

## FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Date: Tuesday, May 03, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant**, Davis (9:04 AM), Roche, Leuer (Zoom), May (9:03 AM), Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Wilkinson/Co. Atty.; B. Ryan/Board Chair; J. Monteleone/Dep. Budget Officer; L. Roberts, T/Genesee Falls; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (David's i-Pad – Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Co. Insurance Office w/ T. Vacinek</b>			
1. Amend Resolution No. 20-427, entitled, <i>"Disability Insurance Rates with ShelterPoint Approved,"</i> to reflect a revised expiration date of January 1, 2022.	<i>Policy #D623154 covered previous Schedule X that upon successful ratification of the 2022 successor CSEA agreement, have been voluntarily recognized for representation by the Union. These employees would be included in the policy for CSEA hospital employees.</i>	Motion: Brick Ayes: 8 Noes: Absent: 2 Davis, May	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<i>At 9:03 AM Supervisor May, T/Orangeville entered the meeting during the below Agenda Item.</i>			
<i>At 9:04 AM Supervisor Davis, T/Covington entered the meeting during the below Agenda Item.</i>			
2. Update: <ul style="list-style-type: none"> <li>• Safety Training Day                             <ul style="list-style-type: none"> <li>○ Very Successful!!</li> <li>○ As long as the town employees receive the town sexual harassment policy the training received on Safety Training Day counts towards their annual training requirement.</li> </ul> </li> </ul>	<i>12 Towns, 2 Villages and County Highway participated with 76 attendees. Received positive feedback from Superintendents and employees. Will continue on an annual basis.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>9:10 AM Information Technology w/B. Sikes</b>			
1. <b>Professional Service Contract (\$3,001-\$5,000):</b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>SHI</b> , 290 Davidson Avenue, Somerset, New Jersey, 08873 for KnowBe4 Security Awareness Training Subscription, in an amount not to exceed \$3,713.26; effective May 30, 2022 through May 29, 2023. <b>(MUNIS CONTRACT #369)</b>	The total amount of the quote is for \$9,269.26 (\$9.26 per license). Of that total, \$5,556.00 will be paid by the hospital IT Department. Having all of the county users and WCCH users on the same quote makes our user count higher, which provides a savings. Non-hospital side of the county will be utilizing EMS grant funds.	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<i>IT Director Sikes featured the touch screen laptop/tablet computers Board Clerk Ketchum will be requesting later in the agenda.</i>			
<b>9:20 AM Treasurer w/R. LaWall</b>			
1. <u><a href="#">Sales Tax update</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u><a href="#">General Department Updates</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Resolution to establish a restricted fund balance for Opioid Settlement Funds. \$38,314.72 received 4/21/2022 for first distributors settlement:</b> <ul style="list-style-type: none"> <li>• \$9,497.52 Direct restricted funds.</li> <li>• \$9,497.52 Direct unrestricted funds</li> <li>• \$19,319.69 additional funds intended for approved uses</li> </ul>		Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>4. Amend Salary Schedule "S":</b> Set the annual salary of the <i>Junior Deputy Treasurer</i> (1.0 FTE) (Position Code 025.659) within the Department of TREASURER to reflect \$46,000.00 per year; effective April 12, 2022.</p>	<i>FLSA status - Exempt</i>	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>5. Amend Salary Schedule "S":</b> Set the hourly wage of the <i>Fiscal Administrator</i> (1.0 FTE) (Position Code 024.405) within the Department of TREASURER to reflect \$24.18/hr. (annual salary equivalent of \$44,007.60 (currently on schedule S at \$41,850.00); effective May 24, 2022</p>	<i>FLSA status – Non-Exempt</i>	Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>6. Appropriation:</b> To: 019785.566422 Ag &amp; Bus Cntr Lease Prin.   \$34,073.73       019785.576422 Ag &amp; Bus Cntr Lease Int.    \$24,995.63           <i>w/any funds available</i>                   \$59,069.36 <b>Reason:</b> To pay unbudgeted January and February 2022 lease payments of Ag Center due to delayed closing.</p>		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>7. Approve Procurement Card:</b> • To provide Junior Deputy Treasurer, Leann Becker, with a credit limit of \$500.00.</p>		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<b>9:40 AM Real Property Tax Services w/S. Lippincott</b>			
