

PUBLIC WORKS COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Thursday, December 01, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Brick, Leuer,** Kehl, Grant, Gozelski, Davis, Roche

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; D. Granger, T/Gainesville

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change the date of the December 29, 2022 Committee Meeting to Thursday, December 22, 2022 at 9:00 AM due to the holiday season.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/D. Blue & K. Chmura			
At 9:25 AM Chairwoman Ryan, T/Warsaw entered the below Agenda Item.			
1. <u>November Work Update</u>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Disposition of Fixed Assets: Declare surplus and dispose the following in the most advantageous way to the county: <ul style="list-style-type: none"> • CO#62 – 1972 Hyster Compactor/Roller vin# A91C-20295 original purchase price \$10,900.00 (Town of Wethersfield may be interested in purchasing) 	<i>The committee felt that Auctions International would get the better sale.</i>	Motion: Leuer Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign SLA – Supp. #7 with NYSDOT 50 Wolf Road, Albany, NY 12232 for BE #06 rehabilitation of Schoellkopf Road Bridge over Cayuga Creek, Town of Bennington, BIN 3319610; PIN 4WY0.03 for Engineering/Design; ROW and Construction/ CI/CS. This supplemental agreement adds the remaining Marchiselli funds to the project. Total amount not to exceed \$3,378,788.00 effective 11/2/18 through 10/15/28. (MUNIS CONTRACT #895)		Motion: Grant Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
4. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Creekside Boundary Land Surveying, PLLC, 1746 Higgins Rd., Warsaw, NY 14569 to prepare a survey for CR28 Burke Hill Road in order to abandon/turn over part of the road in the amount not to exceed \$1,200.00; effective November 01, 2022 through November 30, 2022. (MUNIS CONTRACT #949) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with UniFirst Corporation , 2085 Brighton-Henrietta TL Rd., Rochester, NY 14623 for uniform services for CSEA employees (NJPA Sourcewell Contract #062415-UFC) in an amount not to exceed \$400.00 per employee or \$10,800.00 total; effective January 1, 2022 through December 31, 2022. (MUNIS CONTRACT # 996)		Motion: Roche Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
6. Transfer: From: 045110.510101 FT CSEA Contract \$ 39,809.56 045110.540602 Equipment 51,399.32 045110.541901 Stone-Shoulders 37,145.45 045110.541902 Stockpile 7,527.67 045110.541904 Bituminous Products 2,947,344.81 045110.541905 Bridge Materials <u>104,831.47</u> To: 045112.524112 Road Infrastructure CHIPS\$3,188,058.28 Reason: To comply with CHIPS program guidelines; capital expenditures are to be classified in the Uniform Accounting System in account 5112.2.	<i>Withdrawn</i> By the Dept.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Transfer: From: 035130.523001 Motor Vehicles \$ <u>17,000.00</u> To: 035130.540507 Highway Dept – Repair \$10,000.00 035130.540508 Private Auto Repair \$ 5,000.00 035130.540510 Parts and Supplies \$ 2,000.00 Reason: To cover unanticipated higher cost of parts, repairs and supplies.		Motion: Grant Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>8. Discussion:</p> <ul style="list-style-type: none"> Insurance requirement for contractors performing work in County ROW (require County as additionally insured) Provision in bid specs to allow to purchase materials based on lowest price and/or availability and convenience 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. FYI:</p> <ul style="list-style-type: none"> Wyoming County Fairgrounds bridge was awarded the <u>2022 NYS Preservation Award through Office of Parks, Recreation, and Historic Preservation</u> – Planning to attend awards ceremony (weather permitting) 	<u>November 1, 2022 letter from Commissioner Kulleseid</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. Rescind and Replace Niagara Frontier Equipment Sales, Inc. contract only on Resolution No. 22-454: Rescind the Niagara Frontier Equipment Sales, Inc. contract and authorize Chairman to sign a Contract with Kleis Equipment, 1837 State Route 49, Constantia, NY 13044., for a 2022 Intimidator 18XP (18” drum style) Brush Bandit Chipper in an amount not to exceed \$67,972.00 price includes \$5,200 trade in of #27 2006 Salsco 810 wood & brush chopper; effective November 28, 2022 through delivery. (Sourcewell 062117-BAN/05119-BAN). (MUNIS CONTRACT #997)</p>		Motion: Gozelski Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>11. Disposition of Fixed Assets: Declare surplus and trade in on a 2022 Intimidator 18XP (18” drum style) Brush Bandit Chipper with 50 hours</p> <ul style="list-style-type: none"> CO#27 – 2006 Salsco 810 wood and brush chopper vin#06041000100992252 original purchase price \$28,881.00 		Motion: Gozelski Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
Permission to accept the RTS building they plan to tear down.	<i>Would like to use it for cold storage.</i>	Motion: Davis Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: APPROVED
9:15 AM Buildings & Grounds w/ M. Adamczak & P. Lew and Jail Admin. M. Horton			
1. Project Closeout: Authorize the Chairman to execute closeout documents for the Board of Elections Ramp Project with a final project total of \$27,498.16 located at 4 Perry Ave., Warsaw NY as established by resolution #22-279.		Motion: Leuer Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with Edward Hulme, Inc. 17 E Buffalo St, Warsaw, NY 14569 for the replacement of the barn roof located at the AG Center property (known as 44 Center Street Storage Building) in an amount not to exceed \$99,500.00 with a contingency of \$10,000.00 to cover replacement of plywood and fascia and other issues as they arise; effective 12/01/2022 through the completion of the project. (MUNIS CONTRACT 930)	<i>Agenda Items #2 & #8 go together.</i>	Motion: Roche Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
8. Permission to go out to bid for abatement services at 44 Center Street Storage Building.		Motion: Roche Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
3. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with U&S Services, Inc. , 95 Stark St, Tonawanda, NY 14150, for the monitoring and software for controls and HVAC at various county buildings in an amount not to exceed \$9,785.00; effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT #929)		Motion: Grant Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
4. FYI ~ Contract (\$3,000 and under): AMENDED from 10/27/2022 committee <ul style="list-style-type: none"> • Eastman Tree Service LLC, 3203 Smallwood Rd, Warsaw, NY 14569 for the removal of a tree that fell on the Wyoming County animal shelter not to exceed \$2,450.00; effective 10/31/2022 through completion. (MUNIS CONTRACT #935) Amend to reflect an amount not to exceed \$3,000.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with T.C.C.T Inc. 46 N. Maple St, Warsaw, NY 14569 for the cleaning of various county buildings in an amount not to exceed as follows; 2023 \$100,734.00; 2024 \$101,493.36; 2025 \$101,808.00 for a three year total not to exceed \$304,035.36 effective 01/01/2023 through 12/31/2025 (MUNIS CONTRACT 953)	OFA Public Defender Health Department Highway Admin. bldg.. DSS Courthouse Ag. Center	Motion: Davis Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
6. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with Warrens Commercial Cleaning, Inc. , 445 N. Main St Warsaw, NY 14569 for the cleaning of various county buildings in an amount not to exceed as follows; 2023 \$107,208.39; 2024 \$112,008.75; 2025 \$116,809.14 for three year total not to exceed \$336,026.28 effective 01/01/2023 through 12/31/2025 (MUNIS CONTRACT 961)		Motion: Davis Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>7. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with Suburban Adult Services Inc., 460 Maple Ct, Elma, NY 14059 for the cleaning of the Wyoming County Mental Health building for a one year total not to exceed \$5,000.00 effective 01/01/2023 through 12/31/2023 (MUNIS CONTRACT 983)</p>		<p>Motion: Leuer Ayes: 7 Noes: 1 King Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>9. Permission to establish the Wyoming County Jail Addition Project</p>		<p>Motion: Granger Ayes: 7 Noes: 1 King Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>10. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Kideney Architects P.C. 143 Genesee St , Buffalo , NY 14203 in an amount not to exceed \$178,000.00; effective November 11, 2022 through December 31, 2023.. (MUNIS CONTRACT #_982)</p>		<p>Motion: Granger Ayes: 7 Noes: 1 King Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>11. 2023 Appropriation: To: 01xxxxxx.xxxxxx ARPA \$190,000.00 w/any funds available Reason: to fund jail addition project knows expenses.</p>	<p><i>Emailed budget office for info on budget line to use for this project...</i></p>	<p>Motion: Grant Ayes: 7 Noes: 1 King Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>12. Position Creation/Fill: Building & Grounds One (1) position of Laborer (Temp.) (1.00 FTE) with only those benefits mandated by law; effective December 14, 2022 through the duration of a current employee's FMLA leave of absence (Anticipated return to work January 3rd, 2023). Approved wage range: \$20.00 - \$25.00/hr.</p>	<p><i>Emergency Fill documents to be signed by Chairwoman Ryan.</i></p> <p style="text-align: center;">Permission to fill documents pending</p>	<p>Motion: Roche Ayes: 7 Noes: 1 King Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>13. Appropriation: To: 011620.510001 Sch S/D/I \$17,211.00 011620.510101 FT CSEA \$17,077.68 w/any funds available Reason: To cover payroll expenses for wages and salaries of new hires</p>		<p>Motion: Grant Ayes: 7 Noes: 1 King Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>
FINANCE			

