

PUBLIC WORKS COMMITTEE MEETING MINUTES

Date: Thursday, May 30, 2019 @ 1:00 PM

Present: **Davis**, Tallman, Leuer, May, Ryan (1:00 PM)

Absent: **Grant**, Kehl, Brick

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Highway & Bridges w/T. Gadd			
<p><i>FYI ~ Referred to 06-04-19 Finance Committee from 05-28-19 Human Resources</i> <i>Position Fill: Highway</i> One (1) position of <i>Heavy Equipment Operator (1.00 FTE)</i> (position code 094.163B) on CSEA Schedule B, Job Grade 9 at \$18.57/hr. - \$20.52/hr. Person Vacating: George Armstrong, effective May 13, 2019. Position Available: June 5, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1. <u>May Work Update</u> <i>(to view click on underlined text).</i></p>	<p><i>Reviewed and attached.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 1:00 PM Supervisor Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<p>2. <i>Professional Service Contract: (5,001 or greater):</i> Authorize Chairman to sign SLA – BRIDGE NY with <i>NYSDOT</i> 50 Wolf Road, Albany, NY 12232 for EA #03 replacement of <u>Hillside Road Bridge</u> over Wiscoy Creek, Town of Eagle, BIN 3319730; PIN 4BNY.30 for Engineering/Design for a total amount not to exceed \$231,000.00 effective 5/2/19 through 3/31/24.</p>	<p><i>(to view click on underlined text).</i></p>	Motion: May Ayes: 6 w/Chairman Noes: Absent: 3 Grant; Kehl; Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>3. <i>Professional Service Contract: (5,001 or greater):</i> Authorize Chairman to sign contract with <i>Villager Construction</i>, 425 Old Macedon Center Road, Fairport, NY 14450 for material crushing services for an amount not to exceed \$35,000.00 effective 6/12/19 – 10/31/19.</p>		Motion: Ryan Ayes: 6 w/Chairman Noes: Absent: 3 Grant; Kehl; Brick	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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<p>4. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign <i>any or all</i> of the contracts with the following vendors for Asphalt Field Density Testing, as needed, based on price and availability in an amount not to exceed \$15,000.00 per contract year; effective June 1, 2019 thru December 31, 2019.</p> <ul style="list-style-type: none"> • CME Associates, Inc., 491 Elmgrove Road, Suite 600, Rochester, NY 14606 • P-W Laboratories, Inc., 6544 Freemont Road, East Syracuse, NY 13057 • W.A. Wilson Inc., 5700 Maelou Drive – Bldg E, Hamburg, NY 14075 		Motion: Tallman Ayes: 6 w/ Chairman Noes: Absent: 3 Grant; Kehl; Brick	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>5. Overnight Travel Authorization: T. Gadd to attend NYSCHSA Summer Conference in Cooperstown, NY from August 25 – 27, 2019 for a cost not to exceed \$995.00. The county vehicle will be used.</p>	<p><i>Hwy Supt Gadd explained that he will be the Assoc. Pres. next year which will require add'l travel</i></p>	Motion: Leuer Ayes: 6 w/ Chairman Noes: Absent: 3 Grant; Kehl; Brick	Carried: XXX Defeated: Referred to: APPROVED
<p>At 1:23 PM Supervisor Grant, T/Bennington entered the meeting during this discussion</p>			
<p>6. FYI:</p> <ul style="list-style-type: none"> • Snow Index <ul style="list-style-type: none"> ○ 1.224 for 2018-2019 snow season - budgeted an index of 1.331 ○ Inter-Municipal Agreements indicate the amount per lane mile increases by \$100 only if the state snow index exceeds 1.4 ○ Supervisor Leuer, T/Middlebury commented on Town High Supt. that may have complained and suggested a review. No change in per lane mile amount. ○ Suggested reviewing last 5 years to see what state snow index averages. <ul style="list-style-type: none"> ▪ That is how the budgets are currently calculated @ BO Cook & D. Luckenbach ○ There was some discussion over the County paying 1.00 snow index on the years the state index fell below 1.00... 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1:30 PM Buildings & Grounds w/J. Farris, M. Adameczak & K. Wiedemann</p>			
<p>Co. Highway Supt. Gadd stayed for Buildings and Grounds items #1 through #3.</p>			
<p>1. Transfer : From: 01.34.1620.4.40809 Pavement Maint. \$7,100.00 To: 01.39.6010.4.40809 Pavement Maint. (DSS) \$600.00 01.34.4010.4.40809 Pavement Maint. (HD) \$6,500.00 Reason: To cover cost of repairs in parking lots for 2019.</p>	<p>Working with Highway to identify repairs. PH has \$5,500 set aside for stripping</p>	Motion: May Ayes: 7 w/ Chairman Noes: Absent: 2 Kehl; Brick	Carried: XXX Defeated: Referred to: FINANCE

