

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Date: Tuesday, February 01, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant**, Davis, Roche (9:07 AM), Leuer (Zoom), May, Brick (Zoom), King (Zoom), Becker (Zoom), Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Cook/Budget Officer; B. Ryan/Board Chair; C. Mayer/County Treasurer (Zoom); L. Roberts, T/Genesee Falls; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:17 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Information Technology w/B. Sikes			
1. 2022 Appropriation: To: 011681.541410 Software \$136,794.00 w/01168105.440890R ARPA funds \$136,794.00 Reason: To purchase 350 Microsoft Office licenses. \$124,250.00 was the previously approved amount to purchase 350 Microsoft Office licenses. The cost of the licenses has increased to \$136,794. Respectfully request that the committee consider the increase of \$12,544 to go through with this necessary purchase.	<i>Revised per Budget Officer Cook 01/31/22.</i>	Motion: Grant Ayes: 8 Noes: Absent: 2 Roche, Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 9:07 AM Supervisor Roche, T/Eagle entered the meeting during the below agenda item.</i>			
<i>At 9:08 AM Supervisor Leuer, T/Middlebury entered the meeting during the below agenda item via Zoom.</i>			
<i>At 9:17 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
2. Request to use ARPA funding: To cover the onetime cost of upgrading our two Dell Data Domain storage appliances. The county needs to upgrade this infrastructure to allow for growth in backup retention. These appliances store backups at the public safety building and training center for disaster recovery purposes. The cost for both appliances to double their storage capacity is \$29,846.74		<i>Motion to add this request to the "wants list" until June:</i> May Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED <i>Will revisit in June</i>

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Department Agenda Item	Discussion	Decision	Action
3. 2022 Appropriation: To: 011681.520201 Computer Equipment \$29,846.74 w/01168105.440890R ARPA funds \$29,846.74 Reason: To cover the onetime cost of upgrading two Dell Data Domain storage appliances.	<i>Only if #2 above is approved, then this. Added per Board Clerk Ketchum and Budget Officer Cook 01/31/22.</i>	<i>Motion to add this request to the "wants list" until June:</i> May Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED <i>Will revisit in June</i>
4. FYI ~ Contract (\$3,000 and under) <ul style="list-style-type: none"> C&S Operations, Inc., 150 State St., Suite 120, Rochester, NY 14614 for Q Ware Work Order Online software, not to exceed \$1,835.00; effective December 01, 2021 through November 30, 2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Walk-in: FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873 for DNS filtering on our firewall in an amount not to exceed \$244.74, effective February 2, 2022 through July 21, 2022 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Walk-in: Professional Service Contract (\$5,000 or greater): Authorize Chairman and Director of Information Technology to sign a Maintenance agreement with ePlus, 1020 John St., West Henrietta, NY 14586 for consulting regarding our virtual infrastructure in an amount not to exceed \$5,000.00, effective February 2, 2022 through December 31, 2022		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
9:15 AM Real Property Tax Services w/S. Lippincott			
1. Sole Source Status <ul style="list-style-type: none"> Permission to declare ESRI Inc, 380 New York Street, Redlands, CA, 92373a sole source vendor. 		Motion: Roche Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
2. Professional Services Agreement \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with ESRI Inc , 380 New York Street, Redlands, CA, 92373, for: <ul style="list-style-type: none"> • ArcGIS Pro Parcel Fabric Migration in an amount not to exceed \$28,320.00; • ArcGIS Pro training in an amount not to exceed \$8,250.00; • Effective March 1, 2022 through December 31, 2022. 		Motion: Davis Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Sole Source Status <ul style="list-style-type: none"> • Permission to declare Systems Development Group, Inc. 8140 State Route 12, Barneveld, NY 13304 a sole source vendor. 	<i>Contract approved previously.</i>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Overnight Travel Authorization: S. Lippincott to attend County Real Property Directors Conference in Albany, NY, March 14-16, 2022. 2 nights (\$115 ea) + conference registration (\$75). \$305 total plus meals, tolls, and mileage Funds are budgeted.	<i>Hotel Trilogy</i>	Motion: May Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
