

FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Kehl, Grant*, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM - Co. Insurance Office w/ T. Vacinek			
1. Authorize Chairman to sign dental insurance rates with Univera Healthcare, 205 Park Club Lane, Buffalo, NY 14221, effective March 1, 2023 to February 29, 2024. (MUNIS CONTRACT #1037) <i>Dental Select / High Option:</i> <ul style="list-style-type: none"> o Single: \$37.00 o Employee/Spouse \$67.00 o Employee/Child(ren) \$76.94 o Family \$106.22 <i>Dental Select / Low Option:</i> <ul style="list-style-type: none"> o Single: \$24.02 o Employee/Spouse \$46.52 o Employee/Child(ren) \$54.88 o Family \$77.42 	No increase in rates	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract (\$5,001 or greater):</i> Authorize Chairman to sign Excess Workers' Compensation and Excess Employer's Liability Insurance renewals, pursuant to General Municipal Law §104(b), with <i>Midwest Employers Casualty Company</i> , address effective January 1, 2023 through January 1, 2025 and <i>JENCAP</i> address effective January 1, 2023 through January 1, 2024; in an amount not to exceed \$385,000.00		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9:15 AM - Information Technology w/B. Sikes			
<p>1. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Layer 3 Technologies, 1645 Lyell Avenue, Rochester, New York 14606 for the renewal of Sophos Central Device Encryption and implementation, in an amount not to exceed \$3,555.00; effective December 13, 2022. State Contract #: NCPA 01-155. MUNIS CONTRACT #1085</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • C & S Operations, dba Que Center Group, 150 State Street, Suite 120, Rochester, New York 14614 for the annual renewal of the Qware work order module, in an amount not to exceed \$2,000.00; effective January 1, 2023 through December 31, 2023. MUNIS CONTRACT #1103 • Avenu Insights & Analytics, LLC, 5860 Trinity Parkway, Suite 120, Centreville, Virginia 20120 for the data export/extraction of Capital Assets, in amount not to exceed \$1,500.00; effective January 1, 2023 through the completion of the project. MUNIS CONTRACT #1075 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Purchasing Card Request: Request a procurement card be issued to Nicholas Glatt, in the amount of \$500.00.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM - Treasurer w/R. LaWall			
<p>1. Sales tax update and financial statements</p> <ul style="list-style-type: none"> • <u>Investment Income</u> • <u>Investment Report</u> 	See attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Drescher & Malecki, LLP, 3083 William Street, Suite 5, Cheektowaga, NY 14227 for the provision of Audit Services in an amount not to exceed \$35,800.00; effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT # 1044)</p>	<ul style="list-style-type: none"> • FY 2022 Audit 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Overnight Travel Authorization: R. LaWall to attend NYS GFOA Annual Conference, March 29- 31, 2023 in Albany, NY. Conference expense is \$225.00; Hotel Cost \$145 /night and is budgeted.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Approve an <u>update to Investment Policy</u> to include NYMuniTrust for investment diversification purposes.</p>	<p><i>Previous Resolution 22-570 October 11, 2022</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. 2022 Appropriation: To: 011660 540603 Postage Meter \$200.00 w/any funds available Reason: To pay remaining balance on Government Center Postage Meter lease.</p>	<p><i>New lease under budget by \$517 and when renewed, appropriation was not done. This balance is what the cost center is short for the year.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. 2022 Appropriation: To: 016420 540907 Bed Tax Allowance \$62,000.00 w/01100001 411130 Occupancy Tax \$62,000.00 Reason: Under-budgeted Bed Tax Allowance @ 95% payable to Tourism</p>	<p><i>Increase total expenditure budgeted to \$252,000 for FY 2022. 95% of any revenue realized paid to Tourism. Payment tied directly to revenue. Only revenue realized will be paid to Tourism.