

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:15 AM Wyo. Co. Community Hospital w/J. McTernan & D. Eichenauer			
<i>At 10:38 AM Supervisor Grant, T/Bennington entered the meeting during the below agenda item.</i>			
1. General Update • <u>10-01-19 WCCCH Monthly Update</u>	<u>09/24/19 approved WCCCH Organizational Chart</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Resolution Number 19-085: Amend Resolution #19-085 approved on 02/12/2019 with Aramark Healthcare Support Services, LLC , 1101 Market Street, 19 th Floor, Philadelphia, PA 19107-2988, related to management services agreement for housekeeping management services and supplies as follows: • Change the address to 2400 Market Street, Philadelphia PA 19103. • Extend the term of the agreement from 08/31/2018 – 09/01/2019 to 08/31/2019 – 09/01/2020. • Increase the amount from \$8,382.23 bi-weekly to \$8,533.11 bi-weekly.	Resolution #19-085 approved on 02/12/2019 Resolution #17-362 approved on 09/12/2017	Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Chairman to sign a 36-month master services agreement renewal with Stericycle, Inc. , 28161 North Keith Drive, Lake Forest, IL 60045, for sharps disposal management (comprehensive proactive sharps disposal service with reusable containers), \$28,173.48 per year, effective 08/01/2019 – 08/01/2022.	Previous agreement \$25,893.24 per year	Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
<p>4. Amend Resolution Number 18-245: Amend Resolution #18-245 approved on 05/08/2018 with Kim Chamberlain Danser, CNM, 2811 Pratt Road, Batavia, NY 14020 related to an employment agreement for midwifery services as follows:</p> <ul style="list-style-type: none"> Extend the term from 05/01/2018 - 04/30/2019 to 05/01/2019 – 04/30/2020. All other terms and conditions remains the same. 	<p>Resolution #18-245 approved on 05/08/2018 Resolution #16-088 approved on 02/09/2016</p>	<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>5. Creation of the Wyoming County Family Medicine, PC Board of Directors for the oversight of WCCH Clinics. <i>One(1) year term effective October 08, 2019 through December 31, 2020.</i></p> <ul style="list-style-type: none"> Dr. Dale L. Deahn, MD, 401 West Main Street, Arcade, NY 14009 		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>6. Amend Resolution Number 17-325 and 19-355 Amend Resolution #19-355 approved 08/13/2019 Buffalo Bone And Joint Surgery, PLLC, 5056 Rockhaven Drive, Clarence, NY 14031 related to professional services agreement to provide orthopaedic surgery and clinic services as follows:</p> <ul style="list-style-type: none"> Change the effective date of the professional services agreement from 11/01/2017 and upon completion of credentialing and obtaining malpractice insurance through 10/31/2022 to 12/01/2017 – 11/30/2022. Reduce the term of the contract extension from five years 11/01/2022 – 10/31/2027 to two years 12/01/2022 – 11/30/2024. 	<p>Per a post committee discussion w/ P. Pettnot, the original resolution for this contract is #17-325 approved on 08-17-17 and subsequently amended by:</p> <ul style="list-style-type: none"> Res. #17-432 - correct providers name Res. #19-089 - correct annual increase percentage Res. #19-355 - extend contract for 5 yrs. <p>This request to amend is three-fold:</p> <ul style="list-style-type: none"> Correct the original dates to 12/01/17-11/30/22 Amend #19-355 to correct the dates of the 5-yr. extension to 12/01/22 to 11/30/27 Reduce the 5-yr. extension to a 2-yr. extension (12/01/22 to 11/30/24) 	<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
<p>7. Amend Salary Schedule C as follows:</p> <ul style="list-style-type: none"> • To provide a one-time stipend to the Director of Fire and Emergency Management (position code #006.352) on salary schedule "D" under CIVIL DEFENSE for assistance with the Safety/Emergency Preparedness Coordinator position in the amount of \$2,500.00; effective September 24, 2019 through December 31, 2019. 		<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. Amend Salary Schedule C as follows:</p> <ul style="list-style-type: none"> • Place one (1) position of Safety/Emergency Preparedness Coordinator (Position Code 02.126.611) position under SAFETY and set the salary range at \$50,000 – \$53,000 per year, position available date 09/08/2019. • WCCHS Information Technology ONLY on-call pay: WCCHS Information Technology employees scheduled on call shall receive a \$100.00 pay allowance per day between 7:00am to the following day at 7:00am on Weekends and Holidays. WCCHS Information Technology employees scheduled on call shall receive a \$50.00 pay allowance per day beginning at 5:00pm to the following day at 7:00am on Weekdays. • Abolish one (1) position of Manager of Budget and Financial Analysis (Position Code 01.132.555) under <u>FISCAL SERVICES</u>, effective 08/25/2019. • Place one (1) position of Network Administrator I (Position Code pending) under <u>INFORMATION SYSTEMS</u> and set the salary range at \$50,000 - \$60,000 per year, position available 10/06/2019. • Amend the salary of the Director of Healthcare Information Systems position (Position Code 01.613.307) under <u>INFORMATION SYSTEMS</u> to \$85,000 per year, effective 11/03/2019. • Abolish the stipend for the Director of Healthcare Information Systems (Position Code 01.613.307) under <u>INFORMATION SYSTEMS</u>, effective 11/03/2019. 	<p>Need to set actual salary for the following positions at a future meeting.</p> <p>Safety/Emergency Preparedness Coordinator Network Administrator I</p>	<p>Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
