

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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*Thank you!*

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Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant (Zoom – 1083)**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S. Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Co. Insurance Office w/ T. Vacinek</b>			
1. <b>Overnight Travel Authorization:</b> Permission to attend the NYS Association of Self Insured Counties, May 4-6, 2022, Oswego, NY Conference expense \$488.00; Expense covered in budget, will use County car	<i>Conference covers changes/updates in the Workers' Comp safety, &amp; health insurance.</i>	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
2. <b>Misc.</b> <ul style="list-style-type: none"> <li>• A Safety Training Day has been planned with interested Towns, Villages and County Highway for 04/21/22.                             <ul style="list-style-type: none"> <li>○ Trainings will be provided by County Human Resource, PESH and Dig Safely</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:10 AM Information Technology w/B. Sikes</b>			
1. <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>ESRI, Inc.</b> , 380 New York Street, Redlands, CA 92373, for the annual renewal of our GIS licenses and maintenance in an amount not to exceed \$11,100.00; effective June 15, 2022 through June 14, 2023. State Contract PM67345. Munis contract #243.	<i>Pricing remains the same as last year.</i>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>At 9:10 AM Supervisor Berwanger, T/Arcade entered the meeting during the below Agenda Item.</b>			
2. <b>Overnight Travel Authorization:</b> B. Sikes to attend the New York State Local Government Information Technology Directors Association Conference in Syracuse, NY, May 3-6, 2022. The cost is \$100.00, which includes 3 nights of lodging and registration. Personal vehicle will be used.		Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

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Present: **Kehl, Grant (Zoom – 1083)**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S. Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<b>Supervisor Gozelski, T/Castile entered the meeting during the below Agenda Item.</b>			
<b>3. Grant Application:</b> Authorize Chairwoman to sign a grant application with New York State Homeland Security and Emergency Services, 1220 Washington Avenue, Albany, NY 12242 for <b>FY2020 Cyber Security</b> , to enhance and sustain cyber security posture and ensure that our IT systems are secure and protected from cyber threats, in a minimum amount of \$50,000.00.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>4. Grant Application UPDATE:</b> Permission was granted on January 5, 2021 to apply for the FY2019 Cyber Security grant application with New York State Homeland Security and Emergency Services (for the same as above block, #3). The application was not submitted; therefore the funds were not awarded.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>5. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li>• <b>Pictometry</b>, 25 Methodist Hill Drive, Rochester, New York, 14623 for the annual renewal of Pictometry, in an amount not to exceed \$2,200.00; effective June 22, 2022 through June 21, 2023. Munis contract #240.                             <ul style="list-style-type: none"> <li>○ <b>Budget Officer Cook explained that there is \$83K in approved ARPA funding to update current maps with a new “fly over” and asked Director Sikes to coordinate with other department heads on getting the appropriate approvals in place.</b></li> </ul> </li> <li>• <b>SHI</b>, 290 Davidson Avenue, Somerset, NJ, 08873, for the annual renewal of the Fortinet for the Board of Elections, in an amount not to exceed \$305.42; effective June 20, 2022 through February 7, 2023. State Contract #081419-SHI. Munis contract #245.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S. Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<b>9:20 AM Treasurer w/R. Lawall</b>			
1. <a href="#"><u>Sales Tax update</u></a>	<i>Reviewed and attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Amend Salary Schedule S:</b> <ul style="list-style-type: none"> <li>• To provide the Deputy County Treasurer (position code 007.503) with a stipend for work performed during Treasurer Mayer's reduced time in office of \$2,500/month; effective June 01, 2021 through March 03, 2022.</li> </ul>		Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b>Amend Salary Schedule S:</b> <ul style="list-style-type: none"> <li>• To set the annual salary of the Deputy County Treasurer at \$82,000.00; effective March 4, 2022 through December 31, 2022.</li> </ul>		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<p><b>4. Amend Resolution No. 16-432 (as previously amended by Res. #17-029 and #22-146):</b> To correct the contract with <b>Mail Finance</b> to reflect the following revisions:</p> <ul style="list-style-type: none"> <li>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), for a <u>Product Lease Agreement</u> with <b>Quadient Leasing, USA, Inc.</b>, 478 Wheelers Farms Rd., Milford, CT 06461 for a IX5AFWP5 postage machine located in the Central Storeroom in an and a <u>Service Agreement</u> for a standard care service plan with <b>Lineage</b>, 385 N. French Rd., Amherst, NY 14228 in an amount not to exceed \$174.48 per month; effective January 1, 2022 through December 31, 2026.</li> </ul>	Housekeeping needed to change name from Mailfinance.	Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<p><b>5. Position Fill:</b> <b>Treasurer</b> Fill one (1) position of <b>Fiscal Administrator</b> (1.0 FTE) (position code 024.405) on Salary Schedule S with approved hourly rate range of \$23.08/hr. to \$30.22/hr. (Annual Salary Equivalent of \$42,000.00 - \$55,000.00). Temporary position pending 2022 election results. Position Available: April 13, 2022.</p>	<b>Temporary/Provisional Appointment until results of November 2022 election. Can be converted to permanent after election. No active list available</b>	Motion: Leuer Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:

