

REGULAR SESSION
(August 13, 2019)

Tuesday

2:00 PM

The regular session of the Wyoming County Board of Supervisors was held in the Youth Building of the Wyoming County Fairgrounds, Pike, New York with all Supervisors present. Also present were County Attorney, Jim Wujcik; Budget Officer, Janis Cook; Clerk to the Board of Supervisors, Cheryl Ketchum and Deputy Clerk to the Board of Supervisors, Lisa Perez.

At 2:00 PM Chairman Berwanger, T/Arcade, called the meeting to order.

ACKNOWLEDGEMENT OF COLORS ~

- *By Dedicated Retired Veterans of Wyoming County*

The Veteran leading the Pledge of Allegiance for this month's meeting is:

Master Sergeant Michael P. Jones

Mr. Jones was born August 29, 1951 and graduated from Delevan High School. He spent two years at SUNY Morrisville College and married his wife, Carole, on September 11, 1971.

Mr. Jones entered the U.S. Navy in December of 1971 and completed basic training at Great Lakes Naval Training Station. He became a Personnel Clerk at the Naval Support Activity Base Orlando, Florida. His first duty station was aboard the USS America whose homeport was Norfolk, Virginia.

The USS America's first deployment was to the Mediterranean in 1965. By June 1967, she was helping the USS Liberty after Israeli torpedo boats and jet fighters attacked the Liberty. The USS America sent medical staff and aid to the USS Liberty and took 50 wounded and nine dead aboard. The USS America sailed to Vietnam in 1968, 1970 and 1972 taking up a place on the line at Yankee Station for approximately 100 days each time, completing six runs. The USS America earned five battle stars for her Vietnam War Service. Over the next few years, she would distinguish herself in the Middle East off the coast of Lebanon, in Operation Desert Shield, Desert Storm, peacekeeping in Bosnia, and Operation Southern Watch before becoming a target for firing exercises and sunk off the coast of North Carolina on May 14, 2005.

After his service in the Navy, Mr. Jones continued to serve his country for another 14 years in the Army Reserve. Upon his retirement from the 98th Division, Rochester, NY, Mr. Jones was honorably discharged from the military. For his valor and courageous service to his country, Mr. Jones was awarded the:

Army Good Conduct Medal
National Defense Service Medal
Vietnam Service Medal
Vietnam Campaign Medal

Meritorious Unit Commendation

Mr. Jones worked at Koike Aronson in Arcade, T. L. Smith in Springville, and Concrete Mixer Supply in Olean. He and his wife have two sons and five grandchildren. Mr. Jones is a life member of the VFW in Arcade and a 10-year member of the Arcade American Legion. He also serves as Treasurer for the Arcade Winterfest.

The pledge was said by all.

Chairman Berwanger presented the customary certificate of appreciation to Mr. Jones and an opportunity to address the Board. At which time, Mr. Jones thanked the board for the opportunity and for recognizing the veterans who have served.

Chairman Berwanger asked Rev. Frank Fraser from the Family Life Church to offer a prayer for the meeting.

#1

**RESOLUTION NO. 19-321
(August 13, 2019)**

By Mr. Kehl, Chairman of the Agriculture Committee:

WYOMING COUNTY FAIR WEEK PROCLAIMED

WHEREAS, The Wyoming County Fair will be held from August 10th through August 17th, 2019 in the Town of Pike, Wyoming County, New York; and

WHEREAS, The Wyoming County Fair is a fabulous opportunity for residents of Wyoming County to learn and experience exhibits and demonstrations; and

WHEREAS, The Fair's 2019 theme celebrates the *"Bounty of the County"*; and

WHEREAS, The purpose of the Fair focuses on all families, particularly the farm family, agriculture, horticulture, domestic arts and allied sciences through educational instruction display and competition; and

WHEREAS, The Wyoming County Fair is truly a showcase for our farmers, artisans of all types and the youth of the entire County; now therefore

BE IT RESOLVED, That the Wyoming County Board of Supervisors hereby proclaims the week of August 10th through August 17th in the year 2019 as **"WYOMING COUNTY FAIR WEEK"**; and be it

FURTHER RESOLVED, That the Wyoming County Board of Supervisors does hereby applaud the untiring efforts of the Wyoming County Fair Association!

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:
PRESENTATIONS ~

Chairman Berwanger invited Supervisor Kehl, T/Attica to the microphone to present a certificate of recognition to Fair Queen Brooke Noel. Diary Princess Ashley Covert and Alternate Princess Emily McCormick accepted the certificate on behalf of the newly crowned 2019 Fair Queen, as she was just called back to the show ring... Brooke Noel is the daughter of Dwayne and Kellie Noel from the Town of Castile and sponsored by Luke Hackett Masonry.

Princesses Covert and McCormick joined Supervisor Kehl at the microphone and graciously accepted the certificate.

Chairman Berwanger then asked Wyoming County Fair General Superintendent Michael Roche to join Supervisor Kehl at the microphone for the reading of the Proclamation.

After reading the Proclamation, Supervisor Kehl presented the Proclamation to Superintendent Roche who thanked the Board for their continued support of the fair.

Chairman Berwanger continued the meeting with the introductions of the elected officials of Wyoming County:

- **County Sheriff, Greg Rudolph**
- **District Attorney, Donald O'Geen**
- **County Treasurer, Cheryl Mayer**
- **County Clerk, Rhonda Pierce**

Chairman Berwanger then introduced the special guests attending today's meeting:

- **New York State Senator ~ Hon. Patrick Gallivan**
- **New York State Assemblyman ~ Hon. David DiPietro**
- **New York Senator ~ Chris Jacobs**

Next Chairman Berwanger invited Senator Gallivan to make his presentations.

Senator Gallivan recognized the following people from Wyoming County:

- **Roxanne Dueppengiesser**
 - New York State Senate Woman of Distinction – An opportunity to recognize the outstanding work of extraordinary women throughout NYS with one honoree selected from each State Senate District
 - *Mrs. Dueppengiesser expressed her sincere appreciation and gratitude for the recognition and thanked her family, friends and co-workers. She also shared a personal story about when she was first hired by Larry Rogers for this position.*
- **Larry Becker**

- New York State Senate Commendation Award – Identifies exceptional individuals who have shown dedication and made lasting contributions to their community
 - *Mr. Becker thanked the Senator and acknowledged the support of his wife and conservation groups; stating it is a team effort.*
- **Pioneer Central School District FFA Chapter**
 - New York State Senate Youth Leadership Recognition Award – Recognizes juniors and seniors for achievements and community work
 - *Two FFA members came forward to accept the award on behalf of the Chapter*
- **Norma Spencer, Town Of Perry Historian**
 - 30-Year Service Award – Recognition of individuals who have performed many years of service
 - *Mrs. Spencer spoke about teaching and being an historian, stating that this was the happiest time in her life.*

Senator Gallivan recognized New York State Assemblyman David DiPietro and offered him the floor to make his presentations.

Assemblyman David DiPietro recognized the following people from Wyoming County:

- **Linda Kehl**
 - Excellence in Education Award – Recognizing teachers who have demonstrated excellence in the classroom
 - *Her husband Supervisor Kehl, T/Attica and Superintendent Bryce Thompson from the Attica Central School District joined Mrs. Kehl at the microphone. Mrs. Kehl expressed her love for teaching and encouraged everyone to keep learning. She said that the quality of education in Wyoming County is “top notch”.*
- **PFC David P. Coveny**
 - Hometown Heroes Road and Bridge Program Award – To honor those deceased wartime veterans who gave the ultimate sacrifice for our country in the line of duty
 - *A stretch of Route 19 will be renamed “PFC David P. Coveny Memorial Highway” between Sayre and Fox roads. Nicholas Fisher who submitted the necessary research of his military service nominated PFC Coveny for this recognition. PFC Coveny’s brother spoke about what an honor this is for their entire family. The dedication ceremony will be on September 8, 2019 at 11:00 am.*
- **Stevens Memorial Library**
 - \$13,000 Check Award for Interior Renovations
 - *Supervisor Kehl was joined by the Mayor of the Village of Attica and Library*

Director Karen Rosolowski to accept the check on behalf of the library.

Chairman Berwanger continued the meeting by reading the last two paragraphs of the proclamation presented to Mrs. Dueppengiesser for her years of service as an Educator for Cornell Cooperative Extension...

ROXANNE DUEPPENGIESSER DAY IN WYOMING COUNTY PROCLAIMED

WHEREAS, *Roxanne Dueppengiesser* has been involved in the Wyoming County 4-H Program nearly her entire life. First, as a 4-H member in her youth and then as a 4-H youth development program educator since January 1996; and

WHEREAS, In that time, *Roxanne Dueppengiesser* has built and maintained one of the largest 4-H youth family and consumer science programs in New York State; and

WHEREAS, Over the past 23 years, *Roxanne Dueppengiesser* has worked hard to maintain the traditional 4-H club program in Wyoming County. She has offered her expertise and support for time-tested projects in the areas of clothing and textiles, food and nutrition, home environment, arts and crafts; while expanding each of those areas with new offerings in the form of workshops and curriculum. Roxanne has also managed the local 4-H public presentations program, teen programs, award trips, fundraising and much more; and

WHEREAS, *Roxanne Dueppengiesser* has graciously served the community on the Wyoming County Business Education Council Board, Perry Central School Shared Decision Making Team, New York Holstein Association Committees, Wyoming County Tourist Promotion Agency Board, Genesee Community College Advisory Council, Wyoming County Youth Board and the New York State Farm Bureau Young Farmer and Rancher Committee; and

WHEREAS, For her professional accomplishments, *Roxanne Dueppengiesser*, in 1998 received the NYSACCE4-HE Special Service recognition, the Distinguished Service Award in 2007 and Meritorious Service Awards in 2015. She was honored with the Wyoming County Youth Bureau Outstanding Career Service to Youth Award in 2001. Most recently in 2019, she was awarded the Friend of Wyoming County Agriculture Award and the New York State Women of Distinction Award from Senator Patrick M. Gallivan; and

WHEREAS, *Roxanne Dueppengiesser* has served Wyoming County's 4-H and agricultural communities with integrity, enthusiasm, a strong work ethic and true professionalism. She has been able to engage youth and volunteers in a way that they feel a sense of belonging within her programs and pride in their accomplishments; now therefore

BE IT RESOLVED, That in celebration of *Roxanne Dueppengiesser's* extraordinary achievements, it is with great respect and admiration that the Chairman of the Wyoming County Board of Supervisors does hereby proclaim August 13, 2019 as:

Roxanne Dueppengiesser Day in Wyoming County

Chairman Berwanger then recognized District Attorney, Donald O'Geen and Town of Warsaw Supervisor, Rebecca Ryan to present the Certificates of Recognition to the Warsaw Central School Varsity Softball Team honoring them for an outstanding 2019 season.

