

FINANCE COMMITTEE MEETING MINUTES

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Thank you!

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Date: Tuesday, November 1, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant,** Davis, Roche, Brick, King, Becker, Jacoby

Absent: Leuer, May

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; J. Wilkinson/Co. Atty.; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; V. McCormick, T/Java (9:11 AM); D. Farberman/HR Director (9:18 AM); A. D. Berwanger, T/Arcade (9:33 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM - Co. Insurance Office w/ T. Vacinek			
1. Discussion: • HRA Administration	<i>Kiehl Hutchings from the Anchor Group will be present for item #'s 1 – 5</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Amend Resolution No.15-388:</u> • To provide an end date for the Health Now contract of March 31, 2023 per the terms of the contract.		Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
At 9:11 AM Supervisor McCormick, T/Java entered the meeting during the below agenda item.			
3. Health Insurance Open Enrollment Update • On line / cloud based • All employees will receive e-mail notification of the new online software for open enrollment.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
At 9:18 AM HR Director Farberman entered the meeting during the below agenda item.			
At 9:33 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.			
4. Discussion: • COBRA Administration	<i>Ryan Burkard from Pro-Flex Administrators, LLC will be present</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<i>Pro-Flex will collect from COBRA recipients and remit one check back to the county for payment of health insurance coverage.</i>			
5. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Pro-Flex Administrators, LLC , 8321 Main Street, Williamsville, NY 14221 for the provision of COBRA administration in an amount not to exceed \$5000.00; effective January 1, 2023 through December 31, 2027. (MUNIS CONTRACT # PENDING)	<i>Pending results from item #4</i> Annual Minimum Administrative Fee is \$500	Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: APPROVED
6. Authorize Chairman of the Board to sign the 2023 Medicare health insurance rates for retirees. <u>RETIREES</u> Univera Medicare PPO High Option ❖ Single - \$481.66 Univera Medicare PPO Low Option ❖ Single - \$440.32 Excellus Medicare PPO ❖ Single - \$481.66 MVP Medicare USA Care PPO-Buy Up Option ❖ Single \$389.82 MVP Medicare USA Care PPO-Standard Option ❖ Single \$335.86	<i>Most plans slightly increased over the 2022 rates. Univera High Option slightly decreased.</i>	Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
7. Approve 2023 Workers' Compensation costs to participants. Attached list was approved by the Workers' Compensation Board of Trustees Meeting held on October 4, 2022. Total Budget \$2,634,954.00.	<i>Please see Exhibit 2, Column 5 for 2023 charges to participants.</i> <u>Resolution included</u>	Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>8. Professional Service Contract (\$5,001 or greater): Authorize Chairman/President of the Wyoming County Workers' Compensation Board of Trustees to sign a contract, pursuant to General Municipal Law §104(b), with Sound Actuarial Consulting, 403 East Main St, Port Jefferson, NY 11777 for actuarial services in an amount not to exceed \$25,500.00; effective January 1, 2022 through December 31, 2022. (MUNIS CONTRACT # 873) ✓</p>	<p><i>Executive Committee of the Board of Trustees reviewed the agreement and authorized the renewal with Sound at the September 1, 2021 meeting.</i></p>	<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>9. Professional Service Contract (\$5,001 or greater): Authorize Chairman/President of the Wyoming County Workers' Compensation Board of Trustees to sign a contract, pursuant to General Municipal Law §104(b), with Sound Actuarial Consulting, 403 East Main St, Port Jefferson, NY 11777 for actuarial services in an amount not to exceed \$25,500.00; effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT # 874) ✓</p>	<p><i>Executive Committee of the Board of Trustees reviewed the agreement and authorized the renewal with Sound at the August 31, 2022 meeting.</i></p>	<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
9:30 AM - Information Technology w/B. Sikes			
<p>1. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with CDW-G, 75 Remittance Drive, Suite 1515, Chicago, Illinois, 60675, for the annual renewal of ZIX Encryption Plus, in an amount not to exceed \$5,040.00, effective November 3, 2022 through November 2, 2023. (MUNIS CONTRACT #878) ✓</p>		<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. FYI ~ Contract (\$3,000 and under): • Mercury Networks, 182 Hillrise Drive, Penfield, New York, 14526, for the renewal of the GFI Archiver licenses in an amount not to exceed \$2,500.00; effective December 3, 2022 through December 2, 2023 (MUNIS CONTRACT #880) ✓</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>3. Grant Acceptance: Authorize Chairwoman to sign a grant acceptance award with New York State Homeland Security and Emergency Services, 1220 Washington Avenue, Albany, New York 12242, for the funding of (services to be provided) in a minimum amount of \$50,000.00; effective October 1,2022 through August 31, 2023. (MUNIS CONTRACT #877) ✓</p>	<p><i>Permission to apply was granted by the Finance Committee on April 5, 2022.