9:30 AM Clerk to the Board w/C. Ketchum			
1. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York State Office of Park, Recreation and Historic Preservation , Albany, NY 12238, for the 2021/2022 NYS Snowmobile Grant-in-Aid Program funding in a minimum amount of \$145,896.00; effective April 01, 2021 through March 31, 2022.		Motion: Roche Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with the Wyoming County Snowmobile Federation, 6083 Route 362, Bliss, NY 14024, for the 2018/2019 NYS Snowmobile Grant-in-Aid Program funding in a minimum amount of \$145,896.00 (contingent upon the availability of funds); effective April 01, 2021 through March 31, 2022..</p>		Motion: May Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>3. Overnight Travel Authorization: B. Ryan, J. Davis, A. D. Berwanger, B. Kehl, D. Granger, E. Grant, V. McCormick, L. Roberts, R. Jacoby – Board of Supervisors; J. Cook – Budget Office; J. Bragg to attend the NYSAC Legislative Conference at the Crowne Plaza Hotel (formerly the Desmond) in Albany, NY, March 14 - 16, 2022. County cars will be used. (Cost of full registration \$422, Hotel cost not provided in brochure, will need to call hotel for pricing.)</p>	<p>The fall 2022 conference is being planned for Lake Placid.</p>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
9:45 AM Board of Supervisors w/B. Kehl			
<p>1. Reappointments: Inter-County of Western New York <i>One (1) year term effective January 1, 2022 through December 31, 2022</i></p> <p style="text-align: center;"><u>Member</u></p> <ul style="list-style-type: none"> • Jerry Davis, 7414 Court Rd, P.O. Box 445, Pavilion, NY 14525 • Ellen Grant, 134 Clinton Street, Alden, NY 14004 • Rebecca Ryan, 172 W. Buffalo Street, Warsaw, NY 14569 14024 <p style="text-align: center;"><u>Alternate Member</u></p> <ul style="list-style-type: none"> • Cheryl Ketchum, 7409 Centerville Rd., Bliss, NY 14024 • James Brick, 7618 Route 20A, Perry NY 14530 		<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>2. Appointment: County Purchasing Agent <i>Two (2) year term effective January 1, 2022 through December 31, 2023</i></p> <ul style="list-style-type: none"> • Becky Ryan, 172 West Buffalo St., Warsaw, NY 14569 		<p>Motion: Grant Ayes: 10 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>3. Introduction of Local Law A, year 2022, entitled, "Providing Salaries for Certain County Officers for the year 2021 and 2022" and set the Public Hearing for March 8, 2022 @ 2:30 PM in the Wyoming County Government Center Supervisors' Chambers.</p>		<p>Motion: Grant Ayes: 10 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/S. May			
1. <u>Resolution</u> in Opposition to Senate Bill S.7855, as it relates to the membership of the Board of Directors of the Western Regional Off-Track Betting Corporation	Res. #75-223 Res. #76-75 Res. #77-78	Motion: Davis Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
10:00 AM Wyo. Co. Community Hospital w/M. Corcimiglia & R. Kosmerl			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Reappointment: Wyo. Co. Comm. Hospital / Board of Managers Supervisor Member <i>One(1) year term; effective January 1, 2022 through December 31, 2022</i> • Bryan Kehl , 914 Route 98, Attica, NY 14011		Motion: Davis Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign a 1-year interdepartmental cooperation agreement renewal with COUNTY OF WYOMING , 143 North Main Street, Warsaw, NY 14569, 1 for shared services provided by Human Resources, not to exceed \$425,375 effective 01/01/2022 – 12/31/2022.	\$415,000 in 2021, \$406,000 in 2020, \$390,000 in 2019, \$325,000 in 2018, \$250,000 in 2017, 2016, 2015, 2014, 2013, 2012	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign a staffing agreement with AVANT HEALTHCARE PROFESSIONALS, 1211 Semoran Boulevard, Suite 227, Casselberry, FL 32707, a staffing agreement to recruit and employ travel nurse alternatives / healthcare professionals for long-term temporary placement in health care facilities, not to exceed \$1 million per year, effective 03/01/2022 – 08/31/2025.