- **Warsaw Central School Varsity Softball Team**

- Outstanding Season Recognition

- *The team finished 20-1 overall with 7-0 in their league. They ranked 14th in New York State and 685 nationally. The following players were recognized with the ones present receiving their certificates:*

**Ceanne Ellsworth*

**Cristen Green*

**Katie Kersch*

**Sammie Kilner*

**Marie Mann*

**Riley Marshall*

**Anna O'Geen*

**Leah O'Geen*

**Trinese Perez*

**Mackenzie Ryan*

**Madison Schillaci*

**Lizzy Standera*

**Nicole Till*

**Savannah Till*

**Maddie Young*

- **Wyoming County Farm Bureau President, Russ Klein**

- Scholarship Award

- *President Klein stated he was looking for a public forum to make this announcement. Nathan Swede will receive a \$1,500.00 scholarship award. Unfortunately, Nathan was unable to attend today.*

- **Wyoming County Community Health System CEO, Don Eichenauer**

- Hospital Update

- *Two new Family Practitioners in Arcade/Warsaw*
- *Orthopedic Clinic to open mid-September*
- *\$10M for new operating suites*
- *\$3M from NYS Department of Health for hospital laboratory renovations*
- *Introduced Senior Executor Officer Joseph McTernan who will transition into the CEO role January 1, 2020*

CORRESPONDENCE ~

- *08-12-19 Email from NYS Governor Cuomo's Executive Chambers expressing regrets in not being able to attend the Wyoming County Board of Supervisors' meeting at the Fair*
- #2

RESOLUTION NO. 19-322 (August 13, 2019)

By Mr. Brick, Chairman of the Finance Committee:

FUNDS TRANSFERRED TO VARIOUS 2019 ACCOUNTS

BE IT RESOLVED, That funds are hereby transferred to the various 2019 accounts as follows:

District Attorney			
From: 01.32.1167.4.40402 Conf/Conv	\$3,640.89		
01.32.1167.4.40406 Emp. Mileage	162.76		
01.32.1167.4.41010 Office Supplies	192.85		
01.32.1167.4.41111 Comp/Tech	749.00		
01.32.1167.4.41303 Stenographers	600.00		
To: 01.32.1167.1.10101 Personnel		\$4,208.39	
01.32.1167.8.81001 Retirement		11.32	
01.32.1167.8.82002 CSEA Disab.		17.68	
01.32.1167.8.83001 FICA		263.17	
01.32.1167.8.85001 Medicare		61.52	
01.32.1167.8.89001 Medical		299.59	
01.32.1167.8.89002 HRA		475.22	
01.32.1167.8.89003 HRA – Admin		8.61	
Reason: To cover the costs of DV Coordinator due to funding cut in another grant.			
District Attorney Total			\$5,345.50

Carried: XXX

Ayes: 1599

Noes:

Absent:

Abstain:

#3

**RESOLUTION NO. 19-323
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

FUNDS APPROPRIATED TO VARIOUS 2019 ACCOUNTS

BE IT RESOLVED, That funds are hereby appropriated to the various 2019 accounts as follows:

Real Property Tax Services			
To: 01.33.1355.1.10001 Salaries S/D/I	\$9,126.00		
01.33.1355.1.10401 Longevity of Benefit	370.00		
01.33.1355.8.83001 FICA	566.00		
01.33.1355.8.85001 Medicare	133.00		
01.33.1355.8.89001 Medical Insurance	5,661.28		
w/01.04.1355.221003 Town assessment support		\$15,856.28	
Reason: To cover the cost of increasing the hours of the PT Real Property Appraiser and the PT Assessment Account Specialist. Also unbudgeted longevity benefit.			
Real Property Tax Services Total			\$15,856.28
Historian			
To: 01.46.7510.4.41010 Office Supplies	\$101.81		
01.46.7510.4.41410 Software	355.19		
w/01.09.7510.2705 Gifts & Donations		\$457.00	
Reason: Funds donated by people for use in the office and yard sale, to purchase supplies and Microsoft software needed for new laptop.			
Historian Total			\$457.00

Human Resource			
To: 01.34.1431.4.41206 Operating Exp.–Other <i>w/any funds available</i>	\$10,000.00	\$10,000.00	
Reason: To cover unbudgeted background check expenses due to acquisition of Clinics.			
Human Resource Total			\$10,000.00
Office for the Aging			
To: 01.44.6772.4.42466 Unmet Needs Grant <i>w/01.11.6772.377206 Unmet Needs</i>	\$35,562.00	\$35,562.00	
Reason: To appropriate funds from the state to use for the new unmet needs grant. Total grant for 04/01/19 – 03/31/20 is \$43,562.00; \$8,000 remaining for 01/01/20 – 03/31/20.			
Office for the Aging Total			\$35,562.00
Public Health			
To: 01.38.4010.4.42429 Rabies Treatment <i>w/any funds available</i>	\$28,000.00	\$28,000.00	
Reason: To cover the cost of rabies post exposure treatment.			
Public Health Total			\$28,000.00
Sheriff/911			
To: 01.37.3020.4.40012 Emergency 911 <i>w/01.02.3020.1140 911 Surcharge</i>	\$30,000.00	\$30,000.00	
Reason: To cover large additional monthly Frontier charge due to upgrade at the backup 911 Center.			
Sheriff/911 Total			\$30,000.00
Emergency Services			
To: 01.37.3640.4.40301 Professional Service Contract <i>w/any funds available</i>	\$8,100.00	\$8,100.00	
Reason: To cover expense for new Medical Director contract through year-end.			
Emergency Services Total			\$8,100.00
Buildings & Grounds (Co. Bldgs.)			
To: 01.34.1620.1.10601 Unused Benefit Time 01.34.1620.8.83001 FICA 01.34.1620.8.85001 Medicare-FICA <i>w/any funds available</i>	\$29,824.43 1,464.61 343.81	\$31,632.85	
Reason: To cover .1 increase and fringes for new hire.			
Buildings & Grounds (Co. Bldgs.) Total			\$31,632.85

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

Mr. Granger T/Castile, Chairman of the Audit Committee, presented bills totaling **\$2,647,322.19** for the month of **July 2019**.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

There was a motion by Mr. Tallman, T/Gainesville, to combine resolutions #4 through #9. Hearing no objection resolution titles were read.

#4

**RESOLUTION NO. 19-324
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

WYOMING COUNTY VOTING LEAVE POLICY ADOPTED

IT RESOLVED, That the Wyoming County Voting Leave Policy is hereby adopted; effective August 13, 2019 and annexed hereto.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

**WYOMING COUNTY
POLICY AND PROCEDURE**

EFFECTIVE DATE: June 1, 2019	REVIEWED BY: (Individuals/Committees) Human Resources, Finance, Compensation	
DATE DEVELOPED: May 2, 2019	PREPARED BY: Daniel J. Farberman Director of Human Resources	SUPERSEDES:
CHIEF EXECUTIVE OFFICER'S SIGNATURE:		REFERENCES: NYS Election Law § 3-110

POLICY: Wyoming County Voting Leave Policy

INTRODUCTION:

Wyoming County supports citizen engagement in the democratic process and provides leave, consistent with New York State Law, to allow employees to vote.

PURPOSE:

To establish a policy and procedure to be followed by all employees who elect to vote.

The New York Election Law is provides employees with up to three (3) hours of paid leave in order to vote in any election. This includes all federal, state, and local public elections.

PROCEDURE:

Employees who wish to take time off during their regular work hours, to exercise their right to vote, must notify their supervisor no less than two days prior to the election. This time off must be at either the beginning or end of the scheduled shift and approved by the supervisor.

Benefit time is to be used in the following order: vacation, holiday, personal, then sick.

#5

**RESOLUTION NO. 19-325
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

SALARY SCHEDULE “P” HANDBOOK ADOPTED

BE IT RESOLVED, That Salary Schedule “P” Handbook is hereby adopted; effective August 13, 2019 and annexed hereto.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:



SCHEDULE P

WCCHS – Physicians & Mid-Levels

EMPLOYEE HANDBOOK/BENEFITS MANUAL

Table of Contents

<u>PURPOSE</u>	13
<u>GUIDELINES</u>	13
<u>HEALTH INSURANCE BENEFITS</u>	13
<i>Part Time (with benefits)</i>	13
<i>Part Time (without benefits)</i>	13
<i>Full Time</i>	13
<u>COVERED EMPLOYEES BY CLASSIFICATION</u>	14
<u>PRE-EMPLOYMENT DRUG TEST AND PHYSICAL</u>	14
<u>COMPENSATION</u>	14
<u>PROBATIONARY PERIOD</u>	14
<u>HOURS OF WORK</u>	14
<u>PAID TIME OFF (PTO)</u>	14
<u>JURY DUTY</u>	15
<u>BEREAVEMENT LEAVE</u>	15
<u>LEAVE OF ABSENCE</u>	15
<u>DISABILITY INSURANCE</u>	16
<u>FLEXIBLE BENEFITS PLAN (FSA)</u>	16
<u>DENTAL INSURANCE</u>	16
<u>WORKERS' COMPENSATION</u>	17
<u>DEFERRED COMPENSATION</u>	17
<u>RETIREMENT</u>	17
<u>PERFORMANCE EVALUATION</u>	17
<u>SECONDARY EMPLOYMENT</u>	17
<u>PAY DAY</u>	17
<u>CONTINUING MEDICAL EDUCATION (CME)</u>	17
<u>AMENDMENT AND CLARIFICATION</u>	18
<u>SEVERABILITY AND AMENDMENT</u>	18
<u>DISCLAIMER</u>	18
<u>READING/UNDERSTANDING THE HANDBOOK</u>	19
<u>ACKNOWLEDGMENT STATEMENT</u>	19

PURPOSE

The WYOMING COUNTY BOARD OF SUPERVISORS and WCCH BOARD OF MANAGERS value the dedication and service of its WCCH Clinical employees; otherwise, referred to as SCHEDULE P. The provisions contained herein are intended to establish guidelines for the terms and condition of employment for this important segment of Wyoming County's workforce. As such, these guidelines are subject to change by direction of the Board of Supervisors.