</i></p>	<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>4. Amend Resolution No. 22-143: To reflect an expiration date of March 10, 2026 in lieu of March 10, 2023 for iVergent, 247 Cayuga Road, Suite 300, Cheektowaga, NY 14225 for renewal of Switchbox Titanium support and maintenance subscription in an amount not to exceed fourteen thousand dollars (\$14,000.00). All else remains the same.</p>		<p>Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. Appropriation: To: 011681.540006 Telephone Maintenance \$2,000.00 <i>w/any funds available</i> Reason: To pay unbudgeted costs for Ag Center phone changes (Building Codes, Planning, Veteran Services, and Buildings & Grounds)</p>		<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. Appropriation: To: 011680.540017 Intranet \$14,000.00 <i>w/any funds available</i> Reason: To pay for overages with intranet access/services.</p>		<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>7. Disposition of Fixed Assets (permanent disposal only): Declare surplus and dispose of:</p> <ul style="list-style-type: none"> • One (1) Cisco ASA 5510. Original cost in 2007 was \$5,537.63. This is very outdated and can no longer be used. • One (1) Ideal Crystal TX40 Scanner from Records Retention. Original cost in 2005 was \$12,467.50. The scanner is well beyond its useful years. 		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>8. Position Abolish: Information Technology Abolish one (1) position of Information Systems Specialist (Position Code 004.310) (1.00 FTE) under INFORMATION TECHNOLOGY and remove from Salary Schedule S (current salary \$51,465/year) to replace <i>T. Pasquale</i> who passed away late 2019; effective 11/08/22.</p>	<p style="background-color: yellow; color: red; font-weight: bold;">Supporting documentation pending</p>	<p>Motion: King Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>9. Position Create/Fill: Information Technology Create one (1) position of Network Administrator, (1.00 FTE) and place on Salary Schedule S under INFORMATION TECHNOLOGY at an annual salary of \$55,000.00; position available date is November 08, 2022.</p>	<p style="background-color: yellow; color: red; font-weight: bold;">Supporting documentation pending</p>	<p>Motion: King Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>10. Amend Salary Schedule S:</p> <ul style="list-style-type: none"> • To set the annual salary of the Network Administrator (1.00 FTE) (Position Code 015.496) under INFORMATION TECHNOLOGY at an annual salary of \$55,000.00; position available date is November 08, 2022 		<p>Motion: King Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
9:45 AM - Treasurer w/R. LaWall			
1. Sales Tax Update and Financial Statements	See attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI ~ Contract (\$3,000 and under): • Bid-n-Buy Realty & Auctions , 5893 School Rd., Castile, NY 14427 for services related to the preparation and execution of the 2019 delinquent tax foreclosure auction (paid with buyer's premium by buyer); effective 9/30/22 through 9/30/27. (MUNIS CONTRACT #817) ✓		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Appropriation: To: 011320 540901 Audit Services \$504.00 w/any funds available Reason: To pay under budgeted price of audit services by Drescher and Malecki YE 2021.		Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Approve Town Balances for 2022 to be included in the 2023 tax bills. \$9,448.04	Annual resolution last year 21-506	Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
5. Resolution Relevy of Unpaid School and Village Taxes against various towns in the County immediately upon receipt by the County Treasurer's Office	Annual resolution last year 21-522	Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
10:00 AM - Wyo. Co. Community Hospital w/D. Kobis & M. Wright			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Resolution #20-542 approved on 12/08/2020 related to bid awards and contracts for the laboratory renovation project, as follows: <ul style="list-style-type: none"> • General Trades <ul style="list-style-type: none"> ○ WHITNEY EAST, INC., 1504 Scottsville Road, Rochester, NY 14623 ○ Original contract date January 1, 2021 through January 1, 2022, changed to through completion of project. • Plumbing and Fire Protection Trades <ul style="list-style-type: none"> ○ WILLETT BUILDERS, INC., 180 Genesee Street, Corfu, NY 14036 ○ Original contract date January 1, 2021 through January 1, 2022, changed to through completion of project. 	Resolution #22-565 approved on 10/11/2022 Resolution #20-542 approved on 12/08/2020	Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to:
3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement with CAROLYN WAGNER, PA , 24 Vincent Drive, Pittsford, NY 14534, to provide physician assistant services at the hospital orthopedic clinic, \$127,000.00 per year, effective 02/01/2023.		Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to:

***RESOLUTION**

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Department Agenda Item	Discussion	Decision	Action
4. Amend Resolution #19-038 approved on 01/08/2019 with WESTERN NEW YORK PHYSICIANS, PLLC , 2261 Route 19 North, Warsaw, NY 14569 related to hospitalist services contract, not to exceed \$1,092,852.00 per year, as follows: <ul style="list-style-type: none"> • Extend the term of the agreement from 01/01/2019 – 12/31/2022 through 01/01/2023 – 02/28/2023 while a new agreement is being negotiated. 	Resolution #19-038 approved on 01/08/2019 Resolution #20-101 approved on 02/11/2020 Resolution #20-141 approved on 03/01/2020 Resolution #21-037 approved on 01/12/2021	Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: * RESOLUTION
5. Amend Resolution #17-199 approved on 04/11/2017 with UNIVERSITY EMERGENCY MEDICAL SERVICES, INC. d/b/a UBMD Emergency Medicine , 77 Goodell Street, Suite 340, Buffalo, NY 14203 related to emergency department services, compensation to UBMD includes providing UBMD the right to bill and maintain professional portion of ER services billing plus \$1,100,000.00 annually, as follows: <ul style="list-style-type: none"> • Extend the term of the existing contract from 07/01/2017 – 12/31/2022 through through 01/01/2023 – 12/31/2023.. 	Resolution #17-199 approved on 04/11/2017 Resolution #20-239 approved on 05/12/2020 Resolution #20-338 approved on 08/11/2020	Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: * RESOLUTION
6. Amend Resolution #22-250 approved on 04/12/2022 with WEATHERBY LOCUMS, INC. , 6451 N. Federal Highway, Suite 800, Ft. Lauderdale, FL 33308, related to an agreement for physician locum tenens coverage, not to exceed \$220,000.00, effective 03/02/2022 – 03/21/2023, as follows: <ul style="list-style-type: none"> • Increase the amount from not to exceed \$220,000.00 to an amount <i>not to exceed \$260,000.00.</i> 	Resolution #22-481 approved on 09/13/2022 Resolution #22-250 approved on 04/12/2022	Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an agreement with ASSURED IMAGING, 7717 N Hartman Lane, Tucson, AZ 85743, to purchase of 3-D mammography unit, \$285,000.00, effective 09/22/2022 – 10/22/2022.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a staffing agreement with CROSS COUNTRY HEALTHCARE SERVICES, 6551 Park of Commerce Boulevard, Boca Raton, FL 33487, to provide agency staffing, not to exceed 300,000.00 per year effective 11/01/2022 – 10/31/2024.</p>	<p>Cost reduction - previous agreement not to exceed \$500,000.00 per year.</p>	<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a master agreement with NET HEALTH SYSTEMS, INC., 40 24th Street, Pittsburgh, PA 15222, for outpatient rehabilitation (PT/OT/ST) software subscription, \$26,400.00 per year, effective 11/30/2022 – 10/31/2025.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an agreement with HEMANT KALIA, MD, 38 Delancey Court, Pittsford, NY 14534, to provide interventional pain medicine services, not to exceed \$75,000.00 per year, effective 01/01/2023 – 12/31/2023.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>11. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an information technology services agreement with CATHOLIC HEALTH SYSTEM, 144 Genesee Street, Buffalo, NY 14203, to provide information technology software and equipment necessary for the operation of certain radiology services, not to exceed \$100,000.00 per year, effective 09/13/2022 – 09/12/2025.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>12. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a physician group contract – independent contractor with NIAGARA FRONTIER RADIOLOGIC ASSOCIATES, P.C., 5300 Military Road, Lewiston, NY 14092, to provide radiology services, no cost to WCCHS, effective on or about 01/01/2023 – 12/31/2026.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; J. Wilkinson/Co. Atty.; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; V. McCormick, T/Java (9:11 AM); D. Farberman/HR Director (9:18 AM); A. D. Berwanger, T/Arcade (9:33 AM)

