

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, January 27, 2021 @ 9:00 AM

Location: *Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Davis, Grant*, King, Becker, Berwanger (9:11 AM), Roche, Brick, May

Absent: Roberts (working COVID-19 clinic)

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer (9:00 AM – 9:12 AM via Zoom); R. Jacoby, T/Wethersfield (Zoom); S. Klein, T/Castile (9:39 AM)

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Mental Health w/K. Dryja</b>			
<b>1. Appointments:</b> COMMUNITY SERVICES BOARD <ul style="list-style-type: none"> <li>• <b>Supervisor Member</b>  <i>One (1) year term effective 01/01/21 through 12/31/21</i></li> <li>• <b>Jerry Davis (T/Covington)</b>, PO Box 445, 7414 Court Road, Pavilion, NY 14525</li> </ul> MENTAL HEALTH SUBCOMMITTEE <b>Supervisor Member</b> <i>One (1) year term effective 01/01/21 through 12/31/21</i> <ul style="list-style-type: none"> <li>• <b>Jerry Davis (T/Covington)</b>, PO Box 445, 7414 Court Road, Pavilion, NY 14525</li> </ul>		Motion: King Ayes: 5 Noes: Absent: 4 Berwanger, Roberts, Brick, May	Carried: <b>XXX</b> Defeated: Referred to:
<b>2. Amend Resolution Number 18-054 (as amended by 20-059):</b> <ul style="list-style-type: none"> <li>• To reflect a contract end date of December 31, 2021</li> </ul>	<i>Lease of office space...</i>	Motion: Roche Ayes: 5 Noes: Absent: 4 Berwanger, Roberts, Brick, May	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p>3. <i>Amend Public Health Committee Meeting minutes from 12/18/19 as follows:</i>  <b>Professional Services Contract \$3,001- \$5,000:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>WCJW</b>, Merchant Road Warsaw, NY 14569 for:</p> <ul style="list-style-type: none"> <li>On air PSAs for <b>Partners for Prevention</b> in an amount not to exceed <del>\$3,005.98</del> <b>\$3,485.98</b>; all else remains the same.</li> </ul>	<p><i>Contract with vendor is correct. Wrong amount submitted for approval.</i></p>	<p>Motion: Grant                      Ayes: 5                      Noes:                      Absent: 4 Berwanger, Roberts, Brick, May</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>4. <b>2021 Appropriation:</b>  <b>To:</b> 01.38.4220.4.42488 STOP Act Grant \$49,955.00                      w/01.12.4220.4491 Mental Health Grant \$49,955.00  <b>Reason:</b> To appropriate funding received for the 2020 STOP-ACT Grant.</p>	<p>Funding was not received from SAMHSA until 2021</p>	<p>Motion: King                      Ayes: 5                      Noes:                      Absent: 4 Berwanger, Roberts, Brick, May</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p>5. <b>Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Gateway Outdoor Advertising</b>, 18 Pleasant Grove Road, Long Valley NJ 07853 for the provision of RTS bus ads for the Partners for Prevention STOP Act grant funded program in an amount not to exceed \$7,050.00; effective January 18, 2021 – April 30, 2021. This is 6 buses with queen ads (25” x 88”).</p>		<p>Motion: Becker                      Ayes: 5                      Noes:                      Absent: 4 Berwanger, Roberts, Brick, May</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Present: *Davis, Grant*, King, Becker, Berwanger (9:11 AM), Roche, Brick, May

Absent: Roberts (working COVID-19 clinic)

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer (9:00 AM – 9:12 AM via Zoom); R. Jacoby, T/Wethersfield (Zoom); S. Klein, T/Castile (9:39 AM)