</p>		<p>Motion: Grant Ayes: 10 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign a contingency agreement with SYSTEMS PERSONNEL, INC., 4154 Seneca Street, West Seneca, NY 14224, for recruiting services, not to exceed \$60,000 for 6 month term, effective 01/26/2022 – 07/31/2022.</p>	<p>Recruitment of a Chief Financial Officer Based on percent of projected salary of candidate, no fee paid unless a candidate is engaged to perform services.</p>	<p>Motion: Grant Ayes: 10 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
6. Amend Resolution #21-243 approved on 05/11/2021 with GARFUNKEL WILD, PC , 111 Great Neck Road, Great Neck, NY 11021, related to a legal engagement to retain firm to provide legal advice and related services in connection with general regulatory matters, routine business transactions, and other routine general healthcare matters, not to exceed \$10,000 per month [previous agreement \$5,000 per month], effective 01/01/2021 – 12/31/2021, as follows: <ul style="list-style-type: none"> • Extend the term of the retainer from 01/01/2021 – 12/31/2021 through 01/01/2022 – 12/31/2022. 		Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
7. Amend Resolution #20-208 approved on 04/14/2020. with KIDENEY ARCHITECTS, PC , 143 Genesee Street, Buffalo, NY 14203, related to laboratory renovation project, not to exceed \$220,000, effective 03/01/2020 – 03/31/2024 as follows: <ul style="list-style-type: none"> • Increase the not to exceed amount from \$220,000 to an amount not to exceed \$300,000. 		Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
8. Amend Resolution #17-166 approved on 03/14/2017 with ERIE COUNTY MEDICAL CENTER CORPORATION (ECMCC) related to the Administrative Services Agreement as follows: <ul style="list-style-type: none"> • Extend the term of the agreement from 03/01/2020 – 06/01/2020 through 06/02/2020 – 12/31/2022 for the Medical Director position. 	Resolution #20-140 approved on 03/10/2020 Resolution #18-281 approved on 06/12/2018 Resolution #18-206 approved on 04/10/2018	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
9. Amend Resolution #20-243 approved on 05/12/2020 with CAMPUS CONSTRUCTION MANAGEMENT , 6225 Sheridan Drive, Suite 100, Williamsville, NY 14221, construction manager services contract for WCCHS laboratory renovation project, not to exceed \$218,000, effective 04/28/2020 – 03/31/2024, as follows: <ul style="list-style-type: none"> Increase the not to exceed amount from \$218,000 to an amount not to exceed \$253,000 due to delays, effective 01/01/2022. 		Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
10. Amend Resolution #18-524 approved on 11/13/2018 with KALEIDA HEALTH , 726 Exchange Street, Buffalo, NY 14210 related to an agreement for reference laboratory testing and anatomic pathology services, not to exceed \$2,000,000 annually, as follows: <ul style="list-style-type: none"> Extend the term of the agreement from 01/01/2019 – 12/31/2021 through 01/01/2022 – 12/31/2023. 	Resolution #19-084 approved on 02/12/2019	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
11. Amend Resolution #17-076 approved on 02/14/2017 with GENERAL PHYSICIAN, PC , 726 Exchange Street, Suite 516, Buffalo, NY 14210 related to otolaryngology (ear, nose and throat) and allergy medicine services at WCCHS clinic, not to exceed \$246,670 per year, as follows: <ul style="list-style-type: none"> Extend the term for an additional one-year period from 04/18/2021 – 04/17/2022 through 04/18/2022 – 04/17/2023. 	Resolution #21-129 approved on 03/09/2021 Resolution #21-035 approved on 01/12/2021 Resolution #20-240 approved on 05/12/2020 Resolution #19-162 approved on 03/12/2019 Resolution #17-201 approved on 04/11/2017	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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12. Amend Resolution #17-272 approved on 06/13/2017 with S.C.I. ANESTHESIA, PLLC , PO Box 718, Victor, NY 14564 related to anesthesia services as follows: <ul style="list-style-type: none"> • Extend the term of the professional services agreement for an additional one (1) year period from 12/01/2020 – 11/30/2021 through 12/01/2021 – 11/30/2022. 	Resolution No. 20-470 approved on 11/10/2020; Resolution No. 19-513 approved on 11/12/2019 Resolution No. 18-577 approved on 12/11/2018 Resolution No. 17-538 approved on 12/12/2017	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