GUIDELINES

The term "employee" or Schedule P as used in this manual refers to those employees who occupy positions that are exempt from any County bargaining unit under the Taylor Law, who are employed as Physicians or Mid-Levels.

HEALTH INSURANCE BENEFITS

Part Time (with benefits)

A part time Schedule P employee works a **0.6 FTE** or more per year shall be eligible for health insurance with a prorated Hospital contribution based upon their percentage approved FTE, and participate in the Wyoming County High Deductible Health Plan with a Health Reimbursement Account (HRA). The WCCHS will contribute on an annual basis an amount equal to the plan deductible to the (HRA). Any unused amounts in the (HRA) at the end of each plan year shall be forfeited. Employee contributions for premiums will be deducted from paychecks over a 24 pay periods per year on a pre-tax basis.

Schedule P employees are not eligible for repudiation.

Part Time (without benefits)

A part time Schedule P employee who works less than **0.6 FTE** per year shall be eligible for only to those benefits mandated by law. These employees may participate in the health insurance program at their own expense or based upon the terms of any individual employment agreement independently agreed upon between WCCHS and the employee.

Full Time

A Full time Schedule P employee shall receive all benefits mandated by law and will participate in the Wyoming County High Deductible Health Plan with a Health Reimbursement Account (HRA). WCCHS will contribute on an annual basis an amount equal to the plan deductible to the (HRA). Any unused amounts in the (HRA) at the end of each plan year shall be forfeited. Full time employees will contribute 8% of the total premium for a Single plan and 20% of the premium for a Family plan. Employee contributions for premiums will be deducted from paychecks over a 24 pay periods per year on a pre-tax basis.

Schedule P employees are not eligible for repudiation.

An employee appointed to a Schedule P position who has continuous prior County employment in a full-time or part-time position shall have his/her date of hire or years of service determined for benefits under Schedule P by using his/her first date of hire or permanent appointment in the County to a full-time or part-time Schedule P position. In addition, such an employee shall carry over unused sick and vacation accruals earned in such prior County employment. If the amount

of sick leave carryover exceeds the maximum for such leave in Schedule P, then the employee shall not receive any additional sick leave accruals under Schedule P until the accruals fall below the maximum. If the amount of vacation carryover exceeds the maximum for such leave in Schedule P, then the employee shall be paid for the excess at his/her rate of pay in his/her prior position in the first payroll following his/her employment in the Schedule P position.

COVERED EMPLOYEES BY CLASSIFICATION

Title	Status	Civil Service Classification	Category
Physician's Assistant (PA)		Competitive	Clinical
Nurse Practitioner (NP)		Competitive	Clinical
Physicians		Competitive	Clinical

TERM: All positions listed above are Continuous Service.

NOTE: Covered employees may be amended by management at any time.

PRE-EMPLOYMENT DRUG TEST AND PHYSICAL

All individuals seeking employment must pass a pre-employment physical and a drug/alcohol screening administered by WPHS. No Schedule P employee can be hired unless he/she successfully passes these tests. The Human Resource Department shall arrange these tests.

A prospective employee, with a disability, requiring "reasonable accommodation" shall be reviewed by the Human Resource Director.

The cost of these tests shall be borne by the County.

COMPENSATION

All appointments to Schedule P employment will be reviewed by the WCCH Compensation Committee annually. The determination to start a new employee above the current salary for the position must be recommended by the appointing authority and approved by the Board of Managers and the Board of Supervisors.

PROBATIONARY PERIOD

Employees are subject to a probationary period of six (6) months (**This can be up to one year according to Civil Service Rules**). At the end of the probationary period, the employee's performance and suitability for advancement to regular status shall be evaluated by his/her Senior Manager and/or the applicable department manager.

HOURS OF WORK

Schedule P employees are responsible for performing the duties of their office. The workday is determined by the tasks to be performed. The workweek for a full-time position shall be a minimum of 40 hours.

PAID TIME OFF (PTO)

Full Time Schedule P employees shall be granted annual Paid Time Off (PTO) at the beginning of each anniversary in accordance with the following schedule:

30 PTO Days	Employees working five (5) days per week
24 PTO Days	Employees working four (4) days per week
18 PTO Days	Employees working three (3) days per week

Paid Time Off (PTO) during the first year of employment will be accrued monthly at a rate of one twelfth (1/12) rate of the total annual PTO days.

PTO days include, Vacation, Sick, Holiday, and must be used within the anniversary year or it will be forfeited. All requests for PTO must be made in advance in writing and approved by proper supervisory authority.

JURY DUTY

Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted to all employees by the Department Manager or CEO or Designee. Any juror pay received by the employee, with the exception of mileage payment, shall be turned over to the WCCH Business Office.

BEREAVEMENT LEAVE

When a death occurs in the employee’s family, they will be entitled to time off with pay in accordance with the following schedule:

5 WORK DAYS	3 WORK DAYS	1 WORK DAY
Parent/Step Parent	Brother/Sister	Brother/Sister-in-law
Spouse/Domestic Partner	Grandparent	Aunt/Uncle
Child/Stepchild	Grandchild	
Foster Child/Guard	Son/daughter-in-law	
Related member of the employee’s household	Parent-in-law	

Time off must be taken in consecutive workdays starting with the first day following the death. Such leave shall be deducted from the employee’s accumulated sick, vacation, or personal days. If such accumulations are not available to the employee, bereavement leave shall be granted without pay.

LEAVE OF ABSENCE

A leave of absence without pay, not to exceed one (1) year, may be granted to full-time Schedule X employees under the following conditions:

- ◆ A written request for a leave of absence must be submitted to the Senior Manager at least four (4) weeks prior to the requested date of leave stating the reason for the leave and the anticipated duration of the leave.
- ◆ The Senior Manager shall review such request and pass on his/her recommendation for approval or disapproval to the CEO and Human Resource Director. Once approved

by the CEO and Human Resource Director the recommendation for approval shall be brought to the Board of Managers for final approval or disapproval.

- ◆ A leave of absence shall not be granted to explore other employment opportunities.
- ◆ No less than thirty (30) days prior to the expiration of an employee's leave, the employee shall be required to submit written notification to the Senior Manager of their intention to return to work.
- ◆ An employee on a leave of absence may be allowed to reduce the period of leave without pay by the use of any accumulated personal leave or annual leave. Additionally, in case of leave due to illness or injury of the employee, the employee may be allowed to use accumulated sick leave to reduce the period of unpaid leave during any days when the employee is ill or injured.
- ◆ While on an *unpaid* leave of absence, he/she shall not accrue benefits. An employee may, however, at his/her expense, continue coverage in the group health insurance program provided to all county employees. If unpaid leave qualifies under the Family Medical Leave Act, the employee's health insurance will be paid at the same level as before such leave commenced for up to 12 weeks as prescribed by the Act.
- ◆ An employee who returns from a leave of absence and has complied with this policy shall be returned to his former title unless there has been a layoff or elimination of the employee's position.
- ◆ The county complies with state and federal laws relative to military leave rights.

DISABILITY INSURANCE

Full time Schedule P employees are covered under the enhanced Disability Insurance Plan for injury or illness NOT arising out or in the course of their employment. The weekly benefit is 50% of basis weekly earnings up to a maximum of \$500.00 per week for up to 52 weeks. Accrued PTO time must be exhausted prior to receiving benefits under this plan, and all benefits are subject to the terms and provisions of the plan. This insurance coverage is provided to Schedule P employees at no cost to the employee. Part time employees are NOT eligible for statutory New York State Disability Insurance.

FLEXIBLE BENEFITS PLAN (FSA)

An employee who works 30 or more hours per week or 130 hours or more per month and are eligible for health insurance in accordance with the requirements of this Schedule shall be eligible to participate in the Wyoming County Flexible Benefits Plan (effective 1/1/19) as of the first day of the next month following their date of hire, in accordance with the plan provisions.

DENTAL INSURANCE

All employees who elect to join shall contribute 100% towards the cost of dental insurance.

WORKERS' COMPENSATION

All employees who suffer an injury or illness related to their employment shall be eligible for Workers' Compensation Insurance. Employees who suffer an injury or illness must immediately notify their supervisor, the supervisor shall assist the employee in the completion of the employee incident report.

The Department Manager or Designee shall be responsible for completing and submitting the employee incident report to Workplace Health Services within three (3) working days of the work related injury or illness.

DEFERRED COMPENSATION

All Schedule P employees are eligible to voluntarily participate in the County sponsored 457 B Deferred Compensation Program effective upon hiring. This program allows employees to save a portion of their gross pay before taxes. Information concerning the particulars of this program can be obtained from the Human Resource Department.

RETIREMENT

All full time county employees must join the New York State Employees' Retirement System. Any employee who works part-time (less than 30 hours per week) or on a temporary basis has the option of joining the retirement system.

Detailed information on the retirement system including enrollment is available from the Human Resource Department.

