. The proposal would also increase the cap on total compensation for time expended providing representation to \$10,000 for New York City and downstate counties, and \$7,000 for upstate counties. ▪ Budgeted \$130,000 in 2022 / \$210,000 in 2023 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource w/D. Farberman			
1. <i>Request Permission for Chairperson to sign the following MOUs:</i> <ol style="list-style-type: none"> 1. <u>Case Management Shift Hours</u> 2. <u>Central Services Shift Hours</u> 3. <u>OR Shift Hours</u> 4. <u>Phlebotomist Shift Hours</u> 5. <u>Staffing Incentive</u> 6. <u>Probation Upgrade</u> 		Motion: Leuer Ayes: 4 Noes: Absent: 4 King, Grant, Roche, McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
Rescind and Replace Resolution #22-488 passed by the Board of Supervisors on October 11, 2022 to reflect an update to the attached <u>Referral Incentive</u> MOU with CSEA; effective February 09, 2023	<u>Previous version</u>	Motion: Leuer Ayes: 4 Noes: Absent: 4 King, Grant, Roche, McCormick	Carried: XXX Defeated: Referred to: *RESOLUTION
2. 2023 Appropriation: To: 011430.542301 Books, Publications & Subscriptions \$1,039.60 <i>w/any funds available</i> Reason: To pay for required Labor Law Posters for all county departments	<div style="font-size: 2em; font-weight: bold; color: gray; opacity: 0.5; transform: rotate(-15deg); display: inline-block;">Withdrawn</div> Withdrawn by the Budget Office. a transfer from Prof. Services was done last week.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Civil Service w/D. Farberman			
4. <u>February 2023 Civil Service update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource w/D. Farberman continued			
3. Discussion Items: • Jail bargaining update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>At 9:25 AM there was a motion by Supervisor Leuer to enter an executive session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law) and the employment and performance history of a particular employee. This was seconded by Supervisor Granger and all voted aye. Clerk Ketchum, Dep. Budget Officer Nikiel, County Atty. Wilkinson & HR Director Farberman remained.</i></p> <p><i>At 9:33 AM Supervisor McCormick, T/Java entered the Executive Session.</i></p> <p><i>At 9:48 AM County Historian Amrhein was invited to the Executive Session.</i></p> <p><i>At 10:23 AM there was a motion by Supervisor Kehl to end the executive session and continue the regular meeting. This was seconded by Supervisor Leuer and all voted aye.</i></p>			
9:00 AM - Historian w/C. Amrhein			
1. Position Reassigned Historian One (1) position of Account Clerk (1.0 FTE), (position code 011.002) CSEA agreement, grade 4/step 5 (\$19.41/hr.) position from the Planning Department to the County Historian; eff. March 15, 2023	<i>If approved, appropriation to follow.</i>	Motion: Leuer Ayes: 4 Noes: Absent: 3 King, Grant, Roche	Carried: XXX Defeated: Referred to: FINANCE
County Attorney w/J. Wilkinson continued			
3. Litigation/General Update.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><i>At 10:23 AM the committee entered into a discussion with the attorney over legal matters, a privileged attorney / client discussion pursuant to §4503 of the Civil Practice Law and Rules...</i></p> <p><i>At 10:31 AM Supervisor Berwanger, T/Arcade was excused from this discussion.</i></p> <p><i>At 10:10.42 AM the discussion concluded.</i></p>			
Records Retention w/G. Royce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Clerk w/R. Pierce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by *C. Ketchum*).

Next Human Resource Committee Meeting scheduled for **Tuesday, March 28, 2023 @ 9:00 AM.**