

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Thank you!

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Date: Tuesday, July 06, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom conference call.**

Present: **Kehl, Grant**, Brick, Klein, King, Davis, May, Brunner

Absent: Leuer, B. Ryan/Board Chair

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; C. Mayer/County Treasurer

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
1. <i>Per Board Chair Ryan:</i> <ul style="list-style-type: none"> <li>• <b>IMPORTANT NOTICE:</b> <ul style="list-style-type: none"> <li>○ When a department is directly notified they are about to be audited, their Committee Chair and the Chairman of the Board should be immediately made aware.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Office for the Aging w/ A. Aldinger</b>			
1. <i>Request an Executive Session to discuss the employment history of a particular employee.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>At 9:06 AM there was a motion by Supervisor Brick to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Brunner and all voted aye.</i></p> <p><i>County Treasurer Mayer was excused.</i></p> <p><i>Clerk Ketchum, Budget Officer Cook, Dir. Aldinger and HR Dir. Farberman remained.</i></p> <p><i>At 9:18 AM Dir. Aldinger was excused.</i></p> <p><i>At 9:46 AM there was a motion by Supervisor Davis to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick and all voted aye.</i></p>			
<b>Amend Salary Schedule "S"</b> <ul style="list-style-type: none"> <li>• Increase the salary of the Deputy Director of OFA by \$8,600.00 and set the adjusted salary at \$55,125.00 (without a COLA for 2022); effective July 13, 2021.</li> </ul>		Motion: Grant Ayes: 7 Noes: 1 Kehl Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <span style="color: blue; font-weight: bold;">Non-Consent RESOLUTION</span>