PERFORMANCE EVALUATION

All Schedule P employees will be evaluated on a yearly basis. Senior Managers will be evaluated by the CEO and Managers will be evaluated by their Senior Manager.

SECONDARY EMPLOYMENT

The employees covered by this policy understand and agree that their employment with the County is of basic and primary importance, and that secondary employment must not inhibit or impede the effective performance of their County responsibilities, or attendance; nor shall it impair their judgment in the exercise of their official duties. Any secondary employment must be in adherence to the Wyoming County Code of Ethics.

PAY DAY

Schedule P employees will be paid on a biweekly basis. Such pay shall be in the form of a payroll check or through direct deposit with local banks.

CONTINUING MEDICAL EDUCATION (CME)

Full time employees classified as "Mid-Levels" covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$1,500.00 annually and up to three (3) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME

benefits will not carry over from year to year.

Full time employees classified at Physicians covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$2,500.00 annually and up to five (5) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME benefits will not carry over from year to year.

Physicians covered under this schedule will be eligible for annual reimbursement, up to \$1,000.00, for required licensure and related fees, including New York State Licensure, Board Registration fees, and DEA certificates. Part time Physicians will be eligible for a pro-rata reimbursement.

AMENDMENT AND CLARIFICATION

Despite the County's best effort to clarify the guidelines for benefits and conditions of employment governing Schedule P employees, it is understood that questions will arise concerning interpretation of the Schedule P Employee Handbook/Benefits Manual and refinements may need to be made from time to time.

As changes or interpretations are made to this manual of guidelines by the Wyoming County Board of Supervisors and they will be registered as an addendum and forwarded to the WCCH Board of Managers and to each Senior Manager for distribution to all Schedule P employees.

SEVERABILITY AND AMENDMENT

This handbook and its component provisions are subordinate to any present or future Federal or New York law/regulation or Resolutions of the Board of Supervisors. If any Federal or New York law or regulation or the final decision of any Federal or New York Court or administrative agency affects any provision of this handbook, each provision will be amended to the extent necessary to comply with such law, regulation or decision, but otherwise this handbook will not be affected.

DISCLAIMER

The Schedule P Benefits Booklet contains general summaries and information regarding benefits for employees covered by Schedule P. Some of the items described in this booklet are covered in detail by County policy and/or procedure documents. You should refer to these documents for specific information, since this booklet only briefly summarizes those benefits. Please also note that a full description of insurance and deferred compensation benefits offered by the County are set forth in written plan documents, which are controlling in the event of any inconsistency with what is contained in this booklet.

Nothing in this booklet creates any contractual rights to the benefits described herein, or creates any contractual rights to employment. In that regard, the Board of Supervisors reserves the right to eliminate, modify or deviate from the provisions of this booklet in its sole discretion. Every attempt will be made to inform you of any changes when they occur. If you have questions about the information in this booklet, please contact the Human Resource Department.

READING/UNDERSTANDING THE HANDBOOK

Each Schedule P employee of the Wyoming County Healthcare System shall be given a copy of this Handbook/Benefits Manual and be required to read and acknowledge on the attached "Acknowledgment Statement."



ACKNOWLEDGMENT STATEMENT

Employee Statement: I, acknowledge that I have been given, and have read the Wyoming County Community Health System’s Schedule P Employee Handbook/Benefits Manual.

SIGNATURE

DATE

#6
#5

**RESOLUTION NO. 19-326
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

SALARY SCHEDULE “S” HANDBOOK AMENDMENT APPROVED

BE IT RESOLVED, That the Salary Schedule “S” Handbook is hereby amended to remove the following text as noted below under **JURY DUTY**, effective August 13, 2019:

Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted by the Chairman of the Board of Supervisors.

Any juror pay received by the employee shall be turned over to the County Treasurer.

and replace the removed text as noted above with the following under **JURY DUTY**; effective August 13, 2019:

Upon presenting proof of the necessity for the employee to serve jury duty, or to attend court for other than personal matters, a leave of absence with pay shall be granted by the Department Head.

Employees should advise the Court that the employee will be paid by the employer during their jury duty service.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#7

**RESOLUTION NO. 19-327
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

SALARY SCHEDULE “D” HANDBOOK AMENDMENT APPROVED

BE IT RESOLVED, That the Salary Schedule “D” Handbook is hereby amended to include the text as noted below, under **JURY DUTY**; effective August 13, 2019:

Employees should advise the Court that the employee will be paid by the employer during their jury duty service.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#8

**RESOLUTION NO. 19-328
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

SALARY SCHEDULE “C” HANDBOOK AMENDMENT APPROVED

BE IT RESOLVED, That the Salary Schedule “C” Handbook is hereby amended to delete the text as noted below, under **JURY DUTY**; effective August 13, 2019:

Any juror pay received by the employee, with the exception of mileage payment, shall be turned over to the WCCH Business Office.

and replace the text as noted above with the following, under **JURY DUTY**; effective August

13, 2019:

Employees should advise the Court that the employee will be paid by the employer during their jury duty service.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#9

**RESOLUTION NO. 19-329
(August 13, 2019)**

By Mr. Tallman, Chairman of the Human Resource Committee:

SALARY SCHEDULE “X” HANDBOOK AMENDMENT APPROVED

BE IT RESOLVED, That the Salary Schedule “X” Handbook is hereby amended to add the text as noted below in **bold**, under **CONTINUING MEDICAL EDUCATION (CME)**; effective August 13, 2019:

CONTINUING MEDICAL EDUCATION (CME)

Full time employees classified at “Mid-Levels” covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$1,500.00 annually and up to three (3) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME benefits will not carry over from year to year.

Full time employees classified at Physicians covered under this Schedule will be eligible to receive continuing medical education reimbursement payments up to \$2,500.00 annually and up to five (5) days additional paid time off each calendar year. Part time eligible employee will receive a pro-rate payment in accordance with their FTE. Reimbursement payments will only be made upon written submission of successful completion and attendance with required receipts. Employees must have completed one year of service to be eligible for this benefit. Unused CME benefits will not carry over from year to year.

Physicians and Mid-Levels covered under this schedule will be eligible for annual reimbursement, up to \$1,000.00, for required licensure and related fees, including New York State Licensure, Board Registration fees, and DEA certificates. Part time Physicians **and Mid-Levels** will be eligible for a pro-rata reimbursement.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

There was a motion by Ms. Grant, T/Bennington, to combine resolutions #10 through #14. Hearing no objection resolution titles were read.

#10

**RESOLUTION NO. 19-330
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

RESOLUTION NUMBER 16-014 AMENDED

WHEREAS, Resolution Number 16-014 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF WYOMING COUNTY OFFICE FOR THE AGING**” passed by this Board of Supervisors on January 19, 2016 and provides, in part, for the following contract:

- **VNA Homecare Options, LLC**, 1050 West Genesee Street, Syracuse, NY 13204 for contracted services for home delivered meals for managed long-term care enrollees.
 - Receivables are variable costs depending on need; effective January 1, 2016

Now therefore,

BE IT RESOLVED, That *Resolution Number 16-014* be hereby amended to change the contracting party’s name from VNA Homecare Options, LLC to **Nascentia Health Option**.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#11

**RESOLUTION NO. 19-331
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

RESOLUTION NUMBER 18-262 RESCINDED

WHEREAS, Resolution Number 18-262 entitled, “**CHAIRMAN AUTHORIZED TO AWARD BID AND SIGN A CONTRACT WITH TRINITY SERVICES GROUP, INC. ON BEHALF OF THE OFFICE FOR THE AGING AND THE COUNTY JAIL**”, passed by this Board of Supervisors on June 12, 2018 and provides for food services; effective June 1, 2018 through May 31, 2023 as follows:

- **Office for the Aging**
 - Home delivered meals at a cost of five dollars and thirteen cents (\$5.13) per meal

- **County Jail**
 - Two dollars and ninety-five cents (\$2.95) per meal when prison population is forty (40) inmates or more
 - Four dollars and sixty-four cents (\$4.64) per meal when prison population is under forty (40) inmates

Now therefore,

BE IT RESOLVED, That *Resolution Number 18-262* be hereby rescinded in its entirety terminating the contract with Trinity Services Group, Inc.; effective *April 1, 2019*.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain: #12

**RESOLUTION NO. 19-332
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE
AWARD WITH THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY
SERVICES ON BEHALF OF THE YOUTH BUREAU**

BE IT RESOLVED, That the Chairman of this Board, with the approval of the County Attorney, is hereby authorized and directed to sign a grant application and acceptance award with the *New York State Office of Children and Family Services*, Capital View Office Park, 52 Washington Street, Rensselaer, NY 12144 on behalf of the Youth Bureau. Said grant is for the funding of Stars of Tomorrow, Omega, Youth Court, Parenting Program and Youth Bureau administration costs in a minimum amount of thirty-eight thousand three hundred thirty-three dollars (\$38,333.00); effective January 1, 2019 through December 31, 2019.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain: #13

**RESOLUTION NO. 19-333
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

**CHAIRMAN/COMMISSIONER OF SOCIAL SERVICES AUTHORIZED TO SIGN
VARIOUS WELFARE MANAGEMENT SYSTEM CONTRACTS ON BEHALF OF THE
DEPARTMENT OF SOCIAL SERVICES**

BE IT RESOLVED, That the Chairman of this Board and Commissioner of Social Services, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign various Welfare Management System contracts with the following agencies for foster care services for Wyoming County children and

youth, as well as, “Raise the Age” (RTA) standards as enacted by Part WWW of Chapter 59 of the Laws of 2017; effective July 1, 2019 through June 30, 2020:

- ***Gustavus Adolphus – Lutheran Social Services***, 200 Gustavus Avenue, Jamestown, NY 14701 in an amount not to exceed one hundred forty-three thousand three hundred fifty dollars (\$143,350.00) for approximately two (2) children.
- ***New Directions***, 6395 Old Niagara Road, Lockport, NY 14094-1499 in an amount not to exceed seven hundred thirty thousand dollars (\$730,000.00) for seven (7) children.
- ***Berkshire Farm Center & Services for Youth***, 13640 Route 22, Canaan, NY 12029 in an amount not to exceed ninety-one thousand nine hundred dollars (\$91,900.00) for one (1) child.