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Position Fill: <p style="text-align: center;"><i>Treasurer</i></p> One (1) Position of <u>Deputy Treasurer</u> (1.0 FTE) (Position Code 007.503) <i>Leann Becker</i> to replace <i>Robin LaWall</i> who moved to County Treasurer. Position available 1/1/2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>8. Amend Salary Schedule S as follows:</p> <ul style="list-style-type: none"> • Set the salary of the Deputy Treasurer position (Position Code #007.503) at \$47,150 per year, effective 1/1/2023. <ul style="list-style-type: none"> ○ \$46,000 is current salary for L. Becker as Junior Deputy Treasurer. This amount, \$47,150, includes the 2.5% COLA increase. • Withdraw the below portion of Res. #22-343; passed by the Board in June 2022, as this portion of the 2022 COLA should have been a “behind the scenes” calculation: <ul style="list-style-type: none"> ○ Set the salary of the Fiscal Administrator under TREASURER to reflect an hourly wage of \$23.56 COLA increase effective January 1, 2022. • The hourly wage will be restored to \$24.18/hr.; per Res. #22-288 passed by the Board in May 2022. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Fiscal Advisors, 120 Walton St. Ste 600 Syracuse NY 13002, for Financial Advisory Services in an amount not to exceed \$50,000.00; effective January 1, 2023 through December 31, 2022. (MUNIS CONTRACT # 1099 PENDING)</p>	<p><i>Fees for long- and short-term financing have increased for 2023. Refunding bonds, hourly fee, and continuing disclosures remain the same.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>10. Amend Resolution No. 19-390 (adopted on 09/10/2019): Authorize Chairman to sign an Amended Contract with Foote & Meyer, PLLC, 23 West Court St., Warsaw, NY 14569 for legal services in preparation of Article 11 Tax Foreclosures to reflect the following revisions:</p> <ul style="list-style-type: none"> • Correct contract effective dates from 11/01/2019 through 10/31/2022 to January 20, 2020 through January 19, 2023. • In accordance with Sec. 1, extend the current contract term for an additional 3-years; effective January 20, 2023 through January 19, 2026. <p>(MUNIS CONTRACT # 1100 PENDING)</p>	<p><i>First bullet is housekeeping item.</i></p> <p><i>Second bullet is renewal going forward.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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9:45 AM - Budget Office w/J. Cook			
1. <i>Permission to transfer funds between departments for year-end budgetary clean-up for Fiscal year ending 12/31/2022.</i>	Lists will be provided to Finance Committee for Final approval as has been done in the past.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM - Wyo. Co. Community Hospital w/D. Kobis & M. Wright			
1. <i>General Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a staffing services fee agreement with WE CARE STAFFING SOLUTIONS, INC. , 3475 North Road, Geneseo, NY 14454, to provide nursing department staffing, not to exceed \$400,000.00 cumulative, effective 12/21/2022 – 12/20/2024.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a customer service agreement with UNIFIRST CORPORATION , 2085 Brighton-Henrietta TL Road, Rochester, NY 14623, to provide scrubs, \$20,000.00 per year, effective 01/01/2023 – 12/31/2025.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign an agreement with WESTERN NEW YORK PHYSICIANS, PLLC , 2261 Route 19 North, Warsaw, NY 14569, to provide attending/medical director services to the Skilled Nursing Facility, \$97,000.00 per year, effective 03/01/2023 – 02/29/2024.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a service agreements with COVERALL, 165 Lawrence Bell Drive, Suite 122, Williamsville, NY 14221, to provide janitorial services for Arcade clinics, effective 08/15/2022 – 08/15/2024:</p> <ul style="list-style-type: none"> • 263 Liberty Street, not to exceed \$18,000.00 cumulative (includes 2% increase in 2023) • 401 West Main Street, not to exceed \$33,684.00 cumulative (includes 2% increase in 2023) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a consulting services agreement with GERALD R. NANNEN, 4375 Richwood Drive, Hamburg, NY 14075, to provide clinic practice administration, \$20,000.00 per month, plus a contingency bonus up to \$30,000 based on performance and financial improvement in all clinics, effective 02/01/2023 – 05/31/2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an administrative and hospitalist services agreement with APOGEE MEDICAL MANAGEMENT, INC., 15059 North Scottsdale Road, Suite 600, Scottsdale, AZ 85254, to provide hospitalist services, not to exceed \$1.35M per year, effective 03/01/2023 – 02/28/2025.