Committee Chair Initials: \_\_\_\_\_

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<b>9:15 AM Co. Insurance Office w/ T. Vacinek</b>			
1. <b><u>Amend Resolution # 20-481:</u></b> <ul style="list-style-type: none"> <li>To extend the expiration date of the Worker's Compensation Program Administrator (Temp) through 12/31/2021</li> </ul>	<i>To provide guidance on the Workers' Compensation Actuarial budget, Fall Board of Trustees Meeting, Health Insurance Open Enrollment and the Worker's Comp Pool Assessments &amp; billing</i>	Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b><u>Discussion on New York Health Act:</u></b> <ul style="list-style-type: none"> <li>Follow up from the June 8, 2021 Committee of the Whole meeting</li> <li>Q&amp;A</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b><u>Overnight Travel Authorization:</u></b> T. Vacinek to attend NYS Association of Self Insured Counties at the Radisson Hotel in Corning, NY October 6-8, 2021. The county car will be used. <i>No funds budgeted but there is the opportunity to apply for a scholarship to attend.</i>		Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>9:30 AM Information Technology w/B. Sikes</b>			
1. <b><u>Amend Resolution No. 15-386:</u></b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Avenu Insights and Analytics, LLC (ACS)</b> , 5860 Trinity Parkway, Suite 120, Centreville, VA, 20120 for conversion services and contract extension of various systems in an amount not to exceed \$48,000.00 ; effective July 1, 2021 through September 30, 2021.	<i>As previously amended by Res. #18-276; 18-385, 19-091, 20-425, 20-478 and 21-125 Extends the current contract in order to ensure accurate verifiable information on the County's financial system during our conversion from Avenu to Tyler Munis and the capability of adding the payroll module with assurance of applicable data.</i> <ul style="list-style-type: none"> <li><b>Munis "Go Live" is July 26, 2021!!</b></li> </ul>	Motion: King Ayes: 7 Noes: 1 Brunner Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>Non-Consent RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Professional Service Contract (\$5,001 or greater):</b>                      Authorize Chairman and Director of Information Technology to sign a contract, pursuant to General Municipal Law §104(b), with <b>ESRI, Inc.</b>, 380 New York St., Redland, CA 92373 for ESRI GIS Software in an amount not to exceed \$11,100.00; effective June 15, 2021 through June 14, 2022. Per NYS Contract PM67345.</p>		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>3. Professional Service Contract (\$5,000 or greater):</b>                      Authorize Chairman and Director of Information Technology to sign a Maintenance agreement with <b>ePlus</b>, 1020 John St., West Henrietta, NY 14586 for the annual support contract of the VMware Software in an amount not to exceed \$11,397.57; effective July 14, 2021 through July 14, 2022. NYS Contract PM67310</p> <ul style="list-style-type: none"> <li>\$8,625.94 is upgrade cost due to growth of systems</li> <li>Annual support will be going from \$2,128.00 to \$2,771.63</li> </ul>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p><b>2. Amend Resolution Number 21-240 approved by the Board of Supervisors on May 11, 21021</b> to extend the expiration date of the <b>Dox Electronics, Inc.</b>, 105 College Ave., Rochester, NY 14607 for configuring exchange server 2016 in an amount not to exceed \$6,000.00; effective August 04, 2020 through <del>March 31, 2021</del> <b>December 31, 2021.</b></p>		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>3. Professional Service contract (\$5,000 or greater):</b>                      Authorize Chairman and Director of Information Technology to sign a contract, pursuant to General Municipal Law §104(b), with <b>Frontier Communications</b>, 120 Plymouth Ave North Rochester 14608, for Fiber telecommunication connection to Wethersfield in an amount not to exceed \$1,320.00 monthly which includes one (1) Gigabit of Bandwidth; effective August 1, 2021 through August 30, 2024.</p>	<p><i>Fiber connection from the Public Safety Building to Wethersfield for a new back up recovery system. The Sheriff has been contacted to see if there are grant funds to cover.</i></p>	<p>Motion: May                      Ayes: 8                      Noes:                      Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p>
<p><b>4. FYI~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Pictometry International Corp.</b>, 25 Methodist Hill Dr., Rochester, NY 14623 for provisions of Pictometry Connect one year subscription for \$2,200.00; effective 6/23/2021–6/23/2022.</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>7. FYI- Disaster Recovery Backup Solution:</b></p> <ul style="list-style-type: none"> <li>• 911                             <ul style="list-style-type: none"> <li>○ Equipment has been budgeted for.</li> <li>○ Funded through DSHS grant</li> </ul> </li> <li>• Task Force</li> <li>• Savings on support</li> <li>• Multi-factor authentication for cyber security insurance.</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<b>9:45 AM Real Property Tax Services w/S. Lippincott</b>			
<b>1. Overnight Travel Authorization:</b> D Almeter to attend New York State Assessors Association Conference in Ithaca, NY, July 12-16. 5 nights (\$92ea) + conference registration (\$550). \$1,000 total. Plus mileage and meals. Personal vehicle will be used. Funds are budgeted.	<i>Towns within the county wide assessing program will pay the cost of this conference.</i>	Motion: King Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>2. Appropriation:</b> To: 01.33.1355.1.10202 Temporary \$3,000.00 01.33.1355.4.41701 Employee Physical <u>195.00</u> <i>w/any funds available</i> \$3,195.00 <b>Reason:</b> To to cover the cost of hiring a GIS Technician on a temporary basis including employee physical.		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>3. FYI:</b> <ul style="list-style-type: none"> <li>• Final Assessment Rolls are available online at the County website and have been printed for Assessors that requested paper copies.</li> <li>• New GIS portal will be launching on July 15<sup>th</sup>. A formal presentation will be done for the BOS during the August meeting.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</b>			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign a utilization agreement with <b>Hologic, LLC</b>, 250 Campus Drive, Marlborough, MA 01752, for supplies and equipment, not to exceed \$300,000.00 per the 3-year term, effective 07/01/2021 – 06/30/2024.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>3. Amend Salary Schedule X as follows:</b></p> <ul style="list-style-type: none"> <li>• Set the hourly rate for one (1) <b>Licensed Practical Nurse</b> (position code 04.581.147) under <b>WYOMING COUNTY FAMILY MEDICINE – PERRY</b> at \$20.34; position available date 07/14/2021.</li> </ul>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p>4. Approve the <u>memorandums of understanding</u> between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO Wyoming County Local 9250-01 Supervisory Unit related to critical staffing in the skilled nursing facility May 2021.</p>	<p><b>FYI - The details should be coming from Dan Farberman</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:  <b>Action will be taken during the 07/27/21 HR Comm. mtg.</b>
<b>10:30 AM Treasurer w/C. Mayer</b>			
<p>1. Hand out <u>Financial Reports</u> for Prior Month</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