**\*RESOLUTION**

**APPROVED**

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Department Agenda Item	Discussion	Decision	Action
<p><b>6. <i>Position Create/Fill:</i></b> <i>Treasurer</i> Create and fill one (1) position of <b>Junior Deputy Treasurer (Temp)</b> (1.0 FTE) (non-exempt) and place on Salary Schedule S at an approved hourly rate range of \$24.73/hr. to \$27.47/hr. (Annual Salary Equivalent of \$45,000.00 to \$50,000.00). Effective: April 13, 2022 through December 31, 2022.</p>	<p><i>Temporary Appointment until results of November 2022 election. Will be appointed to Deputy Treasurer after election, or will move back to Fiscal Administrator position</i></p>	<p>Motion: Leuer Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<b>9:40 AM Real Property Tax Services w/S. Lippincott</b>			
<p><b>1. Correction of 2022 Town/County Tax Bill</b> Original Bill \$ 2,684.18 Corrected Bill \$ 0.00 Credit \$ 2,684.18 Tax Map Parcel: Town of Orangeville 70.-1-1.1 Location: 2780 Buffalo Rd Owner: Cornell Co-op Ext. REASON: Clerical Error AUTHORITY: RPTL §550.7(a) ‘an entry on the taxable portion of the assessment roll or the tax roll, or both, of the assessed valuation of real property which, except for the provisions of section four hundred ninety of this chapter, is wholly exempt.’</p>		<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>2. Appropriation:</b> <b>To:</b> 011355-541202 Printing \$3,934.94 w/Any Funds Available increased by same <b>Reason:</b> To pay 2021 Applied Business Systems Inc. invoice for Town and County Tax Bill Printing	<i>Funds originally budgeted and unspent in 2021. Invoice received after year end close. Need to pay invoice out of 2022.</i>	Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>3.</b> Permission to go out to bid for Tax Bill Development, Printing, and Finishing Services; effective 04/06/22 through 04/22/22.	<u><a href="#">Bid documentation attached.</a></u>	Motion: King Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>4. <u>Proposed Fee Schedule</u></b> for review of land subdivision applications by Real Property Tax Services in accordance with RPTL 503(7). <ul style="list-style-type: none"> <li>• 0-3 - no charge</li> <li>• 4-9 - \$50.00</li> <li>• Over 10 - \$100.00</li> </ul>	<i>After review of RPTL 503(7) by Dep. Clerk to the Board Perez for purposes of creating a resolution, a post committee discussion with Director Lippincott confirmed 4-9 parcels can only be charged \$50.00.</i>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>5. Info Only:</b> <ul style="list-style-type: none"> <li>• Volunteer Firefighter/Ambulance Workers Exemption                             <ul style="list-style-type: none"> <li>○ The county attorney has been consulted. A document should be ready for presentation next month.</li> </ul> </li> </ul>	<i>Follow up to discussion of exemption from prior Finance Committee.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. Info Only:</b> <ul style="list-style-type: none"> <li>• Printer                             <ul style="list-style-type: none"> <li>○ Real Property has placed an order for Ricoh IM5000 Multifunctional Printer(\$5,990.00)</li> </ul> </li> </ul>	<i>Funds were budgeted. <u>Proposal attached.</u></i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><b>7. Info Only:</b></p> <ul style="list-style-type: none"> <li>Working with Villages to prepare for upcoming taxes</li> <li>Assisting Assessors with upcoming 2022 Tentative Roll (5/1)</li> <li>BAR Training is scheduled for the evening of 4/25 in the DSS conference room.</li> <li>GIS Update</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<b>Clerk to the Board w/C. Ketchum</b>			
<p>1. <b><u>Interdepartmental Contract (Expenditure) \$3,001 or greater:</u></b> Contract with <b>Wyoming County Water Resource Agency</b>, 5362 Mungers Mill Road, Building A, Silver Springs, NY 14550 for funding provided by the NYS County Wide Shared Services Initiative Matching Funds Grant for savings realized in 2020 for meter purchases and Mobile Data Collection in the amount of \$15,286.06 (\$16,090.59 less 5% retained by NYS); effective April 12, 2022.</p>	<p><i>Funds were received by Wyoming County on 03/10/22</i></p>	<p>Motion: King</p> <p>Ayes: 10</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center; font-weight: bold; margin-top: 20px;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. <u>Interdepartmental Contract (Expenditure) \$3,001 or greater:</u></b> Contract with <i>Wyoming County Community Hospital</i>, 400 North Main Street, Warsaw, NY 14569 for funding provided by the NYS County Wide Shared Services Initiative Matching Funds Grant for savings realized in 2020 through a joint Dialysis Services project with Livingston County in the amount of \$25,090.23 (\$26,410.77 less 5% retained by NYS); effective April 12, 2022.</p>	<p><i>Funds were received by Wyoming County on 03/10/22</i></p>	<p>Motion: King Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>
<p><b>3. <u>Overnight Travel Authorization:</u></b> C. Ketchum and L. Perez to attend NYS Assoc. of Clerks of Co. Legislative Boards training school and conference in Ellicottville, NY, May 18-20, 2022. \$900.00 for registration fee, lodging and food.</p>		<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>
<p><i>Supervisor Granger, T/Gainesville entered the meeting during the below Agenda Item.</i></p>			
<p><b>4. <u>Permission to purchase six (6) laptop/tablet computers with ARPA funds for Supervisors to use during Committee Meetings and Board Meetings.</u></b></p>		<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b></p>
<b>Budget Office w/J. Cook</b>			
<p><b>1. <u>Review transfers made to 2021 Budget</u></b></p>	<p><b>**Attached</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>



