

PUBLIC SAFETY COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

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Date: Thursday, September 02, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **May, Berwanger**, Kehl, Becker, Granger, Roberts

Absent: Brick, Jacoby

Also Present: C. Ketchum/Board Clerk; M. Roche, T/Eagle (Zoom); B. Ryan/Board Chair (1:03 PM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Sheriff w/G. Rudolph			
FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources <i>Position Fill: Sheriff</i> Fill one (1) position of <u>Deputy Sheriff</u> (PT – Variable FTE)(Non-Union)(position code 105.504), following WCDSA wages, at an hourly wage of \$25.45-27.53. Person Vacating: Nicholas Thomas, effective August 14, 2021. Position Available: October 6, 2021.	<i>Deputy Thomas was elevated to full time.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources <i>Position Fill: Sheriff</i> Fill one (1) position of <u>Deputy Sheriff</u> (1.00 FTE) (position code 081.083), on WCDSA schedule, job grade 4 at an hourly wage of \$25.45-32.53. Person Vacating: Andrew Houghton, effective September 29, 2021. Position Available: September 30, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<i>At 1:03 PM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources Amend Salary Schedule S: To set the salary of the Secretary to the Sheriff (1.00 FTE) (position code 002.503) in the Sheriff's department to reflect \$55,000.00 annually based on experience and qualifications; effective August 11, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. Operational Updates: <ul style="list-style-type: none"> Summary of overtime for the Sheriff for the period of July 11, 2021 through August 21, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Proclamation: <ul style="list-style-type: none"> Sheriff's Week September 19 to 25, 2021 		Motion: Roberts Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: * RESOLUTION
3. Overnight Travel Authorization RESCINDED: B. Russell to attend Marine Patrol Vessel Operator's Course in Lake George, NY September 26- October 1, 2021. County car will be used and only cost will be for gas.	This was on 07/29/2021 Agenda. Deputy signed up for the wrong class.	Motion: Granger Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: APPROVED
4. Overnight Travel Authorization: B. Russell to attend Marine Law Enforcement Training Program in Lake George, NY October 3-8, 2021. County car will be used and the only cost will be for gas.		Motion: Granger Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: APPROVED

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Absent: Brick, Jacoby

Also Present: C. Ketchum/Board Clerk; M. Roche, T/Eagle (Zoom); B. Ryan/Board Chair (1:03 PM)

Department Agenda Item	Discussion	Decision	Action
5. Overnight Travel Authorization: E. Till and E. Tamol to attend Annual Law Enforcement Supervisors' Training Conference in Saratoga Springs, NY October 24-26, 2021. County car will be used. Costs will include hotel, conference, gas and employee expenses.		Motion: Kehl Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: APPROVED
6. Overnight Travel Authorization: C. Reagan to attend Drug Recognition Expert School as an instructor in Syracuse, NY October 4-8, 2021. County car will be used. Only costs will be for gas and employee expenses.		Motion: Kehl Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: APPROVED
7. Professional Services Contract \$3,001- \$5,000: Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Thomson Reuters , 610 Opperman Dr., Eagan, MN 55123, for the provision of providing Online Investigation Software in an amount not to exceed \$3,404.64 (\$90.00/mo. for the 1 st year, \$94.50/mo. for the 2 nd year and \$99.22/mo. for the 3 rd year); effective September 1, 2021 through August 31, 2024.	<i>Sent to Attorney for review and signature</i>	Motion: Roberts Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: APPROVED
County Jail			
FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources Position Fill: Jail Fill one (1) position of Meal Deliverer (PT – Variable FTE)(<i>position code 091.598</i>), on salary schedule S, at an hourly wage of \$12.50. Person Vacating: Timothy Buttles, effective August 13, 2021. Position Available: September 8, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
8. <u>Operational Updates:</u> <ul style="list-style-type: none"> • Inmate numbers for July: <ul style="list-style-type: none"> ○ Total: avg 35.5; high 39; low 32 <ul style="list-style-type: none"> ▪ Male: avg 25.5; high 28; low 23 ▪ Female: avg 10; high 11; low 9 <ul style="list-style-type: none"> ❖ Boarded in: avg 4; high 5; low 3 ❖ Boarded out: avg 0; high 0 ; low 0 ○ Net income: \$12,325.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
911			
9. Appropriation: To: 123021.520002 IT/Communications \$5,744,797.00 123021. 540301 Professional Services <u>187,000.00</u> w/123021.43397 Other State Aid-911 \$5,931,797.00 Reason: Appropriate funds from SICG Targeted Grant.		Motion: Becker Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: FINANCE
Jail Kitchen			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Stop DWI w/D. Linder			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Supervisor Roberts, T/Genesee Falls mentioned she toured the jail recently and recommended anyone of the Supervisors interested should consider doing the same. She was very impressed...

