

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, June 26, 2019 @ 9:00 AM

Present: **Ryan**, Kehl, Granger, Brunner, May (9:02 AM), King, Becker

Absent: **Grant**, Hastings

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair

Department Agenda Item	Discussion	Decision	Action
9:00 AM Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
<i>At 9:02 AM Supervisor May, T/Orangeville entered the meeting during the below agenda item.</i>			
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Gateway Outdoor Advertising, for the provision of bus ads for the Partners for Prevention You(th) Decide grant funded program in an amount of \$1,420.00; effective July 22-8/18/19, with bonus ads until 9/30/19- this is 4 buses with queen ads (25"x88") <ul style="list-style-type: none"> ○ RTS Buses • ARA, Alleghany Rehab Associates, 39 Duncan St Warsaw, NY 14569, for the provision of Trauma Systems Training for the youth population, to local service providers. In an amount of \$600.00 effective 6/1/2019 to 7/1/2019. <ul style="list-style-type: none"> ○ Clarity Wellness Community (new name) ARA still doing business as ARA • Update from 05/29/19 Public Health Committee Meeting: <ul style="list-style-type: none"> ○ Ordered from Amazon, was unable to identify a different source for the manuals. Purchased the Trauma Systems Training manuals for all attendees of the TST training. Total \$844.39. Total cost of training, lunch and manuals \$1,559.04. Trained 15 county service providers (5 from DSS, remainder from MHD, Hillside Children Center, Spectrum, and ARA/Clarity) 		Motion: Ayes: Noes: Absent:	
		Carried: Defeated: Referred to:	
2. Amend Resolution 19-015: Correct Resolution No. 19-015 to reflect the actual total for the agreement, with New York Council on Problem Gambling, in the amount of \$11,417.00 as stated in the agreement letter. All else remains the same.	<i>The original contract cover page, lists up to \$15,000.00 however the resolution lists a minimum amount of \$15,000.00 The agreement is for \$11,417.00.</i>	Motion: May Ayes: 7 Noes: Absent: 2 Grant; Hastings	Carried: XXX Defeated: Referred to:
		*RESOLUTION	
3. Overnight Travel Authorization: K. Dryja to attend 2019 Fall Full Membership Meeting in Lake Placid, NY, September 9-11, 2019. The county car will be used. Cost has been budgeted.		Motion: Granger Ayes: 7 Noes: Absent: 2 Grant; Hastings	Carried: XXX Defeated: Referred to:
		APPROVED	

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<p>4. <i>Miscellaneous @ Committee Chair Ryan:</i> Cashless bail concern at WCCH BOM meeting last night</p> <ul style="list-style-type: none"> • MH Unit census will be down • Unable to detain persons in need of services • Discussion <ul style="list-style-type: none"> ○ MH Unit vs Jail detainee 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Public Health w/G. Collins, L. Paolucci, & K. Standish			
<p>1. <i>Amend Resolution #17-518 (12/12/17), as amended by Resolution #18-364 (9/11/18):</i> Authorize Chairman/Commissioner of Health to sign an Amended Sub-Agreement for reimbursement of Navigator Grant Program activities for the extension period as follows:</p> <ul style="list-style-type: none"> • Wyoming County Community Action, 6470 Route 20A, Suite 1, Perry, NY; extend end date through July 31, 2019 and increase total funding by \$13,644 to \$93,287. • Fully reimbursed by approved NYSDOH Navigator Grant; all else remains the same. 		Motion: Brunner Ayes: 7 Noes: Absent: 2 Grant; Hastings	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>2. <i>Procurement Cards:</i></p> <ul style="list-style-type: none"> • Request permanent procurement card credit limit increase for Dr. Greg Collins from \$500 to \$1,000; • Request procurement card issued to Brian Meyers be transferred to the Emergency Services Department effective 7/1/19. 		Motion: Granger Ayes: 7 Noes: Absent: 2 Grant; Hastings	Carried: XXX Defeated: Referred to: APPROVED
<p><i>At 9:16 AM Chairman Berwanger, T/Arcade entered the meeting during the below agenda item.</i></p>			
<p>3. <i>Staffing Discussion:</i></p> <ul style="list-style-type: none"> • Emergency Preparedness Coordinator (Wyoming County) <ul style="list-style-type: none"> ○ <i>Leaning towards a FT position no longer shared with WCCH</i> • Director of Nursing <ul style="list-style-type: none"> ○ <i>Polling other counties to see what their model is</i> • Navigator Program 	<p><i>Permission to fill in July...</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>CEO Eichenauer agreed with WCCH having their own Bio Terrorism Coordinator. Chairman Berwanger, T/Arcade and Supervisor Copeland, T/Wethersfield met w/B. Meyers yesterday. He indicated that there are things that were set on the back burner in EMS because the 911 Center took up at least 90% of the former Director's time. Satellite clinics come under Article 28 standard same as WCCH. Expectation for all three Departments to work together WCCH/PH/EMS/SHERIFF/911</i></p>			