2020 Budget Hearing		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>There was a discussion regarding the Human Resource Committee Meeting minutes relative to Chairman Berwanger sharing an e-mail dated 09/23/19 from CEO Eichenauer that speaks to the Union President's time and a review of section 9.2 of current union agreement. Dep. HR Dir. Ford was questioned on how the employee was allowed to dedicate so much time to union business and a directive to put a stop to it. The discussion included concern over operational inefficiencies during the employee's absence from her main employment responsibilities. About a year ago one (1) steward was authorized to handle all issues. HR Director Farberman informed the committee that he continues to encourage the union to recruit more stewards. HR Director Farberman included that not only does section 9.2 of the current union agreement address union business but so does section 9.3 ACCESS allow for reasonable time away and interference within the department... The directive was to reduce the 3 days per week the employee spends on union business to two half days per week. CEO Eichenauer pointed out that in the past the employee was able to do their work and manage union business on their own time with minimal disruption to the department.</i></p>			
<p>9. Reappointment: WCCH Board of Managers Medical Staff Member Five (5) year term effective January 1, 2020 through December 31, 2024</p> <ul style="list-style-type: none"> Dr. Ahmed M. Bayoumi, 2261 Route 19N, P.O. Box 230, Warsaw, NY 14569 	Dr. Bayoumi's letter expressing interest in being reappointed to the Board of Managers was acknowledged.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: No Action Taken
10:00 AM Co. Insurance Office w/D. Perkins			
<p>1. FYI:</p> <ul style="list-style-type: none"> Annual Employee Health & Wellness Fair is scheduled for October 30th – Thomson Hall 10AM to noon, DSS 2PM-4PM. This event is co-sponsored by County Insurance and WCCHS Employee Enhancement Committee. <ul style="list-style-type: none"> Several vendors attending – BCBS, YMCA, Univera, Public Health, OFA, EAP to provide information on services available to the employees. Health Insurance Open Enrollment will also be held during this event. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2020 Budget Hearing</p> <ul style="list-style-type: none"> 2020 Budget resolution will be brought back for November's meeting. The Board of Trustees voted on their budget today. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
10:30 AM Information Technology w/T. MacConnell			
1. <i>Financial RFP Status update</i>	<i>Five (5) proposals submitted. Prices range from \$120K to \$1M. Currently scheduling demos. Participation from IT, Budget Office and the County Treasurer's office on decision making. 2 of the proposals will be thrown out as they demonstrated no experience in New York State.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Appropriation: To: 01.34.1681.4.41410 Software \$11,000.00 w/01.03.1681.1289 Other Dept Income \$11,000.00 Reason: To cover additional software expenses.		Motion: Ryan Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
3. UNFUNDED Grant Application: <i>Grant Application was approved during 04/02/19 Finance committee.</i> <ul style="list-style-type: none"> To authorize the Chairman to sign a grant application with New York State Dept. of Homeland Security, Albany NY for funding of FY2018 Cybersecurity Grant program in a minimum amount of \$50,000.00; effective August 07, 2019 through August 31, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2020 Budget Hearing <ul style="list-style-type: none"> <u>Budget Narrative</u> <u>Capital Tech Narrative</u> <u>Organizational chart</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:45 AM Treasurer w/C. Mayer			
1. Hand out <u>Investment, Income & Sales Tax Report</u> for Prior Month.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Chairman Berwanger stated that since NYSAC and hearing Bill Cherry, Schoharie County Treasurer speak in favor of the Three Plus One program and learning that upon Treasurer Cherry's retirement at the end of this year he will become a representative for Three Plus One, he's in favor of approving the amendment to the County Investment Policy. Supervisor Leuer, T/Middlebury added that should have the ability to invest in products that give the county the best rate of return.</i></p>			