13. Amend Resolution #18-304 approved on 07/10/2018 with PIPELINE HEALTH HOLDINGS, LLC , 5600 North River Road, Suite 800, Rosemont, IL 60018 related to remote pharmacist services, as follows: <ul style="list-style-type: none"> • Extend the term of the agreement from 01/01/2021 – 12/31/2021 through 01/01/2022 – 12/31/2022. 	Resolution #21-134 approved on 03/09/2021 Resolution #19-035 approved on 01/08/2019	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
14. Amend Resolution #20-305 approved on 07/14/2020 with ANGELA POTTER, PA , 4225 McNulty Road, Strykersville, NY 14145, related to an employment agreement for the Physician's Assistant position in an amount of \$45.00 per hour, as follows: <ul style="list-style-type: none"> • Change the compensation from \$45.00 per hour to a salary of \$93,680 per year and amend Salary Schedule P accordingly, effective January 1, 2022. 		Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

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Date: Tuesday, February 01, 2022 @ 9:00 AM

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Present: **Kehl, Grant**, Davis, Roche (9:07 AM), Leuer (Zoom), May, Brick (Zoom), King (Zoom), Becker (Zoom), Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Cook/Budget Officer; B. Ryan/Board Chair; C. Mayer/County Treasurer (Zoom); L. Roberts, T/Genesee Falls; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:17 AM)

Department Agenda Item	Discussion	Decision	Action
15. Amend Resolution #18-576 approved on 12/11/2018 with PREMIER PURCHASING PARTNERS, LP – PURCHASING DISTRIBUTION WITH CARDINAL HEALTH , 7000 Cardinal Place, Dublin, OH 43017, related to a group purchasing relationship for pharmacy purchases, not to exceed \$2,000,000 per year, as follows: <ul style="list-style-type: none"> Extend the term of the agreement from 01/01/2019 – 12/31/2021 through 01/01/2022 – 12/31/2024. 		Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
16. Amend Resolution #21-365 approved on 08/10/2021 with DCCS dba Surgery Management Improvement Group, Inc. , 205 Hackney Circle, Wilmington, DE 19803, related to perioperative program interim management agreement to provide surgery program leadership continuity services, not to exceed \$200,000 per term, effective 03/01/2022 – 06/30/2022, as follows: <ul style="list-style-type: none"> Correct the term of the agreement from 03/01/2022 – 06/30/2022 to 03/01/2022 – 09/06/2022 to match the actual contract extension. 	Resolution #22-038 approved on 01/11/2022	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
17. Amend Salary Schedule C as attached hereto, shall reflect the following increases: <ul style="list-style-type: none"> Commencing January 1, 2022, eligible employees in the job titles covered thereby shall be paid the salary in accordance with this wage and salary schedule. 	BOM approved to amend Salary Schedule C consistent with the Board of Supervisors approval of County Salary Schedules S and D in terms of percentages related to a 2021 lump sum and cost of living adjustment (COLA) and approved the CEO and Human Resource Director's recommended market rate adjustments to fourteen specific positions.	Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>18. Amend <u>Salary Schedule X</u> as follows:</p> <ul style="list-style-type: none"> • Abolish one 1.00 FTE Licensed Practical Nurse position (Position Code #04.165.147) under <u>WYOMING COUNTY INTERNAL MEDICINE</u>, effective 02/06/2022. • Change the hourly rate for one 1.00 FTE Medical Receptionist position (Position Code #12.901.153) under <u>WYOMING COUNTY INTERNAL MEDICINE</u> from \$15.50 per hour to \$16.99 per hour, effective 02/06/2022. • Create one 0.80 FTE Licensed Practical Nurse position (Position Code #TBD) under <u>WYOMING COUNTY INTERNAL MEDICINE</u> and set the hourly rate at a range of \$17.78 - \$20.34 per hour, effective date 02/06/2022. • Abolish one 0.40 FTE Registered Practical Nurse position (Position Code #03.890.209) under <u>WYOMING COUNTY INTERNAL MEDICINE</u>, effective date 02/05/2022. • Change the hourly rate for one 1.00 FTE Medical Office Assistant position (Position Code #12.182.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> from \$15.00 per hour to \$15.45 per hour, effective 01/26/2022. • Create one 1.00 FTE Medical Office Assistant position (Position Code #TBD) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> and set the hourly rate 		<p>Motion: Grant Ayes: 10 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