Contingent upon the availability of funds.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#14

**RESOLUTION NO. 19-334
(August 13, 2019)**

By Ms. Grant, Chairman of the Human Service Committee:

CHILD SUPPORT AWARENESS MONTH PROCLAIMED

WHEREAS, Our children are our most precious and valuable resource and by investing in them, we secure a future of hope and opportunity for us all; and

WHEREAS, The welfare of our children is the most important responsibility we have as parents and a child should be able to rely on parental support; and

WHEREAS, Children who receive adequate emotional and financial support from both parents may experience less difficulty in becoming healthy, happy and productive citizens; and

WHEREAS, Prior to 1975, child support enforcement was primarily accomplished in the private sector through civil actions by private attorneys; and

WHEREAS, The public sector of Child Support Enforcement was established in 1975 under Title IV-D of the Social Security Act, making child support enforcement a joint federal, state and local partnership in order to ensure that children are financially supported by both parents. In addition to the efforts made by the public sector, private attorneys will continue to play an active role in child support enforcement; and

WHEREAS, Concerned and dedicated child support workers, clerks of the court, county attorneys, support magistrates, judges and deputy sheriffs throughout the County work diligently

to establish and enforce child support obligations for the benefit of children in Wyoming County; now therefore

BE IT RESOLVED, That the Wyoming County Board of Supervisors does hereby proclaim August 2019 in the County of Wyoming as **CHILD SUPPORT AWARENESS MONTH**.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

Chairman Berwanger asked Supervisor Grant, T/Bennington to share the Child Support Awareness Month Proclamation.

Supervisor Grant asked Commissioner Barber and Director of Programs Judith Gardner to join her at the microphone for the reading of the Proclamation.

Director of Programs Gardner stated that there were over 1746 active child support cases in 2019 with \$357,636.00 collected in July alone. Over two million dollars has been distributed since the beginning of the year.

There was a motion by Mrs. Ryan, T/Warsaw, to combine resolutions #15 through #17. Hearing no objection resolution titles were read.

#15

**RESOLUTION NO. 19-335
(August 13, 2019)**

By Ms. Ryan, Chairman of the Public Health Committee:

CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN A SUB-AGREEMENT WITH WYOMING COUNTY COMMUNITY ACTION ON BEHALF OF THE COUNTY HEALTH DEPARTMENT

BE IT RESOLVED, That the Chairman of this Board and the Commissioner of Health, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign a Sub-Agreement with *Wyoming County Community Action*, 6470 Route 20A, Suite 1, Perry, NY 14530 on behalf of the County Health Department. Said contract is for reimbursement of Navigator Grant activities, as required by the New York State Department of Health Work Plan, in an amount not to exceed eighty-one thousand eight hundred twenty-three dollars and forty-six cents (\$81,823.46); effective August 1, 2019 through July 31, 2020.

Contingent upon the availability of funds.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#16

**RESOLUTION NO. 19-336
(August 13, 2019)**

By Ms. Ryan, Chairman of the Public Health Committee:

DR. SALMAN N. ABBASEY, MD APPOINTED TO THE WYOMING COUNTY BOARD OF HEALTH

BE IT RESOLVED, Dr. Salman N. Abbasey, MD, 400 North Main Street, Warsaw, NY 14569 be hereby appointed to complete an unexpired six (6) year term as a Physician Member on the Board of Health; effective August 13, 2019 through December 31, 2021. (*replacing Dr. Pagnani*)

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#17

**RESOLUTION NO. 19-337
(August 13, 2019)**

By Ms. Ryan, Chairman of the Public Health Committee:

CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN A GRANT ACCEPTANCE AWARD WITH THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE ON BEHALF OF THE COUNTY HEALTH DEPARTMENT

BE IT RESOLVED, That the Chairman of this Board and the Commissioner of Health with the approval of the County Attorney are hereby authorized to sign a grant acceptance award with the *New York State Governor's Traffic Safety Committee*, 6 Empire State Plaza, Albany, NY 12228 on behalf of the County Health Department. Said grant to provide funds for the Child Passenger Safety Program in a minimum amount of two thousand two hundred dollars (\$2,200.00) per year; effective October 1, 2019 through September 30, 2020.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

There was a motion by Mr. Copeland, T/Wethersfield, to combine resolutions #18 through #20. Hearing no objection resolution titles were read.

#18

**RESOLUTION NO. 19-338
(August 13, 2019)**

By Mr. Copeland, Chairman of the Public Safety Committee:

CHAIRMAN AUTHORIZED TO SIGN A GRANT ACCEPTANCE AWARD WITH THE NEW YORK STATE OFFICE OF VICTIM SERVICES ON BEHALF OF THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, At the March 28, 2019 Public Safety Committee Meeting, approval was given authorizing the Chairman to sign a grant application with the *New York State Office of*

Victim Services for funding of crime victim advocates in a minimum amount of \$430,282.62; now therefore

BE IT RESOLVED, That the Chairman of this Board with the approval of the County Attorney is hereby authorized to sign a grant acceptance award with *New York State Office of Victim Services*, 80 South Swan Street, Albany, NY 12210 on behalf of the District Attorney's Office. Said grant to provide funds for crime victim services; effective October 1, 2019 through September 30, 2022 in the following a minimum amounts:

- \$88,925.07 for 2019 ~ 2020
- \$91,959.37 for 2020 ~ 2021
- \$98,214.22 for 2021 ~ 2022

Carried: XXX Ayes: 1599 Noes: Absent: Abstain: #19

**RESOLUTION NO. 19-339
(August 13, 2019)**

By Mr. Copeland, Chairman of the Public Safety Committee:

CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE AWARD WITH THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE ON BEHALF OF THE SHERIFF'S DEPARTMENT

BE IT RESOLVED, That the Chairman of this Board and the Commissioner of Health with the approval of the County Attorney are hereby authorized to sign a grant application and acceptance award with *New York State Governor's Traffic Safety Committee*, 6 Empire State Plaza, Albany, NY 12228 on behalf of the Sheriff's Department. Said grant to provide funds for patrols dedicated to selective traffic enforcement details in a minimum amount of nine thousand twenty-four dollars (\$9,024.00) per year; effective October 1, 2019 through September 30, 2020.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain: #20

**RESOLUTION NO. 19-340
(August 13, 2019)**

By Mr. Copeland, Chairman of the Public Safety Committee:

RESOLUTION NUMBER 19-025 AMENDED

WHEREAS, Resolution Number 19-025 entitled, "**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS WITH WYOMING COUNTY ATTICA LEGAL AID ON BEHALF OF THE PUBLIC DEFENDER'S OFFICE FOR THE YEAR 2019,**" passed by this Board of Supervisors on January 8, 2019 and provides, in part, for the following contract:

- **Part-Time Secretary to the Wyoming County Public Defender's Office** in an amount not to exceed fifteen thousand dollars (\$15,000.00) a year, plus an additional stipend from the Indigent Legal Services contract in the amount of one thousand two hundred eighty-six dollars (\$1,286.00) for a total amount not to exceed sixteen thousand two hundred eighty-six dollars (\$16,286.00); effective January 1, 2019 through December 31, 2019.

Now therefore,

BE IT RESOLVED, That **Resolution Number 19-025** be hereby amended to add language to Paragraph 14 of said contract for the payment of a one (1) time stipend of \$5,000.00 plus fringes of \$382.50 for the **Part-Time Secretary to the Wyoming County Public Defender's Office** through the Second Upstate Quality Improvement and Caseload Reduction Grant (C2ND656) authorized by Resolution Number 19-196.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#21

**RESOLUTION NO. 19-341
(August 13, 2019)**

By Mr. Davis, Chairman of the Public Works Committee:

**COUNTY HIGHWAY SUPERINTENDENT AUTHORIZED TO EXTEND
SNOW AND ICE REMOVAL AGREEMENTS WITH TOWNS AND VILLAGES
FOR 2020/2021**

WHEREAS, The public interest demands the snow removal and the control of ice on all County roads within the County to bear the entire cost in accordance with §135-a of the Highway Law; and

WHEREAS, The County is desirous of extending agreements with several Towns and Villages of the County for the removal of snow and for control of ice on County roads; now therefore

BE IT RESOLVED, That the Wyoming County Board of Supervisors hereby authorizes the Superintendent of Highways to enter into agreements with the various Towns and Villages for the purpose of removing snow and the control of ice on County roads for the winter season of **2020/2021**. Payment will be made to the Towns and Villages by the County from County Snow Funds as follows:

- **2020/2021** ~ Increase by two hundred dollars (\$200.00) per center lane over the 2019/2020 agreement with no minimum snow index

Contingent upon the availability of funds.

Carried: XXX Ayes: 1551 Noes: 48 (Pike) Absent: Abstain:

There was a motion by Mr. Brick T/Perry, to combine resolutions #22 through #37. Hearing no objection resolution titles were read.

#22

**RESOLUTION NO. 19-342
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN 2020 INSURANCE
RATES ON BEHALF OF CURRENT AND RETIRED COUNTY EMPLOYEES**

BE IT RESOLVED, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign health insurance rate sheets with *Blue Cross/Blue Shield*, 257 Genesee Street, Buffalo, NY 14240; effective January 1, 2020 through December 31, 2020:

Employee BCBS High Deductible Plan

- ❖ Single \$576.05
- ❖ Family \$1,562.69

Retiree BCBS High Deductible Plan

- ❖ Single \$915.56
- ❖ Two-Person \$1,876.94
- ❖ Family \$2,838.24

Contingent upon the availability of funds.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#23

**RESOLUTION NO. 19-343
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 17-496 AMENDED

WHEREAS, Resolution Number 17-496 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE COUNTY TREASURER**” passed by this Board of Supervisors on November 14, 2017 and provides, in part, for the following contract:

- ***Drescher & Malecki, LLP***, 3083 William Street, Suite 5, Cheektowaga, NY 14227 for audit services in an amount not to exceed thirty-nine thousand five hundred dollars (\$39,500.00) for fiscal years ending December 31, 2017 and 2018; effective January 1, 2018 through December 31, 2019.