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
<i>Amend current Investment Policy to include provisions for NY Class and Three Plus One.</i>		Motion: Leuer Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
2. FYI: • Procurement card commission check from M&T Bank received for the past 12 months \$26,861.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorization: R. Ceronie to attend NYS Comptroller Governmental Accounting in Camillus November 13-15, 2019 Hotel \$170.00, meeting registration \$85, tolls and meals \$125, Gasoline \$50 for a total of \$430 to be paid from 01.33.1325.4.40402, 40405, 40503.	<i>County car to be used</i>	Motion: May Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: APPROVED
4. Resolution Approve Sale of Properties from County Tax Auction of 8/26/2019	Late settlement of sale by internet. Underwater property on Java Lake	Motion: Copeland Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
5. Procurement Cards: • Request procurement card be issued to Rachel Ceronie in the amount of \$500; • Request procurement card be issued to Robin LaWall in the amount of \$500	To be used for training and travel expense: Hotel and gasoline	Motion: Granger Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: APPROVED
6. <u>No designation of stress by NYS Comptroller's office</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2020 Budget Hearing • <u>Budget Narrative</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
11:00 AM Real Property Tax Services w/J. Kirsch			
<p><i>2020 Budget Hearing</i></p> <ul style="list-style-type: none"> <u>Narrative</u> <u>2020 fee schedule</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Clerk to the Board w/C. Ketchum			
<p>1. <i>Grant Acceptance:</i> Authorize Chairman to sign a grant acceptance award with <i>New York State Dept. of State</i>, for a County Wide Shared Services Initiative Matching funds grant in a minimum amount of \$51,659.53; effective January 1, 2018 through December 31, 2018 implementation.</p>	<p><i>Permission to apply was granted by Finance Committee on May 07, 2019.</i></p>	Motion: May Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: * RESOLUTION
<p><i>2020 Budget Hearing</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/C. Ketchum			
<p><i>2020 Budget Hearing</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
<p>1. <u>Income Statement as of 8/31/19</u></p> <ul style="list-style-type: none"> Report provided at the meeting. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
<p>2. Budget Status:</p> <ul style="list-style-type: none"> • Items adjusted after the 9/10/19 workgroup meeting: <ul style="list-style-type: none"> ○ Reduced \$300,000 from Transfer to WCCH ○ Reduced \$52,500 from Jail & Jail Kitchen Equipment ○ Reduced \$100K from Contingency and Reduced \$100K from Ag Center Rent (zero impact to levy) ○ Reduced \$35,440 from various expense lines related to insurances and health insurance adjustments ○ Applied an additional \$300K of General Fund Balance (funds not transferred to WCCH in 2019) • GF Levy increase of \$963,078.50 or 4.46% (Tax Rate Inc. of .52%) • Est. Allowable Tax Cap increase of about \$268,362 <p>Items to be discussed:</p> <ul style="list-style-type: none"> • Increases to levy: <ul style="list-style-type: none"> ○ CIP Projects – Fire Training Facility (Back-up 911 Center) <ul style="list-style-type: none"> ▪ What is the plan? ▪ When? • Decreases to levy: <ul style="list-style-type: none"> ○ Increase Sales Tax Revenue? <ul style="list-style-type: none"> ▪ Currently budgeted at \$18,400,000. ▪ Maybe increase additional \$100K? 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><i>There was some discussion over the creation of a Safety Officer and what department would oversee this function. It was suggested that that the county would at least partially fund if not fund the position in full during year one. Year 2 and beyond funding would come from the Worker's Compensation fund.</i></p>			
<p><i>There was discussion over the 2020 budget request by Cornell Cooperative Extension. The 2020 Budget request was \$45K over the request for 2019. The committee instructed Budget Officer Cook to leave the budget as requested and stated that the initial contract with Extension for 2020 will begin at the 2019 level until such time a new Executive Director is in place.</i></p>			
<p>Amend Salary Schedules S and D to reflect Cost of living increase and market rate adjustments for 2020</p>		<p>Motion: May</p> <p>Ayes: 8</p> <p>Noes: 1 Kehl</p> <p>Absent: 1 Tallman</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">Non-Consent RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
Introduction of Local Law C, year 2019, entitled " <i>County of Wyoming, A Local Law amending the salaries for certain county officers</i> " <ul style="list-style-type: none"> • Cost of living increase and market rate adjustments 		Motion: May Ayes: 8 Noes: 1 Kehl Absent: 1 Tallman	Carried: XXX Defeated: Referred to: Non-Consent RESOLUTION
<i>The 2020 Budget Hearing will take place on December 3rd at 12:00 PM.</i>			
3. Approve <u>Transfer and Appropriation Policy</u> <ul style="list-style-type: none"> • Discussion regarding limits of transfer authority. <ul style="list-style-type: none"> ○ Current limits are <ul style="list-style-type: none"> ▪ Transfers up to \$5,000.00 between .2's and .4's. ▪ Transfers up to \$5,000.00 between .1's and .8's. ○ Proposal would ask for transfers up to \$5,000 between .1's, .2's, .4's and .8's with discretion left to the Budget Officer on transfers that should come to the committees for discussion/approval. 	See proposed attached.	Motion: Kehl Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Transfer (on behalf of Public Health): From: 01.38.4051.2.20201 Computer Equip <u>\$8,400.00</u> To: 01.38.4051.4.41111 Computers \$5,800.00 01.38.4051.4.41410 Software \$1,600.00 01.38.4051.4.41010 Office Supplies \$1,000.00 Reason: To transfer budgeted funds from Capital to more appropriated expense lines based on cost thresholds.		Motion: May Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
2020 Budget Hearing <ul style="list-style-type: none"> • Restructuring of the Budget Office has worked very well. Veteran Services and Animal Control commented on the help they received with their budget this year. • Solid Waste contract coming in under 2% 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Historian			
1. Appropriation: To: 01.46.7510.1.10601 Unused Benefit Time \$430.05 <i>w/any funds available</i> Reason: S. Smith has reached the marker of vacation hours accumulated where she is able to tender a week, which was not figured in last year to this year's budget.		Motion: Grant Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Appropriation: To: 01.46.7510.4.42301 Books & Publications 300.00 01.46.7510.4.41202 Printing 300.00 01.46.7510.4.41010 Office Supplies <u>400.00</u> w/01.09.7510.2705 Gifts & donations \$1,000.00 Reason: To appropriate funds donated to our office by Thomas W. Perry Irrevocable Family Trust.		Motion: Grant Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
Human Resource Department			
3. Position Fill: <i>Highway Department</i> One (1) position of <u>Sign Maintenance Supervisor</u> (1.0 FTE) (position # 009.276) on CSEA Schedule B, Job Grade 11 at \$19.75/hr. - \$22.19/hr. Person Vacating: Barbara Gwarek, retirement date: September 28, 2019. Position Available: October 2, 2019.		Motion: Granger Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: APPROVED