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<b>2. Appropriation:</b> <b>To:</b> 02.56.4510.2.20801 WCCH Capital Exp. \$3,078,848.00 w/02.11.4510.348922 Lab Trans. grant increased by same. <b>Reason:</b> Establish unbudgeted Facility Transformation Program II Grant award.	<ul style="list-style-type: none"> <li>• <i>Establish grant budget for Statewide Health Care Facility</i></li> <li>• <i>Transformation Program II (SHCFTP II</i></li> <li>• <i>DOH01-SHCFT2-2018-00292</i></li> <li>• <i>Per award letter to Michael Corcimiglia</i></li> </ul>	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Clerk to the Board w/C. Ketchum</b>			
<b>1. Grant Application:</b> Authorize Chairman to sign a grant application with <i>New York State Dept. of State</i> , One Commerce Plaza, 99 Washington Avenue, suite 1015, Albany NY 12231-0001, for a County Wide Shared Services Initiative Matching Funds Grant in a minimum amount of \$525,288.47; for activities effective January 1, 2020 through December 31, 2020.	<i>Shared Paver - \$23,513.30</i> <i>Water Meter Readings and Meter Purchases - 52,194.11</i> <i>Shared Dialysis - 449,581.06</i> <i>Total \$525,288.47</i>  <b>Grant submitted 06/30/21</b>	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>2. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign County General Liability Insurance renewals, pursuant to General Municipal Law §104(b), with <i>NYMIR, Cincinnati Boiler &amp; Machinery and Travelers</i> as provided for on the attached schedule of <a href="#"><u>Premium Comparisons for the years 2021/2022</u></a> in an amount not to exceed \$527,920.38; effective July 01, 2021 through July 01, 2022.		Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>3. Resolution</b> to approve and endorse the application of the Oatka Valley Snowmobile Association for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project known as Oatka Valley Groomer Projected		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>