Department Agenda Item	Discussion	Decision	Action
<p><b>6. Professional Service Contract \$5,001 or greater:</b>            Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>WCJW</b>, 3258 Merchant Rd., Warsaw, NY 14569 for the provision of:</p> <ul style="list-style-type: none"> <li>• On-air PSA's for Partners for Prevention in an amount to not exceed \$7,085.98 effective February 1, 2021 through December 31, 2021. (Individual Plans: NASCAR \$1,990.98 Feb 9, 2021 – Oct 31, 2021; High School Football \$538.00 Sept 5, 2021 – Oct 17, 2021; High School Basketball \$957 December 1, 2021 – Dec 31, 2021; General Advertising \$3,600 Feb 11, 2021 – Dec 25, 2021)</li> <li>• On-air PSA's for The Wyoming County Mental Health Department in an amount not to exceed \$900.00 effective January 1, 2021 through December 31, 2021</li> </ul>		Motion: Grant Ayes: 5 Noes: Absent: 4 Berwanger, Roberts, Brick, May	Carried: <b>XXX</b> Defeated: Referred to:
<b>*RESOLUTION</b>			
<b>At 9:11 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</b>			
<p><b>7. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Vendor Information Pending</b>, for the purchase of coffee mugs for National Vietnam Veterans Day on March 29<sup>th</sup> in an amount not to exceed \$3,000; effective February 9, 2021 through March 31, 2021. <b>Veteran Services Director, L. Harvey is still in process of obtaining quotes, will bring to meeting or email you as soon as we know...</b> <ul style="list-style-type: none"> <li>○ <b>Two quotes have been received, to date, with \$1,500 being the least amount.</b></li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>9:15 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish</b>			
<p><b>FYI ~ Referred to 02-02-21 Finance Committee from 01-26-21 Human Resources</b></p> <p style="text-align: center;"><b>Position Fill: Health Department</b></p> <p>One (1) position of <b>Environmental Health Aide</b> (<i>Per Diem, Temporary, Non-Union</i>) (position code 144.117) on salary schedule G, following CSEA Schedule A, Grade , Step 1 +10%, at an hourly rate of \$20.98. Position currently vacant. Position Available: February 3, 2021.</p>	<p><b>Emergency Fill approved by Chairwoman Ryan; effective 01/18/21</b></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>1. <b>Appointment:</b></p> <p style="text-align: center;"><b>Wyoming County Board of Health</b> Supervisor Member</p> <p><b>One (1) year term effective January 1, 2021 through December 31, 2021</b></p> <ul style="list-style-type: none"> <li><b>Jerry Davis (T/Covington)</b>, PO Box 445, 7414 Court Road, Pavilion, NY 14525</li> </ul>		<p>Motion: Grant</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 3 Roberts, Brick, May</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>2. <b>Amend Public Health Committee Meeting minutes from 09/29/20 as follows:</b></p> <p><b>Professional Services Contract \$3,001- \$5,000:</b></p> <p>Authorize Chairman/Commissioner of Health to sign a contract, pursuant to General Municipal Law §104(b), with <b>Lamar, Inc.</b>, 289 Exchange Street, Buffalo, NY 14204 for advertising services promoting seasonal influenza vaccine in an amount not to exceed \$4,000.00; effective October 1, 2020 through February 28, 2021. All other terms and conditions remain unchanged.</p>	<p><b>Fully reimbursed by the NYSDOH "Local Health Department Support for Flu and COVID19 Response" grant.</b></p>	<p>Motion: Becker</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 3 Roberts, Brick, May</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p>3. <b>FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Lineage</b>, 150 Lawrence Bell Drive, Williamsville, NY 14221 for a service agreement for the DFS40i mail prep/inserter; effective January 1, 2021 and annually renewable. \$54.72 per month.</li> <li>• <b>Zoetek Medical Sales &amp; Service, Inc.</b> 668 Phillips Road, Victor, NY 14564 for the annual inspection of clinical equipment; effective January 1, 2021 through completion of inspections. Not to exceed \$500.</li> <li>• <b>New York State Department of Health</b>, Albany, NY for a “Memorandum of Understanding Regarding COVID-19 Vaccine Administration”; effective January, 2021 through the duration of the COVID-19 Vaccine response. No cost.</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. <b>2021 Appropriation:</b></p> <p>To: 01.38.4010.4.42431 Immunization Action Plan \$1,189.32</p> <p style="padding-left: 20px;">01.38.4010.2.50401 Misc Equipment 3,412.50</p> <p style="padding-left: 20px;">w/01.12.4010.448913 448904 IAP (Federal) \$4,601.82</p> <p><b>Reason:</b> Additional Federal/CDC funds passed through by NYS grant for enhanced promotion of influenza vaccine and expand vaccination capacity for COVID response.</p>	<p><b>@ K. Standish, PH Fiscal Admin. 01/28/21 the revenue account should be as revised.</b></p>	<p>Motion: Becker</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 3 Roberts, Brick, May</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p>5. <b>2021 Appropriation:</b></p> <p>To: 01.38.4010.4.42430 Baby Bundle \$15,694.00</p> <p style="padding-left: 20px;">w/01.12.4010.448902 Baby Bundle Grant \$15,694.00</p> <p><b>Reason:</b> Appropriate the 2021 portion of Federal funds (CFDA 93.434) passed through by NYS.</p>		<p>Motion: Becker</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 3 Roberts, Brick, May</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>
