

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, December 01, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer (Zoom)**, Kehl (1:10 PM), Berwanger (1:04 PM), Granger, Roberts, Brunner, Klein

Absent: **Davis**

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (1:03 PM); J. Brick, T/Perry; J. Cook/Budget Officer; M. Roche, T/Eagle (Zoom)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: The December Committee meeting date will not be changed this year.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM – Industrial Development Agency w/J. Pierce			
<i>At 1:03 PM Board Chair Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<i>At 1:04 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<i>At 1:10 PM Supervisor Kehl, T/Attica entered the meeting during the below agenda item.</i>			
1. <u>J. Pierce to present the WCIDA and WCBAC 2021 Annual Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Business Center (LDC) w/J. Pierce			
1. J. Pierce – update on the activities for the Emkay Site Cleanup Project		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:20 PM – Planning & Development Department w/ J. Bragg			
1. Reappointment: Wyoming County Planning Board Voting Members <i>Three (3) year term effective January 1, 2022 through December 31, 2024</i> • Robert Gadd, T/Bennington , 1339 Clinton St, Attica, NY 14011		Motion: Berwanger Ayes: 7 Noes: Absent: 1 Davis	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Wednesday, December 01, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer (Zoom)**, Kehl (1:10 PM), Berwanger (1:04 PM), Granger, Roberts, Brunner, Klein

Absent: **Davis**

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (1:03 PM); J. Brick, T/Perry; J. Cook/Budget Officer; M. Roche, T/Eagle (Zoom)

Department Agenda Item	Discussion	Decision	Action
2. Senior Planner reports: <ul style="list-style-type: none"> • Broadband - ESD/ECC Technologies • 2020 Census Count Question Resolution 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:40 PM - Countywide Zoning Program w/D. Roberts			
1. Monthly Reports <ul style="list-style-type: none"> • 10-2021 Update • Income & Expense Report 	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Update on Zoning Consolidation grant <ul style="list-style-type: none"> • Will try to close out this grant within the next month or so. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Staffing update: <ul style="list-style-type: none"> • One of the Zoning Officers is out on Medical Leave. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, December 01, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer (Zoom)**, Kehl (1:10 PM), Berwanger (1:04 PM), Granger, Roberts, Brunner, Klein

Absent: **Davis**

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (1:03 PM); J. Brick, T/Perry; J. Cook/Budget Officer; M. Roche, T/Eagle (Zoom)

Department Agenda Item	Discussion	Decision	Action
Ag and Business Center			
<p>3. Amend Resolution No. 21-311: Correct the contract with Quadient Leasing, USA to reflect the following revisions:</p> <ul style="list-style-type: none"> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), for a Product Lease Agreement with Quadient Leasing, USA, POB 123682, Dallas, TX 75312 for a Neo-Post IX-5FA postage machine located in the Ag and Business Center in an amount not to exceed \$165.41 per month and a Service Agreement for a standard care service plan with Lineage, 385 N. French Rd., Amherst, NY 14228 in an amount not to exceed \$57.00 per month, both for a term of 63 months; effective upon delivery. Correct the department name from Planning & Development to Agriculture and Business Center. <p>All else remains the same.</p>		<p>Motion: Brunner Ayes: 7 Noes: Absent: 1 Davis</p>	<p>Carried: XXX Defeated: Referred to:</p>
Ag Center Space & Building Report			
<p>1. Permission for Natural Resource Conservation Services (NRCS) a division of the USDA to utilize unoccupied space in the Ag. Center so staff can practice social distancing and continue to work from the Ag. Center during the most recent rise in COVID-19 numbers.</p>	<p>Information Technology is checking on the internet connection for the agency in LC5.</p> <p>Don Roberts has had a conversation about this request with B. Naas, Executive Director for Farm Service Agency</p>	<p>Motion to approve with a review after 3 months: Berwanger Ayes: 8 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, December 01, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer (Zoom)**, Kehl (1:10 PM), Berwanger (1:04 PM), Granger, Roberts, Brunner, Klein

Absent: **Davis**

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (1:03 PM); J. Brick, T/Perry; J. Cook/Budget Officer; M. Roche, T/Eagle (Zoom)

Department Agenda Item	Discussion	Decision	Action
Solid Waste w/			
<ul style="list-style-type: none"> • <u>2020 Electronics Collection Project – FINAL Report</u> • <u>2020 Household Hazardous Waste Collection Project - FINAL</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Space Allocation w/Committee Chair Leuer			
1. Review of the Facilities Tours on 11/18/21 & 11/19/21 <ul style="list-style-type: none"> • DSS appears to be in good shape • Records Center is impressive • There are opportunities for improvement in Information Technology. Need to think about consolidation • Health Dept. is bursting at the seams. • Mental Health is in a leased building, which is getting tired. • B. Kehl offered that Emergency Services has a lot of wasted space at the Fire Training Center. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Water Resource Agency w/S. Perkins			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Chamber of Commerce w/S. Gardner			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Wednesday, December 01, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer (Zoom)**, Kehl (1:10 PM), Berwanger (1:04 PM), Granger, Roberts, Brunner, Klein

Absent: **Davis**

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (1:03 PM); J. Brick, T/Perry; J. Cook/Budget Officer; M. Roche, T/Eagle (Zoom)

Department Agenda Item	Discussion	Decision	Action
Arts Council w/J. Swaby			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Business Education Council w/J. Dueppengiesser			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum)).

Next Planning Committee Meeting scheduled for **Wednesday, December 29, 2021 @ 1:00 PM.**

Committee Chair Initials: _____