Now therefore,

BE IT RESOLVED, That ***Resolution Number 17-496*** be hereby amended to reflect the not to exceed amount of thirty-nine thousand five hundred dollars (\$39,500.00) is per fiscal year for a total contract amount not to exceed ***seventy-nine thousand dollars (\$79,000.00)***.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain: #24

**RESOLUTION NO. 19-344
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 16-432 AMENDED

WHEREAS, Resolution Number 16-432 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE COUNTY TREASURER**” passed by this Board of Supervisors on October 11, 2016 and provides, in part, for the following contract:

- ***Venesky & Company***, 6114 State Route 31, Cicero, NY 13039 for audit services in preparation for the Wyoming County Indirect Cost Report in an amount not to exceed fourteen thousand dollars (\$14,000.00); effective January 1, 2017 through December 31, 2019.

Now therefore,

BE IT RESOLVED, That ***Resolution Number 16-432*** be hereby amended to reflect the not to exceed amount of fourteen thousand dollars (\$14,000.00) is per fiscal year for a total contract amount not to exceed ***forty-two thousand dollars (\$42,000.00)***.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain: #25

RESOLUTION NO. 19-345

(August 13, 2019)

By Mr. Brick, Chairman of the Finance Committee:

STANDARD WORK DAY AND REPORTING RESOLUTION

WHEREAS, Regulation number 315.4 of the New York State Office of the State Comptroller became effective on August 12, 2009. This regulation more clearly defines the process of reporting elected and appointed officials and adds additional requirements for both employers and officials. Among the requirements for employers are a more detailed Standard Work Day and Reporting Resolution, submission of the resolution to the Retirement System and certification that the resolution was publicly posted; now therefore

BE IT RESOLVED, That the County of Wyoming hereby establishes the following as standard work days for elected and appointed officials whose term begins on or after August 12, 2009 and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Board:

Title	Standard Work Day (Hrs/day)	Name	Social Security Number (Last 4 digits)	NYS Retirement Reg. #	Tier 1 (Check only if member is in Tier 1)	Term Begins/Ends	Record of Activities Result*	Not Submitted (Check only if Official did not submit their Record of Activities)
Elected Officials								
Supervisor	6	VASILE, Michael	XXXX	XXXXXXXX		01/01/18-12/31/19	2.14	

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#26

**RESOLUTION NO. 19-346
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN VARIOUS EMPLOYMENT AGREEMENTS ~
SALARY SCHEDULE "P" ON BEHALF OF THE WYOMING COUNTY
COMMUNITY HEALTH SYSTEM**

BE IT RESOLVED, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, "**AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,**" the Chairman of this Board, pursuant to General Municipal Law §104(b) and with

the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to sign Employment Agreements – Salary Schedule “P” as follows:

- **Robert Kevin Brown, MD**, 1260 North Forest Road, Apt. S5, Williamsville, NY 14221 to provide Orthopaedic services in an amount not to exceed one hundred twenty thousand dollars (\$120,000.00) per year; effective October 1, 2019 through September 30, 2020 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance.
- **Dean M. Brewer, Jr, DO**, 26024 Liberty Avenue, Watertown, NY 13601 to provide family practice services in an amount not to exceed two hundred fifty thousand dollars (\$250,000.00) per year; effective April 1, 2020 through March 31, 2023 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance

Contingent upon the availability of funds.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#27

**RESOLUTION NO. 19-347
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

SALARY SCHEDULE “P” AMENDED

BE IT RESOLVED, That the Wyoming County Salary Plan which became effective January 01, 1967, as amended, is hereby amended as follows:

Salary Schedule “P”:

Wyoming County Community Health System

- Place one (1) position of ***Orthopaedic Surgeon*** under ORTHOPAEDIC CLINIC and set the salary at \$120,000.00 per year; position available date is October 1, 2019
- Place one (1) position of ***Family Practice Physician Provider*** under FAMILY PRACTICE and set the salary at \$250,000.00 per year; position available date is April 1, 2020

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#28

**RESOLUTION NO. 19-348
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 18-576 AMENDED

WHEREAS, Resolution Number 18-576 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM,**” passed by this Board of Supervisors on December 11, 2018 and provides for various contracts, in part, as follows:

- *Jamestown Psychiatric PC*, 305 East Fairmount Avenue, Lakewood, NY 14750 for physicians and mid-level providers to perform behavioral health services required by patients at the Wyoming County Community Health System in an amount not to exceed four hundred eighty thousand dollars (\$480,000.00) per year; effective December 1, 2018 through November 30, 2020.

Now therefore,

BE IT RESOLVED, That *Resolution Number 18-576* be hereby amended to rescind the *Jamestown Psychiatric PC* contract in its entirety effective December 1, 2018 as this contract was not executed.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain: #29

**RESOLUTION NO. 19-349
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 18-304 AMENDED

WHEREAS, Resolution Number 18-304 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM,**” passed by this Board of Supervisors on July 10, 2018 and provides, in part, for the following contracts:

- *Honeylee D. Agustin, MD*, 313 Rensselaer Avenue, Ogdensburg, NY 13669 to provide part time Pediatrician services and maternity/newborn call services in an amount not to exceed one hundred eighty-five thousand dollars (\$185,000.00) per year; effective September 1, 2018 through August 31, 2020 or within sixty (60) days upon the completion of credentialing and obtaining malpractice insurance.
- *Jamestown Psychiatric, PC*, 305 E. Fairmount Avenue, Lakewood, NY 14750 to provide services for the inpatient Behavioral Health Unit on an emergency basis in an amount not

to exceed fifty thousand dollars (\$50,000.00); effective June 22, 2018 through July 31, 2018.

And,

WHEREAS, That Resolution Number 18-304 was previously amended by this Board of Supervisors on August 14, 2018 by **Resolution Number 18-349** as follows:

- **Honeylee D. Agustin, MD**, 313 Rensselaer Avenue, Ogdensburg, NY 13669
 - Contract is amended to reflect an Employment Agreement on Salary Schedule P.
- **Jamestown Psychiatric, PC**, 305 E. Fairmount Avenue, Lakewood, NY 14750
 - Contract is amended to extend the term from July 31, 2018 through August 31, 2018 in an amount not to exceed fifty thousand dollars (\$50,000.00) for said additional term.

And,

WHEREAS, That Resolution Number 18-304 as previously amended by Resolution Number 18-349 was further amended by this Board of Supervisors on September 11, 2018 by **Resolution Number 18-394** to extend the contract term of the **Jamestown Psychiatric, PC** from August 31, 2018 through **October 31, 2018**; in an amount not to exceed sixty thousand dollars (\$60,000.00); and

WHEREAS, That Resolution Number 18-304 as previously amended by Resolution Number 18-349 and Resolution Number 18-394 was further amended by this Board of Supervisors on November 13, 2018 by **Resolution Number 18-527** as follows:

- Amend the term from August 31, 2018 through October 31, 2018 to **November 30, 2018**.
- Amend not to exceed amount from sixty thousand dollars (\$60,000.00) to an amount not to exceed **one hundred twenty thousand dollars (\$120,000.00)** for this term.

Now therefore,

BE IT RESOLVED, That **Resolution Number 18-304** as previously amended by **Resolution Number 18-349**, **Resolution Number 18-394** and **Resolution Number 18-527** be hereby further amended as follows:

- Amend the term from September 1, 2018 through November 30, 2018 to **June 30, 2019**.
- Amend not to exceed amount from one hundred twenty thousand dollars (\$120,000.00) for the last amended term to a total amount not to exceed **four hundred thirty-five thousand two hundred dollars (\$435,200.00)** for the entire term of the emergency agreement of **June 22, 2018 through June 30, 2019**.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#30

**RESOLUTION NO. 19-350
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 17-293 AMENDED

WHEREAS, Resolution Number 17-293 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM,**” passed by this Board of Supervisors on July 11, 2017 and provides for various contracts, in part, as follows:

- ***Oak Openings Medical, PLLC***, (Gregory Collins, DO), 4820 Darby Road, Avon, NY 14414:
 - To provide Medical Review Officer (MRO) Services to Workplace Health Services (WPHS) in an amount not to exceed \$4,500.00 per year; effective July 3, 2017 through July 2, 2018
 - To provide Medical Director Services for WPHS on a temporary basis in an amount not to exceed \$6,000.00 per year (prorated for partial year service)

And,

WHEREAS, That Resolution Number 17-293 was previously amended by this Board of Supervisors on September 11, 2018 by ***Resolution Number 18-393*** to extend the contract term from July 3, 2017 through July 2, 2018 to ***July 3, 2018 through July 2, 2019***; now therefore,

BE IT RESOLVED, That ***Resolution Number 17-293*** as previously amended by ***Resolution Number 18-393*** be hereby further amended to extend the contract term from July 2, 2018 through July 2, 2019 to ***July 3, 2019 through July 2, 2020***.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#31

**RESOLUTION NO. 19-351
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN VARIOUS EMPLOYMENT AGREEMENTS ~
SALARY SCHEDULE “X” ON BEHALF OF THE WYOMING COUNTY
COMMUNITY HEALTH SYSTEM**

BE IT RESOLVED, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, “**AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,**” the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel is hereby authorized and directed to sign Employment Agreements – Salary Schedule “X” for professional medical services at the Hospital’s affiliated Family Medicine Group Offices as follows:

- **Karen Baker, NP**, 2935 Gath Road, Warsaw, NY 14569 to provide professional medical services in an amount not to exceed seventy-six thousand dollars (\$76,000.00) per year; effective July 15, 2019 through July 14, 2020.
- **Lauralee Sibiga, PA**, 5654 Cole Road, West Valley, NY 14171 to provide professional medical services in an amount not to exceed eighty-five thousand dollars (\$85,000.00) per year; effective July 15, 2019 through July 14, 2020.
- **Katherine Niespodzinski, PA**, 1299 Two Rod Road, Marilla, NY 14102 to provide professional medical services in an amount not to exceed eighty-five thousand dollars (\$85,000.00); effective July 15, 2019 through July 14, 2020.
- **Ashley Bartz, PA**, 7783 County Line Road, Arcade, NY 14009 to provide professional medical services in an amount not to exceed sixty-eight thousand dollars (\$68,000.00) per year; effective July 15, 2019 through July 14, 2020.
- **Angela Potter, PA**, 4225 McNulty Road, Strykersville, NY 14145 to provide professional medical services in an amount not to exceed seventy-one thousand (\$71,000.00) per year; effective July 15, 2019 through July 14, 2020.
- **Linda Cole, PA**, 234 Park Street, Arcade, NY 14009 to provide professional medical services an amount not to exceed seventy-nine thousand dollars (\$79,000.00) per year; effective July 15, 2019 through July 14, 2020.

