

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.**

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Thursday, April 28, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Brick**, Kehl (9:05 AM), Grant, Gozelski, Davis, Roche, King

Absent: **Leuer**

Also Present: C. Ketchum/Board Clerk; J. Monteleone/Dep. Budget Officer; D. Granger, T/Gainesville; B. Ryan/Board Chair; V. McCormick, T/Java (9:16 AM – Zoom); L. Roberts, T/Genesee Falls (9:16 AM – Zoom)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/D. Blue, P. Myers & K. Chmura			
<i>At 9:05 AM Supervisor Kehl, T/Attica entered the meeting during the below agenda item.</i>			
1. <u>April Work Update</u>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Berwanger, T/Arcade questioned providing 6 months health insurance coverage to Richard Lepkowski's significant other and son.</i>	<i>Public Works Committee Chair Brick will reach out to the Insurance Office on extended coverage.</i>	Motion: Grant Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
2. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with NYS DOT , 50 Wolf Road, Albany, NY 12232 for the provision TIP funding for East Lake Road (CR02) from Rt. 19 A to Rt. 39, Town of Castile; Village of Silver Springs, PIN: 4WY0.08; Contract #D040644 – PE/Design for Highway Rehabilitation in an amount not to exceed \$95,500.00; effective April 04, 2022 through completion of project. (MUNIS CONTRACT #291)	Resolution Attached	Motion: Grant Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Absent: **Leuer**

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:16 AM Supervisors McCormick, T/Java and Roberts, T/Genesee Falls joined the meeting via Zoom.</i>			
3. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Erdman Anthony , 145 Culvert Road, Suite 200, Rochester, NY 14620 for the provision of Engineering Services for Oatka Road (CR30) from West Lake Road to Rt. 246, Town of Perry, PIN: 4WY0.07; Contract #D040423- PE/Design for Highway Rehabilitation in an amount not to exceed \$140,000.00; effective April 1, 2022 through December 31, 2023. (MUNIS CONTRACT #368)		Motion: Davis Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to:
4. <u>Highway Department 2021 Annual Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 9:14 AM Board Chair Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
5. Amend Resolution No. 21-468: To include \$2,000.00 increase in salary for Deputy Co. Highway Supt. from \$66,625.00 to \$68,625.00 after (6) month probationary period per the acceptance letter.		Motion: Davis Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: FINANCE
6. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Bruce Scofield LLD, P.O. Box 44, Safford, NY 14143 for rental of a 40 yard roll-off container to clean up the highway yard in an amount not to exceed \$749.76; effective April 20, 2022 through April 21, 2022. (MUNIS CONTRACT #357) 		Motion: King Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
7. Misc.			
<ul style="list-style-type: none"> • Supt. Blue outlined work he would like to accomplish on an annual basis. • Dep. Supt. Myers was tasked with calculating needed man hours to accomplish the outlined annual work schedule. <ul style="list-style-type: none"> ○ The attached Highway Man Hour Review Report indicates an increase in workforce is suggested. ○ This information is based on Dep. Supt. Myer's years of experience with the Highway Dept. and past practice • Supt. Blue will review with Supervisors next month in anticipation of a formal proposal. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM Buildings & Grounds w/ M. Adameczak & K. Wiedemann			
1. FYI ~ Contract (\$3,000 and under):			
<ul style="list-style-type: none"> • T.P. FIRESTOP, LLC., 6725 Soper Road, Perry, NY 14530 for the provision of fire extinguisher inspections at various county buildings and road patrol vehicles not to exceed \$2,000.00; effective April, 14th 2022 through completion. (MUNIS CONTRACT #340) • Statewide Machinery, Inc., 319 W. Main St., Suite 5, Batavia, NY 14020 for repairs to washers at the Wyoming County Jail in an amount not to exceed \$1,000.00; effective March 30, 2022 through December 31, 2022. (MUNIS CONTRACT #347) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with EDWARD HUME INC , 17 E. Buffalo St, Warsaw, NY 14569 for the roof replacement at the AG Center storage building in an amount not to exceed \$43,496.00 ; effective 05/01/2022 through the completion of the project. (MUNIS CONTRACT #363)	Bids were opened April 26 at 11:00 AM.	Motion: Gozelski Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
3. Establish ramp replacement project at the Kaplan Building (DMV, OFA & Board of Elections) located on Perry Ave, Warsaw NY 14569		Motion: Davis Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
Working with County Highway to replace the entry ramp at the Board of Elections.			
4. Appropriation: To: 011620.521002 BOE Property Renovation \$30,000.00 w/ 01162006.440890R Federal Aid Other-ARPA inc. by same Reason: For construction of loading dock and construction of ramp at Kaplan Building		Motion: Davis Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: FINANCE
5. Permission to increase Director Adamczak's procurement card limit to \$10,000.00.		Motion: Gozelski Ayes: 7 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
6. Discussion: • Rotunda Project – ○ Waiting on exterior block work and trim. ○ Holding back \$60K for punch list items ○ Sub-contractors are having issues getting paid from contractor...		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
7. Update: <ul style="list-style-type: none"> Board Chair Ryan confirmed a deal brokered with J. Rutowski for the rest of the land and barn adjacent to the Ag. Center. Met with County Attorney Wilkinson who will be meeting with Mr. Rutowski's attorney to prepare the transfer documents. She also reported to have made arrangements for Director of Buildings and Grounds Adamczak to tour property early next week. Director Adamczak suggested having a survey done to verify boundary lines. Chairwoman Ryan thanked Supervisor Gozelski for the part he played in the negotiations. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Enterprise Update: <ul style="list-style-type: none"> Results will be shared with committee next month. August transaction dates anticipated Approval next month for August delivery. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag. and Business Center			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag. Center Space & Building Report			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/J. Brick** (minutes prepared by _____).

Next Public Works Committee Meeting scheduled for **Thursday, June 02, 2022 @ 9:00 AM.**

Committee Chair Initials: _____