at a range of \$13.33 - \$17.50 per hour, effective date 02/06/2022. • Abolish one per diem Medical Biller (Temporary) position (Position Code #12.199.473) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> , effective 02/05/2022.			*RESOLUTION
19. Amend <u>Salary Schedule P</u> as follows: • Change 1.00 FTE Physician's Assistant position (Position Code #17.116.067) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> from \$45.00 per hour to a salaried position and set the salary at \$93,680 per year, effective 01/01/2022.		Motion: Grant Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
20. Rescind Resolution #10-114, passed by the Board of Supervisors on February 05, 2010 in its entirety as the borrowing never occurred. A RESOLUTION AUTHORIZING THE RECONSTRUCTION OF THE COUNTY NURSING HOME (PHASE I) IN AN FOR THE COUNTY OF WYOMING, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$2,000,000.00, AND AUTHORIZING THE ISSUANCE OF \$2,000,000.00 BONDS OF SAID COUNTY TO PAY THE COST THEREOF		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
21. Borrowing Resolution (<10 years useful life): <ul style="list-style-type: none"> The purchase of Hospital Equipment at the Wyoming County Community Hospital in and for the County of Wyoming, New York, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$733,956.00. 		Motion: Davis Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to:
22. Borrowing Resolution (>10 years useful life): <ul style="list-style-type: none"> The purchase of Hospital Equipment at the Wyoming County Community Hospital in and for the County of Wyoming, New York, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$1,266,044.00. 			*RESOLUTION
23. WCCH Board of Managers President, R. Kosmerl reported that the NYS Dept. of Health has been notified of the passing of Hospital Administrator & CEO, J. McTernan. Dawn James has appropriate credentials and has been appointed the facility's official contact with the Dept. of Health. Meeting February 4th to discuss how to move forward recruiting a replacement for CEO McTernan. Many local health care facilities have reached out and offered to help in the interim. All have expressed their condolences.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:30 AM Treasurer w/R. LaWall			
1. <u>Sales Tax Final 2021 report.</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
2. Overnight Travel Authorization: R. LaWall to attend NYSAC 2022 Legislative Conference, March 14-16, 2022 in Albany, NY. Conference expense is \$422.00; Hotel Cost \$141 /night and will be paid by TASC.		Motion: May Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
Budget Office w/J. Cook			
1. <i>Review of 2021 Budget Transfers made by the budget department for committee approval</i>	<i><u>*Attached</u></i> <i>*Payroll accruals are pending.</i>	Motion: May Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
2. 2022 Appropriations (on Behalf of Animal Control) To: 013510.540508 Private Auto Repair \$1,320.19 w/01351003.426800 Insurance Recovery 820.19 w./Any Funds Available 500.00 Reason: To cover cost of repairs due to auto accident		Motion: Davis Ayes: 10 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <u>Recap of 2021 Contingency and Appropriated Funds as of 2/1/22 Board Resolutions</u>	*to be carried in	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Co. Insurance Office w/ T. Vacinek			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Other/Referrals:			
HUMAN RESOURCES			
County Attorney			
<p>1. 2022 Appropriation: To: 01142100.542494 HH Grant Expenses \$500.00 w/011421.430250 Hurrell Harring Grant \$500.00 Reason: To cover Public Defense Case Management System Maintenance and Support Agreement.</p>	<p><i>Funds provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 3.</i> <i>FYI - Contract Processed through Committee on November 30, 2021</i></p>	<p>Motion: Jacoby Ayes: 10 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Human Resource Dept.			
