

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM - Wyo. Co. Community Hospital w/D. Kobis & M. Wright			
<i>At 9:05 AM Supervisor May, T/Orangeville and Board Chair Ryan, T/Warsaw entered the meeting during the below Agenda Item.</i>			
<i>At 9:07 AM County Attorney Wilkinson entered the meeting during the below Agenda Item.</i>			
<i>At 9:20 AM Supervisor Leuer, T/Middlebury entered the meeting during the below Agenda Item.</i>			
1. <u>General Update</u> <ul style="list-style-type: none"> • <u>WCCH Website Staging Address</u> • <u>Advertisements</u> • <u>January 2023 Graphs</u> • <u>Radio Ad #1</u> • <u>Radio Ad #2</u> 	Monthly report pending	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a staffing services fee agreement with WE CARE STAFFING SOLUTIONS, INC. , 3475 North Road, Geneseo, NY 14454, to provide nursing department staffing, not to exceed \$400,000.00 cumulative, effective 12/21/2022 – 12/20/2024.		Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a customer service agreement with UNIFIRST CORPORATION , 2085 Brighton-Henrietta TL Road, Rochester, NY 14623, to provide scrubs, \$20,000.00 per year, effective 01/01/2023 – 12/31/2025.		Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an agreement with WESTERN NEW YORK PHYSICIANS, PLLC, 2261 Route 19 North, Warsaw, NY 14569, to provide attending/medical director services to the Skilled Nursing Facility, \$97,000.00 per year, effective 03/01/2023 – 02/29/2024.</p>	<p><i>Dr. Collins</i></p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a service agreements with COVERALL, 165 Lawrence Bell Drive, Suite 122, Williamsville, NY 14221, to provide janitorial services for Arcade clinics, effective 08/15/2022 – 08/15/2024:</p> <ul style="list-style-type: none"> • 263 Liberty Street, not to exceed \$18,000.00 cumulative (includes 2% increase in 2023) • 401 West Main Street, not to exceed \$33,684.00 cumulative (includes 2% increase in 2023) 		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a consulting services agreement with GERALD R. NANNEN, 4375 Richwood Drive, Hamburg, NY 14075, to provide clinic practice administration, \$20,000.00 per month, plus a contingency bonus up to \$30,000.00 based on performance and financial improvement in all clinics, effective 02/01/2023 – 05/31/2023.</p>	<p><i>The goal is to drop loss rate in half.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an administrative and hospitalist services agreement with APOGEE MEDICAL MANAGEMENT, INC., 15059 North Scottsdale Road, Suite 600, Scottsdale, AZ 85254, to provide hospitalist services, not to exceed \$1.35M per year, effective 03/01/2023 – 02/28/2025.</p>	<p>This is an update to the contracting party name/address pending item approved at the 12/06/2022 BOS Finance Committee meeting regarding the hospitalist services agreement.</p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. Amend Resolution #17-362 approved on 09/12/2017 as amended by 19-085; 19-427; 20-244; 22-041 with ARAMARK HEALTHCARE SUPPORT SERVICES, LLC, 2400 Mark Street, Philadelphia PA 19107 related to management services agreement as follows:</p> <ul style="list-style-type: none"> • Add a new services to provide facility operations management services, not to exceed \$150,000 per year, effective 02/01/2023 – 12/31/2025. 	<p>Resolution #22-041 approved on 01/11/2022</p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>9. Amend Resolution #22-705 approved on 12/13/2022 with JOSEPH F. GOMEZ, MD related to an employment agreement to provide cardiology services at the hospital as follows:</p> <ul style="list-style-type: none"> • Change the six-month earning period during the year for wRVU incentive from January 1 to June 30 and July 1 to December 31 to February 1 to July 31 and August 1 to January 31. 	<p>Resolution #22-705 approved on 12/13/2022</p> <p><i>Housekeeping – to make permission consistent with executed contract.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>10. Amend Resolution #18 576 approved on 12/11/2018 with OPTUM 360 SOLUTION, LLC, 15 Campus Boulevard, Newton Square, PA 19073 related to the standard CNYHA member services agreement, as follows:</p> <ul style="list-style-type: none"> • Add a new service and change the term from 05/16/2022 – 05/15/2023 to 01/01/2023 – 12/31/2025. • Increase the amount from an amount not to exceed \$40,048.00 per year to \$78,720.00 per year. 	<p>Resolution #22-483 approved on 09/13/2022, Resolution #22-040 approved on 01/11/2022, Resolution #21-087 approved on 02/09/2021, and Resolution #18 576 approved on 12/11/2018</p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p><i>Board Clerk Ketchum was instructed to separate Position Creations/Abolish and Salary schedule amendments into separate resolutions going forward.</i></p>			
