

PUBLIC WORKS COMMITTEE MEETING MINUTES

Date: Wednesday, November 27, 2019 @ 1:00 PM

Present: **Davis, Grant**, Kehl, Leuer, May, Ryan

Absent: Tallman, Brick, Berwanger (attending visit from US Senator C. Schumer)

Also Present: C. Ketchum/Board Clerk; J. Monteleone/Dep. Budget Officer

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<p>1. FYI: Change date of the January 2, 2020 Committee Meeting to Thursday, December 19, 2019 at 1:00 p.m. due to the Christmas / New Year holiday season.</p>	<p><i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
1:00 PM Buildings & Grounds w/K. Wiedemann, J. Ferris & M. Adamczak			
<p>1. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>U&S Services</i>, 95 Stark St., Tonawanda, NY 14150 for the provision of HVAC controls and preventive maintenance at Department of Social Services, Jail, Courthouse and Health Department in an amount not to exceed \$9,224.00; effective January 1, 2020 through December 31, 2020.</p>		<p>Motion: May Ayes: 6 Noes: Absent: 2 Tallman, Brick</p>	<p>Carried: XXX Defeated: Referred to:</p>
*RESOLUTION			
<p>2. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Waste Management of New York, 10860 Olean Rd, Chaffee, NY 14030 for the provision of recycling dumpster services not to exceed \$ 2,100.00; effective January 1, 2020 through December 31, 2020. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Discussion:</p> <ul style="list-style-type: none"> • <u>Retaining wall at Ag Center</u> - Committee of the Whole review <ul style="list-style-type: none"> ○ Follow up <ul style="list-style-type: none"> ▪ As long as the wall is replaced in the exact same spot it would be considered a repair by DEC. ▪ Will follow up with J. Rutowski, building owner, Army Corp. of Engineers and the DEC for permitting. ▪ Will prepare an estimated cost for the repair. • Highway Roof - Committee of the Whole review <ul style="list-style-type: none"> ○ Received report from Barton & Loguidice on Highway roof findings and solutions. <ul style="list-style-type: none"> ▪ \$150K set aside in 2020 for capital improvements ○ <u>Attached report</u> along with budget numbers ○ There was some discussion over the potential to borrow for the completion of the highway roof project and the Fire Training Center renovations. • Solar Energy Savings- <ul style="list-style-type: none"> ○ K. Wiedemann and Budget Officer Cook consulted with Supervisor Hastings, T/Eagle and representative for Geronimo Energy over a proposal that was presented as an opportunity for the county to save \$48K annually in energy costs. Supervisor Hastings wants to take some time to review the materials presented by Lode Star. There is a meeting on December 5th at 8 am for further review. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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4. Project Updates: <ul style="list-style-type: none"> • Seeking grant funding for Fire Training Center <ul style="list-style-type: none"> ○ FEMA / SEMO – currently nothing available ○ Requesting permission to research private funding opportunities. <ul style="list-style-type: none"> ▪ Ralph Wilson Foundation - sign up through their on-line portal? 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Misc. Project Updates: <ul style="list-style-type: none"> • Nov./Dec. – Completion of LC5 in the Ag. Center • Dec./Jan. – Public Defender 2nd floor build out and return their kitchenette • Jan./Feb. – New carpet squares in the District Attorney’s office. • Feb./Mar. – Ceiling tile replacement in the Courthouse. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • Security Measures installation Invite IT, Undersheriff Linder, Buildings and Grounds, Government Center Dept. Heads and Public Safety Committee Members to discuss solutions.		Motion: Leuer Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: APPROVED
1:30 PM Highway & Bridges w/T. Gadd			
FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources <i>Position Abolish/Create/Fill: Highway</i> <ul style="list-style-type: none"> • Abolish: One (1) position of <u>Sign Maintenance Working Supervisor</u> (position # 095.550) on CSEA Schedule. • Create/Fill: One (1) position of <u>Heavy Equipment Operator</u> (1.0 FTE) on CSEA Schedule B, Job Grade 9 at \$18.57/hr - \$20.52/hr. Position Available: December 11, 2019. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Supervisor Kehl, T/Attica questioned how many times Highway Supervisors get called out. Supt. Gadd explained that it depends on what the call-out is. Supt. Gadd explained that the next Agenda Item is in an effort to treat all the Highway Supervisors fairly. Supervisor Kehl, T/Attica explained that there are 4 more trucks going home than he knew about. Supervisor Leuer, T/Middlebury explained that achieving parody is a good thing... Take home trucks are based on need. Supervisor Kehl, T/Attica continued, “back to his question,” and described an incident where the Attica Volunteer Fire Department was called out for a tree down with wires in it on Gulf Road. Supt. Gadd explained that the Dep. County Highway Supt., A. Santoro arrived on scene and observed down power lines. No one could touch the power lines until the electric company turned the power off so Mr. Santoro conferred with the fire chief prior to leaving the scene to check on other areas of the county. The committee agreed that all communications between the fire chief and others on the scene were not properly conveyed.</i></p>			
Referred from 11-25-19 Human Resources Amend CSEA Collective Bargaining Agreement: To authorize Director of Human Resources to sign MOU pertaining to <u>Highway Department vehicle differential</u> stipend and reduce approved amount from \$3,000 to \$2,500.		Motion: Ryan Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: APPROVED

