

HUMAN SERVICES COMMITTEE MEETING MINUTES

Date: Tuesday, May 28, 2019 @ 1:00 PM

Present: **Grant, Ryan**, Granger, Davis, Tallman, Vasile, Brunner, King, Copeland

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; J. Brick, T/Perry; B. Kehl, T/Attica (12:59 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Department of Social Services w/K. Barber			
1. Overnight Travel Authorization: K. Barber and J. Gardner will travel to the NYPWA 150 th Annual Summer Conference, 7/14/19 to 7/17/19 at the Saratoga Hilton Hotel, 534 Broadway, Saratoga Springs, NY 12866, total cost \$2,027.04. Budgeted. County car, EZ pass and gas will be used.		Motion: Tallman Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
2. Professional Services Contract – Authorization for State WMS Contracts (5,001 or greater): Authorize Chairman to sign an original new service contract, pursuant to General Municipal Law §104(b), with Children Awaiting Parents, Inc., dba Donald J. Corbett Adoption Agency , 274 North Goodman Street, Suite D103, Rochester, NY 14607 to provide adoption transition services for children in the care and custody of Social Services in an amount not to exceed \$60,000.00; effective 6/1/19 through 5/31/20.		Motion: Brunner Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 12:59 PM Supervisor Kehl, T/Attica entered the meeting during the below agenda item.</i>			
3. Monthly Report: • <u>04-2019</u> (to view click on underlined text).	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 12:59 PM Supervisor Kehl, T/Attica entered the meeting during the below agenda item.</i>			
1:15 PM Veterans Services w/L. Harvey			
1. Grant Application and Acceptance: Authorize Chairman to sign a grant acceptance award with New York State Division of Veterans' Affairs , Matthew Courcelle OGS Division of Financial Administration, P.O. Box 2166, Empire State Plaza, Albany, NY 12220-0282, for the provision of funding for to provide services to Veterans in our locality in a minimum amount of \$10,000.00; effective April 1, 2019 through March 31, 2020.	<i>Award letter dated May 1, 2019</i> Supporting documentation required	Motion: Granger Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
2. Memorial Weekend Activities: <ul style="list-style-type: none"> • Friday 5/24/19 All the Warsaw Nursing Homes and Letchworth Elementary School. • Saturday 5/25/2019 Legion Riders Dice Run • Park for Vietnam Veterans of America. Robin – 9am speech at Castile Dough Boy Monument. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Vehicle Update: <ul style="list-style-type: none"> • See attached bid opening spreadsheet. <i>(to view click on underlined text).</i> 	<i>Contingent on Supervisor Tallman's review</i> <i>Award to \$24,824.00 to Upstate Chrysler</i>	Motion: Brunner Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Update: <ul style="list-style-type: none"> • Dwyer will pare down for the summer • Putting together some sports outings for summer • Talking about August picnic at Mungers Mill Rd. facility 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM OFA & Youth w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ 79 Participants / 72 Active <ul style="list-style-type: none"> ○ Life Line ~ ____ <ul style="list-style-type: none"> ▪ Private Pay ~ 31 ○ PCA I ~ 34 ○ PCA II ~ 33 • Respite ~ <ul style="list-style-type: none"> ○ Life Line ~ 21 ○ Adult Day Care ~ 5 ○ PCA I ~ 1 ○ PCA II ~ 2 ○ SNF Overnight ~ 1 • HDM (Home Delivered Meals) ~ 228 active participants with 200 meals being served today • Congregate Meal Sites ~ Avg. 11/day <ul style="list-style-type: none"> ○ Pine Lounge ~ 63/week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Overnight Travel Authorization: T. Phillips and J. McGrath to attend NYSDOH Alzheimers Conference in Albany, NY 06/19/19 – 06/20/19. The county car will be used. Approximate cost \$400. Paid for by Alzheimer's Grant 100% money.		Motion: Vasile Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>3. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office for the Aging</i>, 2 Empire State Plaza Albany, NY 12223 for the provision of funding to continue the implementation of the expansion and enhancement of NY Connects in a minimum amount of \$175,982.00; effective April 1, 2019 through March 31, 2020.</p>		Motion: Ryan Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
Youth Bureau			
<p>4. FYI ~ Referred to 06-04-19 Finance Committee from 05-28-13 Human Resources <i>Position Abolish/Create/Fill: Youth Bureau</i> One (1) position of <i>Early Intervention Preschool Coordinator (1.00 FTE)</i> on CSEA Schedule A, Job Grade 13 at \$20.18/hr - \$23.20/hr. Position Available: June 12, 2019. Amend Salary Schedule S To abolish the Handicapped Preschool Coordinator (position # 013.121) vacated by Deborah Naylor, effective June 12, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Brandi Duvall, 8526 Oramel Hill Rd., Caneadea, NY 14717 for the provision of pre-school related services in an amount not to exceed the 2019 – 2021 budget; effective August 1, 2019 through June 30, 2021.</p>		Motion: Granger Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>6. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Theatre Improv Program: <ul style="list-style-type: none"> ○ Shake on the Lake, Josh Rice, POB 57m Silver Lake, NY 14549 \$500 • Charcoal Corral Day: <ul style="list-style-type: none"> ○ Charcoal Corral 4-S Theatre and Restaurant, POB 26, Perry, NY 14530 \$875 • Minnehan’s Fun Day: <ul style="list-style-type: none"> ○ Minnehan’s Fun Center, POB 239, 5601 Big Tree Rd., Lakeville, NY \$560 • Perry Bowling Programs: <ul style="list-style-type: none"> ○ Perry Bowling Center, 22 Covington St., Perry, NY 14530 \$600 • Kinney Services, Inc. 3 Tallow Wood Drive Suite G Clifton Park, NY 12065, for use of the Kchecks service to search names of employees, contractors, providers, etc against names of individuals and entities that have been excluded from participating in programs such as Medicaid, Medicare and Child Health Plus in an amount not to exceed \$ 765.00; effective July 1, 2019 through June 30, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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7. Discussion: <ul style="list-style-type: none"> • Office Hours <ul style="list-style-type: none"> ○ Currently open 8:00 AM to 5:00 PM with staggered start times for employees ○ Would like to close the office at 4:30 PM ○ New hours would be from 8:30 AM to 4:30 PM. ○ Conducting a study of how many calls come in that last half hour. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/S. Smith			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, June 25, 2019 @ 1:00 PM**.

Committee Chair Initials: _____