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<b>4. Our Darkest Hours...</b> <ul style="list-style-type: none"> <li>• Only heard from one (1) Supervisor on the purchase of three (3) hardbound copies (on Amazon for \$37.38 ea.) for the Board of Supervisors' library.</li> </ul>		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>5. Thoughts to ponder...</b> <ul style="list-style-type: none"> <li>• Change the date of the August 10, 2021 Board of Supervisors' meeting to the following Tuesday, August 17, 2021 at 2:30 p.m. so it can be livestreamed for fairgoers to watch on big screen TV in the 4-H bldg.                             <ul style="list-style-type: none"> <li>○ <b>Would require a resolution of the Board of Supervisors.</b></li> <li>○ Regular Monthly Meeting is Aug. 10, 2021. / Fair runs Aug. 14 – Aug. 21.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor King questioned if the Board of Supervisors should provide a press release on the bridge near the conservation building at the fairgrounds not being ready in time for fair. A week prior to fair opening, Board Chair Ryan can reach out to Batavia Daily.</i>			
<b>6. Thoughts to ponder...</b> <ul style="list-style-type: none"> <li>• Change the date of the September 14, 2021 Board of Supervisors' meeting to the following Tuesday, September 21, 2021 at 2:30 p.m. to allow Supervisors an opportunity to attend the 2021 Fall NYSAC conference in Syracuse Sept. 13 – Sept. 14. (Thank you Supervisor Grant for pointing this out).                             <ul style="list-style-type: none"> <li>○ <b>Would require a resolution of the Board of Supervisors. (Conference Agenda)</b></li> </ul> </li> </ul>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
<b>Budget Office w/J. Cook</b>			
<b>1. Misc. - 2022 Budget Message Discussion:</b> <ul style="list-style-type: none"> <li>• Budget message is being sent to the Departments this week (July 8 or 9)</li> <li>• Contract Agencies?                             <ul style="list-style-type: none"> <li>○ % Reduction?</li> <li>○ Any increases will have to be accompanied by a 3-4 year plan, whether the request is a critical need (explanation included), how much is needed and what the impact to county residents will be.</li> </ul> </li> <li>• Levy?</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>○ Direction to Depts.?</li> <li>○ How ARP funds will play into?                             <ul style="list-style-type: none"> <li>▪ Provide a “wish list” above and beyond budget amounts for 2022.</li> </ul> </li> <li>● Tax Cap?                             <ul style="list-style-type: none"> <li>○ <b>Estimated. 2.30%</b> or <b>\$600K</b> increase in levy (including “pass through” levy amounts, ex. Recycling).</li> </ul> </li> <li>● Salary Increases for S/D/I.?                             <ul style="list-style-type: none"> <li>○ Union <b>CSEA = 0% inc. for 2022? Yes</b></li> </ul> </li> <li>● General Insurance (property, liability, etc.) <b>Est. 3%</b> increase!!!</li> <li>● Health Insurance Rates –                             <ul style="list-style-type: none"> <li>○ Estimate?? % <b>Increase</b></li> </ul> </li> <li>● RPTS <b>preliminary</b> assessment figures indicate a calculated growth of ???%.</li> <li>○ This number impacts the tax RATE; not levy.</li> <li>● NYS Retirement salary lists should be distributed in July with preliminary numbers.                             <ul style="list-style-type: none"> <li>○ Projecting rates to increase slightly.</li> </ul> </li> </ul>			
<p><b>2. Appropriation (on behalf of CIP):</b>  <b>To:</b> 12.61.1620.2.21002R Rotunda Project      \$163,000.00                w/12.12.1620.4089R ARP Funding              \$163,000.00  <b>Reason:</b> To cover the cost of the Rotunda conversion project (Safety).</p>	<i>Accounts not created yet... will walk it in hopefully</i>	Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>3. Munis Update/Discussion:</b></p> <ul style="list-style-type: none"> <li>● Going LIVE 7/26/21</li> <li>● First Audited checks going out August 4th</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

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Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom conference call.*