Carried: XXX

Ayes: 1599

Noes:

Absent:

Abstain:

#32

**RESOLUTION NO. 19-352
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 19-157 AMENDED

WHEREAS, Resolution Number 19-157 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY**”

COMMUNITY HEALTH SYSTEM,” passed by this Board of Supervisors on March 12, 2019 and provides for various contracts, in part, as follows:

- **A. J. O'Dell Foundation**, 223 Park Street, Arcade, NY 14009 for approximately 3,130 square feet of space located at the A. J. O'Dell Foundation Medical Center located at 7846 Route 98 South, Arcade, NY for the purpose of providing medical services to the community in an amount not to exceed fifteen thousand dollars (\$15,000.00) per year with increases equal to inflation index, plus utilities and services for a total amount not to exceed seventy-five thousand dollars (\$75,000.00); effective May 1, 2019 or earlier if space is available through April 30, 2022 (with three additional three (3) year options to extend the lease at the discretion of WCCHS).

Now therefore,

BE IT RESOLVED, That **Resolution Number 19-157** be hereby amended to correct the effective dates from May 1, 2019 or earlier if space is available through April 30, 2022 to **July 1, 2019 through June 30, 2022**.

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#33

**RESOLUTION NO. 19-353
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN A MEMORANDUM OF UNDERSTANDING
WITH WYOMING COUNTY EMERGENCY SERVICES ON BEHALF OF THE
WYOMING COUNTY COMMUNITY HEALTH SYSTEM**

BE IT RESOLVED, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, **“AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,”** the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to a Memorandum of Understanding with **Wyoming County Emergency Services**, 151 North Main Street, Warsaw, NY 14569 on behalf of the Wyoming County Community Health System. Said contract to support the pre-hospital care medical director services to Wyoming County Emergency Services in an amount not to exceed ten thousand eight hundred dollars (\$10,800.00); effective August 1, 2019 through December 31, 2020.

Contingent upon the availability of funds.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

**RESOLUTION NO. 19-354
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH LORI HUDZINSKI, MD
ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**

BE IT RESOLVED, In accordance with Resolution Number 11-209 passed by the Wyoming County Board of Supervisors, on June 14, 2011 entitled, “**AMENDING RESOLUTION 91-159, AUTHORITY OF THE BOARD OF MANAGERS OF THE HOSPITAL,**” the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney and/or Costello Cooney Fearon, PLLC, legal counsel, is hereby authorized and directed to sign a contract with *Lori Hudzinski, MD*, 38 Rauch Drive, Springville, NY 14141 on behalf of the Wyoming County Community Health System. Said contract to provide professional medical services at the Hospital’s affiliate Family Medicine Group offices on a as needed basis in an amount not to exceed two hundred seventy-five dollars (\$275.00) to five hundred twenty-five dollars (\$525.00) per 7.5 hour shift for a total contract amount not to exceed thirty thousand dollars (\$30,000.00); effective July 15, 2019 through July 14, 2020.

Contingent upon the availability of funds.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

**RESOLUTION NO. 19-355
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

RESOLUTION NUMBER 17-325 AMENDED

WHEREAS, Resolution Number 17-325 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**” passed by this Board of Supervisors on August 17, 2017 and provided in part for the following contract:

- *Buffalo Bone and Joint, PLLC*, 400 North Main Street, Warsaw, NY 14569 to provide orthopaedic surgery, clinic services and serve as the chief medical officer for orthopaedic services in an amount not to exceed one million five hundred fifty thousand dollars (\$1,550,000) per year plus two percent (2%) annual increase; effective on or about November 1, 2017 through October 31, 2022 and upon completion of insurance credentialing.

And,

WHEREAS, That Resolution Number 17-325 was previously amended by this Board of Supervisors on October 10, 2017 by **Resolution Number 17-432** to correct the providers name from Buffalo Bone and Joint, PLLC to **Buffalo Bone and Joint Surgery, PLLC.**; and

WHEREAS, That Resolution Number 17-325 as previously amended by Resolution Number 17-432 was further amended by this Board of Supervisors on February 12, 2019 by **Resolution Number 19-089** to correct the annual increase of two percent (2%) to **two and one-half percent (2.50%)** to reflect the actual contract language; now therefore

BE IT RESOLVED, That **Resolution Number 17-325** as previously amended by **Resolution Number 17-432** and **Resolution Number 19-089** be hereby further amended to extend the term of the contract for an additional five (5) years from **November 1, 2022 through October 31, 2027.**

All else remains the same.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#36

RESOLUTION NO. 19-356

(August 13, 2019)

By Mr. Brick, Chairman of the Finance Committee:

POSITION(S) APPROVED

BE IT RESOLVED, That the following positions are hereby created, amended, extended modified, reassigned, abolished and/or reclassified in the following Wyoming County Departments:

REASSIGNED:

District Attorney

- One (1) position of ***Domestic Violence Coordinator*** (position code 016.400) from Salary Schedule “G” (Violence Against Women Act Grant (\$16,135.00) and Office of Victim Services Grant (\$18,267.00)) to one (1) position of ***Domestic Violence Coordinator*** (position code 016.400) on Salary Schedule “S” with an hourly wage of \$18.83/hr. and annual wage equivalent not to exceed \$34,402.00.

ABOLISHED:

Health Department

- One (1) position of ***Emergency Preparedness Coordinator (1.0 FTE)*** (position code 120.470) on Schedule “S”; effective August 14, 2019.
- One (1) position of ***Director of Nursing (1.0 FTE)*** (position code 037.097) on Schedule “S”; effective August 14, 2019.

Youth Bureau

- One (1) position of *Caseworker (1.0 FTE)* (position code 016.042) on CSEA Schedule “A”, Job Grade 14 at \$20.67/hr.-\$23.85/hr.; effective September 9, 2019.

CREATED:

Health Department

- One (1) position of *Public Health Program Coordinator (1.0 FTE)* on Salary Schedule “S” at an annual salary \$48,000.00 annually; effective August 14, 2019.
- One (1) position of *Director of Clinical and Community Services (1.0 FTE)* on Schedule “S”; salary to be determined (not to exceed amount budgeted); effective August 14, 2019.

Sheriff

- Two (2) positions of *Meal Deliverer, PT* on Salary Schedule “S” at a rate of \$11.25/hr. Position available date is August 14, 2019.

Social Services

- One (1) position of *Social Services Program Specialist Trainee (1.0 FTE)* on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Position available date is August 14, 2019.
- One (1) position of *Caseworker Trainee (1.0 FTE)* on CSEA Schedule “A”, Job Grade 12 at \$19.71/hr.-\$22.58/hr. Position available date is August 14, 2019.

Youth Bureau

- One (1) position of *Youth Program Coordinator (1.0 FTE)* on CSEA Schedule “A”, Job Grade 6 at \$17.48/hr.-\$19.50/hr. Position available is August 14, 2019.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

#37

**RESOLUTION NO. 19-357
(August 13, 2019)**

By Mr. Brick, Chairman of the Finance Committee:

SALARY SCHEDULES “S” AND “G” AMENDED

BE IT RESOLVED, That the Wyoming County Salary Plan which became effective January 01, 1967, as amended, is hereby amended as follows:

Salary Schedule “S”:

Information Technology

- Set the annual salary of the *Network Administrator* (position # 015.496) to \$57,000.00 annually; effective July 8, 2019. Annual salary to increase to \$60,000.00 upon completion of six (6) months, satisfactory performance and meeting pre-established goals.

Treasurer

- Amend the \$5,000.00 stipend for *Deputy County Treasurer* (1.00 FTE) (position code #007.503) to an annual salary of \$45,000.00; effective June 3, 2019.

Real Property Tax Services

- Increase the **Assessment Account Specialist, PT** to 1100 hours per year (from 728 hrs. / Annual Wage Equivalent \$17,875); effective August 14, 2019.

Sheriff

- Set the annual salary of the **911 Coordinator** (position # 101.452) to \$65,000.00 annually; effective May 5, 2019.

Highway

- Set the salary of the **Secretary to the County Highway Superintendent** (position # 062.503) to \$42,000.00 annually; effective 07/15/19.

Salary Schedule “G”:

Public Defender

- Amend position of **Staff Social Worker** to reflect 25 hours per week, \$26.92/hr. at 1300 hours per year maximum (from 20 hrs./week and 1040 per year with an Annual Wage Equivalent not to exceed \$35,000).

District Attorney

- Set one-time stipends plus corresponding fringes to the following:
 - Assistant District Attorney (2nd) \$5,000.00
 - Administrative Assistant (DA) \$10,000.00
 - Secretary to the District Attorney \$10,000.00
 - Principal Account Clerk (Treas. Office/A. Green) \$2,250.00
 - Said funds to be paid out November 2019.
 - Said amounts are the annual budgeted stipends provided through 1161 (Traffic Diversion).