Department Agenda Item	Discussion	Decision	Action
<p>13. Amend <u>Salary Schedule C</u> as follows:</p> <ul style="list-style-type: none"> • Set the salary of the nine (9) 0.00 FTE RN Supervisor SNF (Per Diem) positions (Position Codes #02.155.567, 02.156.567, 02.157.567, 02.158.567, 02.159.567, 02.163.567, 02.164.567, 02.167.567, 02.168.567) under <u>NURSING FACILITY ADMINISTRATION</u> at \$240.00/4 hour shift, effective 11/01/2022. • Abolish one (1) 1.00 FTE Program Director position (Position Code #02.152.513) under <u>ADULT DAY CARE (SNF)</u>, effective 10/16/2022. • Abolish one (1) 1.00 FTE Quality Assurance Specialist/Infection Prevention position (Position Code #02.166.557) under <u>ACUTE QUALITY</u>, effective 10/29/2022. • Create one (1) 1.00 FTE Director of Education/Infection Prevention position (Position Code #TBD) under <u>ACUTE QUALITY</u> and set the salary at \$87,000.00 per year, position available date 10/25/2022. 		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>14. Amend <u>Salary Schedule P</u> as follows:</p> <ul style="list-style-type: none"> • Change the FTE of the Physician Assistant Orthopaedic Clinic position (Position Code #17.127.067) under <u>ORTHOPAEDIC CLINIC</u> from 1.00 FTE to 0.80 FTE and set the salary at \$127,000.00 per year, effective 11/08/2022. 		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>15. Reappointment: Wyo. Co. Comm. Hospital / Board of Managers <i>as a Member</i> <i>Five (5) year term; effective January 1, 2023 through December 31, 2027</i></p> <ul style="list-style-type: none"> • Rich Kosmerl, 52 Mount View Drive, Arcade, NY 14009 	<p><u>Application & Resume</u></p>	<p>Motion: Becker Ayes: 6 Noes: 2 Roche, Brick Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">NON-CONSENT RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Date: Tuesday, November 1, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant,** Davis, Roche, Brick, King, Becker, Jacoby

Absent: Leuer, May

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; J. Wilkinson/Co. Atty.; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; V. McCormick, T/Java (9:11 AM); D. Farberman/HR Director (9:18 AM); A. D. Berwanger, T/Arcade (9:33 AM)