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
<p>4. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One (1) position of <u>Clerk</u> (1.0 FTE) (position # 067.053) on CSEA Schedule A, Job Grade 2 at \$15.89/hr. - \$17.35/hr. Person Vacating: Wendy Schreiner, effective August 16, 2019. Position Available: October 2, 2019.</p>		<p>Motion: Granger Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>5. Position Fill:</p> <p style="text-align: center;"><i>Jail</i></p> <p>One (1) position of <u>Meal Deliverer (PT)</u> (position # 081.598) on Salary Schedule S at \$11.25/hr. Person Vacating: Naomi Ellis, effective August 25, 2019. Position Available: October 2, 2019.</p>		<p>Motion: Granger Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>6. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <u>Dispatcher</u> (PT) <i>Non Union</i> (position # 096.108) following WCSEA Schedule, Job Grade 2 at \$18.29/hr. - \$22.30/hr. Person Vacating: John Green, effective August 30, 2019. Position Available: October 2, 2019.</p>		<p>Motion: Granger Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>7. Amend Resolution Number 19-356 (<u>see attached</u>); passed by the Board of Supervisors on August 13, 2019, to reflect an effective date of January 01, 2020 for the reassignment of the Domestic Violence Coordinator.</p>		<p>Motion: Granger Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
HUMAN SERVICES			
Veteran Services			
<p>1. Appropriation:</p> <p>To: 01.43.6510.4.40503 Gasoline \$500.00 w/01.09.6510.2705 Donations \$500.00</p> <p>Reason: Donation from George Pattridge to help buy gasoline for new van.</p>	<p style="text-align: center;"><i>Thank you card sent to Mr. Pattridge</i></p>	<p>Motion: Davis Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
AGRICULTURE COMMITTEE			
Animal Control			
<p>1. Appropriation:</p> <p>To: 01.37.3510.8.89001 Health Insurance \$2,980.00 01.37.3510.8.89002 HRA – Employee 5,000.00 01.37.3510.4.40507 Highway Dept. Repair <u>1,300.00</u> w/01.09.3510.2705 Donations 900.00 <i>w/any funds available</i> \$8,380.00</p> <p>Reason: To cover the change from single to family health insurance and cost of installing cap on the new truck.</p>		<p>Motion: May Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
PUBLIC SAFETY			
District Attorney			
<p>1. Transfer:</p> <p>From: 01.32.1168.8.81001 Retirement \$24.50 01.32.1168.885001 Medicare – FICA \$1.82 01.32.1168.8.83001 FICA <u>\$7.78</u> To: 01.32.1168.4.41010 Ofc Supplies \$34.10</p> <p>Reason: Transfer funds to spend out grant funds.</p>		<p>Motion: Davis Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
County Jail			
<p>2. Transfer:</p> <p>From: 01.37.3150.4.41417 Locks and Cameras \$20,000.00 01.37.3150.4.41803 Inmate housing <u>\$15,000.00</u> To: 01.37.3150.2.20701 Equipment \$35,000.00</p> <p>Reason: To cover purchase of a new metal detector and replacing the Livescan machine</p>		<p>Motion: Leuer Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
County Jail Kitchen			
3. Transfer: From: 01.37.3152.8.89001 Health Ins \$22,000.00 01.37.3152.8.89002 HRA 8,000.00 01.37.3152.4.41401 Maint Agree <u>2,361.61</u> To: 01.37.3152.1.10101 CSEA FT \$16,045.12 01.37.3152.1.10201 CSEA PT 11,316.48 01.37.3152.1.10301 OT 400.00 01.37.3152.1.10302 OT – SCH S 4,400.00 01.37.3152.1.10602 Ins Buy-out 200.01 Total: \$32,361.61 Reason: To cover the shortages in salaries.		Motion: May Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Appropriation: To: 01.37.3152.2.20701 Equipment \$7,000.00 <i>w/any funds available</i> \$7,000.00 Reason: To purchase tilt-skillet for kitchen.		Motion: May Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
Emergency Services			
5. Appropriation: To: 01.37.3645.2.20101K Telecommunications \$16,753.50 01.37.3645.4.41410K Software Purchase <u>\$35,731.50</u> w/01.12.3645.43890K Federal Aid HSG2019 \$52,485.00 Reason: To appropriate FY2019 SHSP Grant Funding for purchase of all band radios and renewal of access to IamResponding.com.		Motion: Copeland Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION
Fire & Building Code Enforcement			
6. Transfer: From: 01.37.3620.1.10001 Salaries S/D/I \$7,500.00 To: 01.48.8021.1.10001 Salaries S/D/I \$7,500.00 Reason: To cover shortage in Zoning salaries. Amount was budgeted in Building Codes but not charged.		Motion: May Ayes: 9 Noes: Absent: 1 Tallman	Carried: XXX Defeated: Referred to: *RESOLUTION