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

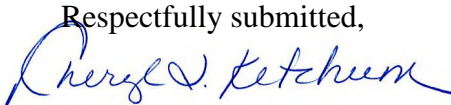
RETIREMENT OF COLORS ~

- *As requested by Chairman Berwanger*

Before adjourning the meeting, Chairman Berwanger stated that there was cake at the back of the building in honor of “Roxanne Dueppengiesser Day in Wyoming County”.

There being no further business to come before this Board, Senior Supervisor Davis, T/Covington adjourned the meeting at 3:13 PM with a rap on his desk.

Respectfully submitted,



Cheryl J. Ketchum, ^{CMC}
Clerk to the Board

A

Appointments
Public Health
Board of Health
 S. Abbasey, Res. #19-33625
Audit of Monthly Bills
 07/2019 8

B

Board of Supervisors
Meetings
Regular Session
 08/13/19 1
Proclamations
 Wyoming County Fair Week, Res. #19-321 2
Standard Work Day and Reporting Resolution, Res. #19-345 30
Budget Office
Appropriations
2019
 08/13/19, Res. #19-323 7
Transfers
2019
 08/13/19, Res. #19-322 6

C

County Insurance
Contracts / Agreements
 Blue Cross/Blue Shield, Res. #19-342 29

D

District Attorney
Grants
 New York State Office of Victim Services, Res. #19-338 26
Positions
Reassigned
 One (1) Position of Domestic Violence Coordinator, Res. #19-356 39

H

Highway
Contracts / Agreements
 County Highway Superintendent Authorized to Extend the Snow and Ice Removal Agreements with Towns and Villages for 2020/2021, Res. #19-341 28

O

Office for the Aging
Contracts / Agreements Amended
 Nascentia Health Option (Res. #16-014), Res. #19-330 22
 VNA Homecare Options, LLC (Res. #16-014), Res. #19-330 22
Contracts / Agreements Rescinded
 Trinity Services Group, Inc. (Res. #18-262), Res. #19-331 22

P

Policies
Employee
Handbooks
 "C", Res. #19-328 20
 "D", Res. #19-327 20
 "P", Res. #19-325 10
 "S", Res. #19-326 19
 "X", Res. #19-329 21
 Voting Leave Policy, Res. #19-324 8
Positions
Abolished
Public Health
 One (1) Position of Director of Nursing (1.0 FTE), Res. #19-356 39
 One (1) Position of Emergency Preparedness Coordinator (1.0 FTE), Res. #19-356 39
Youth Bureau
 One (1) Position of Caseworker (1.0 FTE), Res. #19-356 39
Created
Public Health
 One (1) Position of Director of Clinical and Community Services (1.0 FTE), Res. #19-356.. 39
 One (1) Position of Public Health Program Coordinator (1.0 FTE), Res. #19-356 39
Sheriff
 Two (2) Positions of Meal Deliverer, PT, Res. #19-356 39
Social Services
 One (1) Position of Caseworker Trainee (1.0 FTE), Res. #19-356 39
 One (1) Position of Social Services Program Specialist Trainee (1.0 FTE), Res. #19-356 39
Youth Bureau
 One (1) Position of Youth Program Coordinator(1.0 FTE), Res. #19-356 39
Reassigned
District Attorney
 One (1) Position of Domestic Violence Coordinator, Res. #19-356 39
Proclamations

Board of Supervisors
Wyoming County Fair Week, Res. #19-3212

Social Services
Child Support Awareness, Res. #19-33424

Public Defender
Contracts / Agreements Amended
Attica Legal Aid (Res. #19-025), Res. #19-34027

Public Health
Appointments
Board of Health
S. Abbasey, Res. #19-33625

Contracts / Agreements
Wyo. Co. Comm. Action, Res. #19-33525

Grants
New York State Governor’s Traffic Safety Committee, Res. #19-33726

Positions
Abolished
One (1) Position of Director of Nursing (1.0 FTE), Res. #19-35639
One (1) Position of Emergency Preparedness Coordinator (1.0 FTE), Res. #19-35639

Created
One (1) Position of Director of Clinical and Community Services (1.0 FTE), Res. #19-356 ..39
One (1) Position of Public Health Program Coordinator (1.0 FTE), Res. #19-35639

R

Resolutions
19-321, Wyoming County Fair Week Proclaimed2
19-322, Funds Transferred to Various 2019 Accounts ...6
19-323, Funds Appropriated to Various 2019 Accounts.7
19-324, Wyoming County Voting Leave Policy Adopted 8
19-325, Salary Schedule “P” Handbook Adopted10
19-326, Salary Schedule “S” Handbook Amendment Approved19
19-327, Salary Schedule “D” Handbook Amendment Approved20
19-328, Salary Schedule “C” Handbook Amendment Approved20
19-329, Salary Schedule “X” Handbook Amendment Approved21
19-330, Resolution Number 16-014 Amended22
19-331, Resolution Number 18-262 Rescinded22
19-332, Chairman Authorized to Sign a Grant Application and Acceptance Award with the New York State Office of Children and Family Services on Behalf of the Youth Bureau23
19-333, Chairman/Commissioner of Social Services Authorized to Sign Various Welfare Management System Contracts on Behalf of the Department of Social Services23
19-334, Child Support Awareness Month Proclaimed..24
19-335, Chairman/Commission of Health Authorized to Sign a Sub-Agreement with Wyoming County

Community Action on Behalf of the County Health Department 25
19-336, Dr. Salman N. Abbasey Appointed to the Wyoming County Board of Health 25
19-337, Chairman/Commissioner of Health Authorized to Sign a Grant Acceptance Award with the New York State Governor’s Traffic Safety Committee on behalf of the County Health Department 26
19-338, Chairman Authorized to Sign a Grant Acceptance Award with the New York State Office of Victim Services on behalf of the District Attorney’s Office 26
19-339, Chairman Authorized to Sign a Grant Application and Acceptance Award with the New York State Governor’s Traffic Safety Committee on behalf of the Sheriff’s Department 27
19-340, Resolution Number 19-025 Amended 27
19-341, County Highway Superintendent Authorized to Extend the Snow and Ice Removal Agreements with Towns and Villages for 2020/2021 28
19-342, Chairman Authorized to Sign a Contract 2020 Insurance Rate on Behalf of Current and Retired County Employees 29
19-343, Resolution Number 17-496 Amended 29
19-344, Resolution Number 16-432 Amended 30
19-345, Standard Work Day and Reporting Resolution 30
19-346, Chairman Authorized to Sign Various Employment Agreements – Salary Schedule P Behalf of the Wyoming County Community Health System 31
19-347, Salary Schedule “P” Amended 32
19-348, Resolution Number 18-576 Amended 32
19-349, Resolution Number 18-304 Amended 33
19-350, Resolution Number 17-293 Amended 35
19-351, Chairman Authorized to Sign Various Employment Agreements – Salary Schedule X on Behalf of the Wyoming County Community Health System 35
19-352, Resolution Number 19-157 Amended 36
19-353, Chairman Authorized to Sign a Memorandum of Understanding with Wyoming County Emergency Services on Behalf of the Wyoming County Community Health System 37
19-354, Chairman Authorized to Sign a Contract with Lori Hudzinski, MD on Behalf of the Wyoming County Community Health System 38
19-355, Resolution Number 17-325 Amended 38
19-356, Position(s) Approved 39
19-357, Salary Schedule “S” and “G” Amended 40

S

Salary Schedules Amended
“P”
Res. #19-346 31
Res. #19-347 32
Res. #19-351 35
“S”
Res. #19-357 40

Sheriff

Grants

New York State Governor’s Traffic Safety Committee,
Res. #19-33927

Positions

Created

Two (2) Positions of Meal Deliverer, PT, Res. #19-
35639

Social Services

Contracts / Agreements

Berkshire Farm Center & Services for Youth, Res.
#19-33323

Gustavus Adolphus – Lutheran Social Services, Res.
#19-33323

New Directions, Res. #19-33323

Positions

Created

One (1) Position of Caseworker Trainee (1.0 FTE),
Res. #19-35639

One (1) Position of Social Services Program
Specialist Trainee (1.0 FTE), Res. #19-35639

Proclamations

Child Support Awareness, Res. #19-33424

T

Treasurer

Contracts / Agreements Amended

Drescher & Malecki, LLP. (Res. #17-496), Res. #19-
34329

Venesky & Company (Res. #16-432), Res. #19-344..30

V

Veterans Services

Monthly Veteran

08/13/19 – Michael P. Jones1

W

Wyo. Co. Comm. Hospital

Contracts / Agreements

Lori Hudzinski, MD, Res. #19-354 38

Wyo. Co. Emergency Services, Res. #19-353 37

Employment Agreements

Salary Schedule “P”

Dean M. Brewer, Jr., DO, Res. #19-346 31

Robert Kevin Brown, DO, Res. #19-346 31

Salary Schedule “X”

Angela Potter, PA, Res. #19-351 35

Ashley Bartz, PA Res. #19-351 35

Karen Baker, NP, Res. #19-351 35

Katherine Niespodzinski, PA, Res. #19-351 35

Lauralee Sibiga, PA, Res. #19-351 35

Linda Cole, PA, Res. #19-351 35

Wyo. Co. Community Hospital

Contracts / Agreements Amended

A. J. O’Dell Foundation (Res. #19-157), Res. #19-352
..... 36

Buffalo Bone and Joint, PLLC (Res. #17-325), Res.
#19-355 38

Jamestown Psychiatric, PC (Res. #18-349), Res. #19-
355 33

Jamestown Psychiatric, PC (Res. #18-576), Res. #19-
348 32

Oak Openings Medical, PLLC (Res. #17-293), Res. #19-
350 35

Y

Youth Bureau

Grants

New York State Office of Children and Family
Services, Res. #19-332 23

Positions

Abolished

One (1) Position of Caseworker (1.0 FTE), Res. #19-
356 39

Created

One (1) Position of Youth Program Coordinator
(1.0 FTE), Res. #19-356 39