Department Agenda Item	Discussion	Decision	Action
10:30 AM - Real Property Tax Services w/S. Lippincott			
1. Info Only: <ul style="list-style-type: none"> • Garbage Update • Final Value Letters • Exemption Reports • County Director State Certification • Exemption renewal forms were sent out • Fire District Update • County Addressing • GIS Training/Conversion Update 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
1. Present <u>2023 Equalization Table</u>. Resolution to be presented and tabled for at least one day prior to adoption.	**Attached	Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: * RESOLUTION
2. <u>Introduce Local Law to override Tax Cap</u> and set the Public Hearing for Tuesday November 29, 2022 at 12:30 PM	**Attach <u>Tax Cap Calculation</u> & <u>History</u> 2021 Override resolution #20-482 (2022 was UNDER)	Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: * RESOLUTION
3. Resolution to set Public Hearing to present and ADOPT the 2023 Budget on Tuesday Nov 29th at 12:30 pm	(last year res #21-517) *w/copies available after 4:00 p.m. on Monday Nov 14, 2022. (by law it must be available by 11-15)	Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: * RESOLUTION
4. Resolution: <ul style="list-style-type: none"> • <u>Approve Recycling fee levies</u> for Tax Bills 	**Attached	Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>5. FYI: Changes made to the budget since the 10-11-22 Committee of the Whole Meeting:</p> <p>FINAL Tax Assessment Values received 10-24-22 Very little change from preliminary figures</p> <p>The following were increases to the proposed LEVY:</p> <ul style="list-style-type: none"> • \$200K for EMS (Ambulance Service) • \$1,800 Traffic Safety Board request not received but I added • \$100,000 for County Administrator • \$53K for Cyber Security • \$6,600 for Cleaning <p>The following were decreases to the proposed LEVY:</p> <ul style="list-style-type: none"> • \$10K reduced Wyoming County Arts Council request <p>With the above adjustments, tentative levy is \$26,810,237. This is an increase of \$2,088,323 over the 2022 Adopted levy or 8.45%. This results in a .74% increase in tax rate if your town was at 100% assessment in 2022 and 2023 (or \$.07/\$1,000). Because several towns are at various levels of assessment value, I have attached a spreadsheet for your reference. These are not set in stone yet but it gives you a good idea.</p>	<p>**<u>Estimated Tax Rates per Town Attached</u></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. Reminder: Adopted 2023 Town Budgets due to Budget Office. Please make sure I receive 1 original with the raised seal. Thanks.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
7. Reappointment: <ul style="list-style-type: none"> • Janis Cook, 3459 Truesdell Rd., Warsaw NY 14569 as the County Auditor for a term of one (1) year; effective 01/01/2023 – 12/31/2023. 	21-519 last resolution	Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
8. Appropriation (on behalf of CIP ROAD); To: 179901.599010 Road CIP \$17,016.01 <i>w/any funds available</i> Reason: Appropriate remaining unspent funds from the CIP Road Projects. This will close out the fund and be used to pay down debt from borrowed serial bonds.	FYI – a total of \$98,655.60 will close out the Road CIP funds (17) and will be used to offset the Debt Payment as budgeted.	Motion: King Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
9. Appropriation (on behalf of HOSPITAL): To: 024510.542501 Contractual - WCCH - \$8,000,928.95 w/02451012.450310 Interfund Transfer \$8,000,928.95 Reason: Appropriate funds previously transferred to the Hospital from the General Fund.		Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
10. Appropriation (on behalf of BOE): To: 011450.541211 Election Expenses \$7,000.00 011450.541201 Postage 6,000.00 011450.540603 Postage Machine 3,000.00 011450.541010 Office Supplies <u>862.67</u> w/01145005.430890 Other State Aid \$16,862.67 Reason: Appropriate funds related to the Absentee Ballot Pre-Paid Postage Grant.		Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
11. FEMA update <ul style="list-style-type: none"> • Got paid for the 1st project (submitted in 07/2022) <ul style="list-style-type: none"> ○ \$1M • Working with Mark Wright, WCCH CFO to meet submission deadlines on outstanding WCCH projects. • Submitted \$4M last Thursday 	Chairwoman Ryan commended Janis and the Budget office staff on their efforts.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Clerk to the Board w/C. Ketchum			