<b>1. Bid Award:</b> Authorize Chairman to award bid and sign contract with <b>Applied Business Systems, Inc.</b> , 26 Harvester Ave., Batavia, NY 14020; for Tax Bill Development, Printing, Finishing, and Mailing Services; annual amount not to exceed \$28,000.00 total contract not to exceed \$84,000.00; effective May 1, 2022 through January 30, 2024. <b>(MUNIS CONTRACT #371 – B&amp;W .16/parcel)</b>	<b>Overall savings going to black and white is expected to be about \$2,000.00 annually.</b>  Expense is budgeted 011355-541202 Printing	Motion: King Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>2. Permission to allow for pre-payment of estimated postage to Applied Business Systems, Inc. prior to each tax cycle. Postage is billed back to the municipalities that choose the mailing option.</b>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>3. Appropriation:</b> <b>To:</b> 011355.540401 Training \$2,250.00 011355.540301 Professional Svc. \$28,320.00 w/01135508.440890R Federal Aid Recovery \$30,570.00 <b>Reason:</b> To pay for the GIS Parcel Migration and training for staff to complete the project		Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>4. Overnight Travel Authorization:</b> Donna Almeter to attend 2022 Cornell Seminar on Appraising in Ithaca, NY, July 17 through July 21, 2022. The county car will be used. \$400 for tuition, hotel \$134.00 for 4 days = \$536.00. Plus meals.		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Department Agenda Item	Discussion	Decision	Action
<p>5. <b>Permission to sign this letter (corrected to reflect the Town of Bennington) and all future letters reserving the right to request further information on a Payment in Lieu of Taxes application on the project.</b></p> <p style="text-align: center;"><a href="#"><u>Solar Response Letter</u></a></p> <p>Received solar project letter of intent for project located in Town of Bennington by Delaware River Solar</p>	<p><b>Must respond requiring PILOT agreement or project will become wholly exempt</b></p>	<p>Motion: Grant Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>6. <b>Info Only:</b></p> <ul style="list-style-type: none"> <li>Tentative Rolls have been filed (5/1/2022). They are available to the public on the Real property website for review.</li> <li>BAR training update.</li> <li>Working on Village bills for June</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Clerk to the Board w/C. Ketchum</b>			
<p>1. <b>Appropriation:</b></p> <p>To: 011010.541204 Advertising \$540.00 w/<i>any funds available</i></p> <p>Reason: To increase 2022 advertising budget from \$1,460.00 to \$2,000.00 and cover the cost of additional advertising for the year...</p>		<p>Motion: Jacoby Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>2. Consideration of Introductory Local Law B, year 2022, entitled, "A Local Law entitled <b><u>"Adopting Amendments to the NYS Open Meetings Law for the Expanded Use of Video Conferencing"</u></b> and set the Public Hearing for <b>June 14, 2022 @ 2:30 PM</b> in the Wyoming County Government Center Supervisors' Chambers.</p>	<p style="text-align: center;"><a href="#"><u>Questions &amp; Answers</u></a></p>	<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
3. <a href="#"><u>Semi-Annual Mortgage Tax Report for the period October 2021 – March 2022</u></a>		Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
4. <b>Approve purchase of 6 Microsoft Surface tablets with touch screens using ARPA funds, \$12,233.16</b>	<b>Request was made and approved last month to move forward.</b>	Motion: Grant Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Walk-in:</b> <ul style="list-style-type: none"> <li>• Amend permission granted by Finance Committee on October 05, 2021</li> <li>• <b>2022 Roster:</b> <ul style="list-style-type: none"> <li>• Lowest quote came in at <del>\$2,028.75</del> <b>\$2,135.00</b> for <del>875</del> <b>900</b> copies</li> <li>• Indoff, 11257 Jamison Rd., E. Aurora NY 14052</li> <li>• Hilltop Industries no longer offers this type of printing.</li> </ul> </li> </ul>	<b>Wait until after November 2021 elections. Request updates from Towns &amp; Villages prior to print.</b>	Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>10:00 AM Wyo. Co. Community Hospital w/M. Corcimiglia &amp; D. James</b>			
1. <b>General Update</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<i>After the conclusion of COO Corcimiglia's review of Agenda Items 2 – 14 the following discussion was had.</i>			