Present: **Kehl, Grant**, Brick, Klein, King, Davis, May, Brunner

Absent: Leuer, B. Ryan/Board Chair

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; C. Mayer/County Treasurer

Department Agenda Item	Discussion	Decision	Action
<b>Board of Supervisors w/B. Kehl</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>County Attorney</b>			
1. <b>2021 Appropriation:</b> <b>To:</b> 01.01.1420.1.10601 Unused benefit time \$17,866.21 <i>w/any funds available</i> \$17,866.21 <b>Reason:</b> To pay unused benefit time for Janet Bensman who resigned; last day of work 6/11/2021		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>County Historian</b>			
2. <b>Appropriation:</b> <b>To:</b> 01.46.7510.4.41010 Supplies \$125.00 w/01.09.7510.2705 Gifts & donations \$125.00 <b>Reason:</b> To appropriate funds donated for office use to be used for archival supplies.		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>Human Resource Department</b>			
<p>3. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Jail</i></p> <p>Fill one (1) position of <u>Meal Deliverer</u> (PT/variable FTE) (position code 097.598) on salary schedule S at an hourly rate of \$12.50/hr. Person vacating: Dale Bettis; effective June 10, 2021. Position available date is July 7, 2021.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>
<p>4. <b>Position Abolish/Create/Fill:</b></p> <p style="text-align: center;"><i>Jail</i></p> <p><b>Abolish</b> one (1) position of <u>Food Service Helper</u> (FT – 1.00 FTE) (position code 093.119); effective July 14, 2021. <b>Create/Fill</b> one (1) position of <u>Assistant Cook</u> (FT – 1.00 FTE) on CSEA Schedule B, Job Grade 3, at an hourly rate of \$14.99/hr. - \$16.22/hr. Position available date is: July 14, 2021.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>5. <b>Position Create/Fill:</b></p> <p style="text-align: center;"><i>Jail</i></p> <p>Create and fill two (2) positions of <u>Food Service Helper (per diem)</u> consistent with CSEA Schedule B, Job Grade 2 at an hourly rate of \$14.74/hr. - \$15.96/hr. Positions available date is: July 14, 2021.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>6. Increase FTEs</b></p> <p style="text-align: center;"><i>Jail</i></p> <p>Increase the FTEs of one (1) position of <i>Assistant Cook</i> (.80 FTE) (position code 094.016) to <b>1.00 FTE</b> on CSEA Schedule B, Job Grade 3, at an hourly rate of \$14.99/hr. No change in hourly rate. Position available date is: July 14, 2021. <small>cjk</small></p>	<p><i>S/B less annually due to OT being incurred under current PT position.</i></p>	<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>*RESOLUTION</b></p>
<p><b>7. Position Fill:</b></p> <p style="text-align: center;"><i>Sheriff</i></p> <p>Fill one (1) position of <i>Dispatcher</i> (Non-Union) (PT/Variable FTE) (position code 097.108), following WCSEA Job Grade 2, at an hourly rate of \$19.78/hr. – \$24.12/hr. Person Vacating: Kaylee Anderson, effective June 26, 2021, 2021. Position available date is: July 7, 2021.</p>		<p>Motion: May Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>APPROVED</b></p>
<p><b>8. Position Fill:</b></p> <p style="text-align: center;"><i>Social Services</i></p> <p>Fill one (1) position of <i>Principal Social Services Program Specialist</i> (FT – 1.00 FTE) on CSEA Schedule A, Job Grade 15, at an hourly rate of \$21.35/hr. - \$24.83/hr. Person Vacating: Tracy Redman, effective August 6, 2021. Position available date is: August 7, 2021.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>APPROVED</b></p>
<p><b>9. Amend Schedule S:</b></p> <ul style="list-style-type: none"> <li>• Remove the position of <i>Laborer</i> (position code 004.144) under Animal Control from the salary schedule as it does not belong on this schedule... <small>cjk</small></li> </ul>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>Board of Elections</b>			
<p>10. <b>Position Fill &amp; Amend Salary Schedule S: Board of Elections</b></p> <p>Fill one (1) position of <b>Deputy Commissioner (R)</b> (1.00 FTE) (position code 004.502); and set the salary on Schedule S at \$35,000 per year. Person vacating: Julie Santullo, effective July 6, 2021. Position available: July 7, 2021.</p> <p><i>Proposed candidate has NYS Retirement income limitations and is requesting that salary not be increased beyond the limits set by NYS Retirement for retirees.</i></p>		<p>Motion: King Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>Position Fill: APPROVED Salary Schedule Amendment: *RESOLUTION</b></p>
<b>HUMAN SERVICES</b>			
<b>Youth Bureau</b>			
<p>1. <b>Appropriation:</b></p> <p><b>To:</b> 01.45.7310.4.42435 Other Grants \$1,020.00 w/01.11.7310.382002 Legislative Grant \$1,020.00</p> <p><b>Reason:</b> Will be used for a Youth Trip to Niagara Falls. Expenditures to be reimbursed through a NYS Parks "Connect Kids to Parks Grant" of \$1,020.00,</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC HEALTH</b>			
<b>Health Department</b>			
<p>1. <b>Position Abolish:</b> <i>Health Department</i> Abolish one (1) position of <u>Nurse Practitioner</u>, (PT - .6 FTE) (position # 066.311) effective July 14, 2021.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p>2. <b>Position Create/Fill:</b> <i>Health Department</i> Create and fill one (1) position of <u>Nurse Practitioner (Per Diem)</u> on Schedule S at an hourly rate of \$52.00/hr. with only those benefits mandated by law. Position Available: July 14, 2021.</p>	<p><i>Clinical care for family planning clinic. Still have an obligation to provide services through the next 6 months until the grant runs out...</i></p>	<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p>3. <b>Position Abolish:</b> <i>Health Department</i> Abolish one (1) position of <u>Public Health Nurse</u>, (FT – 1.00 FTE) (position # 023.197) effective July 13, 2021.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p>4. <b>Position Create/Fill:</b> <i>Health Department</i> Create and fill one (1) position of <u>Community Health Nurse II</u>, (FT - 1.00 FTE) on CSEA, Schedule A, Grade 18, at an hourly rate of \$26.65/hr. - \$30.16/hr. Position Available: July 19, 2021.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_