1. Updated County Procurement Policy approved.		Motion: King Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Semi-Annual Mortgage Tax Report for the period April 2022 – September 2022		Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Amend Salary Schedule S to include approved market rate adjustments and a 2.5% COLA certain county officers for 2023.		Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Amend Salary Schedule D to include approved market rate adjustments and a 2.5% COLA for certain county officers for 2023.		Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
5. Amend Salary Schedule I to include approved market rate adjustments and a 2.5% COLA for certain county officers for 2023.		Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
6. Introduction of Local Law D , year 2022, entitled, "Providing Salaries for Certain County Officers for the year 2023" and set the Public Hearing for December 13, 2022 @ 2:30 PM in the Wyoming County Government Center Supervisors' Chambers.		Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>Laptops are in. Was planning on implementing their use today but need to work with a few identified Supervisors on their use for the next round of committees.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<i>Permission to close the office November 25, 2022</i>		Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: APPROVED
Board of Supervisors w/B. Kehl			
1. Creation of a County Administrator <ul style="list-style-type: none"> • Committee Chair Kehl commented that he would like to “get the ball rolling.” • Supervisor Becker, T/Sheldon agreed • Supervisor Grant, T/Bennington suggested the Board decide what it is they are looking for in a County Administrator and ask County Department Heads what it is they would be looking for in the position. <ul style="list-style-type: none"> ○ Implementation of the county’s strategic plan? • HR Director Farberman was instructed to “dust off the Job Spec.” created roughly one year ago and distribute to the Supervisors. • Board Clerk Ketchum was instructed to distribute Local Law 17, 1993, creation of a County Administrator. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: C. O. W. 11/08/22
Off Track Betting w/			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Records Retention			
1. Position Create/Fill: <p style="text-align: center;"><i>Records Center</i></p> Create one (1) position of <u>Principal Clerk</u> (1.0 FTE), CSEA Schedule Addendum A, Grade 8, hourly rate of \$22.22 (salary equivalent of \$40,440) to promote Roxanne Hollister. Position available date: January 1, 2023.		Motion: King Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action						
Human Resource									
<p>2. Amend Salary Schedule S: To set the hourly wage of the Human Resource Assistant (position code 035.434) under HUMAN RESOURCE to \$17.00 per hour, effective June 13, 2022.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>						
<p>3. Amend Salary Schedule S: To remove the 2021 Lump Sum of \$350.06 from salary of Deputy Commissioner (R) (position code 004.502) under BOARD OF ELECTIONS, due to salary limit of retirement status.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>						
<p>4. Appropriation: <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">To: 011430.510001 Salaries</td> <td style="text-align: right;">\$15,500.00</td> </tr> <tr> <td> 011430.589001 Medical/Hospitalization Ins.</td> <td style="text-align: right;"><u>18,000.00</u></td> </tr> <tr> <td> w/any funds available</td> <td style="text-align: right;">\$33,500.00</td> </tr> </table> <p>Reason: To cover regular salaries.</p> </p>	To: 011430.510001 Salaries	\$15,500.00	011430.589001 Medical/Hospitalization Ins.	<u>18,000.00</u>	w/any funds available	\$33,500.00		<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
To: 011430.510001 Salaries	\$15,500.00								
011430.589001 Medical/Hospitalization Ins.	<u>18,000.00</u>								
w/any funds available	\$33,500.00								
<p>5. Appropriation: <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">To: 011430.510601 Unused Benefit Time</td> <td style="text-align: right;">\$5,018.22</td> </tr> </table> <p> w/any funds available increased by same Reason: To pay unbudgeted benefit time.</p> </p>	To: 011430.510601 Unused Benefit Time	\$5,018.22		<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>				
To: 011430.510601 Unused Benefit Time	\$5,018.22								
<p>6. Appropriation: <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">To: 011430.510302 Overtime</td> <td style="text-align: right;">\$19,000.00</td> </tr> </table> <p> w/any funds available increased by same Reason: To pay unbudgeted overtime to accommodate unprecedented numbers of Civil Service Exams conducted on Saturdays.</p> </p>	To: 011430.510302 Overtime	\$19,000.00		<p>Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>				
To: 011430.510302 Overtime	\$19,000.00								