<ul style="list-style-type: none"> <li>• <i>Supervisor Roche, T/Eagle explained that he would be voting no on Agenda Items 2 – 14 and asked Committee Chair Kehl for a copy of the pre-established goals the Board of Managers would be evaluating David Kobis on and referenced in Agenda Items #10 and #11. Both Committee Chair Kehl and Human Resource Director Farberman responded. Committee Chair Kehl thought it would be impossible to establish goals. Supervisor Roche, T/Eagle clarified that his no vote is in no way a reflection of any lack of support for county employees, it is as a result of a lack of response to questions he has asked of Committee Chair Kehl who also represents the Board of Supervisors on the Board of Managers.</i></li> <li>• <i>Supervisor Brick, T/Perry questioned tracking of the wRVU's</i> <ul style="list-style-type: none"> <li>○ <i>COO Corcimiglia confirmed there was.</i></li> </ul> </li> <li>• <i>Supervisor Roberts, T/Genesee Falls questioned patient satisfaction surveys</i> <ul style="list-style-type: none"> <li>○ <i>COO Corcimiglia offered that the surveys in question are for the clinics and she wouldn't see them.</i></li> </ul> </li> <li>• <i>Supervisor Grant, T/Bennington commented that, "pre-established" goals should already be established.</i> <ul style="list-style-type: none"> <li>○ <i>There was some debate over the use of, "...meeting pre-established goals..."</i></li> </ul> </li> <li>• <i>Board Chair Ryan, T/Warsaw offered that one goal should be to move forward with the hospital's strategic plan.</i> <ul style="list-style-type: none"> <li>○ <i>Someone commented that it would be helpful if the strategic plan could be share with the Board of Supervisors.</i></li> </ul> </li> <li>• <i>Supervisor Leuer, T/Middlebury suggested changing the language in the resolution to be, "mutually established goals."</i></li> <li>• <i>COO Corcimiglia suggested giving the new Hospital Administrator 3 mos to establish those goals.</i></li> <li>• <i>Supervisor Roche, T/Eagle stated that the Hospital Administrator is receiving a pretty huge salary for this area and for the residents. The Board of Managers and the Board of Supervisors should be setting goals.</i></li> <li>• <i>Supervisor Berwanger, T/Arcade questioned Committee Chair Kehl on the hospital's Year to Date unbudgeted loss.</i> <ul style="list-style-type: none"> <li>○ <i>COO Corcimiglia responded with approx.. \$4 million and offered that presently WCCH can cover the loss with some realignment of expenditures and services.</i></li> <li>○ <i>The new Hospital Administrator has grant writing experience as does COO Corcimiglia.</i></li> </ul> </li> <li>• <i>Supervisor Davis, T/Covington asked for a report depicting additional costs from agency nurses v. on staff nurses.</i> <ul style="list-style-type: none"> <li>○ <i>HR Director Farberman estimated \$800K per month.</i></li> <li>○ <i>The county is currently paying around \$171/hr for agency nurses, which SNF Administrator James offered was down slightly.</i></li> <li>○ <i>HR Director Farberman reminded Supervisors that the \$171/hr. does not include any kind of benefits and the agency takes their share.</i></li> </ul> </li> </ul>			

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2. Amend Resolution #22-098 approved on 02/08/2022 with <b>SYSTEMS PERSONNEL, INC.</b> , 4154 Seneca Street, West Seneca, NY 14224, related to a contingency agreement for recruiting services, not to exceed \$60,000 for 6 month term, effective 01/26/2022 – 07/31/2022, as follows: <ul style="list-style-type: none"> <li>Increase the not to exceed amount from \$60,000 to an amount <b>not to exceed \$93,750</b> to cover the actual cost of recruiting the Hospital Administrator (Chief Executive Officer).</li> </ul>		Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:	Carried: <b>XXX</b> Defeated: Referred to:   <p style="text-align: center;"><b>NON-CONSENT RESOLUTION</b></p>
3. Amend Resolution #22-035 approved on 01/11/2022 with <b>BECKMAN COULTER</b> , 250 South Kraemer Boulevard, PO Box 8000, Brea, CA 92821-8000, related to a rental agreement for a new, replacement AS4 system to process bacterial identification and antimicrobial susceptibility, \$138,280.05 over 5 years, effective 01/01/2022 – 12/31/2027, as follows: <ul style="list-style-type: none"> <li>Change the term of the agreement from 5 years to 7 years (84 months) to match the actual initial agreement term, <b>01/01/2022 – 12/31/2029.</b></li> <li>Increase the amount from \$138,280.05 for 5 years to <b>an amount of \$193,593 for 7 years.</b></li> </ul>		Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:	Carried: <b>XXX</b> Defeated: Referred to:   <p style="text-align: center;"><b>NON-CONSENT RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_