</p>	This is an update to the contracting party name/address pending item approved at the 12/06/2022 BOS Finance Committee meeting regarding the hospitalist services agreement.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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8. Amend Resolution #22-041 approved on 01/11/2022 with ARAMARK HEALTHCARE SUPPORT SERVICES, LLC , 2400 Mark Street, Philadelphia PA 19107 related to management services agreement as follows: <ul style="list-style-type: none"> Add a new services to provide facility operations management services, not to exceed \$150,000 per year, effective 02/01/2023 – 12/31/2025. 	Resolution #22-041 approved on 01/11/2022	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Amend Resolution #22-705 approved on 12/13/2022 with JOSEPH F. GOMEZ, MD related to an employment agreement to provide cardiology services at the hospital as follows: <ul style="list-style-type: none"> Change the six-month earning period during the year for wRVU incentive from January 1 to June 30 and July 1 to December 31 to <i>February 1 to July 31 and August 1 to January 31.</i> 	Resolution #22-705 approved on 12/13/2022	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Amend Resolution #18 576 approved on 12/11/2018 with OPTUM 360 SOLUTION, LLC , 15 Campus Boulevard, Newton Square, PA 19073 related to the standard CNYHA member services agreement, as follows: <ul style="list-style-type: none"> Add a new service and change the term from 05/16/2022 – 05/15/2023 to <i>01/01/2023 – 12/31/2025.</i> Increase the amount from an amount not to exceed \$40,048.00 per year to <i>\$78,720.00 per year.</i> 	Resolution #22-483 approved on 09/13/2022, Resolution #22-040 approved on 01/11/2022, Resolution #21-087 approved on 02/09/2021, and Resolution #18 576 approved on 12/11/2018	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. <i>Amend <u>Salary Schedule C</u> as follows:</i> <ul style="list-style-type: none"> Set the salaries for employees in the job titles covered by Salary Schedule C, effective 01/01/2023, reflecting a 2.5 percent (2.5%) cost of living adjustment (COLA) consistent with County Salary Schedules S and D and the CSEA bargaining agreement, with the exception of the following: positions that received a promotion or salary adjustment on or after 07/01/2022, the Hospital Administrator position that is governed by a separate 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>contract, and per diem positions.</p> <ul style="list-style-type: none"> • Set the salary of the 1.00 FTE Director of Healthcare Information Systems position (Position Code # 01.613.307) under <u>INFORMATION SYSTEMS</u> at \$109,809.00 per year, effective 01/22/2023. • Include a retention/performance Stipend for the Director of Healthcare Information Systems position (Position Code #01.613.307) under <u>INFORMATION SYSTEMS</u> in the amount of \$6,000.00, upon completion of satisfactory performance and continued employment, effective 03/01/2023. • Include a retention/performance Stipend for the Director of Healthcare Information Systems position (Position Code #01.613.307) under <u>INFORMATION SYSTEMS</u> in the amount of \$6,000.00, upon completion of satisfactory performance and continued employment, effective 09/01/2023. • Create one (1) 1.00 FTE Network Administrator II position (Position Code #TBD) under <u>INFORMATION SYSTEMS</u> and establish a salary range of \$60,000.00 - \$70,000.00 per year, position available date 12/25/2022. • Abolish one (1) 1.00 FTE Assistant Director of Nursing (Nursing Facility) position (Position Code #02.165.297) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/21/2023. • Abolish one (1) 1.00 FTE Director of SNF Education and Infection Preventionist position (Position Code #01.325.573) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 01/21/2023. • Create one (1) 1.00 FTE Infection Preventionist/Assistant Director of Nursing position (Position Code #TBD) under <u>NURSING FACILITY</u> 			

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><u>ADMINISTRATION</u> and set the salary at \$90,000.00 per year, position available date 01/22/2023.</p> <ul style="list-style-type: none"> Create one (1) 1.00 FTE Director of Education/Assistant Director of Nursing position (Position Code #TBD) and set the salary at \$90,000.00 per year, position available date 01/22/2023. 			