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1. <u>October Work Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract for annual Support and Maintenance agreement for Pub Works with Tracker Software Corporation, Inc. PO Box 6502, Snowmass Village, CO 81615 in the amount not to exceed \$4153.00 effective January 1, 2020 – December 31, 2020.		Motion: Kehl Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: APPROVED
3. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract for removal and lawful disposal of deer carcass with Southern-Tier Whitetail Removal – Ryan Cross , PO Box 264, Friendship, NY 14739 in the amount of \$101.00 per deer effective January 1, 2020 – December 31, 2020.		Motion: Kehl Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: APPROVED
4. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract with Eastman Tree Service , 3203 Smallwood Road, Warsaw, NY 14569 for tree removal @ \$1,000 per day in the amount not to exceed \$10,000; effective January 1, 2020 – December 31, 2020.		Motion: Kehl Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
5. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign Supp #2 with Bergmann Associates , 280 E. Broad St, Suite 200, Rochester, NY 14604 to provide CS/CI for PE#02, Simmons Road Bridge Replacement; BIN 3320060 in the Town of Perry, PIN 4WY0.02. Construction and inspection support not to exceed \$120,000.00 effective through contract completion.		Motion: May Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
6. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law 103, with L.C. Whitford Inc. , 164 N. Main Street, PO Box 663, Wellsville, NY 14895 for replacement of Simmons Road Bridge over Little Beards Creek; NYSDOT PIN 4WY0.02; BIN 3320060; D035886 in the amount not to exceed \$858,938.00 through the completion of the project.		Motion: May Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: *RESOLUTION

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<p>7. State Bid Approval: Authorize Chairman to approve bid and sign contract with Clark Equipment Co., dba Bobcat Company, PO Box 6000, West Fargo, ND 58078 for an E42 T4 Bobcat Compact Excavator; State Contract #PC67141 in an amount not to exceed \$55,000.00 effective January 1, 2020 through delivery.</p>		Motion: Grant Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>8. State Bid Approval: Authorize Chairman to approve bid and sign contract with the lowest responsible bidder for a 2020 Hyundai HW140 Wheeled Excavator; Sourcewell contract #032119-HCE or the apparent low bidder; to be opened on December 5, 2019 at 10am, in an amount not to exceed \$180,000 effective January 1, 2020 through delivery.</p>		Motion: Leuer Ayes: 6 Noes: Absent: 2 Tallman, Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>9. Discussion on 2020-2021 Snow and Ice Agreement</p> <ul style="list-style-type: none"> Supervisor Leuer, T/Middlebury questioned progress on reworking quadrants. Supervisor Davis, T/Covington stated that they are working on it. Currently waiting for spring to see where towns who are tracking expenses wind up with actual costs. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum)).

Next Public Works Committee Meeting scheduled for **Thursday, December 19, 2019 @ 1:00 PM.**

Committee Chair Initials: _____