

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, June 30, 2021 @ 1:00 PM

Location: **Warsaw Microtel conference room** & Zoom Conference Call.

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger, Roberts, Brunner, Klein

Absent: Granger

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; S. Mantelli/Wyo. Co. IT; Hunter Doran, Microtel Operations Manager

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. <i>Per Board Chair Ryan</i>		Motion:	Carried:
<ul style="list-style-type: none"> • IMPORTANT NOTICE: <ul style="list-style-type: none"> ○ When a department is directly notified they are about to be audited, their Committee Chair and the Chairman of the Board should be immediately made aware. 		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
2. Review Rensselaer County resolution opposing New York State Senate Bill S.4264-A and Assembly Bill A.6967, <i>AN ACT to amend the environmental conservation law, the executive law, the labor law, the public authorities law and the tax law, in relation to enacting the climate and community investment act.</i>		Motion: Klein	Carried: XXX
		Ayes: 7	Defeated:
		Noes:	Referred to:
		Absent: 1 Granger	
			*RESOLUTION
1:00 PM – Solid Waste w/M. Grayson/GLOW Region Solid Waste			
1. Resolution to approve GLOW Region Solid Waste Management Committee Inter-Municipal Cooperation Contract.		Motion: Davis	Carried: XXX
		Ayes: 7	Defeated:
		Noes:	Referred to:
		Absent: 1 Granger	*RESOLUTION
<i>The 2021 Household Hazardous Waste collection day will be held in Rock Glen at the Wyoming County Highway building on September 18. The electronics collection day will be the following Saturday, September 25, also in Rock Glen.</i>			
1:15 PM Countywide Zoning Program w/D. Roberts			
1. Monthly Report – May 2021	Attached	Motion:	Carried:
		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, June 30, 2021 @ 1:00 PM

Location: **Warsaw Microtel conference room** & Zoom Conference Call.

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger, Roberts, Brunner, Klein

Absent: Granger

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; S. Mantelli/Wyo. Co. IT; Hunter Doran, Microtel Operations Manager

Department Agenda Item	Discussion	Decision	Action
2. <i>Update for ZEO Position/ Admin Assist. to the CEO</i>	New ZEO – Kelly Simkins	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>After some discussion the committee recommended the creation of an Administrative Assistant (Zoning) (0.1 FTE) to CEO Roberts with a small salary of \$4,000.00 per year.</i>			
Planning & Development Department w/ D. Roberts			
1. <i>Planner Position Update</i>	<i>James Bragg, start date July 19th, 2021</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>GIS Update & Discussion</i>	<i>Live Launch Mid July Presentation TBA for C.O.W</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Professional service contract \$5,001 or greater: Authorize Chairman to sign a lease agreement, pursuant to General Municipal Law §104(b), with Quadient Leasing USA , Dept. 3684, PO Box 123682, Dallas, TX 75312 for the leasing of a new postage machine (Neo-post-IX-5AF) located at the Ag & Business Center in the amount of \$165.41/month, not to exceed \$10,420.83 (total amount of the contract); effective date of delivery for 63 months.	Per D. Roberts post committee 07/07/21: Use Quadient not Lineage as presented in the agenda.	Motion: Brunner Ayes: 7 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Wednesday, June 30, 2021 @ 1:00 PM

Location: **Warsaw Microtel conference room** & Zoom Conference Call.

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger, Roberts, Brunner, Klein

Absent: Granger

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; S. Mantelli/Wyo. Co. IT; Hunter Doran, Microtel Operations Manager

Department Agenda Item	Discussion	Decision	Action
Ag and Business Center			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag Center Space & Building Report			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Water Resource Agency w/S. Perkins			
<p>1. Grant Application: Authorize Chairman to sign a grant application with the <i>New York State Department of State, Division of Local Government Services, Local Government Efficiency Program</i>, One Commerce Plaza, 99 Washington Ave, Suite 1015, Albany, NY 12231-0001 for funding of a Local Government Efficiency Grant for water meter replacement, meter reading and billing system in the amount of \$270,000.00.</p>		Motion: Kehl Ayes: 7 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Wednesday, June 30, 2021 @ 1:00 PM

Location: **Warsaw Microtel conference room** & Zoom Conference Call.

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger, Roberts, Brunner, Klein

Absent: Granger

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; S. Mantelli/Wyo. Co. IT; Hunter Doran, Microtel Operations Manager

Department Agenda Item	Discussion	Decision	Action
<p>2. Request Permission: To approve a Resolution, as part of the NYS DOS Local Efficiency Grant Program, supporting the Wyoming County Water Resource Agency acting as lead applicant in the grant application and submission.</p>	Attachment	<p>Motion: Kehl Ayes: 7 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>3. Grant Application: Authorize Chairman to sign a grant application with the New York State Department of State, Division of Local Government Services, Local Waterfront Revitalization Program, One Commerce Plaza, 99 Washington Ave, Suite 1015, Albany, NY 12231-0001 for funding of a Local Waterfront Revitalization Planning Grant to assist in development of and implementing plans for Silver Lake communities and waterfront revitalization efforts in the amount of \$120,000.00.</p>		<p>Motion: Davis Ayes: 7 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>APPROVED</p>
<p>4. Request Permission: To approve a Resolution, as part of the NYS DOS Local Waterfront Revitalization Program, supporting the Wyoming County Water Resource Agency acting as lead applicant in the grant application and submission.</p>	Attachment	<p>Motion: Davis Ayes: 7 Noes: Absent: 1 Granger</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, June 30, 2021 @ 1:00 PM

Location: **Warsaw Microtel conference room** & Zoom Conference Call.

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger, Roberts, Brunner, Klein

Absent: Granger

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; S. Mantelli/Wyo. Co. IT; Hunter Doran, Microtel Operations Manager

Department Agenda Item	Discussion	Decision	Action
5. 2021 Appropriation: To: 04.48.8310.4.40704 Lab- Basic Pub. & Mun. \$9,775.00 w/01.04.8310.2378 Water Svc. Other Gov. \$9,775.00 Reason: To pay for unbudgeted water sampling to complete & comply with newly required PFOA, PFOS and 1,4 Dioxane sampling requirements. Funds will be realized through billable reimbursements from each participating public water system.		Motion: Berwanger Ayes: 7 Noes: Absent: 1 Granger	Carried: XXX Defeated: Referred to:
6. Operational Update (As Needed): <ul style="list-style-type: none"> • Silver Lake Dredging Project Discussion <ul style="list-style-type: none"> ○ Phase III - \$80K – Need to find a funding source <ul style="list-style-type: none"> ▪ Can divide among the stake holders ▪ Per Chairwoman Ryan, as this project benefits the entire county, would be a good candidate for ARP funding. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Business Center (LDC) w/J. Pierce			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Industrial Development Agency w/J. Pierce			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,
CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)
 permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held
 remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
 We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, June 30, 2021 @ 1:00 PM

Location: **Warsaw Microtel conference room** & Zoom Conference Call.

Planning Committee Members Present: **Leuer, Davis**, Kehl, Berwanger, Roberts, Brunner, Klein

Absent: Granger

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; S. Mantelli/Wyo. Co. IT; Hunter Doran, Microtel Operations Manager

Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Chamber of Commerce w/S. Gardner	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Space Allocation w/	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Arts Council w/J. Swaby	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Business Education Council w/J. Dueppengiesser	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, July 28, 2021 @ 1:00 PM.**

Committee Chair Initials: _____