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Date: Tuesday, May 03, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant**, Davis (9:04 AM), Roche, Leuer (Zoom), May (9:03 AM), Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Wilkinson/Co. Atty.; B. Ryan/Board Chair; J. Monteleone/Dep. Budget Officer; L. Roberts, T/Genesee Falls; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (David's i-Pad – Zoom)

Department Agenda Item	Discussion	Decision	Action
<p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b></p> <ul style="list-style-type: none"> <li>Authorize the Hospital Administrator (or appointed designee) to sign a master services agreement with <b>ROCHESTER RHIO</b> [previously Greater Rochester RHIO], 200 Canal View Boulevard, Rochester, NY 14623, to include support services fees, radiology image exchange fees, and annual renewal of being a RRHIO designated trusted site, \$50,311 for 3-year term [previous agreement \$22,112 per year], effective 01/01/2022 – 12/31/2024.</li> </ul>		<p>Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>NON-CONSENT RESOLUTION</b></p>
<p><b>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b></p> <ul style="list-style-type: none"> <li>Authorize the Hospital Administrator (or appointed designee) to sign a master services agreement with <b>MEDCOR STAFFING, INC.</b>, 155 Summer Street, Buffalo, NY 14222, to provide staffing services to the SNF, not to exceed \$100,000 per year effective 05/01/2022 – 04/30/2024.</li> </ul>		<p>Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>NON-CONSENT RESOLUTION</b></p>



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Department Agenda Item	Discussion	Decision	Action
<p>10. <b>RESCIND AND REPLACE</b> Resolution #22-259 approved on 04/12/2022 with the following: The Chairwoman be hereby authorized to sign a 3-year employment agreement with <b>DAVID A. KOBIS</b>, 7054 Reflections Lake Drive, Lakeland, FL 33813, as the Hospital Administrator (Chief Executive Officer [CEO]) for Wyoming County Community Health System, as follows:</p> <ul style="list-style-type: none"> <li>• Effective on or about June 01, 2022                             <ul style="list-style-type: none"> <li>○ Starting salary of \$365,000 annually.</li> <li>○ This salary represents a \$10,000 holdback</li> </ul> </li> <li>• Effective on or about June 01, 2023                             <ul style="list-style-type: none"> <li>○ The \$10,000 year 1 holdback amount is payable in full within 30 days of year-one anniversary date to reflect a \$375,000 annual salary.</li> <li>○ After meeting mutually established goals and receiving a satisfactory performance evaluation by the Board of Managers                                     <ul style="list-style-type: none"> <li>▪ Salary will be set at \$371,875 annually   <ul style="list-style-type: none"> <li>• This amount reflects a 2.5% Cost of Living increase plus a \$12,500 holdback</li> </ul> </li> </ul> </li> </ul> </li> <li>• Effective on or about June 01, 2024                             <ul style="list-style-type: none"> <li>○ The \$12,500 year 2 holdback amount is payable in full within 30 days of year-two anniversary date to reflect a \$384,375 annual salary.</li> <li>○ After meeting mutually established goals and receiving a satisfactory performance evaluation by the Board of Managers                                     <ul style="list-style-type: none"> <li>▪ Salary will be set at \$378,984 annually   <ul style="list-style-type: none"> <li>• This amount reflects a 2.5% Cost of Living increase plus a \$15,000 holdback</li> </ul> </li> </ul> </li> </ul> </li> <li>• Effective on or about June 01, 2025                             <ul style="list-style-type: none"> <li>○ The \$15,000 year 3 holdback amount is payable in full within 30 days of year-three anniversary date to reflect a \$393,984 annual salary.</li> <li>○ After meeting mutually established goals and receiving a satisfactory performance evaluation by the Board of Managers</li> </ul> </li> </ul>		<p>Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>▪ Salary will be set at \$403,834 annually                             <ul style="list-style-type: none"> <li>• This amount reflects a 2.5% Cost of Living increase</li> </ul> </li> <li>• Residency within forty (40) miles of the hospital is required, plus deferred relocation reimbursement within twenty-four (24) months in an amount not to exceed twenty thousand dollars (\$20,000) with receipts</li> <li>• Benefits as outlined in Salary Schedule C Handbook</li> </ul>			<b>NON-CONSENT RESOLUTION</b>