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Absent: Leuer, B. Ryan/Board Chair

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; C. Mayer/County Treasurer

Department Agenda Item	Discussion	Decision	Action
<b>5. Amend Schedule S:</b> <ul style="list-style-type: none"> <li>Set the salary of <b>Nurse Practitioner</b> (per diem) #133.311 within the Public Health Department to reflect an hourly rate of \$55.00; effective July 14, 2021. Grant funded.</li> </ul>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>PLANNING COMMITTEE</b>			
<b>Wyo. Co. Water Resource Agency</b>			
<b>5. 2021 Appropriation:</b> <b>To:</b> 04.48.8310.4.40704 Lab- Basic Pub. & Mun. \$9,775.00 w/01.04.8310.2378 Water Svc. Other Gov. \$9,775.00 <b>Reason:</b> To pay for unbudgeted water sampling to complete & comply with newly required PFOA, PFOS and 1,4 Dioxane sampling requirements. Funds will be realized through billable reimbursements from each participating public water system.		Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
<b>1. Appropriation:</b> <b>To:</b> 04.53.5110.4.41904 Bituminous Products \$912,541.11 w/04.11.5110.3501 Consolidated Highway Aid \$912,541.11 <b>Reason:</b> Received notice from NYSDOT of significant increase in funding for CHIPs, PaveNY, (\$548,541.11 collectively) and EWR (\$364K) for 2021-22.		Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Transfer:</b>  <b>From:</b> 04.53.5110.1.10101 FT CSEA Contract \$30,000.00  <b>To:</b> 04.53.5010.1.10202 Admin Temp. \$30,000.00  <b>Reason:</b> Due to the resignation of Todd Gadd and Anthony Santoro. Three admin-temporary positions have been added until the Highway Superintendent position is filled.</p>		<p>Motion: Brick                      Ayes: 8                      Noes:                      Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<b>Buildings &amp; Grounds</b>			
<p><b>3. Position Create/Fill:</b>  <i>Buildings and Grounds</i>                      Create and fill one (1) position of <u><b>Building Maintenance Mechanic (Temp.)</b></u> (1.00 FTE) on CSEA Schedule B, Job Grade 9, at an hourly rate of \$19.04/hr. - \$21.03/hr. Position available date is: July 14, 2021 – September 30, 2021</p>		<p>Motion: Brick                      Ayes: 8                      Noes:                      Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>4. Transfer:</b>  <b>From:</b> 01.42.6422.2.21002 Property Renovations \$10,000.00  <b>To:</b> 01.42.6422.4.40803 Bldg. Supplies Repair \$10,000.00  <b>Reason:</b> To cover material cost of Ag. Center build out expenses.</p>		<p>Motion: Brick                      Ayes: 8                      Noes:                      Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC SAFETY</b>			
<b>Emergency Services</b>			
1. <b>Appropriation:</b> To: 01.37.3640.4.41410 Software \$10,498.50 w/01.03.3640.1289 Other Departmental Income \$10,498.50 Reason: Funds for electronic patient care records program in compliance with NYSDOH rules and regulations. Funding will come from participating fire departments/agencies.		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b>Appropriation:</b> To: 01.37.3640.2.20401 Misc. Equipment \$3,760.93 w/01.12.3640.438904 Fed Aid All Haz Mat Grant \$3,760.93 Reason: To appropriate FY2019 PDMC Grant Funds to pay for drone.		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Public Defender</b>			
3. <b>Amend Salary Schedule "G":</b> Funds (annual stipends plus corresponding fringe) provided through ILS Distribution #11 Grant. Contract No. C110056. Said amounts to be paid bi-weekly and retroactive to January 1, 2021 through December 31, 2023. <ul style="list-style-type: none"> <li>• Public Defender \$2,000.00</li> <li>• Assist. Public Defender 1<sup>st</sup> \$6,575.00</li> <li>• Assist. Public Defender 3<sup>rd</sup> \$4,075.00</li> <li>• Assist. Public Defender 4<sup>th</sup> \$12,000.00</li> <li>• Secretary to Public Defender \$1,500.00</li> </ul>		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Date: Tuesday, July 06, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom conference call.**