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Department Agenda Item	Discussion	Decision	Action
<p>2. Maintenance:</p> <ul style="list-style-type: none"> • Highway Roof <ul style="list-style-type: none"> ○ Solution ○ John Schenne (project architect) was out to review plans. ○ Building Innovation Group was out and agreed the roof is not installed according to plans. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Misc. (Co. Highway)</p> <ul style="list-style-type: none"> • Reviewed status of Wyoming Transit Service building tear down out at county highway. <ul style="list-style-type: none"> ○ Working with WTS to get update. Chairman Berwanger will reach out to RGRTA Director, R. Kosmerl • Solar Array is being installed on County Highway grounds. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Superintendent Gadd exited the meeting...			
<p>FYI ~ Referred to 06-04-19 Finance Committee from 05-28-19 Human Resources <i>Position Create/Fill: Buildings and Grounds</i> One (1) position of Building Maintenance Mechanic (1.00 FTE) on CSEA Schedule B, Job Grade 9 at \$18.57/hr. - \$20.52/hr. Position Available: June 12, 2019.</p>	<p>Information reviewed and attached. <u>Upcoming Maintenance / Projects</u> <u>Man hours calculation</u> <i>(to view click on underlined text).</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Supervisor Leuer, T/Middlebury questioned if there is enough work to sustain a new position long term. K. Wiedeman explained that the Department was only allowed to do bare minimum for so long and that she, M. Adamczak and J. Farris all feel there is plenty of work... Animal Shelter \$35K additional restoration good example</i></p>			
<p>FYI ~ Referred to 06-04-19 Finance Committee from 05-28-19 Human Resources <i>Motion to set the salary of the Secretary to the Superintendent of Buildings and Grounds at \$41,000.00; effective April 01, 2019</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Transfer : From: 01.34.1620.4.40802 Contracted bldg. Repair priv \$15,500.00 To: 01.34.1620.2.20401 Misc Equipment \$15,500.00 Reason: Transfer to cover expense of installation of card access control system for 8 doors at Gov't Center campus.</p>	<p>M. Adamczak questioned the immediate need... <i>Can't run wires now, has two other projects going on. A phased in implementation plan is to be prepared by Bldg. & Grounds and IT. IT Dir. MacConnell to address status of vendor contract in Finance Committee...</i></p>	Motion to withdraw: May Ayes: 7 w/ Chairman Noes: Absent: 2 Kehl; Brick	Carried: XXX Defeated: Referred to: WITHDRAWN

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<p>5. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Carmody Roofing, LLC, 1446 Route 78, Java Center, NY 14082 for the provision of repairs to drain and re-caulking problematic area on rubber roof at Government Center in and amount not to exceed \$2,000.00; effective May 22,2019 through completion. • Greenwood Eco-Logics, LLC, 5156 Safford Rd, Gainesville, NY 14066 for the provision of weed spraying at various county properties in an amount not to exceed \$2,440.00; effective May 30, 2019 through December 31st, 2019. • Thyssenkrupp Elevator Corporation, 2745 Broadway St, Cheektowaga, NY 14227 for the provision of repairs to the relays on the elevator at the Government Center in an amount not to exceed \$1,087.50; effective May 14, 2019 through May 15th, 2019 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Key Power, 953 Creek Rd, Rte 98, Attica, NY 14001 , for the provision of preventative maintenance on back-up generators at various county buildings and towers in an amount not to exceed \$10,510.00; effective June 1st , 2019 through May 31st 2020.</p>		Motion: May Ayes: 7 w/ Chairman Noes: Absent: 2 Kehl; Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. Maintenance:</p> <ul style="list-style-type: none"> • NYMIR Construction starts Friday <ul style="list-style-type: none"> ○ Additional supports to the fire exit by the employee entrance on the government center. • CIP/Special Projects: <ul style="list-style-type: none"> ○ Board of Elections early voting update <i>(to view click on underlined text).</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Discussion:</p> <ul style="list-style-type: none"> • NYS Sales Tax Exemption impact on budget effective 6/1/2019 <ul style="list-style-type: none"> ○ Enel X Insights (05-2019 NY Monthly Market Commentary) <i>(to view click on underlined text).</i> 	<p><i>4.375 on delivery</i></p> <p><i>Post committee e-mail provided by K. Wiedemann on 05/31/19 indicates, per the updated information, if there is a valid tax exempt status in NY, which the county holds, we SHOULD NOT see a sales tax imposed on our utility bills.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, June 27, 2019 @ 1:00 PM.**

Committee Chair Initials: _____