<p>11. <b>RESCIND AND REPLACE</b> Resolution #22-260 approved on 04/12/2022 with the following:</p> <ul style="list-style-type: none"> <li>• Set the salary for the position of <b>Hospital Administrator</b> (position code 01.100.500) under <u>ADMINISTRATION</u> at \$365,000 per year (base salary is \$375,000); position available date April 12, 2022.                             <ul style="list-style-type: none"> <li>○ This amount reflects a \$10,000 hold back</li> </ul> </li> <li>• Include a lump sum Retention/Hold Back payment for the position of <b>Hospital Administrator</b> (position code 01.100.500) under <u>ADMINISTRATION</u> in the amount of \$10,000, effective on or about June 1, 2023.</li> <li>• After meeting mutually established goals and receiving a satisfactory performance evaluation by the Board of Managers, set the salary for the position of <b>Hospital Administrator</b> (position code 01.100.500) under <u>ADMINISTRATION</u> at \$371,875 per year (base salary is \$384,375); effective on or about June 1, 2023.                             <ul style="list-style-type: none"> <li>○ This amount reflects a 2.5% increase in base salary plus a \$12,500 holdback</li> </ul> </li> <li>• Include a lump sum Retention/Hold Back payment for the position of <b>Hospital Administrator</b> (position code 01.100.500) under <u>ADMINISTRATION</u> in the amount of \$12,500, effective on or about June 1, 2024.</li> <li>• After meeting mutually established goals and receiving a satisfactory performance evaluation by the Board of Managers, set the salary for the position of <b>Hospital Administrator</b> (position code 01.100.500) under <u>ADMINISTRATION</u> at \$378,894 per year (base salary is \$393,984); effective on or about June 1, 2024.                             <ul style="list-style-type: none"> <li>○ This amount reflects a 2.5% increase in base salary plus a \$15,000 holdback</li> </ul> </li> <li>• Include a lump sum Retention/Hold Back payment for the position of <b>Hospital Administrator</b> (position code 01.100.500) under <u>ADMINISTRATION</u> in the amount of \$15,000, effective on or about June 1, 2025.</li> <li>• After meeting mutually established goals and receiving a satisfactory performance evaluation by the Board of Managers, set the salary for the position of <b>Hospital Administrator</b> (position code 01.100.500) under <u>ADMINISTRATION</u> at \$403,834 per year; effective on or about June 1, 2025.</li> </ul>		Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:	Carried: <b>XXX</b> Defeated: Referred to:
			<b>NON-CONSENT RESOLUTION</b>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p><b>12. Amend Salary Schedule C as follows:</b></p> <ul style="list-style-type: none"> <li>• Set the salary of the 1.00 FTE <b>Quality Assurance Specialist/Infection Prevention</b> position (Position Code #02.166.557) under <u>ACUTE QUALITY</u> at \$87,000 per year, effective 01/01/2022.</li> <li>• Set the salary of the 1.00 FTE <b>Clinic Office Manager</b> position (Position Code #02.206.525) under <u>CLINIC ADMINISTRATION</u> AT \$92,000 per year, effective 01/01/2022.</li> <li>• Set the salary of the 1.00 FTE <b>Director of Utilization Review</b> position (Position Code #01.175.628) under <u>PATIENT AND FAMILY SERVICES</u> at \$98,800 per year, effective 01/01/2022.</li> <li>• Set the salary of the 1.00 FTE <b>Maintenance Supervisor</b> position (Position Code #02.109.444) under <u>PLANT MAINTENANCE</u> at \$76,111 per year, effective 01/01/2022.</li> <li>• Set the salary of the 1.00 FTE <b>Director of SNF Education &amp; Infection Preventionist</b> position (Position Code #01.325.573) under <u>NURSING FACILITY ADMINISTRATION</u> at \$87,000 per year, effective 04/17/2022.</li> <li>• Increase the salary of the six (6) <b>Nursing Supervisor Per Diem in the Nursing Services Office</b> positions (Position Codes #02.148.502, #02.149.502, #02.151.502, #02.153.502, #02.154.502, and #02.171.502) under</li> </ul>		<p>Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
NURSING ADMINISTRATION (ACUTE) from \$200/4 hour shift to \$240/4 hour shift, effective 01/01/2022.			<b>NON-CONSENT RESOLUTION</b>