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Department Agenda Item	Discussion	Decision	Action
HUMAN SERVICES			
Youth Bureau			
<p>1. Appropriation (from 09/27/22 HS Committee): To: 017310.542435-SPORT Youth Sports Grant \$5,000.00 w/01731004.438200 YB OCFS Grants Funds \$5,000.00 Reason: For a youth sports program to be provided by the Warsaw YMCA per Res. #22-438 (MUNIS CONTRACT #692)</p>	<p><i>Missed going to 10/04/22 Finance</i></p>	<p>Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>2. Appropriation: To: 012960.541502 Preschool Transportation \$30,000.00 w/01296005.432770 Preschool NYS SED Reim \$17,850.00 w/any funds available increased by 12,150.00 Reason: To cover 2022 transportation costs.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>3. Appropriation: To: 012960.541501 Preschool Tuition \$350,000.00 w/01296005.432770 Preschool NYS SeED Reim 208,250.00 w/any funds available \$141,750.00 Reason: To cover overdraft and future 2022 PS tuition costs.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
Social Services			
<p>4. Position Fill: Social Services Dept. One (1) position of <u>Social Services Program Specialist</u> (Position Code: # 184.359), CSEA Agreement, Sch. A. Grade 10 (\$19.89 - \$22.50/hr.) to replace Heather Sheehan who was promoted effective 9/26/2022. Position available date: 11/3/2022.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>5. Appropriation: To: 016070.542247 Serv to Recip Contract Other \$50,000.00 w/01601005.446890CO19 Fed. Grant ESGCV COVID \$50,000.00 Reason: To cover expenditures for ESCGV Grant.</p>		<p>Motion: Jacoby Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
PUBLIC HEALTH			
Mental Health			
<p>1. Appropriation: To: 014220.510001 Salaries – Fixed Sch S/D/I \$1,557.00 014220.541010 Office Supplies 500.00 014220.542306 Misc. Other <u>7,648.00</u> w/01422003.4349200 Substance Abuse State \$9,705.00 Reason: State aid COLA adjustment.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. Appropriation: To: 014310.540007 Telephone (Basic & LD) \$500.00 014310.510001 Salaries – Fixed Sch S/D/I <u>717.00</u> w/014431003.434900 Mental Health-State Aid \$1,217.00 Reason: State aid COLA adjustment.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>3. Appropriation: To: 014324.540002 Electricity \$1,000.00 014324.540007 Telephone (Basic & LD) 200.00 014324.540601 Rent 813.00 014324.542306 Misc. Other <u>9,400.00</u> w/01432401.434900 Mental Health-State Aid \$11,413.00 Reason: State aid COLA adjustment.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
Public Health			
<i>Prior to the vote on agenda items 4 through 8, HR Directed Farberman commented on working with PH Admin Paolucci and CSEA to recreate the WCCH Schedule Grades 20, 20A and 20B within Schedule A of the current collective bargaining agreement.</i>			
<p>4. Position Abolish: <i>Health Department</i> Abolish one (1) position of Keyboard Specialist (Position Code #052.337) (1.00 FTE), CSEA Schedule A, Grade 2 (\$16.70/hr. - \$18.22/hr.). The Health Department received permission to fill in May 2022.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>5. Position Creation / Fill: <i>Health Department</i> Create one (1) position of Sr. Account Clerk (1.00 FTE), CSEA Schedule A, Grade 6 (\$18.37/hr. - \$20.48/hr.); effective November 14, 2022. Funds budgeted.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>6. Position Creation / Fill: <i>Health Department</i> One (1) position of RN (Jail Medical), (1.0fte working 40 hours per week); effective January 1, 2023. 2023 CSEA Schedule A, Grade 20, \$33.36 - \$41.55/hour.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>7. Position Creation / Fill: <i>Health Department</i> One (1) position of Public Health Nurse II (1.0fte working 40 hours per week); effective January 1, 2023. 2023 CSEA Schedule A, Grade 20A, \$31.75 - \$36.76/hour.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>8. Position Creation / Fill: <i>Health Department</i> One (1) position of RN (Public Health), (1.0fte working 40 hours per week); effective January 1, 2023. CSEA Schedule A, Grade 20B, \$28.03 - \$34.85/hour.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Tuesday, November 1, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant,** Davis, Roche, Brick, King, Becker, Jacoby