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Absent:

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Department Agenda Item	Discussion	Decision	Action
2. <b>FYI –</b> • Fringe Benefit Rate Calculation @ 46.89% based on 2021 expenditures.	<u><a href="#">Fringe rate &amp; history attached – FYI</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Review Income Statement as of 4/1/22 for year ending 12/31/21.</b> • Workmen's Comp. fund is almost 100% fully self-funded. • <u><a href="#">IGT / DSH Payment History</a></u>	<b><u>**Will provide prior to meeting - these are NOT final figures.</u></b>  <i>Budget Officer Cook reviewed notes made to attached financials. Surpluses have been applied to the 6 year plan for purposes of tax easing thereby keeping increases in levy at or below 2% over the next 6 years.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Budget Officer Cook hoped to be closing 2021 tomorrow. Information being provided is unaudited.</b>			
4. Cell Phone Transfer for all Departments moving budgeted funds from contractual to a benefit paid through payroll per the recent change in policy.	<b><u>**Attached</u></b>	Motion: King Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>Budget Officer Cook requested a 2023 Budget Subcommittee meeting for review of projects and future spending and plans to meet with Director of Buildings and Grounds, M. Adamczak on anticipated CIP projects. Would like to meet with the Budget Subcommittee by June prior to 2023 Budget instructions going out to Department Heads.</b>			
<b>A three minute recess was granted.</b>			
5. <b>2022 Appropriation (on behalf of Probation)</b> To: 013140.541111 Computers & Technology \$2,862.00 w/any funds available <b>Reason:</b> For the purchase of a copier	<i>Post committee e-mail dated 04/11/22 from Budget Officer Cook explaining the amount should match the request from Public Safety.</i>	Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

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Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant (Zoom – 1083)**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