<p>13. <b>Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>• Include a stipend for 1.00 FTE <b>Orthopaedic Surgeon</b> position (Position Code 10.107.589) under <b>ORTHOPAEDIC CLINIC</b> in an amount of \$62.30 per wRVU in excess of 3,325 wRVUs first six months (to be paid in July) and an amount of \$62.30 per wRVU in excess of 3,325 wRVUs second six months (to be paid in December), effective 03/31/2022.</li> <li>• Set the salary for 1.00 FTE <b>Physician's Assistant</b> position (Position Code #17.114.067) under <b>WYOMING COUNTY FAMILY MEDICINE - ARCADE</b> at \$100,000 per year, effective 01/01/2022.</li> <li>• Include a stipend for 1.00 FTE <b>Physician's Assistant</b> position (Position Code#17.114.067) under <b>WYOMING COUNTY FAMILY MEDICINE – ARCADE</b> in an amount of \$29.47 per wRVU annually above 2,610 wRVU annually, effective 01/01/2022.</li> <li>• Set the salary of 0.90 FTE <b>Physician's Assistant</b> position (Position Code #17.115.067) under <b>WYOMING COUNTY FAMILY MEDICINE – ARCADE</b> at \$90,000 per year, effective 01/01/2022.</li> <li>• Include a stipend for 0.90 FTE <b>Physician's Assistant</b> position (Position Code #17.115.067) <b>WYOMING COUNTY FAMILY MEDICINE – ARCADE</b> in an</li> </ul>		Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:	Carried: <b>XXX</b> Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
amount of \$29.47 per wRVU annually above 2,349 wRVU annually, effective 01/01/2022. • Set the salary for 1.00 FTE <b>Physician's Assistant</b> position (Position Code #17.116.067) under <u>WYOMING COUNTY FAMILY MEDICINE - ARCADE</u> at \$100,000 per year, effective 01/01/2022. • Include a stipend for 1.00 FTE <b>Physician's Assistant</b> position (Position Code#17.116.067) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> in an amount of \$29.47 per wRVU annually above 2,610 wRVU annually, effective 01/01/2022.			<b>NON-CONSENT RESOLUTION</b>
14. Authorize the Hospital Administrator (or appointed designee) to increase the hourly rate for Student Aide positions from \$11.80 per hour to \$13.20 per hour to match the NY State Minimum Wage for our area, effective 05/11/2022. This position is not covered under our current collective bargaining agreement or any other salary schedule.		Motion: Becker Ayes: 8 Noes: 2 Roche, Brick Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>NON-CONSENT RESOLUTION</b>



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Department Agenda Item	Discussion	Decision	Action
<p><i>Committee Chair Kehl expressed concern over the appointment of Ms. Henderson to the Board of Managers adding that he didn't believe she would be a good fit for the Board of Managers, she chastised him publicly and called for his resignation. Supervisor Leuer, T/Middlebury suggested Committee Chair Kehl abstain from voting on Ms. Henderson's membership. Supervisor Gozelski, T/Castile offered that he has reviewed her resume and application to the Board of Managers and found her to be highly qualified. Supervisor Becker, T/Sheldon stated that Ms. Henderson reached out to him and he added that he has seen comments she has made publicly. Chairwoman Ryan explained that she also received a letter of interest from someone to serve on the Board of Managers.</i></p>			
<p>15. <b>Appointment:</b> <b>WCCH Board of Managers Members</b> <i>To fill a vacant unexpired five (5) year term through December 31, 2025 (replacing M. Merrill)</i></p> <ul style="list-style-type: none"> <li><b><u>Barbara Henderson</u></b>, 18 West Mill Street, Castile, NY 14427</li> </ul>	<p><a href="#">Virtual Resume</a></p>	<p><b>Motion:</b> Brick <b>Ayes:</b> 5 Grant, Roche, Leuer, May, Brick <b>Noes:</b> 6 Kehl, Davis, King, Becker, Jacoby, Ryan (as an ex-officio member) <b>Absent:</b></p>	<p>Carried: Defeated: <b>XXX</b> Referred to:</p>
<p><i>Supervisor Davis, T/Covington explained that his no vote was to maintain an odd number of members on the Board of Managers.</i></p>			
<b>Board of Supervisors w/B. Kehl</b>			
<p><i>Chairwoman Ryan explained that she has been in discussions with Mr. Rutowski, as has Supervisor Gozelski. She added that she and Director of Buildings and Grounds, M. Adamczak toured the property yesterday. Director Adamczak was present and gave the Supervisors an overview of what they saw.</i></p>			
<p>1. <b>Resolution approving the purchase of real property located adjacent to 36 Center Street, Warsaw NY, currently owned by Center Street Business Center, LLC. SBL 85.7-5-2.1 and 85.11-3-13 in the amount of \$40,000.00 plus closing costs.</b></p>	<p>@ Supervisor Leuer  <a href="#">Ag Center Map</a> &amp; <a href="#">85.7-5-2 split</a></p>	<p>Motion: Davis Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>



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Department Agenda Item	Discussion	Decision	Action
