

## PLANNING COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Wednesday, February 01, 2023 @ 1:00 PM

Location: *Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center*

Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<p><b>1. FYI:</b> Change date of the March 01, 2023 Committee Meeting to Wednesday, February 22, 2023 at 1:00 PM to accommodate Committee Members attending the Winter NYSAC conference.</p>	<p><i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>1:00 PM – Planning &amp; Development w/J. Bragg</b>			
<p><b>1. Planning Department Reports/Updates</b></p> <ul style="list-style-type: none"> <li>• GIS Power Point Presentation (Broadband)</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>2. Reappointment:</b> <b>Wyoming County Planning Board</b> Voting Member <i>Three (3) year term effective January 1, 2023 through December 31, 2025.</i></p> <ul style="list-style-type: none"> <li>• <b>David Johnson</b>, (T/Covington) 507 Pavilion-Warsaw Rd, Wyoming, NY, 14591</li> <li>• <b>Terry Page</b>, (T/Perry) 6655 Soper Road, Perry, NY 14530 (formerly held by D. Grover)</li> <li>• <b>Nicholas Grover</b>, 15 Linwood Avenue, Warsaw NY 14569 (to fill a vacancy)</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Reappointment:</b>  <b>Genesee/Finger Lakes Regional Planning Council</b>  <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <p style="text-align: center;"><i>Chairman Member</i></p> <ul style="list-style-type: none"> <li>• <i>Rebecca Ryan (T/Warsaw)</i>, 172 West Buffalo Street, NY Warsaw, NY 14569 (replacing J. Davis)</li> </ul> <p style="text-align: center;"><i>Chairman Member/Alternate</i></p> <ul style="list-style-type: none"> <li>• <i>Daniel Leuer (T/Middlebury)</i>, 712 Transit Road, Wyoming, NY 14591 (replacing Gerald Stout)</li> </ul> <p style="text-align: center;"><i>Voting Member</i></p> <ul style="list-style-type: none"> <li>• <i>James Bragg (Sr. Planner)</i>, 45 South Academy Street, Wyoming, NY 14591</li> </ul> <p style="text-align: center;"><i>Executive Committee Member</i></p> <ul style="list-style-type: none"> <li>• <i>Jerry Davis, (T/Covington)</i>, 7414 Court Road, PO Box 445, Pavilion, NY 14525</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>4. Position fill:</b>  <b>Planning and Development</b>                      One position of <u><i>Administrative Assistant (Planning)</i></u> (1.0 FTE) (position code 013.660), currently on Schedule S at \$17.72/hr. (annual salary equivalent of \$32,254.00), to replace <b>Brittni Kwiecien</b>, who has resigned. <b>Position available date: February 8, 2023.</b></p>	<p><i>hourly rate range of \$16.48 - \$19.23 (salary equivalent of \$30,000-\$35,000)</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>5. Professional Service Contract \$5,001 or greater:</b>                      Authorizing payment to <b>Genesee Finger Lakes Regional Planning Council</b>, 50 West Main Street, Suite 8107, Rochester, NY 14614 for Wyoming County's Share of the <b>Public Employees Fidelity (Blanket) Bond</b> in the amount of \$500,000.00 for the year 2023 in the amount of \$7,691.25.</p>	<p><i>Template Resolution Included</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

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Date: Wednesday, February 01, 2023 @ 1:00 PM