Absent: Leuer, May

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; J. Wilkinson/Co. Atty.; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; V. McCormick, T/Java (9:11 AM); D. Farberman/HR Director (9:18 AM); A. D. Berwanger, T/Arcade (9:33 AM)

Department Agenda Item	Discussion	Decision	Action
PLANNING COMMITTEE			
1. <i>Supervisors Roberts, T/Genesee Falls and Gozelski, T/Castile advocated for the restoration of the Arts Counsel's \$25K 2023 appropriation request, resulting in an increase of \$10K over what is currently budgeted for 2023.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Committee Chair Kehl, T/Attica offered that the Arts Council dismissed the Board's suggestion to hold the Letchworth Arts and Crafts Show at the Wyoming County Fairgrounds. He added that the narrative provided to Budget Officer Cook for 2023 appropriations explained the Arts Council continues to lose money. Committee Chair Kehl, T/Attica stated that issue is not the responsibility of the tax payers to make up that difference. Chairwoman Ryan, T/Warsaw read a letter of support (attached) from Perry Central School Superintendent, Daryl McLaughlin urging the Board of Supervisors to consider the Arts Council's budgetary needs. The recommendation was to fund 2023 county appropriations at the 2022 level of \$15,000.00 for the Arts Council of Wyoming County.</i>			
<i>Motion to set the 2023 appropriation request at \$20K, which would be a \$5K increase over 2022.</i>		Motion: Brick Ayes: 3 Grant, Roche, Brick Noes: 5 Kehl, Davis, King, Becker, Jacoby Absent: 2 Leuer, May	Carried: Defeated: XXX Referred to:
PUBLIC WORKS			
Highway			
1. Transfer: From: 045010.581001 Retirement <u>\$3,620.00</u> To: 045010.510001 Salaries-sch S/D/I \$1,350.00 045010.510101 FT CSEA Contract 975.00 045010.541111 Computers & Technology 1,295.00 Reason: To cover increase in salaries and for Toshiba copier.		Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION

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Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant,** Davis, Roche, Brick, King, Becker, Jacoby

Absent: Leuer, May

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; J. Wilkinson/Co. Atty.; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; V. McCormick, T/Java (9:11 AM); D. Farberman/HR Director (9:18 AM); A. D. Berwanger, T/Arcade (9:33 AM)

Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Sheriff			
1. Appropriation: To: 013110.523001 Motor Vehicles \$41,902.20 013110.540509 Change Over Expenses <u>2,525.00</u> w/01311009.426800 Insurance Recovery \$43,927.20 w/any funds available 500.00 Reason: To replace 2020 Ford Explorer totaled 9/29/22.		Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Appropriation: To: 013110.540503 Gasoline \$33,000.00 w/any funds available \$33,000.00 Reason: To cover expenses due to increased cost of gasoline.		Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Appropriation: To: 013110.542280 Grant/Shop with a Cop \$3,104.50 w/01311010.427050 Gifts & Donations \$3,104.50 Reason: To purchase gift cards for the annual Shop with Cop Event held at the Warsaw Walmart.		Motion: Becker Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION
Emergency Services			
4. Appropriation: To: 013640.542102 Safety Expenses \$1,000.00 w/01364000.412890 Other Dept. Income \$1,000.00 Reason: To appropriate Wal-Mart Grant Funds to cover the cost of an AED unit.		Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant,** Davis, Roche, Brick, King, Becker, Jacoby

Absent: Leuer, May

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Ryan/Board Chair; J. Wilkinson/Co. Atty.; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville; V. McCormick, T/Java (9:11 AM); D. Farberman/HR Director (9:18 AM); A. D. Berwanger, T/Arcade (9:33 AM)

Department Agenda Item	Discussion	Decision	Action
<p>5. Appropriation: To: 013640.540301 Prof. Svc Contacts \$49,923.00 w/01364007.430890 DTP State Aid/DTP Grant \$49,923.00 Reason: To cover the cost of consultant for implementation of TAM team and team training; domain creation and hosting setup and management.</p>		<p>Motion: Brick Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
District Attorney			
<p>6. Amend Salary Schedule "S": To amend the schedule for the position of Crime Victims Program Coordinator so that the salary schedule matches the approved OVS Grant Budget Salary to be set in the amount \$54,185.00, with corresponding fringes. OVS is paid out of the 1169 budget and this amount is budgeted for 2023; effective as of October 1, 2022.</p>		<p>Motion: Grant Ayes: 8 Noes: Absent: 2 Leuer, May</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, December 06, 2022 @ 9:00 AM.**