<p>12. <u>Amend Salary Schedule P as follows:</u></p> <ul style="list-style-type: none"> Abolish one (1) 1.00 FTE Mid-Level Provider position (Position Code #17.110.443) under <u>PEDIATRIC CLINIC</u>, effective 12/21/2022. Create one (1) 1.00 FTE SNF Nurse Practitioner position (Position Code #TBD) under <u>NURSING FACILITY ADMINISTRATION</u> and set the salary at \$130,000.00 per year, position available date 03/01/2023. Create one (1) 1.00 FTE SNF Nurse Practitioner position (Position Code #TBD) under <u>NURSING FACILITY ADMINISTRATION</u> and set the salary at \$124,800.00 per year, position available date 03/01/2023. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. <u>Articles:</u></p> <ul style="list-style-type: none"> <u>Financial Turnaround Needs Board Oversight – Challenging Times Call for Deeper Board Engagement</u>, American Hospital Association <u>Tips for Board Oversight for Financial Turnaround</u>, Health Trustees New York state Trends 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Clerk to the Board w/C. Ketchum			
<p>1. Request Home Rule for legislation to extend sales tax increase (additional one percent (1%). This will be effective through 11/30/2026 (current Home Rule expires 11/30/23).</p>	<p><u>Sample Resolution attached.</u></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Salary Schedule S:</p> <ul style="list-style-type: none"> • Set the hourly wage of the <u>Administrative Assistant (Fiscal Operations)</u> (1.0 FTE) (position code 165.459) under SOCIAL SERVICES at \$22.26 per hour (salary equivalent \$40,513); effective August 15, 2022 • Set the hourly wage of the <u>Secretary II</u> (1.0 FTE) (position code 118.366) under SOCIAL SERVICES, at \$19.85 per hour (salary equivalent of \$36,127); effective July 25, 2022 	<p><i>Housekeeping ~ Permission to fill was granted by the Finance Committee on June 7, 2022.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Real Property Tax Services w/S. Lippincott			
<p>1. Professional Services Agreement \$5,001 or greater: Authorize Chairman to amend a contract, pursuant to General Municipal Law §104(b) with <i>Applied Business Systems, Inc.</i>, 26 Harvester Ave., Batavia, NY 14020; for Tax Bill and Second Notice Development, Printing, Finishing, and Mailing Services; in an annual amount not to exceed \$36,000 annually; effective January 10, 2023 through January 30, 2024. Expense is budgeted 011355-541202 Printing</p>	<p>Note: Permission to allow for pre-payment of estimated postage prior to each second notice cycle. Postage is billed back to the municipalities that choose the mailing option.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Intermunicipal Agreements: Authorize Chairman to sign Intermunicipal Agreements with Towns for Second Notice printing and mailing Services, according to the fee schedule negotiated with the municipalities; effective January 10, 2023 through January 30, 2024.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Board of Supervisors w/B. Kehl			
	<p><i>~Nothing to Report~</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Off Track Betting w/S. May			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Human Resource			
1. <i>Amend Salary Schedule S:</i> To set the hourly wage of the <i>Human Resource Assistant</i> (position code 035.434) under HUMAN RESOURCE to \$17.25 per hour, effective December 13, 2022 after successful completion of six (6) months probationary period per offer letter.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Amend Salary Schedule S:</i> To set the hourly wage of the <i>Payroll Clerk</i> (position code 12.828.508) under HUMAN RESOURCE to \$21.50 per hour, effective December 6, 2022, after successful completion of six (6) months probationary period per offer letter.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
