

Inspection Schedule- Re-roofing


Name _____

Location _____

Date _____ Permit # _____

- 2 or more layers of roofing materials must be stripped, sheathing installed if necessary, ice and water shield as required prior to final roofing materials installed.
- Final inspection once project is completed.
- A reasonable means of ingress must be provided to perform the necessary inspection.
- All required inspections must be called in 24 hours in advance by the owner or the contractor.
- All contractors must comply with Part 56 Title 12 NYCRR for Asbestos removal. Applications can be made through the Asbestos Control Bureau @ 716-847-7126.
- Compliance with Section Appendix J502 for residential roofs and or the Existing BC608 for commercial roofs must be met. Refer to the back of this inspection schedule for the specific code requirements.

Certificate of Compliance must be issued before the file can be closed.

 I (please print) _____ agree to comply with all applicable conditions noted herein, and upon applying for a permit that I will call 24hrs in advance for each inspection required noted at: **585-786-8820**. I understand that failure to call for the required inspections could result in a “Stop Work Order” being issued, a \$100.00 fee imposed for each missed inspection along with assuming any additional expenses to show code compliance. A \$50.00 fee will be imposed for scheduling an inspection and access to perform such inspection cannot be made.

 Signature _____ Date _____

Building Dept. Use Only
Approved _____
Denied _____
CEO Initials _____

Building Permit Application

Wyoming County Building Department

Agricultural & Business Center

36 Center St., Suite C

Warsaw, NY 14569

ph(585) 786-8820

fax(585) 786-6020

e-mail – droberts@wyomingco.net

Estimated Cost _____
Fee to be paid upon filling
this application _____

Date: _____

Tax Parcel# _____

Instructions:

1. This application must be completely filled in by typewriter or ink and submitted in duplicate to the Building Department.
2. A plot plan showing location of lot and of buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be submitted with this application.
3. This application must be accompanied by two sets of construction drawings showing proposed construction along with two sets of specifications. Plans and specifications shall describe the nature of work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical, heating and plumbing installations.
4. The work covered in this application shall not commence prior to issuance of Building Permit.
5. Upon approval, the Building Department shall issue a building permit to the applicant, with approved duplicate set of plans and specifications. Such permit and specifications shall be kept on premises available for inspection throughout the work progress.
6. No building shall be occupied or used in whole or in part for any purpose, until a certificate of occupancy has been issued for such use by the Building Department.
7. Upon permit issuance, all work is to be completed within 12 months or a permit renewal must be obtained.

Application is hereby made to the Building Department for the issuance of a Building Permit pursuant to The New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Project Location: _____ Municipality: _____

Owners Name: _____ Phone# _____

Owners Address: _____

State whether applicant is owner, lessee, agent architect, engineer or builder: _____

Applicants Name: _____ Phone# _____

Applicants Address: _____

1. Project Description: _____
2. Is the project located within a floodplain: Yes _____ No _____
3. Is this a change of use and or occupancy (check): Yes _____ No _____
4. Nature of work (check): New Structure ___ Addition ___ Alteration ___ Repair ___ Removal ___ Demo ___
Pool ___ Solid Fuel ___ Other (give description) _____
5. Dimensions of new structure: Front _____ Rear _____ Depth _____ Height _____ Number of Stories _____
6. Dimensions of Addition: Front _____ Rear _____ Depth _____ Height _____ Number of Stories _____
7. If Alterations, state nature of work: _____
8. Name of Contractor: _____ Phone# _____
9. Name of Design Professional: _____ Phone# _____

Applicants Signature: _____ (S) He is the owner, agent or contractor of said owner or owners, and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained herein are true to the best of his or her knowledge and belief, and that the work will be performed in the manor set forth in the application and in the plans and specification filled herewith. Permission is granted to the Wyoming County Building Department to enter upon premises to conduct all necessary inspections.

Wyoming County Building Department
Ag Center, 36 Center St., Suite C, Warsaw, NY 14569
Telephone (585)786-8820 Fax (585)786-6020

Intake Sheet Items Needed For All Building Permits

Last Name/Permit# _____ → Job Information

____ One & Two Family Home
____ Manufactured Home – Year & Model _____
____ Additions, Alterations, Renovations
____ Deck, Storage Bldg, Pole Barn, Shed
____ Re-roof
____ Swimming Pool – Size & Model _____
____ Commercial

→ Project Type

____ Application
____ Fee Paid, Check payable to: Wyoming County Treasurer or cash
____ Zoning permit issued by the Municipality per project location
____ Septic permit issued by the Wyoming County Health Dept.(if private)
____ Well permit issued by the Wyoming County Health Dept.(if private)
____ Property address/Drive-way permit issued by the Wyoming Co. Highway Dept.
____ Inspection Schedule Signed
____ Plans–2 Sets, (If over 1500 sq', NYS architect or engineer must seal the drawings)
____ Pre-cast foundations (NYS sealed foundation plans and an approved soil test)
____ Heat Type/Fuel Type _____
____ Energy Certificate completed


→ Check List Items

____ Final septic approval issued by the Wyoming County Health Department
____ Final well completion and favorable water test completed by the Wyoming County Health Department
____ Final electrical certificate issued by the approved 3rd party inspection agency.
____ 3rd party testing as required by 2015 IECC Chapter 4
____ NYS sealed truss certificate drawings providing all required loads noted on the drawings in compliance with NYS Code requirements.
____ All required construction inspections completed by the Wyoming County Building Department or an approved agency for the purpose of performing any “special inspections” as required by the Building Official.
____ Soil test report reflecting soil classification and soil bearing capacity.

→ Reports due prior to certificates issued

____ Contractors Name and proper Insurance Certificates
____ BP-1 signed (required if no contractor involved)

→ Insurance Requirements

 I have read the above requirements and understand that all specific reports required by the work I'm performing, must be submitted prior to obtaining any Certificates from the Wyoming County Building Department and that NO OCCUPANCY may take place in any part thereof until such Certificates are obtained.

 **Signature** _____ **Date** _____