<p>11. Amend Salary Schedule C as follows: Salary Amendments:</p> <ul style="list-style-type: none"> • For employees in the job titles covered by Salary Schedule C, effective 01/01/2023, reflecting a 2.5 percent (2.5%) cost of living adjustment (COLA) consistent with County Salary Schedules S and D and the CSEA bargaining agreement, with the exception of the following: positions that received a promotion or salary adjustment on or after 07/01/2022, the Hospital Administrator position that is governed by a separate contract, and per diem positions. • Director of Healthcare Information Systems position (1.00 FTE) (Position Code # 01.613.307) under INFORMATION SYSTEMS at \$109,809.00 per year, effective 01/22/2023. • Include a retention/performance Stipend for the Director of Healthcare Information Systems position (Position Code #01.613.307) under INFORMATION SYSTEMS in the amount of \$6,000.00, upon completion of satisfactory performance and continued employment, effective 03/01/2023. • Include a retention/performance Stipend for the Director 		<p>Motion: Leuer Ayes: 7 Noes: 1 Brick Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p><i>of Healthcare Information Systems</i> position (Position Code #01.613.307) under <u>INFORMATION SYSTEMS</u> in the amount of \$6,000.00, upon completion of satisfactory performance and continued employment, effective 09/01/2023.</p>			<p>Non-Consent RESOLUTION</p>
<p>Amend <u>Salary Schedule C</u> as follows: <u>Position Creations:</u></p> <ul style="list-style-type: none"> • One (1) Network Administrator II (1.00 FTE) position (Position Code #TBD) under <u>INFORMATION SYSTEMS</u> and establish a salary range of \$60,000.00 - \$70,000.00 per year, position available date 12/25/2022. • One (1) Infection Preventionist/Assistant Director of Nursing (1.00 FTE) position (Position Code #TBD) under <u>NURSING FACILITY ADMINISTRATION</u> and set the salary at \$90,000.00 per year, position available date 01/22/2023. • One (1) 1.00 FTE Director of Education/Assistant Director of Nursing position (Position Code #TBD) and set the salary at \$90,000.00 per year, position available date 01/22/2023. 		<p>Motion: Leuer Ayes: 7 Noes: 1 Brick Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>Non-Consent RESOLUTION</p>
<p>Amend <u>Salary Schedule C</u> as follows: <u>Abolish Positions:</u></p> <ul style="list-style-type: none"> • One (1) Assistant Director of Nursing (Nursing Facility) position (1.00 FTE) (Position Code #02.165.297) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/21/2023. • One (1) Director of SNF Education and Infection Preventionist position (1.00 FTE) (Position Code #01.325.573) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/21/2023. 		<p>Motion: Leuer Ayes: 7 Noes: 1 Brick Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>Non-Consent RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>12. Amend <u>Salary Schedule P</u> as follows: <u>Position Creations:</u></p> <ul style="list-style-type: none"> • One (1) <i>SNF Nurse Practitioner</i> position (Position Code #TBD) (1.00 FTE) under <u>NURSING FACILITY ADMINISTRATION</u> and set the salary at \$130,000.00 per year, position available date 03/01/2023. • One (1) <i>SNF Nurse Practitioner</i> position (Position Code #TBD) (1.00 FTE) under <u>NURSING FACILITY ADMINISTRATION</u> and set the salary at \$124,800.00 per year, position available date 03/01/2023. 		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>Amend <u>Salary Schedule P</u> as follows: <u>Abolish Positions:</u></p> <ul style="list-style-type: none"> • One (1) <i>Mid-Level Provider</i> position (Position Code #17.110.443) (1.00 FTE) under <u>PEDIATRIC CLINIC</u>, effective 12/21/2022. 		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>13. Articles:</p> <ul style="list-style-type: none"> • <u>Financial Turnaround Needs Board Oversight – Challenging Times Call for Deeper Board Engagement</u>, American Hospital Association • <u>Tips for Board Oversight for Financial Turnaround</u>, Health Trustees New York state Trends 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
9:00 AM - Co. Insurance Office w/ T. Vacinek			
<p>1. Authorize Chairman to sign dental insurance rates with Univera Healthcare, 205 Park Club Lane, Buffalo, NY 14221, effective March 1, 2023 to February 29, 2024. (MUNIS CONTRACT #1037)</p> <p>Dental Select / High Option:</p> <ul style="list-style-type: none"> o Single: \$37.00 o Employee/Spouse \$67.00 o Employee/Child(ren) \$76.94 o Family \$106.22 <p>Dental Select / Low Option:</p> <ul style="list-style-type: none"> o Single: \$24.02 o Employee/Spouse \$46.52 o Employee/Child(ren) \$54.88 o Family \$77.42 	<p><i>No increase in rates</i></p> <p>Open enrollment: <i>January 9, 2023 – January 25, 2023 on line.</i></p> <p><i>All employees will re-enroll or sign waiver.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p>
			*RESOLUTION

There was a lengthy discussion over upgrades and changes in 2023 benefits.