Present: **Kehl, Grant**, Brick, Klein, King, Davis, May, Brunner

Absent: Leuer, B. Ryan/Board Chair

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; C. Mayer/County Treasurer

Department Agenda Item	Discussion	Decision	Action
<p><b>4. Appropriation:</b>  <b>To:</b> 01.32.1170.1.10001 Salaries S/D/I \$26,150.00                      01.32.1170.4.42413 Distribution #11 1,745.00                      01.32.1170.8.81001 Retirement 4,144.52                      01.32.1170.8.83001 FICA 1,621.30                      01.32.1170.8.85001 Medicare <u>379.18</u>                      w/01.11.1170.302511 ILS D11 \$34,040.00  <b>Reason:</b> To appropriate ILS Distribution #11 funding allocation for the 2021 calendar year.</p>		<p>Motion: May                      Ayes: 8                      Noes:                      Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p><b>*RESOLUTION</b></p>
<p><b>5. Appropriation:</b>  <b>To:</b> 01.32.1170.1.10101 Full Time CSEA (Sch. G) \$2,500.00                      01.32.1170.8.83001 FICA 155.00                      01.32.1170.8.85001 Medicare <u>36.25</u>                      w/01.11.1170.302502 State Aid - CAFA \$2,691.25  <b>Reason:</b> For reallocation of grant funds due to new employee positions.</p>		<p>Motion: May                      Ayes: 8                      Noes:                      Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p><b>*RESOLUTION</b></p>
<p><b>6. Appropriation:</b>  <b>To:</b> 01.32.1170.1.10101 Full Time CSEA (Sch. G)\$11,605.00                      01.32.1170.1.10201 Part Time All Contracts 27,068.00                      01.32.1170.4.42495 ILS QICR 3 4,643.00                      01.32.1170.8.83001 FICA 2,397.72                      01.32.1170.8.85001 Medicare <u>560.76</u>                      w/01.11.1170.302504 State Aid – ILS QICR \$46,274.48  <b>Reason:</b> Appropriate grant funds for salary, fringe and expenses for the remainder of the 2021 year.</p>		<p>Motion: May                      Ayes: 8                      Noes:                      Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p><b>*RESOLUTION</b></p>

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Tuesday, July 06, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom conference call.**

Present: **Kehl, Grant**, Brick, Klein, King, Davis, May, Brunner

Absent: Leuer, B. Ryan/Board Chair

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger, T/Arcade; C. Mayer/County Treasurer

Department Agenda Item	Discussion	Decision	Action
<b>District Attorney</b>			
1. <b>Appropriation:</b>			
<b>To:</b> 01.32.1169.1.10001 Salaries \$8,329.44 01.32.1169.8.81001 Retirement 841.27 01.32.1169.8.83001 FICA 516.43 01.32.1169.8.85001 Medicare 120.78 01.32.1169.8.89001 Med/Hosp 3,525.49 01.32.1169.8.89003 HRA-Adm Ex <u>17.38</u> w/01.12.1169.4389 Office of Victim Serv/ 11122GG \$13,350.79		Motion: May Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:
<b>Reason:</b> To appropriate additional grant funds for the 2020-2021 grant year.			<b>*RESOLUTION</b>

\*\*HR Director Farberman requested the Compensation Committee (Supervisors Kehl, Brick, Grant, Ryan and Davis) agree to a meeting date, time and location. Members of the Committee settled on July 13, 2021 at 10 AM (for 2 hrs.) in the Supervisors' Committee Room. An Outlook invitation will be sent to the members by Board Clerk Ketchum.

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, July 29, 2021 @ 9:00 AM.**