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Department Agenda Item	Discussion	Decision	Action
6. <b>Misc.</b> <ul style="list-style-type: none"> <li>Preparing to submit almost \$3M in ARPA claims</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Committee Chair's Agenda</b>			
1. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li><i>Resolution Applauding the Governor and Legislature for Supporting Community Colleges and Urging Them to Develop an Equitable County Chargeback Formula</i></li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li><i>Resolution Calling on the State of New York to Immediately Make all Municipalities Whole in the Saint Regis Mohawk Tribal Gaming Region that have been Impacted by the State's Lack of Payment</i></li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li><i>Resolution Calling on the State of New York to Immediately Make all Municipalities Whole that have been Impacted by the State and Seneca Nation Dispute</i></li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
4. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li><i>Resolution Calling on the State to Equitably Distribute Gaming Revenue to all New York Counties and to Make Whole Counties Impacted by the State's Gaming Revenue Changes</i></li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
5. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li>• Resolution Supporting the Executive Budget Recommendation to End the Diversion of County Sales Tax for AIM-Related Payments and to Return this Responsibility to the State</li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
6. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li>• Resolution Supporting the Governor's SFY 2023 Budget Proposal to Permanently Extend all Existing Local Sales Tax Rates, and to Allow All Counties to Set Their Local Rate up to Four Percent Under Local law</li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
7. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li>• Resolution Supporting the Governor's SFY 2023 Budget Proposal to Modernize Tax Laws to Include the Vacation Rental Industry and to Ensure These Changes are Appropriately Tailored for the Needs of Localities</li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
8. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li>• Resolution Calling on the Governor and the Legislature to Suspend any Further State Diversion of Local Sales Tax for Distressed Health Facilities and Sunset the Law</li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
9. <b><u>Winter NYSAC Conf. Resolution:</u></b> <ul style="list-style-type: none"> <li>• Resolution Urging the Governor and Legislature to Fully Fund the Costs of Fashion Institute of Technology Chargebacks for Students Working Toward Bachelor's and Master's Degrees</li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>Off Track Betting w/</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>Positions</b>			
1. <b>Position Create/Fill:</b> <b>Human Resources</b> Create and fill one (1) position of <b>Human Resource Assistant III (1.0 FTE)</b> and place on Salary Schedule S at an hourly rate of \$23.52 (Annual Salary Equivalent of \$42,806.40) Position Available: June 1, 2022.	<i>Currently not seeking permission to fill the Human Resource Assistant II position. The position will be left vacant.</i>	Motion: King Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b>Position Fill:</b> <b>Human Resources</b> Fill one (1) position of <b>Human Resources Assistant (1.0 FTE) (position code 001.434)</b> on Salary Schedule S at an hourly rate of \$16.48 - \$19.71/hr, (Annual Salary Equivalent of \$29,993.60 to \$35,872.20) due to the resignation of Kelsey Holmes. Position Available: April 25, 2022.		Motion: King Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

**Supervisor Leuer, T/Middlebury questioned Director Farberman's need for additional staffing in order to get the Civil Service module up and running in MUNIS. Supervisor May, T/Orangeville asked for an explanation of the W-4 issue that was recently identified during the Public Safety Committee meeting last week. HR Director Farberman explained that W-4's were implemented as requested.**

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Department Agenda Item	Discussion	Decision	Action
<p><b>3. Position Fill:</b> <i>Department of Social Services</i> Fill one (1) position of <u>Account Clerk</u> (1.0 FTE) (position code 170.002) on CSEA agreement at an hourly rate of \$17.53 - \$19.29/hr. to replace Veronica Forrester, who transferred. Position Available: April 6, 2022.</p>	<p><i>These positions are both in the support collection unit.</i></p>	<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>4. Position Fill:</b> <i>Department of Social Services</i> Fill one (1) position of <u>Support Investigator</u> (1.0 FTE) (position 070.266) on CSEA agreement Grade 10 at an hourly rate of \$19.89 - \$22.50 per hour to replace Amy VanSplunder, who resigned. Position Available: April 6, 2022.</p>		<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p><b>5. Position Fill:</b> <i>Health Department</i> One (1) position of <u>Student Aide (Seasonal)</u> (FT - 1.0 FTE) (position # 075.319) on Salary Schedule G at \$13.00/hr. plus \$0.25 for each previous season worked with only those benefits mandated by law; fully funded by NYSDOH DWE grant. Position Available: May 17, 2022 not to exceed 15 wks</p>		<p>Motion: Jacoby Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>