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Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract (\$5,001 or greater): Approve the following Insurance renewals, pursuant to General Municipal Law §104(b) through Tompkins Insurance Agencies, Inc., 90 Main Street, Batavia, NY 14020 for:</p> <ul style="list-style-type: none"> • Excess Workers' Compensation <ul style="list-style-type: none"> ○ <i>Midwest Employers Casualty Company</i>, ○ effective January 1, 2023 through January 1, 2025; (\$354,491.00 each year) ○ Subject to annual audit • Excess Employer Liability (includes volunteer Firemen & School Systems) <ul style="list-style-type: none"> ○ <i>JENCAP</i> ○ effective January 1, 2023 through January 1, 2024 at \$21,911.00 		<p>Motion: Brick Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
Real Property Tax Services w/S. Lippincott			
<p>1. Amend Res. #22-289: Authorize Chairman to amend a contract, pursuant to General Municipal Law §104(b) with <i>Applied Business Systems, Inc.</i>, 26 Harvester Ave., Batavia, NY 14020 to include:</p> <ul style="list-style-type: none"> • Second Notice for an additional \$8,000.00 total contract not to exceed \$36,000.00 annually; all else remains the same. 	<p>Note: Permission to allow for pre-payment of estimated postage prior to each second notice cycle. Postage is billed back to the municipalities that choose the mailing option.</p>	<p>Motion: Leuer Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>2. Inter-municipal Agreements: Authorize Chairman to sign Inter-municipal Agreements with Towns for Second Notice printing and mailing Services, according to the fee schedule negotiated with the municipalities; in an amount not to exceed \$7,000.00; effective January 10, 2023 through January 30, 2024.</p>		<p>Motion: Leuer Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
9:30 AM - Treasurer w/R. LaWall			
<i>At 10:54 AM County Attorney Wilkinson left the meeting.</i>			
1. <u>Sales tax update and financial statements</u> • <u>Investment Income</u> • <u>Investment Report</u>	See attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Drescher & Malecki, LLP , 3083 William Street, Suite 5, Cheektowaga, NY 14227 for the provision of Audit Services in an amount not to exceed \$35,800.00; effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT # 1044)	<ul style="list-style-type: none"> FY 2022 Audit 	Motion: Becker Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Overnight Travel Authorization: R. LaWall to attend NYS GFOA Annual Conference, March 29- 31, 2023 in Albany, NY. Conference expense is \$225.00; Hotel Cost \$145 /night and is budgeted.		Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
4. Approve an <u>update to Investment Policy</u> to include NYMuniTrust / \$5 million for investment diversification purposes.	<i>Previous Resolution 22-570 October 11, 2022</i>	Motion: Leuer Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
5. 2022 Appropriation: To: 011660 540603 Postage Meter \$200.00 w/any funds available Reason: To pay remaining balance on Government Center Postage Meter lease.	<i>New lease under budget by \$517 and when renewed, appropriation was not done. This balance is what the cost center is short for the year.</i>	Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>6. 2022 Appropriation: To: 016420 540907 Bed Tax Allowance \$62,000.00 w/01100001 411130 Occupancy Tax \$62,000.00 Reason: Under-budgeted Bed Tax Allowance @ 95% payable to Tourism</p>	<p><i>Increase total expenditure budgeted to \$252,000 for FY 2022. 95% of any revenue realized paid to Tourism. Payment tied directly to revenue. Only revenue realized will be paid to Tourism.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>7. Position Fill: Treasurer One (1) Position of <u>Deputy Treasurer</u> (1.0 FTE) (Position Code 007.503) <i>Leann Becker</i> to replace <i>Robin LaWall</i> who moved to County Treasurer. Position available 1/1/2023.</p>		<p>Motion: King Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>8. Amend Salary Schedule S as follows:</p> <ul style="list-style-type: none"> • Set the salary of the Deputy Treasurer position (Position Code #007.503) at \$47,150 per year, effective 1/1/2023. <ul style="list-style-type: none"> ○ \$46,000 is current salary for L. Becker as Junior Deputy Treasurer. This amount, \$47,150, includes the 2.5% COLA increase. • Withdraw the below portion of Res. #22-343; passed by the Board in June 2022, as this portion of the 2022 COLA should have been a “behind the scenes” calculation: <ul style="list-style-type: none"> ○ Set the salary of the Fiscal Administrator under TREASURER to reflect an hourly wage of \$23.56 COLA increase effective January 1, 2022. • The hourly wage will be restored to \$24.18/hr.; per Res. #22-288 passed by the Board in May 2022. 		<p>Motion: King Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION (2)</p>