HUMAN SERVICES			
Social Services			
1. <i>Position Fill:</i> <b style="padding-left: 40px;">Social Services Dept. One (1) position of <i>Community Services Aide</i> (Position Code: #175.333), CSEA Agreement, Sch. A. Grade 3 (\$17.00 - \$18.61/hr.) to replace Tommasina Hulme who resigned effective 1/6/23. <i>Position available date: 1/09/23</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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PUBLIC HEALTH			
Mental Health			
1. 2022 Appropriation: To: 014310.541801 Misc. Assess/Chg owed oth Govt <div style="text-align: right;">\$163,796.00</div> w/01431004.430890 OTHR STATE AID SEC 606 <div style="text-align: right;">\$163,796.00</div> Reason: CPL §730 Competency restoration of incarcerated individual		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. 2022 Transfer: From: 014326.542306 Misc. Other \$32,194.00 To: 014326.521002 Property Renovations \$32,194.00 Reason: To cover cost of pavilion built for Veterans' Dwyer program		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC WORKS			
Highway			
1. Position Fill: <div style="text-align: center;"><i>Highway Dept.</i></div> One (1) position of <u>Bridge Construction Mechanic</u> , (Position Code 037.038) (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06) to replace Troy Pettigrew who resigned effective December 02, 2022; position available date is January 05, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Position Creation/Fill: <div style="text-align: center;"><i>Highway Dept.</i></div> One (1) position of <u>Bridge Construction Mechanic</u> , (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06); position available date is January 11, 2023.	<u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. <u>Position Fill:</u> <i>Highway Dept.</i> One (1) position of <u>Heavy Equipment Maintenance Supervisor</u>, (Position Code 012.027) (1.0 FTE) CSEA agreement, Sch. A, grade 14 (\$22.25 - \$25.69) to replace Eric Victor who is retiring on January 04, 2023; position available date is January 05, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <u>Position Creation/Fill:</u> <i>Highway Dept.</i> One (1) position of <u>Heavy Equipment Operator</u>, (1.0 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06); position available date is January 11, 2023.</p>	<p><u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <u>Position Creation/Fill:</u> <i>Highway Dept.</i> One (1) position of <u>Account Clerk</u>, (1.0 FTE) CSEA agreement, Sch. A, grade 4 (\$17.97 – 19.77); position available date is January 11, 2023.</p>	<p><u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <u>Position Creation/Fill:</u> <i>Highway Dept.</i> One (1) position of <u>Administrative Assistant (Co. Highway)</u>, (1.0 FTE) (FLSA/non-exempt) and place on Salary Schedule S under HIGHWAY DEPARTMENT at rate of \$22.00 per hour (annual salary equivalent \$40,040.00); position available date is January 11, 2023.</p>	<p><u>Public Works Vote:</u> Motion: Gozelski Ayes: 6 Noes: 1 King Absent: 1 Leuer</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Buildings & Grounds			
11. Position Creation/Fill: <i>Building & Grounds</i> One (1) position of <u>Working Supervisor (Maintenance)</u> (1.0 FTE); CSEA agreement, Sch. A, grade 13 (\$21.73 – \$24.98); effective January 11, 2023.	<i>To replace Maintenance Mechanic</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12. 2023 Appropriation: To: 011620.521002 Property Renovation \$19,084.16 w/01162006.400890.RFederal Aid Recovery \$19,084.16 Reason: To complete carpet project in 2023		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC SAFETY			