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Department Agenda Item	Discussion	Decision	Action
<p><b>6. Extend Position in Planning &amp; Development: Amend Resolution 22-152:</b></p> <ul style="list-style-type: none"> <li>• To extend one (1) position of <b>Keyboard Specialist, PT (Temp.)</b> (.4 FTE) (Position code 012.337), CSEA agreement, sch. A, grade 2/step 3 (\$17.29/hr.) – not to exceed 14 hours per week and \$3,200.00); effective March 26, 2022 through June 24, 2022.</li> </ul>	<p><i>This position covers the influx of work associated with the Curbside Collection Service tote conversion.</i></p>	<p>Motion: Leuer Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p><b>7. Position Fill:</b></p> <p style="text-align: center;"><b>Highway</b></p> <p>Fill one (1) position of <b>Heavy Equipment Operator</b> (1.0 FTE) (position code 044.163) on CSEA agreement at an hourly rate of \$19.89 - \$22.50 to replace John Nelson, who resigned. Position Available: April 6, 2022.</p>		<p>Motion: Brick Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>
<p><b>8. Position Fill:</b></p> <p style="text-align: center;"><b>Highway</b></p> <p>Fill one (1) position of <b>Bridge Construction Mechanic</b> (1.0 FTE) (position code 036.126) on CSEA agreement at an hourly rate of \$19.89 - \$22.50 to replace Benjamin Parton, who transferred to Working Supervisor on February 21, 2022. Position Available: April 6, 2022.</p>		<p>Motion: Brick Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b></p>
<p><b>9. Position Create/Fill:</b></p> <p style="text-align: center;"><b>Sheriff's Office</b></p> <p>Create and fill one (1) position of <b>Dispatcher PT</b> on DSA at an hourly rate of \$20.57 - \$25.08 per hour. Position Available: April 13, 2022.</p>		<p>Motion: May Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>

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Department Agenda Item	Discussion	Decision	Action
<b>10. <i>Position Fill:</i></b> <p style="text-align: center;"><b><i>Sheriff's Office</i></b></p> Fill One (1) position of <b><i>Deputy Sheriff P/T</i></b> ( <i>position code 052.504</i> ) on DSA agreement at an hourly rate of \$26.72 - \$28.80 to replace Raymond Coveny, who resigned. Position Available: April 6, 2022.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>11. <i>Position Fill:</i></b> <p style="text-align: center;"><b><i>Jail</i></b></p> Fill one (1) position of <b><i>Correction Officer</i></b> ( <i>1.0 FTE</i> ) ( <i>position code 024.065</i> ) CSEA agreement, grade 3 (\$23.80 - \$29.20/hr) to replace Daniel Smithley, who is retiring on April 1, 2022. Position Available: April 6, 2022.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>HUMAN RESOURCES</b>			
<b>County Attorney</b>			
1. Amendment of the Rules of Procedure to include rules for special meetings.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

**Counties responding to the Board Clerk's request for language on SPECIAL meetings basically reiterated County Law §152, which gives direction on how to call a special meeting. Further instruction is not provide relative to who would chair the special meeting if a majority of the Supervisors are the ones to call the meeting. Committee members didn't feel a revision would be warranted due to the lack of anticipated frequency such an event would take place again in the near future.**

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Department Agenda Item	Discussion	Decision	Action
<b>Human Resource Department</b>			
2. <b>Amend Schedule Handbooks:</b> Amend Schedule <b>S</b> , <b>D</b> , and <b>C</b> Handbooks to reflect the attached changes to Longevity and Bereavement provisions.		Motion: Brick Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
1. <b>Amend Salary Schedule G:</b> <ul style="list-style-type: none"> <li>To provide a 5 percent 2021 Lump Sum for the Alzheimer's Caregiver Coordinator under OFFICE FOR THE AGING in an amount not to exceed \$ 2,091.00.</li> </ul>		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Youth Bureau</b>			
2. <b>Appropriation:</b> <b>To:</b> 017310.542435 Other Grants \$860.00 w/01731006.438200 Legislative Grant \$860.00 <b>Reason:</b> Funds will be used for a youth trip to Niagara Falls. Expenditures to be reimbursed through a NYS Parks Connect Kids to Parks Grant of \$ 860.00		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>