<p>6. <b>2021 Appropriation:</b></p> <p>To: 01.38.4010.4.42435 Other Grants \$976.86</p> <p style="padding-left: 20px;">w/01.03.4010.160109 Other Grant \$976.86</p> <p><b>Reason:</b> Appropriate remaining portion of NYSACHO/NYS Health Foundation grant (Resolution 20-321)</p>		<p>Motion: Becker</p> <p>Ayes: 6</p> <p>Noes:</p> <p>Absent: 3 Roberts, Brick, May</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>FINANCE</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>7. Operational Update (As Needed):</b>  <b>ADMINISTRATION:</b></p> <ul style="list-style-type: none"> <li>➤ COVID-19 Response Update                             <ul style="list-style-type: none"> <li>○ Update on the roll out of vaccine for targeted populations in Phase 1A and Phase 1B.</li> <li>○ NYS has directed Health Departments to focus on essential workers in Phase 1B</li> <li>○ People are traveling from all over the state to receive vaccine</li> <li>○ Seniors 65 and over are being directed to pharmacies or the New York State mass vaccination sites.</li> <li>○ The Health Department is working very closely with OFA to get appointments made for eligible seniors.</li> <li>○ Attica Pharmacy received 100 doses</li> <li>○ PH Admin. Paolucci reported a conversation with Congressman Jacobs over the Agricultural Workers and what Phase they should be addressed in.                                     <ul style="list-style-type: none"> <li>▪ They are included in Federal Guidelines but not in NYS Guidelines.</li> </ul> </li> </ul> </li> </ul> <p>Supervisor Berwanger, T/Arcade suggested someone should reach out to NYS Ag. and Markets Commissioner, Richard Ball and Senator Gallivan. Ms. Paolucci explained the hefty fines to entities not following state guidelines, in addition to having future allocations of vaccine withheld. There was a suggestion to reach out to pharmacies within the county to see what they have for vaccine. Supervisor Berwanger, T/Arcade offered that a Firefighter from another Town commented on how perfectly the vaccine clinic was run... Supervisor Davis, T/Covington added that Genesee County Board Chair, Shelly Stein reached out to him and commented on how very fortunate Wyoming County was in proactively being 2-3 weeks ahead of the rest of the state. There was a brief comment on the merging of Genesee and Orleans County public health departments. Wyoming County will continue to leverage the volunteers to deliver vaccine. A. Milillo and C. Glaus credited with management of volunteer pool. The volunteer pool model is not sustainable in the long run but for now it is working well, the HD will re-visit if additional funding is announced. Ms. Paolucci estimated at the current pace it will take a year or more to get everyone vaccinated. All this among the Governor's decision to allow high risk school sports to resume. County Health Departments are being charged with implementation of state guidelines at their discretion. A conference call with county school superintendents is planned for this afternoon. Dr. Collins spoke to having discussions with other counties in the region in order to provide consistent implementation. There was some discussion by a few of the districts to not</p>			
		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
allow spectators. This will also be discussed further during today’s conference call...			
<i>At 9:39 AM Supervisor Klein, T/Castile entered the meeting during the above agenda discussion.</i>			
Supervisor Roche, T/Eagle offered that Letchworth Central School is 100% remote learning this week yet NYS has issued guidelines for high-risk sports. Dr. Collins pointed out the directive only refers to competitions and events.			
<u>ENVIRONMENTAL:</u> ➤ <a href="#"><u>November/December Environmental Health Reports</u></a> <u>PUBLIC HEALTH NURSING:</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>MWHS:</u> <u>JAIL MEDICAL:</u> <u>CORONERS:</u> <u>WEIGHTS &amp; MEASURES:</u> ➤ November/December Weights & Measures <a href="#"><u>Activity</u></a> and 2020 YTD <a href="#"><u>Financial Report</u></a>			

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for Wednesday, February 24, 2021 @ 9:00 AM.

Committee Chair Initials: \_\_\_\_\_