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<p>4. FYI ~ Referred to 07-02-19 Finance Committee from 06-26-19 Human Resource Committee: Position Create/Fill: Health Department One (1) position of <u>Health Insurance Enrollment Specialist</u> (0.6 FTE) on Salary Schedule G at a rate of \$23.00/hr for the period from August 1, 2019 – July 31, 2024.</p>	<p>Paperwork provided to HR on 6/20</p> <p>Fully reimbursed by NYSDOH Navigator grant (approved by Resolution #19-260)</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. FYI ~ Referred to 07-02-19 Finance Committee from 06-26-19 Human Resource Committee: Amend Salary Schedule G: “Consumer Assistance for the NYS of Health – Wyoming County Navigator Program” (approved by Resolution 19-260) for the period from 8/1/2019 – 7/31/2024:</p> <ul style="list-style-type: none"> • Director of Aging and Youth \$1,000.00 • Fiscal Officer I (OFA) \$1,000.00 • Public Health Administrator \$3,516.00 • PH Fiscal Administrator \$3,516.00 <p>Remove from Schedule G (effective July 27, 2019):</p> <ul style="list-style-type: none"> • Director of Nursing (Public Health) \$2,516.00 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. FYI ~ Referred to 07-02-19 Finance Committee from 06-26-19 Human Resource Committee: Amend Salary Schedule D: Set the stipend for the Medical Director, PT (position code 116.403) under the Public Health Department to \$16,945.00 annually, effective August 1, 2019.</p>	<p>A reduction of \$12,000 annually due to transition of Pre-Hospital Care Medical Director Services (EMS) to the Emergency Services Department.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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<p>7. Request permission to terminate Interagency Agreements (3):</p> <ul style="list-style-type: none"> • Wyoming County Emergency Services \$6,000 / year plus fringe expenses Medical Director Services (EMS Pre-hospital care) (REVENUE) January 1 – December 31, 2019 TERMINATE 7/31/2019 • Wyoming County Community Health System \$6,000 / year plus fringe expenses Medical Director Services (EMS Pre-hospital care) (REVENUE) January 1 – December 31, 2019 TERMINATE 7/31/2019 • Wyoming County Community Health System \$25,690 / year plus fringe expenses Emergency Preparedness Coordinator Services (REVENUE) January 1 – December 31, 2019 TERMINATE 6/30/2019 • Approved by PHC on December 19, 2018. 		<p>Motion: May Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>8. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> ➤ Board of Health Meeting 6/19 ➤ Veteran’s Picnic at Mungers Mill (8/23-8/24) ➤ Parking Lot Repairs <ul style="list-style-type: none"> ○ Really good thing – Buildings & Grounds staff responsive and inspired ○ K. Wiedemann got required amount of quotes and required Dept. of Labor project registration numbers. <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> ➤ <u>May Environmental Health Report</u> <ul style="list-style-type: none"> ○ Reviewed and attached <p><u>PUBLIC HEALTH NURSING :</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>MWHS:</u> <u>JAIL MEDICAL:</u> <u>CORONERS:</u> <u>W&M:</u> <u>June Update</u> (also provided to HRC)</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

APPROVED

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Absent: **Grant**, Hastings

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Department Agenda Item	Discussion	Decision	Action
9. Review of NYSAC's white paper, <u>"Lead Poisoning Prevention: The Role of Local Health Departments and Changes in the 2019-20 State Budget"</u>	@ Board Chair Berwanger	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for Wednesday, July 31, 2019 @ 9:00 AM.

Committee Chair Initials: _____