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Department Agenda Item	Discussion	Decision	Action
<b>3. Appropriation:</b> <b>To:</b> 017310.542435 Other Grants \$2,487.03 w/01731000.412890 Other Department income \$2,487.03 <b>Reason:</b> Funds to be used to integrate play areas into the Warsaw Village Park as per the Balance of the Kaboom Grant. Original amount of grant was \$ 9,000.00 – spent/claimed \$6,512.97 in 2021.		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Social Services</b>			
<b>4. Appropriation:</b> <b>To:</b> 016010.520401 Misc. Equipment \$5,000.00 w/01601005.440890R Federal Aid Other \$5,000.00 <b>Reason:</b> To purchase Shed to hold Rock Salt for winter use in parking lot and walkways with ARPA funding		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<b>1. 2022 Appropriation:</b> <b>To:</b> 014250.542405 Alcoholism Trx <u>\$16,010.00</u> w/01425002.434900 MH State Aid \$16,010.00 <b>Reason:</b>		Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>2. 2022 Appropriation:</b> <b>To:</b> 014220.541711 MEDICAL-INMATE <u>\$20,000.00</u> w/01422003.434900 MH State Aid \$20,000.00 <b>Reason:</b>		Motion: Davis Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

# FINANCE COMMITTEE MEETING MINUTES

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Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.*

Present: **Kehl, Grant (Zoom – 1083)**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S.

Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<b>Public Health</b>			
3. <b>Amend Schedule G:</b> Increase hourly wage of <i>Student Aide (Seasonal)</i> , (position code 075.319) from \$13.00 per hour to \$13.25 per hour (additional \$0.25 per hour for each previous season worked).		Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<b>PUBLIC SAFETY</b>			
<b>Sheriff</b>			
1. <b>Amend Salary Schedule S:</b> <ul style="list-style-type: none"> <li>• Undersheriff                             <ul style="list-style-type: none"> <li>○ 2022 COLA is calculated from 2021 Salary (\$4,768 = \$100,123) not 2020</li> <li>○ Payrolls have been correct</li> </ul> </li> <li>• Administrative Assistant (Sheriff)                             <ul style="list-style-type: none"> <li>○ Set the hourly wage at \$18.20/hr.; effective September 20, 2021</li> <li>○ Effective 1/1/2022 COLA Increase at 4% (\$.73/hr.) to set rate at \$18.93/hr.</li> <li>○ Payrolls have been correct.</li> </ul> </li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>Jail</b>			
2. <b>Amend Salary Schedule S:</b> <ul style="list-style-type: none"> <li>• Jail Administrator                             <ul style="list-style-type: none"> <li>○ 2022 COLA is calculated from 2021 Salary (\$3,114 = \$80,962) not 2020</li> <li>○ Payrolls have been correct</li> </ul> </li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S.

Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<b>Jail Kitchen</b>			
<b>3. Amend Salary Schedule S</b> <ul style="list-style-type: none"> <li>• Jail Senior Cook           <ul style="list-style-type: none"> <li>○ to correct a discrepancy between Schedule S and the New CSEA Agreement to \$18.61 hourly</li> </ul> </li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>*RESOLUTION</b>			
<b>Emergency Services</b>			
<b>4. Appropriation:</b> To: 013640.541217 Training Facilities \$ 14,095.00 w/01364002.426650 Sale of Equipment 14,095.00 <b>Reason:</b> To appropriate funds from sale of surplus equipment, to use towards repairs, training supplies and materials needed at Fire Training Center.		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>*RESOLUTION</b>			

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

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Department Agenda Item	Discussion	Decision	Action
<b>Public Defender</b>			
<b>5. Amend Salary Schedule G:</b> Under Public Defender to include yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services Distribution 12 (Contract C120056), also known as D12. Said amounts to be paid biweekly and retroactive from January 1, 2022 through 12/31/24 to the following: <ul style="list-style-type: none"> <li>• Public Defender (position code 003.503)      \$2,759.00</li> <li>• Assistant Public Defender (1<sup>st</sup>) (position code 004.503)      \$2,031.00</li> <li>• Assistant Public Defender (2nd) (position code 001.503)      \$1,950.00</li> <li>• Assistant Public Defender (3rd) (position code 002.503)      \$4,531.00</li> <li>• Sec. to the Public Defender, PT (position code 005.503)      \$ 924.00</li> <li>• <b>Secretary I (position code 006.350)</b>      \$ 701.00</li> </ul>		Motion: May Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>11:00 AM Wyo. Co. Community Hospital w/M. Corcimiglia</b>			
1. <u><a href="#">General Update</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