<p>9. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Fiscal Advisors, 120 Walton St. Ste 600 Syracuse NY 13002, for Financial Advisory Services in an amount not to exceed \$50,000.00; effective January 1, 2023 through December 31, 2022. (MUNIS CONTRACT # 1099 PENDING)</p>	<p><i>Fees for long- and short-term financing have increased for 2023. Refunding bonds, hourly fee, and continuing disclosures remain the same.</i></p>	<p>Motion: Becker Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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<p>10. Amend Resolution No. 19-390 (adopted on 09/10/2019): Authorize Chairman to sign an Amended Contract with Footo & Meyer, PLLC, 23 West Court St., Warsaw, NY 14569 for legal services in preparation of Article 11 Tax Foreclosures to reflect the following revisions:</p> <ul style="list-style-type: none"> Correct contract effective dates from 11/01/2019 through 10/31/2022 to January 20, 2020 through January 19, 2023. In accordance with Sec. 1, extend the current contract term for an additional 3-years; effective January 20, 2023 through January 19, 2026. <p style="background-color: yellow; color: red; font-weight: bold; margin-top: 5px;">(MUNIS CONTRACT # 1100 PENDING)</p>	<p><i>First bullet is housekeeping item.</i></p> <p><i>Second bullet is renewal going forward.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 20px;">*RESOLUTION</p>
<p><i>The Tax Foreclosure Auction is scheduled for January 26th at East Hill Creamery in Perry. The North Java Fire Hall was booked that day...</i></p>			
<p>9:45 AM - Budget Office w/J. Cook</p>			
<p>1. Permission to transfer funds between departments for year-end budgetary clean-up for Fiscal year ending 12/31/2022.</p>	<p>Lists will be provided to Finance Committee for Final approval as has been done in the past.</p>	<p>Motion: Becker Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 20px;">APPROVED</p>
<p>9:15 AM - Information Technology w/B. Sikes</p>			
<p>1. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Layer 3 Technologies, 1645 Lyell Avenue, Rochester, New York 14606 for the renewal of Sophos Central Device Encryption and implementation, in an amount not to exceed \$3,555.00; effective December 13, 2022. State Contract #: NCPA 01-155.</p> <p style="background-color: yellow; color: red; font-weight: bold; margin-top: 5px;">MUNIS CONTRACT #1085</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 20px;">APPROVED</p>

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>2. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • C & S Operations, dba Que Center Group, 150 State Street, Suite 120, Rochester, New York 14614 for the annual renewal of the Qware work order module, in an amount not to exceed \$2,000.00; effective January 1, 2023 through December 31, 2023. MUNIS CONTRACT #1103 • Avenu Insights & Analytics, LLC, 5860 Trinity Parkway, Suite 120, Centreville, Virginia 20120 for the data export/extraction of Capital Assets, in amount not to exceed \$1,500.00; effective January 1, 2023 through the completion of the project. MUNIS CONTRACT #1075 			
<p>3. Purchasing Card Request: Request a procurement card be issued to Nicholas Glatt, in the amount of \$500.00.</p>		<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p><i>There was a brief discussion over Cyber Security insurance coverage at the towns.</i></p> <p><i>At 11:21 AM there was a motion by Supervisor King to enter an executive session to discuss the employment and performance history of a particular employee(s). This was seconded by Supervisor Becker and all voted aye.</i></p> <p><i>HR Director Farberman and Board Clerk Ketchum remained.</i></p> <p><i>At 11:40 AM IT Director Sikes and Budget Officer Cook were excused.</i></p> <p><i>At 11:58 AM there was a motion by Supervisor May to end the executive session and continue the regular meeting. This was seconded by Supervisor King and all voted aye.</i></p>			
<p>4. Amend Salary Schedule D as follows:</p> <ul style="list-style-type: none"> • Set the salary of the Director of Information Technology (position code 006.283) at \$122,000.00; effective 01/01/2023. 		<p>Motion: Leuer Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Clerk to the Board w/C. Ketchum			
<p>1. Request Home Rule for legislation to extend sales tax increase (additional one percent (1%). This will be effective through 11/30/2026 (current Home Rule expires 11/30/23).</p>	<p style="color: blue; text-decoration: underline;">Sample Resolution attached.</p>	<p>Motion: May Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p><i>Director Sikes was asked to return to the meeting so he could be informed of the committee's decision to present a salary increase on his behalf to the full Board of Supervisors.</i></p>			

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Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Salary Schedule S: Wage Amendments:</p> <ul style="list-style-type: none"> • Set the hourly wage of the <u>Administrative Assistant (Fiscal Operations)</u> (1.0 FTE) (position code 165.459) under SOCIAL SERVICES at \$22.26 per hour (salary equivalent \$40,513); effective August 15, 2022 • Set the hourly wage of the <u>Secretary II</u> (1.0 FTE) (position code 118.366) under SOCIAL SERVICES, at \$19.85 per hour (salary equivalent of \$36,127); effective July 25, 2022 	<p><i>Housekeeping ~ Permission to fill was granted by the Finance Committee on June 7, 2022.</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