FINANCE COMMITTEE MEETING MINUTES

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers

Present: **Brick, Grant (10:38 AM)**, Kehl, Granger, Davis, Leuer, May, Ryan, Copeland

Absent: Tallman

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; D. Farberman/Human Resource Director; A. Brunner, T/Java; B. Becker, T/Sheldon

Department Agenda Item	Discussion	Decision	Action
Public Defender			
<p><i>Reassign position and amend Salary Schedules "S" and "G":</i></p> <ul style="list-style-type: none"> Remove one (1) position of <i>Data Management Account Clerk</i> (Position Code #009.595) under the PUBLIC DEFENDER (Hurrell-Harring (contract #CSTWIDEHH52) with an hourly wage of \$19.23 per hour, Annual Wage Equivalent not to exceed \$35,134 from Salary Schedule "G"; effective 10/08/19. Place one (1) position of <i>Data Management Account Clerk</i> (Position Code #009.595) under the PUBLIC DEFENDER with an hourly wage range not to exceed \$24.73 per hour, Annual Wage Equivalent range not to exceed \$45,000 on Salary Schedule "S"; effective 10/08/19. 	<p><i>Data Manager position – still don't have someone BO Cook started setting up interviews for next week.</i></p>	<p>Motion: Granger Ayes: 9 Noes: Absent: 1 Tallman</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, November 05, 2019 @ 9:00 AM.**