<p><i>Amend Salary Schedule I and the Local Law to reflect a 5% increase to the Sheriff's salary for 2021 and a 5% increase to his salary in 2022.</i></p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Brick</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p><i>At 10:43 AM there was a motion by Supervisor Roche to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor May and all voted aye. The YouTube channel was suspended. Everyone but the Supervisors were excused from the meeting. At 11:06 AM there was a motion by Supervisor Roche to end the executive session and continue the regular meeting. This was seconded by Supervisor May and all voted aye.</i></p>			
<p>2. Schedule S/D/I COLA & Lump Sum</p> <ul style="list-style-type: none"> • 2021 Lump Sum to be calculated at 7% • 2022 COLA to be calculated at 2.5% • <u>Proposed Salary Schedule S</u> • <u>Proposed Salary Schedule D</u> • <u>Proposed Salary Schedule I – as amended</u> 		<p>Motion: May Ayes: 9 Noes: Absent: 1 Brick</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
3. Amend Salary Schedule S: Human Resources To set the hourly wage of the Payroll Clerk (position # 12.828.508) to \$22.00/hr. (Annual Salary Equivalent of \$40,040.00); effective January 10, 2022.		Motion: Jacoby Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
PUBLIC HEALTH			
Public Health			
1. Amend Salary Schedule S: Health Department To set the hourly wage of the Fiscal Officer (Public Health) (position # 136.580) to \$24.73/hr. (annual salary equivalent of 45,009.00); effective January 10, 2022. • Eligibility for an additional \$1.10/hr. (annual salary equivalent of \$2,002.00) upon permanent appointment and meeting pre-established goals.		Motion: Davis Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
2. 2022 Transfer: FROM: 014010.510101 FT CSEA \$19,000.00 TO: 014010.523001 Motor Vehicles \$19,000.00 Reason: Cover partial cost of vehicle purchase through mini-bid.		Motion: Davis Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
3. 2022 Transfer: FROM: 014010.242433 ATUPA \$7,778.00 TO: 014010.523001 Motor Vehicles \$7,778.00 Reason: Cover partial cost of vehicle purchase through mini-bid.		Motion: Davis Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
4. 2022 Transfer: FROM: 014035.540301 FP Professional Svcs \$9,600.00 TO: 014010.540301 PH Professional Svcs \$9,600.00 Reason: Move ECW medical record system expense from Family Planning to Public Health.		Motion: Davis Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
5. 2022 Transfer: FROM: 014035.540301 FP Professional Svcs \$1,422.00 TO: 014010.540301 PH Professional Svcs \$1,422.00 Reason: Move Trizetto Clearinghouse medical record system expense from Family Planning to Public Health.		Motion: Davis Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
AGRICULTURE COMMITTEE			
1. 2022 Appropriation: To: 0116421.540311 Ag. District Services \$4,000.00 <i>w/any funds available</i> Reason: To cover anticipated increase in services due to change in methodology.		Motion: Roche Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
2. 2022 Appropriation To: 016421.542593 Special Econ Dev Project \$53,493.00 w/01642102.430890 Other State Aid \$44,607.00 w/any funds available \$ 8,886.00 Reason: To cover expenses associated with the NYS Ag and Farmland Protection Planning Grant. This requires a cash match.		Motion: Roche Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
PLANNING COMMITTEE			
1. <i>The Wyoming County Chamber of Commerce & Tourism is requesting permission to receive the full 2022 County Appropriation in the first payment of 2022.</i>	<i>Per the provisions of the Letter of Understanding.</i>	Motion: Leuer Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: APPROVED
PUBLIC WORKS			
Buildings & Grounds			
3. <i>Transfer:</i> From: 129950.599504 Transfer to CIP \$221,000.00 To: <u>121620.520401.AG</u> Misc. Equipment \$221,000.00 Reason: To cover enhancements at Ag Center.		Motion: May Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <i>Discussion:</i> • Revision of the County Purchasing Policy and Procurement Card Guidelines that will allow Buildings and Grounds to make purchases of commodities on line. • Increase thresholds	<i>~More to come~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC SAFETY			
Sheriff			
1. <i>2022 Appropriation:</i> To: 013110.541307 Law Enf. Navigation \$20,600.00 w/01311011.433150 State Aid Navigation \$10,300.00 01311011.440890R Fed Aid ARPA \$10,300.00 Reason: To purchase a new boat motor		Motion: May Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION

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Date: Tuesday, February 01, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant,** Davis, Roche (9:07 AM), Leuer (Zoom), May, Brick (Zoom), King (Zoom), Becker (Zoom), Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Cook/Budget Officer; B. Ryan/Board Chair; C. Mayer/County Treasurer (Zoom); L. Roberts, T/Genesee Falls; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:17 AM)

Department Agenda Item	Discussion	Decision	Action
2. 2022 Appropriation: To: 013110.523001 Motor Vehicles \$124,236.00 w/ 01311011.440890R Fed Aid ARPA \$124,236.00 Reason: To purchase vehicles for 2022		Motion: May Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
3. 2022 Appropriation: To: 013110.540509 Change Over Expenses \$26,750.00 w/ 01311011.440890R Fed Aid ARPA \$26,750.00 Reason: Change-over expenses to complete the 2022 vehicles		Motion: May Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
Emergency Services			
4. 2022 Appropriation: To: 013640.510302 O/T \$5,000.00 w/ 01364000.412890 Other Dept. Income \$5,000.00 Reason: 2022 overtime funds for COVID response staffing. MOU with Wyoming County Health Department. Fully reimbursed through the ELC COVID-19 grant.	<i>07/29/2021 Public Safety Committee</i>	Motion: May Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
5. 2022 Appropriation: To: 013640.541217 Training Facilities \$12,627.00 w/01364001.440890R Other Fed Rev. Recovery Funds \$12,627.00 Reason: Approved ARPA amount for burn tower repairs.	<i>Discussion: 2022 Quote Increase</i>	Motion: May Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Department Agenda Item	Discussion	Decision	Action
District Attorney			
6. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following (effective April 1, 2021 to March 31, 2022): <ul style="list-style-type: none"> • Asst. DA (1st) \$19,900.00 • Administrative Assistant (DA) \$ 1,000.00 • Secretary to the District Attorney \$ 3,500.00 Said amounts to be paid out after <u>February 1, 2022</u> from 2022 budgeted Aid To Prosecution Funds (1168)	<i>Note: These are yearly stipends that are fully funded through the Aid to Prosecution grant.</i>	Motion: Roche Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
POSITION(S)			
1. Position Fill: Social Services Fill one (1) position of <u>Senior Account Clerk</u> (1.0 FTE) (position # 095.216) on CSEA Schedule A, Job Grade 6 at an hourly rate of \$17.92/hr-\$19.98/hr. Person vacating: Brooke Ingles, effective January 7, 2022. Position Available: February 2, 2022.		Motion: Jacoby Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: APPROVED
2. Position Fill: Social Services Fill one (1) position of <u>Community Services Worker</u> (1.0 FTE) (position # 097.315) on CSEA Schedule A, Job Grade 6 at an hourly rate of \$17.92/hr-\$19.98/hr. Person vacating: Taylor Connelly, effective January 13, 2022. Position Available: February 2, 2022.		Motion: Jacoby Ayes: 9 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>3. Position Fill: Highway Dept. One (1) position of Heavy Equipment Operator (1.00 FTE) (<i>position code: 028.038B</i>) on CSEA sch. B, grade 9 (\$19.04 - \$21.03/hr) to replace <i>Nathan Redden</i> who resigned January 7, 2022. Position available February 2, 2022.</p>		<p>Motion: Roche Ayes: 9 Noes: Absent: 1 Brick</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>4. Position Fill: Highway Dept. One (1) position of Working Supervisor (1.00 FTE) (<i>position code: 093.276</i>) on CSEA, sch. B, grade 10 (\$19.58 - \$22.30/hr) to replace Eric Jackson who was promoted to Bridge Construction Supervisor as of September 26, 2021. Position available February 2, 2022.</p>		<p>Motion: Roche Ayes: 9 Noes: Absent: 1 Brick</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>5. Position Fill: County Jail Fill one (1) position of Correction Officer (<i>PT – Variable FTE</i>) (<i>Non-Union</i>) (<i>position # 009.065</i>) following WCSEA Grade 3 at an hourly rate of \$23.80/hr - \$26.02/hr. Person Vacating: Jessica Hey, effective December 21, 2021. Position Available: February 2, 2022.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Brick</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
Budget Office w/J. Cook continued			
1. MUNIS Update: <ul style="list-style-type: none"> Solving issues daily Created a MUNIS User Group on Zoom. First session lasted about an hour and a half Working with HR to request permission to create and fill a part time clerk. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/B. Kehl** (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, March 01, 2022 @ 9:00 AM.**