Board of Supervisors w/B. Kehl			
	~Nothing to Report~	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Off Track Betting w/S. May			
	~Nothing to Report~	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Other/Referrals:			
HUMAN RESOURCES			
Human Resource			
<i>Supervisor Leuer, T/Middlebury left the meeting sometime during the below Agenda Item.</i>			
<p>1. Amend Salary Schedule S: To set the hourly wage of the <i>Human Resource Assistant</i> (position code 035.434) under HUMAN RESOURCE to \$17.25 per hour, effective December 13, 2022 after successful completion of six (6) months probationary period per offer letter.</p>		<p>Motion: King Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Salary Schedule S: To set the hourly wage of the <i>Payroll Clerk</i> (position code 12.828.508) under HUMAN RESOURCE to \$21.50 per hour, effective December 6, 2022, after successful completion of six (6) months probationary period per offer letter.</p>		<p>Motion: King Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
HUMAN SERVICES			
Social Services			
<p>1. Position Fill: Social Services Dept. One (1) position of <i>Community Services Aide</i> (Position Code: #175.333), CSEA Agreement, Sch. A. Grade 3 (\$17.00 - \$18.61/hr.) to replace Tommasina Hulme who resigned effective 1/6/23. Position available date: 1/09/23</p>		<p>Motion: Grant Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
PUBLIC HEALTH			
Mental Health			
<p>1. 2022 Appropriation: To: 014310.541801 Misc. Assess/Chg owed oth Govt <u>\$163,796.00</u> w/01431004.430890 OTHR STATE AID SEC 606 \$163,796.00 Reason: CPL §730 Competency restoration of incarcerated individual</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. 2022 Transfer: From: 014326.542306 Misc. Other <u>\$32,194.00</u> To: 014326.521002 Property Renovations \$32,194.00 Reason: To cover cost of pavilion built for Veterans' Dwyer program</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
PUBLIC WORKS			
Highway			
<p>1. Position Fill: <i style="text-align: center;">Highway Dept.</i> One (1) position of <u>Bridge Construction Mechanic</u>, (Position Code 037.038) (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06) to replace Troy Pettigrew who resigned effective December 02, 2022; position available date is January 05, 2023.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>2. Position Creation/Fill: <i style="text-align: center;">Highway Dept.</i> One (1) position of <u>Bridge Construction Mechanic</u>, (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06); position available date is January 11, 2023.</p>	<p><u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer</p>	<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. Position Fill: <i style="text-align: center;">Highway Dept.</i> One (1) position of <u>Heavy Equipment Maintenance Supervisor</u>, (Position Code 012.027) (1.0 FTE) CSEA agreement, Sch. A, grade 14 (\$22.25 - \$25.69) to replace Eric Victor who is retiring on January 04, 2023; position available date is January 05, 2023.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>4. Position Creation/Fill: <i style="text-align: center;">Highway Dept.</i> One (1) position of <u>Heavy Equipment Operator</u>, (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06); position available date is January 11, 2023.</p>	<p><u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer</p>	<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J.

Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>5. <u>Position Creation/Fill:</u> <i>Highway Dept.</i> One (1) position of <u>Account Clerk</u>, (1.0 FTE) CSEA agreement, Sch. A, grade 4 (\$17.97 – 19.77); position available date is January 11, 2023.</p>	<p><u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer</p>	<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. <u>Position Creation/Fill:</u> <i>Highway Dept.</i> One (1) position of <u>Administrative Assistant (Co. Highway)</u>, (1.0 FTE) (FLSA/non-exempt) and place on Salary Schedule S under HIGHWAY DEPARTMENT at rate of \$22.00 per hour (annual salary equivalent \$40,040.00); position available date is January 11, 2023.</p>	<p><u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer</p>	<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>7. 2022 Transfer: From: 045110.510101 FT CSEA Contract \$ 39,809.56 045110.540602 Equipment 51,399.32 045110.541901 Stone-Shoulders 37,145.45 045110.541902 Stockpile 7,527.67 045110.541904 Bituminous Products 2,947,344.81 045110.541905 Bridge Materials <u>175,107.32</u> To: 045112.524112 Road Infrastructure CHIPS \$3,218,524.57 045112.510101 FT CSEA Contract CHIPS 39,809.56 Reason: To comply with CHIPS program guidelines; capital expenditures are to be classified in the Uniform Accounting System in account 5112.2.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>8. 2022 Transfer: From: 04511009.435010 Consolidated Hwy Aid \$3,258,334.13 To: 04511203.435010 Consolidated Hwy Aid \$3,258,334.13 Reason: To comply with CHIPS program guidelines; capital expenditures are to be classified in the Uniform Accounting System in account 5112.2.</p>		<p>Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