<b>2. Amend Salary Schedule "S"</b> To increase salary of <i>Assistant County Attorney (1st)</i> , FT within the Department of County Attorney to reflect an increase of \$3,000 in annual salary of \$82,660.00 effective May 16, 2022 to assume resource recovery duties at Wyoming County Department of Social Services.		Motion: King Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Human Resource Dept.</b>			
<i>HR Director Farberman announced the resignation of his Payroll Clerk, adding that makes 5 resignations in his department since January. Director Farberman also shared that negotiations have concluded with WCCH Fiscal Administrator with a June 1<sup>st</sup> start date.</i>			
<b>3. Position Create/Fill:</b> Create and fill one (1) position of <u>Human Resource Assistant (1.0 FTE)</u> and place on Salary Schedule S with an approved hourly rate range of \$17.00/hr. to \$19.00/hr.; effective May 11, 2022	This position, if approved, will assist with recruitment.  <span style="background-color: yellow;">Human Resource vote: Ayes: 7 / Noes: 1 – McCormick / Absent: 1 - Leuer</span>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>4. Position Create/Fill:</b> Create and fill one (1) position of <u>Human Resource Assistant (Temp.) (1.0 FTE)</u> ( <span style="background-color: yellow;">Position Code:033.434</span> ) and place on Salary Schedule S at an hourly rate of \$19.71/hr. for the dates of April 18, 2022 through May 2, 2022 to provide overlap between resignation and fill.	This position will hold the departing Human Resource Assistant to accomplish cross training with the newly hired Human Resource Assistant for a period of one week. This position was approved for emergency fill by Chairwoman Ryan on 4/12/22.	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>5. Amend Salary Schedule S:</b> To set the rate of pay for the <i>Human Resource Assistant (position code #001.434)</i> on Schedule S at \$18.00 per hour effective April 18, 2022 for a six-month probationary period. Upon successful completion of probationary period, rate of pay will increase to \$18.25 per hour.		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

## FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, May 03, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant**, Davis (9:04 AM), Roche, Leuer (Zoom), May (9:03 AM), Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Wilkinson/Co. Atty.; B. Ryan/Board Chair; J. Monteleone/Dep. Budget Officer; L. Roberts, T/Genesee Falls; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (David's i-Pad – Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>6. Appropriation:</b> <b>To:</b> 011430.542306 MISCOTHER \$6,000.00 <i>w/any funds available</i> <b>Reason:</b> For both WCCHS and County employees reaching service with county milestones.	<i>A portion of this expense will be reimbursed by WCCH</i>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>7. Appropriation:</b> <b>To:</b> 011430.541204 ADVERTISNG \$40,000.00 <i>w/any funds available</i> <b>Reason:</b> To fund employment advertising.	<i>Our first quarter expense was \$19,313.18 \$36K encumbered with Indeed.</i>	Motion: Grant Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>8. Appropriation:</b> <b>To:</b> 011430.510302 OT SCH S/D \$7,210.00 <i>w/any funds available</i> <b>Reason:</b> In order to pay overtime for HR department.	<i>Our expense from 1/1/22 – 4/15/22 was \$7,210.00.</i>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>9. Appropriation:</b> <b>To:</b> 011430.510601 UNUSED BNFT \$17,464.77 <i>w/any funds available</i> <b>Reason:</b> To pay out unused vacation to separating employees.		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>HUMAN SERVICES</b>			
<b>Social Services</b>			
<b>1. Position Fill:</b> One (1) position of <u><a href="#">Senior Social Services Program Specialist</a></u> (Position Code: 139.361), CSEA Agreement, Sch. A. Grade 13 (\$21.20 - \$24.37/hr.) to replace Cherie May who was promoted effective 4/4/22. Position available date: 5/4/22.		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Present: **Kehl, Grant**, Davis (9:04 AM), Roche, Leuer (Zoom), May (9:03 AM), Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; D. Farberman/HR Director; J. Wilkinson/Co. Atty.; B. Ryan/Board Chair; J. Monteleone/Dep. Budget Officer; L. Roberts, T/Genesee Falls; A. D. Berwanger, T/Arcade; E. J. Gozelski, T/Castile; D. Granger, T/Gainesville (David's i-Pad – Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<b>1. 2022 Appropriation:</b> <b>To:</b> 014324.542476 CCSI (MH) \$25,000.00 w/01432402.440890 Federal Aid Other \$25,000.00 <b>Reason:</b>		Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<b>2. 2022 Appropriation:</b> <b>To:</b> 014220.542476 CCSI (MH) \$8,500.00 w/01422004.444920 Substance Abuse Federal \$8,500.00 <b>Reason:</b>		Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<b>Public Health</b>			
