

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 28, 2021 @ 1:00 PM

Location: *Supervisors' Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Planning Committee Members Present: *Leuer (Zoom), Davis*, Berwanger, Granger, Roberts, Brunner, Klein

Absent: Kehl

Also Present: C. Ketchum/Board Clerk; B. Ryan, Board Chair; R. Jacoby, T/Wethersfield (Zoom)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. Establish Sr. Planner Search Committee: <ul style="list-style-type: none"> • Currently have 4 qualified applications to review • Search Committee established: <ul style="list-style-type: none"> ○ Leuer, Ryan, Brunner, Davis, A. Ellis/Livingston County to be invited to assist. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Wyo. Co. Water Resource Agency w/S. Perkins			
1.FYI~ Contract (\$3,000 and under) <ul style="list-style-type: none"> • Municipal Solutions, Inc., Jeffery R. Smith, Pres.,62 Main Street, Leroy, NY 14482 to provide financial consulting services for the funding of WCWRA projects in the amount of \$135 / hour, not to exceed \$3,000.00; effective April 1, 2021 through December 31, 2021. These funds are currently budgeted for. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Operational Update (As Needed): <ul style="list-style-type: none"> • 2021-2022 Strategic Planning (Role of the Agency) <ul style="list-style-type: none"> ○ Plans to send Water Resource Agency Board of Directors and the Planning Committee a questionnaire relative to the future role of the Agency. • <u>2021 WCWRA Project Opportunities Listing</u> <ul style="list-style-type: none"> ○ S. Perkins highlighted partnering with the Village of Perry and projects that could be dependent on an agreement with the Village. • American Relief Plan includes water and sewer infrastructure and broadband funding opportunities. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Industrial Development Agency w/J. Pierce			
1. Reappointment: <div style="text-align: center;">Industrial Development Agency Board of Directors</div> Three (3) year term effective April 12, 2021 through April 11, 2024 <ul style="list-style-type: none"> • Mark Dadd, 166 Main Street, Attica, NY 14011 		Motion: Brunner Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Absent: Kehl

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Business Center (LDC) w/J. Pierce			
1. <i>Reappointments:</i> <i>Wyoming County Business Center/LDC</i> <i>Three (3) year term; effective May 10, 2021 through May 9, 2024</i> <ul style="list-style-type: none"> • <i>Richard Fish</i>, 7488 Route 39, Perry, NY 14530 • <i>Jeremy Satchell</i>, 6654 Railroad Ave., Bliss, NY 14024 		Motion: Berwanger Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to: * RESOLUTION
<i>Executive Director, J. Pierce talked about establishing some gender equality on the IDA Board of Directors as Chairwoman Ryan is the only female on the Board. Committee Chair Leuer questioned the establishment of a 501(c)(3) for the administration of the Ag. and Business Center. Committee Chair Leuer indicated that the 501(c)(3) could handle leases, attract new tenants, etc. Committee Chair Leuer was informed the establishment of such an entity has already been completed. It's a matter of appointing a Board, establishing the mission of the entity so they can adopt by-laws... The suggested Board of Directors would consist of the Chairman of the Board, Planning Committee Chair, someone from the Agricultural Community and it was thought, at the time, someone with fund raising talents... There was discussion over naming rights for some of the learning center rooms, etc. at the beginning of the master lease arrangement...</i>			
2. Present the <u>2020 WCBC Annual Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>The Emkay property in the Village of Arcade is soon to be owned by a newly formed LDC of the Wyoming County Business Center (the LDC) -WCBC North, LLC.</i>			
1:30 PM – Planning & Development Department w/D. Roberts			
1. <i>Quarterly Report</i>	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>EV Station Update</i> <ul style="list-style-type: none"> • WCCH is interested in installing a few on their location • Brunner questioned the expansion of the current EV Station. Code Enf. Officer Roberts offered that the current station is used roughly 40 times per year. 	4G equipment received	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Countywide Zoning Program w/D. Roberts			
1. <i>Monthly Report – March 2021</i>	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Update for ZEO Position</i>	<ul style="list-style-type: none"> • The position has been posted for over a month now with no outside interest. • There is one application from a current county employee who meets minimum qualifications, which would result in another vacancy. See Agenda Item #3. 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Approval to re-fill Account Clerk Position contingent upon current Account Clerk transfer to ZEO position.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag and Business Center			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Ag Center Space & Building Report			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Chamber of Commerce w/S. Gardner			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Arts Council w/J. Swaby			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Business Education Council w/J. Duppengiesser			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Solid Waste w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Space Allocation w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum)).

Next Planning Committee Meeting scheduled for **Wednesday, May 26, 2021 @ 1:00 PM.**

Committee Chair Initials: _____