9. 2022 Transfer: From: 045142.541804 Pmt Town/Village Snow & Ice <div style="text-align: right;">\$13,000.00</div> To: 045142.510101 FT CSEA Contract \$13,000.00 Reason: To pay wages due to increase in CSEA salaries.		Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
10. 2022 Transfer: From: 035130.589001 Medical/Hospital Insurance \$5,300.00 To: 035130.510101 FT CSEA Contract \$5,300.00 Reason: To pay wages due to increase in CSEA salaries.		Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
Buildings & Grounds			
11. <i>Position Creation/Fill:</i> <div style="text-align: center;"><i>Building & Grounds</i></div> One (1) position of <i>Working Supervisor (Maintenance)</i> (1.0 FTE); CSEA agreement, Sch. A, grade 13 (\$21.73 – \$24.98); effective January 11, 2023.	<i>To replace Maintenance Mechanic</i>	Motion: Brick Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
12. 2023 Appropriation: To: 011620.521002 Property Renovation \$19,084.16 w/01162006.400890.RFederal Aid Recovery \$19,084.16 Reason: To complete carpet project in 2023		Motion: Becker Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
PUBLIC SAFETY			
Sheriff			
1. <i>Position Fill:</i> <div style="text-align: center;">Sheriff's Department</div> One position of <i>Undersheriff</i> (1.0 FTE) (position code 010.500) to replace David Linder, who has been elected to Sheriff. Position available date: January 4, 2023.	<i>Emergency fill effective January 1, 2023 through January 4, 2023 approved by Chairperson Ryan on December 15, 2022.</i>	Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Salary Schedule S: Amend Salary Schedule S under Sheriff to set the salary of Undersheriff (position code 010.500) at \$100,123.00 effective January 1, 2023.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>3. Position Fill: Sheriff's Department One position of Deputy Sheriff Sergeant (1.0 FTE) (position code 016.086) WCDSA agreement, grade 6 (\$31.36 - \$37.29 per hour) to replace Colin Reagan, who is being promoted to Undersheriff. Position available date: January 4, 2023.</p>	<p><i>Emergency fill effective January 1, 2023 through January 4, 2023 approved by Chairperson Ryan on December 15, 2022.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>4. Position Fill: Sheriff's Department One position of Deputy Sheriff (1.0 FTE) (position code TBD) WCDSA agreement, grade 4 (\$26.72 - \$34.16 per hour) to replace the Deputy Sheriff who is promoted to Deputy Sheriff Sergeant. Position available date: January 4, 2023.</p>	<p><i>Emergency fill effective January 1, 2023 through January 4, 2023 approved by Chairperson Ryan on December 15, 2022.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
Jail			
<p>5. 2023 Appropriation: To: 013150.540301 Professional SVC Contracts \$27,219.00 <i>w/any funds available</i> Reason: Change in title increased the salary and associated fringe of the Jail Nurse.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action										
Emergency Services													
<p>6. Amend Salary Schedule "G": To provide stipends plus corresponding fringe under EMERGENCY SERVICES to the following:</p> <ul style="list-style-type: none"> • Director of Emergency Services (position code 006.352) - \$3,500.00 • Administrative Assistant (EMS) (position code 010.435) - \$3,000.00 <p>Said amounts are annual; effective September 1, 2022 – August 31, 2024. Funds are provided through the 2022 (DTP) Domestic Terrorism Prevention Grant.</p>	<p><i>DTP Grant Funded</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>										
<p>7. 2022 Appropriation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 013640.510001 Salaries</td> <td style="text-align: right;">\$1,625.00</td> </tr> <tr> <td>013640.583001 FICA</td> <td style="text-align: right;">\$100.75</td> </tr> <tr> <td>013640.585001 Medicare – FICA</td> <td style="text-align: right;"><u>\$23.56</u></td> </tr> <tr> <td>w/ 01364007.430890.DTP State Aid – DTP Grant</td> <td style="text-align: right;">\$1,749.31</td> </tr> </table> <p>Reason: To appropriate FY2022 DTP Grant Funds to cover the cost of amendment to salary schedule "G" for September 1, 2022 – December 31, 2022.</p>	To: 013640.510001 Salaries	\$1,625.00	013640.583001 FICA	\$100.75	013640.585001 Medicare – FICA	<u>\$23.56</u>	w/ 01364007.430890.DTP State Aid – DTP Grant	\$1,749.31		<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>		
To: 013640.510001 Salaries	\$1,625.00												
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w/ 01364007.430890.DTP State Aid – DTP Grant	\$1,749.31												