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
1:15 PM Emergency Services w/B. Meyers			
<p>1. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with U.S. Geological Survey, United States Department of the Interior, 425 Jordan Rd., Troy, New York, 12180, for the operation and maintenance of the satellite telemetry at gaging station 04216428, Tonawanda Creek at Attica, New York in an amount not to exceed \$10,710.00; effective October 1, 2021 through September 30, 2025. <i>Renewal with an increase of \$520.00.</i></p>	<p><i>Sent to Attorney Wujcik for approval.</i></p>	<p>Motion: Becker Ayes: 6 Noes: Absent: 2 Brick, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>2. Overnight Travel Authorization: W. Streicher to attend the Division of Homeland Security and Emergency Services Office of Fire Prevention and Control 24th Annual Fallen Firefighters Memorial Ceremony at the Empire State Plaza Convention Center, 279 Madison Ave, Albany, NY 12242 , October 5, 2021. The county vehicle will be used. Lodging is covered. Employee expenses for gas, meals and tolls.</p>		<p>Motion: Granger Ayes: 6 Noes: Absent: 2 Brick, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>3. Overnight Travel Authorization: W. Streicher to attend Annual Arson Seminar at Watkins Glen Community Center, 155 S Clute Park Drive, Watkins Glen, NY 14891, November 3-5, 2021. The county vehicle will be used. Employee expenses will include training, hotel, meals and gas.</p>		<p>Motion: Roberts Ayes: 6 Noes: Absent: 2 Brick, Jacoby</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
4. <i>Discussion:</i> • Public Officials Law 18	<i>Director of Fire & Emergency Mgmt, B. Meyers mentioned that the County Attorney has reviewed and expressed no concern. However, Board Clerk Ketchum questioned the impact the adoption of Public Officials Law Section 18 would have on the county's general liability insurance. B. Meyers will research and let the committee know.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Permission to go out to bid</i> for a Director of Fire and Emergency Management vehicle; pending SHSP funding approval.		Motion: Berwanger Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: APPROVED
6. <i>Operational Update:</i> • EMS o Volume o Paramedic Service largest issue • Hazard Mitigation Plan o 7 municipalities plus the county resolution received to date. • 2022 Budget Summary o Electronic PCR o AED batteries o Fire Training Center Burn Tower room		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Fire and Building Code Enforcement w/D. Roberts			
1. <i>Monthly Report : July 2021</i>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
2. <i>Status on the create & fill Keyboard Specialist</i>	Position filled	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Status on the Emergency fill Account Clerk</i>	Position filled	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Status on the Fire Safety Inspector (PT)</i>	<i>Searching</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:00 PM Public Defender w/N. Effman			
1. Grant Application: Authorize the Chairman to sign a grant application with New York State Office of Indigent Legal Services , 80 South Swan Street, Albany, New York, for Upstate Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Grant funding in a maximum amount of \$500,000.00 for a 3-year period (\$166,666.66 per year); effective January 1, 2022 through December 31, 2024 for a period of 3-years.		Motion: Roberts Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to: APPROVED
2. FYI- We are asking permission from Indigent Legal Services to extend our grant contract for Distribution 9 (1/1/2019-12/31/2021) for one year. Reason is to expend funds for training and conferences. We were not able to use grants funds due to the pandemic and lack of CLE/conferences.	<i>Withdrawn</i> by Public Defender Effman	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
3. Grant Acceptance: Authorize Chairman to sign a contract with the <i>NYS Division of Criminal Justice Services</i>, Swan Street, Albany, New York in the amount of \$186,000.00 (LG21-1008-D00) for the Wyoming County Attica Legal Aid Bureau's Indigent Parolee Program for contract year 4/1/2020 through 3/31/2021.	<p><i>Permission to Apply was granted on _____.</i></p> <p style="font-size: 2em; font-family: cursive;">Withdrawn</p> <p><i>by Public Defender Effman</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:15 PM District Attorney w/D. O'Geen			
1. Amend Salary Schedule "G": To provide Stipends plus corresponding fringe to the following: <ul style="list-style-type: none"> • Assistant District Attorney (1st) \$2,000.00 • Assistant District Attorney (2nd) \$3,000.00 • Discovery Coordinator \$2,000.00 • Administrative Assistant (DA) \$15,000.00 • Secretary to the District Attorney \$5,000.00 • Crime Victim Program Coordinator \$3,000.00 • Domestic Violence Coordinator \$5,000.00 • Principal Account Clerk (Treasurers Ofc) \$2,400.00 • Fiscal Administrator (Treasurers Ofc) \$1,600.00 Pay pro-rated amount out to Principal Account Clerk – Amanda Green in September 2021 as she is leaving County employment effective 8/18/21. All other amounts to be paid out after <u>November 1, 2021</u> from 2021 budgeted Traffic Diversion funds (1161).		Motion: Granger Ayes: 6 Noes: Absent: 2 Brick, Jacoby	Carried: XXX Defeated: Referred to:
			FINANCE

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Department Agenda Item	Discussion	Decision	Action
Probation w/J. Kibler			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. May (minutes prepared by _____)).

Next Public Safety Committee Meeting scheduled for **Thursday, September 30, 2021 @ 1:00 PM.**

Committee Chair Initials: _____