Sheriff			
1. Position Fill: Sheriff's Department One position of <u>Undersheriff</u> (1.0 FTE) (position code 010.500) to replace David Linder, who has been elected to Sheriff. Position available date: January 4, 2023.	<i>Emergency fill effective January 1, 2023 through January 4, 2023 approved by Chairperson Ryan on December 15, 2022.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Salary Schedule S: Amend Salary Schedule S under Sheriff to set the salary of Undersheriff (position code 010.500) at \$100,123.00 effective January 1, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Position Fill: Sheriff's Department One position of <u>Deputy Sheriff Sergeant</u> (1.0 FTE) (position code 016.086) WCDSA agreement, grade 6 (\$31.36 - \$37.29 per hour) to replace Colin Reagan, who is being promoted to Undersheriff. Position available date: January 4, 2023.	<i>Emergency fill effective January 1, 2023 through January 4, 2023 approved by Chairperson Ryan on December 15, 2022.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Date: Wednesday, January 04, 2023 @ 9:00 AM

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Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action								
<p>4. Position Fill: <b style="text-align: center;">Sheriff's Department One position of Deputy Sheriff (1.0 FTE) (position code TBD) WCDSA agreement, grade 4 (\$26.72 - \$34.16 per hour) to replace the Deputy Sheriff who is promoted to Deputy Sheriff Sergeant. Position available date: January 4, 2023.</p>	<p><i>Emergency fill effective January 1, 2023 through January 4, 2023 approved by Chairperson Ryan on December 15, 2022.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>								
Jail											
<p>5. 2023 Appropriation: To: 013150.540301 Professional SVC Contracts \$27,219.00 <i>w/any funds available</i> Reason: Change in title increased the salary and associated fringe of the Jail Nurse.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>								
Emergency Services											
<p>6. Amend Salary Schedule "G": To provide stipends plus corresponding fringe under EMERGENCY SERVICES to the following:</p> <ul style="list-style-type: none"> • Director of Emergency Services (position code 006.352) - \$3,500.00 • Administrative Assistant (EMS) (position code 010.435) - \$3,000.00 <p>Said amounts are annual; effective September 1, 2022 – August 31, 2024. Funds are provided through the 2022 (DTP) Domestic Terrorism Prevention Grant.</p>	<p><i>DTP Grant Funded</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>								
<p>7. 2022 Appropriation:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">To: 013640.510001 Salaries</td> <td style="text-align: right;">\$1,625.00</td> </tr> <tr> <td>013640.583001 FICA</td> <td style="text-align: right;">\$100.75</td> </tr> <tr> <td>013640.585001 Medicare – FICA</td> <td style="text-align: right;"><u>\$23.56</u></td> </tr> <tr> <td>w/ 01364007.430890.DTP State Aid – DTP Grant</td> <td style="text-align: right;">\$1,749.31</td> </tr> </table> <p>Reason: To appropriate FY2022 DTP Grant Funds to cover the cost of amendment to salary schedule "G" for September 1, 2022 – December 31, 2022.</p>	To: 013640.510001 Salaries	\$1,625.00	013640.583001 FICA	\$100.75	013640.585001 Medicare – FICA	<u>\$23.56</u>	w/ 01364007.430890.DTP State Aid – DTP Grant	\$1,749.31		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
To: 013640.510001 Salaries	\$1,625.00										
013640.583001 FICA	\$100.75										
013640.585001 Medicare – FICA	<u>\$23.56</u>										
w/ 01364007.430890.DTP State Aid – DTP Grant	\$1,749.31										

FINANCE COMMITTEE MEETING AGENDA

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Thank you!

Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>8. 2023 Appropriation: To: 013640.510001 Salaries \$6,500.00 013640.581001 Retirement \$650.00 013640.583001 FICA \$403.00 013640.585001 Medicare – FICA <u>\$94.25</u> w/ 01364007.430890.DTP State Aid – DTP Grant \$7,647.25 Reason: To appropriate FY2022 DTP Grant Funds to cover the cost of amendment to salary schedule “G” for January 1, 2023 – December 31, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. 2023 Appropriation: To: 013645.541410.2022 Software \$14,000.00 013645.520002.2022 IT/Communications \$13,968.00 013645.541010.2022 Office Supplies <u>\$13,857.00</u> w/ 01364507.443890.2022 Fed Aid HSG 2022 \$41,825.00 Reason: To appropriate 2022 SHSP grant funds.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>10. 2023 Appropriation: To: 013645.541410.2021 Software \$4,482.00 w/ 01364508.443890.2021 Fed Aid HSG 2021 \$4,482.00 Reason: To re-appropriate 2021 SHSP grant funds.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Public Defender			
<p>11. Amend Salary Schedule S: To provide benefits as outlined in the Salary Schedule S Handbook for the <i>Secretary to the Public Defender</i> (position code 005.503) (.42857 FTE); effective January 1, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

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Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>12. Position Revision/Salary Schedule G Amendment: Revise one (1) position of <i>Staff Social Worker</i> (Position Code 008.594) (.70 FTE) Currently on Schedule G at \$26.92/hr. (annual equivalent \$34,296) to reflect (1.00 FTE) effective October 04, 2021 at \$32.96/hr. (annual equivalent \$60,000). Position funded and approved by New York State Office of Indigent Legal Services (ILS) 80 South Swan Street, Albany NY, 12210, Year 4 Contract Amendment for Statewide Expansion of Hurrell-Harring Reform/CSTWIDEHH52. Said amount to be paid bi-weekly and retroactive for contract period 10/04/2021-03/31/2022.</p>	<p><i>In the process of changing title from Staff Social Worker to Case Manager.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>13. Position Revision: Revise one (1) position of <i>Staff Social Worker</i> (.5 FTE) (position code) currently on Salary Schedule G at an hourly rate of \$43.96 (annual equivalent \$40,000); to reflect (.60 FTE) position available date is January 01, 2023. Position will be fully funded through Grant: Wyoming County Data-Day, Alternatives to Incarceration and placed on Benefit package consistent with current CSEA Bargaining Agreement.</p>	<p><i>Amending FTE from .50 to .60 to ensure that the position will be entitled to benefits package per the Salary Schedule G handbook.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>14. Amend Salary Schedule G: Under PUBLIC DEFENDER as follows:</p> <ul style="list-style-type: none"> • Amend all stipends under the NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 2) to end 03/31/2020. • Amend all stipends under the NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3) to end 03/31/2021. 	<p><i>Cleaning up the pay schedules.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

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Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>15. Amend Salary Schedule G: To set yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 4). Said amounts to be paid biweekly and retroactive from 04/01/21 through 3/31/22 as follows:</p> <ul style="list-style-type: none"> • Assistant Public Defender (1st) (position code 004.503): \$9,000.00 • Assistant Public Defender (2nd) (position code 001.503):\$9,000.00 • Assistant Public Defender (3rd) (position code 002.503) \$17,000.00 • Secretary I (position code 006.350): \$7,000.00 • Public Defender (003.503) \$5,000.00 • Assistant Public Defender (4th): (007.503) \$9,000.00 • Secretary to the Public Defender: (005.503) \$7,000.00 • Data Management/Account Clerk (009.595): \$3,000.00 	<p>Contract Period: 04/01/2021-03/31/2022</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>16. Amend Salary Schedule G: To set yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 5). Said amounts to be paid biweekly effective 01/01/2023, retroactive funds from 04/01/22 to 12/31/2022 will be paid out 4th Quarter of 2023:</p> <ul style="list-style-type: none"> • Assistant Public Defender (1st) (position code 004.503): \$9,000.00 • Assistant Public Defender (2nd) (position code 001.503): \$12,000.00 • Assistant Public Defender (3rd) (position code 002.503): \$21,000.00 • Public Defender (003.503) \$10,250.00 • Assistant Public Defender (4th): (007.503) \$13,500.00 • Secretary to the Public Defender: (005.503) \$9,740.00 • Data Management/Account Clerk (009.595): \$5,000.00 	<p>Contract Period: 04/01/2022-03/31/2023</p> <p><i>With all the changes in the office, we are looking to increase stipends/salaries effective 01/01/2023 to reflect the increased work load. Retro for this contract for dates 04/01/2022-12/31/2022 will be paid out 4th Quarter of 2023.</i></p> <p><i>Also, going through all the Grants to ensure proper stipend/salary pay out for the positions that they cover.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

