

HUMAN RESOURCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, August 30, 2022 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.*

Present: **King, Becker**, Kehl, Grant, Roche, Granger, McCormick, Leuer, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9:00 AM Historian w/C. Amrhein			
1. UPDATES: <ul style="list-style-type: none"> • Fair booth demographic snapshot • \$250 check from SUNY for writing Beer's History of Wyoming County introduction • New Wyoming County Underground Railroad map is in final proof stage • Attended Wyoming County Bar Association reception to celebrate the Lemmon Slave Case Exhibit • Judges' portraits restoration update. Working with Judge Mohun for funding through the Bar Association to have Hon. James E. Norton restored. • Updated information on historic register process. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM County Attorney w/J. Wilkinson			
1. Appropriation: To: 011420.542301 Books, Subscriptions \$1,958.43 <i>w/Any funds Available increased by same</i> Reason: To increase unbudgeted revenue.		50% Chargeback for Westlaw; Revenue from Dadd, Nelson, Wilkinson & Wujcik Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Zack Baisley, Esq., 32 Ivy Bridge Way, Rochester, New York 14624 for the provision of outside counsel for conflict cases at \$150.00 per hour in an amount not to exceed \$3,000.00; effective August 24, 2022 through December 31, 2022. (MUNIS CONTRACT #687) ↓ - (Pending contract entry in MUNIS/currently in a CREATED status) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. FYI – Ag Center		Signed Contract Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. General/Litigation Update.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

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9:30 AM Board of Elections w/J. Schlick & H. Bush			
1. Declare surplus and dispose of 20 Dominion ImageCast Ballot Marking ADA Voting Machines and 5 Dominion ImageCast Scan Only Voting Machines. Original cost in 2008 was \$11,500. Machines are breaking down and past end of life.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Human Resource w/D. Farberman			
1. CORRECTION of Overnight Travel Authorization approved during Human Resource Committee on 2/22/22: Dan Farberman and HR staff (TBD) Gabrielle Kolo to attend NYSPELRA 47 th Annual Training Conference in Saratoga Springs, NY, on July 11 10 – 13, 2022. Conference attendance: \$550; Hotel: \$800; plus mileage; will use personal vehicle.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend the Schedule G Employee Benefit Handbook: (CURRENT) Disability Leave Schedule "G" employees may be eligible to receive disability leave consistent with the County's NYS Statutory Disability Plan. (PROPOSED) Disability Leave Schedule "G" employees will be eligible to receive disability leave consistent with the County's NYS Statutory Disability Plan. Additionally, Schedule "G" employees may be eligible for disability benefits available to Schedule "S" employees and / or CSEA represented employees with proper advance approval and authority.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Amend the Schedule C, D, and S Employee Benefit Handbooks by adding the following language: Flexible Benefits Plan (FSA) An employee who works 30 or more hours per week or 130 hours or more per month and are eligible for health insurance in accordance with the requirements of this schedule shall be eligible to participate in the Wyoming County Flexible Benefits Plan (FSA) (effective 1/1/19) as of the first day of the next month following their date of hire, in accordance with the plan provisions.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Amend Salary Schedule S:</p> <ul style="list-style-type: none"> Set the hourly wage of the Finance Clerk I (position code 002.494) under BUDGET to \$21.00 / hr. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend Resolution No. 22-158: Authorize Chairman to sign an amended contract with Warsaw Pennysaver, 72 N. Main Street, Warsaw, NY, 14569, to reflect an increase in print advertising of \$35,000.00 not to exceed total contract amount of \$59,000.00. (MUNIS CONTRACT # Change Order 121) ✓</p>	<p>\$35,000.00 appropriation was approved during the 08/16/22 Board Meeting (Res. #22-390). This is housekeeping to enable the department to spend approved appropriated funds.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Discussion Items:</p> <ul style="list-style-type: none"> EAP Report Service Awards 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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Civil Service w/D. Farberman			
<u>Civil Service update for August 2022</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Clerk w/R. Pierce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Records Retention w/G. Royce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Committee Chair's Agenda			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by _____).

Next Human Resource Committee Meeting scheduled for **Tuesday, September 27, 2022 @ 9:00 AM.**

Committee Chair Initials: _____