<p>8. 2023 Appropriation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 013640.510001 Salaries</td> <td style="text-align: right;">\$6,500.00</td> </tr> <tr> <td>013640.581001 Retirement</td> <td style="text-align: right;">\$650.00</td> </tr> <tr> <td>013640.583001 FICA</td> <td style="text-align: right;">\$403.00</td> </tr> <tr> <td>013640.585001 Medicare – FICA</td> <td style="text-align: right;"><u>\$94.25</u></td> </tr> <tr> <td>w/ 01364007.430890.DTP State Aid – DTP Grant</td> <td style="text-align: right;">\$7,647.25</td> </tr> </table> <p>Reason: To appropriate FY2022 DTP Grant Funds to cover the cost of amendment to salary schedule "G" for January 1, 2023 – December 31, 2023.</p>	To: 013640.510001 Salaries	\$6,500.00	013640.581001 Retirement	\$650.00	013640.583001 FICA	\$403.00	013640.585001 Medicare – FICA	<u>\$94.25</u>	w/ 01364007.430890.DTP State Aid – DTP Grant	\$7,647.25		<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
To: 013640.510001 Salaries	\$6,500.00												
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013640.585001 Medicare – FICA	<u>\$94.25</u>												
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FINANCE COMMITTEE MEETING MINUTES

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>9. 2023 Appropriation: To: 013645.541410.2022 Software \$14,000.00 013645.520002.2022 IT/Communications \$13,968.00 013645.541010.2022 Office Supplies <u>\$13,857.00</u> w/ 01364507.443890.2022 Fed Aid HSG 2022 \$41,825.00 Reason: To appropriate 2022 SHSP grant funds.</p>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>10. 2023 Appropriation: To: 013645.541410.2021 Software \$4,482.00 w/ 01364508.443890.2021 Fed Aid HSG 2021 \$4,482.00 Reason: To re-appropriate 2021 SHSP grant funds.</p>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
Public Defender			
<p>11. Amend Salary Schedule S: To provide benefits as outlined in the Salary Schedule S Handbook for the <i>Secretary to the Public Defender</i> (position code 005.503) (.42857 FTE); effective January 1, 2023.</p>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>12. Position Revision/Salary Schedule G Amendment: Revise one (1) position of <i>Staff Social Worker</i> (Position Code 008.594) (.70 FTE) Currently on Schedule G at \$26.92/hr. (annual equivalent \$34,296) to reflect (1.00 FTE) effective October 04, 2021 at \$32.96/hr. (annual equivalent \$60,000). Position funded and approved by New York State Office of Indigent Legal Services (ILS) 80 South Swan Street, Albany NY, 12210, Year 4 Contract Amendment for Statewide Expansion of Hurrell-Harring Reform/CSTWIDEHH52. Said amount to be paid bi-weekly and retroactive for contract period 10/04/2021-03/31/2022.</p>	<p><i>In the process of changing title from Staff Social Worker to Case Manager.</i></p>	Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>13. Position Revision: Revise one (1) position of <i>Staff Social Worker</i> (.5 FTE) (position code) currently on Salary Schedule G at an hourly rate of \$43.96 (annual equivalent \$40,000); <i>to reflect (.60 FTE)</i> position available date is January 01, 2023. Position will be fully funded through Grant: Wyoming County Data-Day, Alternatives to Incarceration and placed on Benefit package consistent with current CSEA Bargaining Agreement.</p>	<p><i>Amending FTE from .50 to .60 to ensure that the position will be entitled to benefits package per the Salary Schedule G handbook.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>14. Amend Salary Schedule G: Under PUBLIC DEFENDER as follows:</p> <ul style="list-style-type: none"> • Amend all stipends under the NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 2) to end 03/31/2020. • Amend all stipends under the NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3) to end 03/31/2021. 	<p><i>Cleaning up the pay schedules.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>15. Amend Salary Schedule G: To set yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 4). Said amounts to be paid biweekly and retroactive from 04/01/21 through 3/31/22 as follows:</p> <ul style="list-style-type: none"> • Assistant Public Defender (1st) (position code 004.503): \$9,000.00 • Assistant Public Defender (2nd) (position code 001.503):\$9,000.00 • Assistant Public Defender (3rd) (position code 002.503) \$17,000.00 • Secretary I (position code 006.350): \$7,000.00 • Public Defender (003.503) \$5,000.00 • Assistant Public Defender (4th): (007.503) \$9,000.00 • Secretary to the Public Defender: (005.503) \$7,000.00 • Data Management/Account Clerk (009.595): \$3,000.00 	<p><i>Contract Period: 04/01/2021-03/31/2022</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>16. Amend Salary Schedule G: To set yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 5). Said amounts to be paid biweekly effective 01/01/2023, retroactive funds from 04/01/22 to 12/31/2022 will be paid out 4th Quarter of 2023:</p> <ul style="list-style-type: none"> • Assistant Public Defender (1st) (position code 004.503): \$9,000.00 • Assistant Public Defender (2nd) (position code 001.503): \$12,000.00 • Assistant Public Defender (3rd) (position code 002.503): \$21,000.00 • Public Defender (003.503) \$10,250.00 • Assistant Public Defender (4th): (007.503) \$13,500.00 • Secretary to the Public Defender: (005.503) \$9,740.00 • Data Management/Account Clerk (009.595): \$5,000.00 	<p>Contract Period: 04/01/2022-03/31/2023</p> <p><i>With all the changes in the office, we are looking to increase stipends/salaries effective 01/01/2023 to reflect the increased work load. Retro for this contract for dates 04/01/2022-12/31/2022 will be paid out 4th Quarter of 2023.