**Talk to Hospital Administrator Kobis about County Highway contracting parking lot plowing at WCCH this winter.*

Traffic Safety Board			
<p>1. Update:</p> <ul style="list-style-type: none"> • Vacancies exist in the Towns of: <ul style="list-style-type: none"> ○ Attica ○ Bennington ○ Orangeville ○ Sheldon ○ Wethersfield • There is currently no appointed Chairman or Secretary to this Board. • Current Membership: <ul style="list-style-type: none"> ○ Castile – H. Pankow ○ Covington – M. Bell ○ Eagle – M. Roche ○ Gainesville – R. Patterson ○ Genesee Falls – J. Kemp ○ Java – C. Brunner ○ Middlebury – R. Smart ○ Perry – M. Post ○ Pike – S. Buchwald ○ Warsaw – J. Royce 	<p>Budget Officer Cook was hoping to speak with someone regarding their 2023 Budget. There is no appointed Chair or Secretary.</p> <p>Traffic Safety Board materials (minutes, etc.) are currently at the Sheldon Town Hall per a conversation Board Clerk Ketchum had recently with D. Ricketson just prior to his retirement.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
2. Appointment: Wyoming County Traffic Safety Board <i>Unexpired vacant three (3) year term effective through November 05, 2023</i> <ul style="list-style-type: none">Brian Meyers, (T/Arcade) 5 Clearview Drive, Arcade NY 14009 (replacing William Hicks)		Motion: Grant Ayes: 7 Noes: 1 King Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum)).

Next Public Works Committee Meeting scheduled for **Thursday, December 22, 2022 @ 9:00 AM.**

Committee Chair Initials: _____