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Date: Wednesday, January 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>17. Amend Salary Schedule G: To set salaries plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 5). Said amounts to be paid biweekly effective 01/01/2023, retroactive funds from 04/01/22 to 12/31/2022 will be paid out 4th Quarter of 2023:</p> <ul style="list-style-type: none"> • Data Management/Account Clerk (009.595) at an hourly rate of \$25.55 (annual equivalent of \$46,500.00) • Staff Social Worker (008.594) at an hourly rate of \$35.71 (annual equivalent of \$65,000.00) • Assistant Public Defender (6th) (012.503): \$77,500.00 annually 	<p><i>Contract Period: 04/01/2022-03/31/2023</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>18. Amend Salary Schedule G: To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) 4th Counsel at First Appearance Grant (Contract CAFA456): Said amounts to be paid biweekly effective 01/01/2023 through contract year end 12/31/2025:</p> <ul style="list-style-type: none"> • Public Defender (003.503) \$6,020.00 • Assistant Public Defender (1st) (position code 004.503) \$2,500.00 • Assistant Public Defender (2nd) (position 001.503) \$16,500.00 • Assistant Public Defender (3rd) (position 002.503) \$3,010.00 • Assistant Public Defender (5th) (position 010.503) \$18,000.00 • Assistant Public Defender (6th) (position 012.503) \$2,500.00 • Secretary to the Public Defender (position 005.503) \$2,750.00 • Data Management/Account Clerk (position 009.503) 	<p><i>Contract Period 01/01/2023-12/31/2025</i></p> <p><i>Grant application and acceptance put on 12-01-2022 agenda.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

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Present: *Kehl, Grant, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby*

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>\$1,000.00, payable with the first available date of pay in 2023 (this position only).</p>			
<p>19. Amend Salary Schedule G: To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) Distribution #13 (D13) Grant (Contract C130056). Said amounts to be paid biweekly effective 01/01/2023 through contract year end 12/31/2025:</p> <ul style="list-style-type: none"> • Public Defender (position 003.503) \$2,520.00 • Assistant Public Defender (3rd) (position 002.503) \$2,235.00 • Assistant Public Defender (4th) (position 007.503) \$4,855.00 • Secretary to the Public Defender (position 005.503) \$1,395.00 	<p style="text-align: center;"><i>Contract Period 01/01/2023-12/31/2025</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>20. Amend Salary Schedule G: To set stipends plus corresponding fringe provided through Division of Criminal Justice Services (DCJS), (80 South Swan Street, Albany NY, 12210) for the funding of Wyoming County Data-Day, Alternatives to Incarceration (Contract C524139). Said amounts to be paid biweekly effective 01/01/2023 through contract year end 12/31/2023:</p> <ul style="list-style-type: none"> • Public Defender (position 003.503): \$2,750.00 • Assistant Public Defender (1st) (position code 004.503): \$2,750.00 • Data Management/Account Clerk (position 009.503): \$5,500.00 • Secretary to the Public Defender (position 005.503): \$5,500.00 	<p style="text-align: center;"><i>Contract Period 01/01/2023-12/31/2023</i></p> <p><i>Positions to fill: Staff Social Worker, PT at annual equivalent of \$40,000.00 and Assistant Public Defender (7th) at \$75,000.00 annually. Positions are being posted on County website and outside sites.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>21. Amend Salary Schedule S: To set hourly wage plus corresponding fringe for one (1) Secretary I (position 006.350) under PUBLIC DEFENDER to reflect \$19.24/hr. (annual equivalent of \$35,016.80) ; Position start date, January 03, 2023.</p>	<p>The position will be funded as follows:</p> <ul style="list-style-type: none"> • \$10,000.00 Hurrell-Harring • \$2,000.00 Counsel at First Appearance • \$701.00 Distribution #12 • \$2,760.00 Distribution #13 • \$19,555.80 Levy <p>To make up an annual equivalent salary of \$35,016.80.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/B. Kehl (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, February 07, 2023 @ 9:00 AM.**