</i></p> <p><i>Also, going through all the Grants to ensure proper stipend/salary pay out for the positions that they cover.</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>17. Amend Salary Schedule G: To set salaries plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 5). Said amounts to be paid biweekly effective 01/01/2023, retroactive funds from 04/01/22 to 12/31/2022 will be paid out 4th Quarter of 2023:</p> <ul style="list-style-type: none"> • Data Management/Account Clerk (009.595) at an hourly rate of \$25.55 (annual equivalent of \$46,500.00) • Staff Social Worker (008.594) at an hourly rate of \$35.71 (annual equivalent of \$65,000.00) • Assistant Public Defender (6th) (012.503): \$77,500.00 annually 	<p>Contract Period: 04/01/2022-03/31/2023</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>18. Amend Salary Schedule G: To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) 4th Counsel at First Appearance Grant (Contract CAFA456): Said amounts to be paid biweekly effective 01/01/2023 through contract year end 12/31/2025:</p> <ul style="list-style-type: none"> • Public Defender (003.503) \$6,020.00 • Assistant Public Defender (1st) (position code 004.503) \$2,500.00 • Assistant Public Defender (2nd) (position 001.503) \$16,500.00 • Assistant Public Defender (3rd) (position 002.503) \$3,010.00 • Assistant Public Defender (5th) (position 010.503) \$18,000.00 • Assistant Public Defender (6th) (position 012.503) \$2,500.00 • Secretary to the Public Defender (position 005.503) \$2,750.00 • Data Management/Account Clerk (position 009.503) \$1,000.00, payable with the first available date of pay in 2023 (this position only). 	<p>Contract Period 01/01/2023-12/31/2025</p> <p>Grant application and acceptance put on 12-01-2022 agenda.</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right; font-weight: bold;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>19. Amend Salary Schedule G: To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) Distribution #13 (D13) Grant (Contract C130056). Said amounts to be paid biweekly effective 01/01/2023 through contract year end 12/31/2025:</p> <ul style="list-style-type: none"> • Public Defender (position 003.503) \$2,520.00 • Assistant Public Defender (3rd) (position 002.503) \$2,235.00 • Assistant Public Defender (4th) (position 007.503) \$4,855.00 • Secretary to the Public Defender (position 005.503) \$1,395.00 	<p><i>Contract Period 01/01/2023-12/31/2025</i></p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>20. Amend Salary Schedule G: To set stipends plus corresponding fringe provided through Division of Criminal Justice Services (DCJS), (80 South Swan Street, Albany NY, 12210) for the funding of Wyoming County Data-Day, Alternatives to Incarceration (Contract C524139). Said amounts to be paid biweekly effective 01/01/2023 through contract year end 12/31/2023:</p> <ul style="list-style-type: none"> • Public Defender (position 003.503): \$2,750.00 • Assistant Public Defender (1st) (position code 004.503): \$2,750.00 • Data Management/Account Clerk (position 009.503): \$5,500.00 • Secretary to the Public Defender (position 005.503): \$5,500.00 	<p><i>Contract Period 01/01/2023-12/31/2023</i></p> <p>Positions to fill: Staff Social Worker, PT at annual equivalent of \$40,000.00 and Assistant Public Defender (7th) at \$75,000.00 annually. Positions are being posted on County website and outside sites.</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Present: **Kehl, Grant**, Davis, Leuer (9:20 AM), May (9:05 AM), Brick, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; M. Roche, T/Eagle; D. Farberman/HR Director; B. Ryan/Board Chair (9:05 AM); J. Wilkinson/County Attorney (9:07 AM);

Department Agenda Item	Discussion	Decision	Action
<p>21. Amend Salary Schedule S: To set hourly wage plus corresponding fringe for one (1) Secretary I (position 006.350) under PUBLIC DEFENDER to reflect \$19.24/hr. (annual equivalent of \$35,016.80) ; Position start date, January 03, 2023.</p>	<p>The position will be funded as follows:</p> <ul style="list-style-type: none"> • \$10,000.00 Hurrell-Harring • \$2,000.00 Counsel at First Appearance • \$701.00 Distribution #12 • \$2,760.00 Distribution #13 • \$19,555.80 Levy <p>To make up an annual equivalent salary of \$35,016.80.</p>	<p>Motion: May Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

The County Administrator Sub-committee meeting to review survey results requested of Department Heads and Contract Agencies has been rescheduled to next week Tuesday, January 10, 2023 at 11:00 AM

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, February 07, 2023 @ 9:00 AM.**