Location: **Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center**

Planning Committee Members Present: **Leuer, Davis**, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>1:15 PM - Wyo. Co. Water Resource Agency w/S. Perkins</b>			
<p><b>1. Reappointments:</b>  <b>Wyoming County Water Resource Agency Board of Directors</b>  <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <ul style="list-style-type: none"> <li>James Brick, 7618 Rt. 20A, Perry, NY 14530</li> <li>Daniel Leuer, 712 Transit Rd., Wyoming, NY 14591</li> <li>Cheryl Ketchum, 7409 Centerville Rd., Bliss, NY 14024</li> <li>Sandra King, 4643 Safford Rd., Gainesville, NY 14066</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>2. Amend Resolution No. 18-325:</b>                      Authorize Chairman to sign an Amended Contract with the <b>New York State Environmental Facilities Corp., 625 Broadway, Albany, NY 12207</b> for the septic system replacement grant in a minimum amount of \$75,000.00 to reflect the following revisions:</p> <ul style="list-style-type: none"> <li>Extend effective date through December 31, 2026 (from December 31, 2022) <b>(MUNIS CONTRACT #1256) - ✓✓</b></li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>3. Operational Update (As Needed):</b></p> <ul style="list-style-type: none"> <li>WCWRA Project Opportunity Listing (Attached)</li> <li>NYS DOS LGE Water Meter Replacement Grant Update</li> <li>Silver Lake Waterfront Revitalization Project Grant</li> <li>Silver Lake Dredging Project – Update &amp; Potential Lease Discussion</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>1:30 PM - Wyo. Co. Chamber of Commerce w/S. Gardner</b>			
<p>1. <i>Amend Resolution #22-128; passed by the Board on March 8, 2022</i> authorizing the Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Wyoming County Chamber of Commerce and Tourism</i>, 36 Center Street, Suite A, Warsaw NY 14569 to provide America Rescue Plan Act funding for website redesign in an amount not to exceed <del>\$45,000.00 (forty-five thousand dollars)</del> <i>balance forward into 2023 is \$17,395.00 (seventeen thousand three hundred ninety-five dollars)</i> effective January 1, 2022 through <del>December 31, 2022</del> <i>December 31, 2023.</i> <b>(MUNIS Contract #113)</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <i>2023 Appropriation</i> To: 016420.540910 Tourism \$17,395.00 w/01642001.440890R Federal Recovery \$17,395.00 <i>Reason:</i> To re-appropriate Recovery funding previously approved for a redesign of the Tourism Website into 2023.</p>	<p><i>*Needs to be entered into MUNIS.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <i>Reappointment of Supervisor Ryan (T/Warsaw)</i> to the Wyoming County Chamber of Commerce as the Board of Supervisors member through December 31, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. <i>Shop Wyoming and Win drawing to take place during the February 14, 2023 Board of Supervisors' regular monthly meeting.</i></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>1:45 PM - Industrial Development Agency w/J. Pierce</b>			
1. <b>Reappointments:</b> <b>Industrial Development Agency Board of Directors</b> <i>One (1) year term effective January 1, 2023 through December 31, 2023</i> <ul style="list-style-type: none"> <li>• <b>Rebecca Ryan</b> (T/Warsaw), 172 West Buffalo St., Warsaw, NY 14569</li> <li>• <b>A. D. Berwanger</b> (T/Arcade), 6608 East Arcade Rd., Arcade, NY 14009</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2:00 PM - Countywide Zoning Program w/D. Roberts</b>			
1. <u>Monthly Report – Dec. 2022</u> <ul style="list-style-type: none"> <li>• Year-end comments for 2022</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Munis Income Statement 2022</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>IMA contractual agreements</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <u>2023 Fee schedule adjustments</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
5. <i>FYI – In service training</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Solid Waste w/</b>			
1. <b>Reappointments:</b> <b>GLOW Regional Solid Waste Management Committee</b> <i>One ( 1) year term effective January 1, 2023 through December 31, 2023:</i> <u><b>Planning &amp; Development Representative</b></u> <ul style="list-style-type: none"> <li>• <b>James Bragg</b> (County Planning &amp; Development) 36 Center Street, Suite C, Warsaw NY 14569 (replacing R. Curry)</li> </ul> <u><b>Supervisor Members</b></u> <ul style="list-style-type: none"> <li>• <b>Jerry Davis</b>, T/Covington, 7414 Court Rd, Pavilion, NY 14525</li> <li>• <b>Sandra King</b>, T/Pike, 4643 Safford Rd, Gainesville, NY 14066</li> </ul> <u><b>Alternate Supervisor member</b></u> <ul style="list-style-type: none"> <li>• <b>Dan Leuer</b>, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Reappointment:</b> <b>GLOW Solid Waste Advisory Committee</b> <i>One (1) year term effective January 1, 2023 through December 31, 2023</i> <u><b>Supervisor Member</b></u> <ul style="list-style-type: none"> <li>• <b>Sandra King</b>, T/Pike, 4643 Safford Rd, Gainesville, NY 14066</li> </ul> <u><b>Agency Representative</b></u> <ul style="list-style-type: none"> <li>• <b>Vacant (appt. formerly held by Joan Petzen</b>, Cornell Cooperative Ext.)</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Planning Committee Members Present: *Leuer, Davis*, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Reappointment:</b>  <b>GLOW Solid Waste Planning Committee</b>  <i>One (1) year term effective January 1, 2023 through December 31, 2023</i>  <u>Supervisor Member</u></p> <ul style="list-style-type: none"> <li>• <b>Dan Leuer</b>, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591</li> </ul> <p style="text-align: center;"><u>Planning Dept. Rep.</u></p> <ul style="list-style-type: none"> <li>• <b>James Bragg</b> (County Planning &amp; Development) 36 Center Street, Suite C, Warsaw NY 14569</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Arts Council w/J. Swaby</b>			
<p><b>1. Reappointment:</b>  <b>Arts Council Board of Directors</b>                      Supervisor Member  <i>One (1) year term effective January 1, 2023 through December 31, 2023</i></p> <ul style="list-style-type: none"> <li>• <b>LuAnne Roberts (T/Genesee Falls)</b>, 6013 Tenefly Road, Castile, NY 14427</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Business Education Council w/J. Duppengiesser</b>			
<p><b>1. Appointments:</b>  <b>Business Education Council</b>  <i>One (1) year term effective January 1, 2023 through December 31, 2023</i>                      Supervisor Member</p> <ul style="list-style-type: none"> <li>• <b>David Granger</b>, (T/Gainesville), 7 Whiton Ave., Silver Springs, NY 14550</li> </ul> <p style="text-align: center;"><b>Supervisor Member / Alternate</b></p> <ul style="list-style-type: none"> <li>• <b>LuAnne Roberts</b>, (T/Genesee Falls), 6013 Tenefly Rd., Castile, NY 14427</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Space Allocation w/</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by \_\_\_\_\_).

Next Planning Committee Meeting scheduled for **Wednesday, February 22, 2023 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_