<b>3. Position Fill:</b> One (1) position of <b>Keyboard Specialist</b> , (1.0FTE) (Position Code 052.337) CSEA agreement, Sch. A, grade 2 (\$16.70/hr - \$18.22/hr.) to replace Colleen Martin who resigned 2/10/2022 to accept a Dispatcher position; position available May 4, 2022	NOTE: The resignation of COVID Response Assistant N. Caruso prompted the request to fill this position in order to assure coverage at HD reception. Funds budgeted, expect to be reimbursed from COVID ELC grant through 3/2023, NYSDOH Article 6 thereafter. The HD will not seek permission to fill the COVID Response Assistant position.	Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>4. Position Fill:</b> One (1) position of <b>Public Health Corps Fellow</b> (1.0 FTE) (Position Code 154.642) on Salary Schedule G at an annual salary of \$41,398 due to the resignation of A. Joy effective May 2, 2022; position available May 4, 2022; effective through July of 2024	NOTE: Funds budgeted and fully reimbursed by the NYSDOH PH Corps Fellows Grant for a period of up to two (2) years. Project assignment CHA/CHIP and HD Accreditation, approved by DOH.	Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>PLANNING COMMITTEE</b>			
<b>County Wide Zoning</b>			
1. <b>Amend Salary Schedule S:</b> <ul style="list-style-type: none"> <li>• Increase the 2021 Lump Sum amount from \$661.05 to \$785.41 a difference of \$124.36 for the <b>Zoning Officer</b> (Position Code 026.554) under ZONING DEPARTMENT. Pro-rated appropriately reflective of a 09/2021 start date.</li> </ul>		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Planning Department</b>			
2. <b>Position Create/Fill:</b> One position of <u>Administrative Assistant (Planning)</u> (1.0 FTE) on Salary Schedule S at \$17.29 per hour (Annual Salary Equivalent of \$31,468) to provide additional support to grow and develop the Planning Department. <i>Position available date: May 11, 2022</i>		Motion: Leuer Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
1. <b>Amend Resolution No. 21-468:</b> To include \$2,000.00 increase in salary (from \$66,625.00 to \$68,625.00) for <b>Deputy Co. Highway Supt.</b> after (6) month probationary period per the acceptance letter.		Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>Buildings &amp; Grounds</b>			
<b>2. Appropriation:</b> <b>To:</b> 011620.521002 BOE Property Renovation \$30,000.00 w/ 01162006.440890R Federal Aid Other-ARPA inc. by same <b>Reason:</b> For construction of loading dock and construction of ramp at Kaplan Building		Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>PUBLIC SAFETY</b>			
<b>Sheriff</b>			
<b>1. 2022 Appropriation:</b> <b>To:</b> 013112.540016.2020 Internet Services \$17.46 <b>W/</b> 01311207.443890 Homeland Sec T974702 2020 \$17.46 <b>Reason:</b> To amend budget to accurately reflect remaining funds available to spend.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Jail</b>			
<b>2. Position Fill:</b> Fill one position of <b>Correction Officer</b> (part-time) (Position Code 074.065), on WCSEA grade 3, to replace Dennis Maxwell, who has accepted a full-time position. <b>Position available: May 4, 2022</b>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>911</b>			
<b>3. Transfer:</b> <b>From:</b> 013020.520002 IT/Communication \$19,093.00 <b>To:</b> 013020.541410 Software \$19,093.00 <b>Reason:</b> Transfer funds to cover software purchase from the 2018 SICG Homeland Security Grant.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>Fire &amp; Building Code Enforcement</b>			
<b>4. Appropriation:</b> <b>To:</b> 013620.540301 Professional Services \$3,545.06 W/Any funds available <b>Reason:</b> LaBella Group provided emergency asbestos testing in 2020 at the Emkay site in Arcade and was never paid.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Probation</b>			
<b>5. Position Create/Fill:</b> One (1) position of <b>Probation Officer Trainee</b> , (1.0 FTE) on CSEA agreement, Sch. A, grade 13 (\$21.20 - \$24.37 /hr.) to replace Samantha Willard who is resigning from Probation Officer (Position Code 027.189) position as of June 17, 2022; position available date is May 11, 2022.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Signature of Committee Chairman: **p/B. Kehl** (minutes prepared by C. Ketchum ).

Next Finance Committee Meeting scheduled for **Tuesday, June 7, 2022 @ 9:00 AM.**