**\*RESOLUTION**

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Department Agenda Item	Discussion	Decision	Action
<i>Supervisor Leuer, T/Middlebury asked to have the Press Ganey Satisfaction Survey results shared with the Board of Supervisors.</i>			
<i>Supervisor Berwanger, T/Arcade pointed out the below contract with DCCS is for 6 months, making this contract \$400,000 per year adding that he plans to vote no on this contract during the 04/12/22 Regular Monthly Meeting of the Board of Supervisors.</i>			
<i>Human Resource Director Farberman spoke to the progress for the search of a new CFO, recruitment strategy, working through the hired recruitment agency and identifying promising leads.</i>			
2. Amend Resolution #21-509 approved on 11/09/2021 with <b>DCCS CONSULTING, LLC</b> , 205 Hackney Circle, Wilmington, DE 19803, interim chief financial officer recruitment advisory services agreement to recruit a qualified candidate for the position of interim chief financial officer, not to exceed \$150,000 including reimbursable expenses (travel, lodging, etc.), effective 10/18/2021 – 04/18/2022 with 30 day termination notice, pending approval by the Wyoming County Board of Supervisors, as follows: <ul style="list-style-type: none"> <li>• Increase the amount for the term 10/18/2021 – 04/18/2022 from not to exceed \$150,000 per term, including reimbursable expenses (travel, lodging, etc.) <b>to an amount not to exceed \$200,000 per term, including reimbursable expenses (travel, lodging, etc.)</b></li> </ul>	Resolution #22-148 approved on 03/08/2022 and Resolution #21-509 approved on 11/09/2021	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
			<b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
3. Amend Resolution #21-365 approved on 08/10/2021 with <b>DCCS dba Surgery Management Improvement Group, Inc.</b> , 205 Hackney Circle, Wilmington, DE 19803, related to perioperative program interim management agreement to provide surgery program leadership continuity services, not to exceed \$200,000 per term, effective 03/01/2022 – 09/06/2022, as follows: <ul style="list-style-type: none"> <li>• Increase the amount of the agreement for the first approved term from 08/01/2021 – 02/08/2022 from \$200,000 to <b>\$216,096.87</b>.</li> </ul>	Resolution #22-109 approved on 02/08/2022, Resolution #22-038 approved on 01/11/2022 and Resolution #21-365 approved on 08/10/2021	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
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Department Agenda Item	Discussion	Decision	Action
4. Amend Resolution #21-088 approved on 02/09/2021 with <b>FISHER HEALTHCARE</b> , a division of Thermo Fisher Scientific, 11450 Compaq Center Drive West, Suite 570, Houston, TX 77070, Thermos-Fisher Scientific/Abbott Diagnostics related to a master agreement to replace existing chemistry contract to allow more testing in house, reducing the cost of reference laboratory costs and improving patient care, proposed contract also save money after initial six year agreement, WCCHS owns the leased equipment and can operate without lease payment for years, current agreement does not allow this, \$2,147,664 [previous agreement \$2,219,586], effective 02/01/2020 – 01/31/2026, as follows: <ul style="list-style-type: none"> <li>• Change standing order from catalog number 06K2631 to <b>06K2360</b>, no change to annual cost of reagents.</li> <li>• Amend the term of the agreement from 02/01/2020 – 01/31/2026 to <b>08/01/2021 – 07/31/2027</b> as the systems were not installed until 08/01/2021.</li> </ul>		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
			<b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
5. Amend Resolution #21-201 approved on 04/13/2021 with <b>MJ MECHANICAL SERVICES, INC.</b> , 95 Pirson Parkway, Tonawanda, NY 14150, to replace two rooftop units (Skilled Nursing Facility and Behavioral Health Unit) including controls and piping, not to exceed \$413,907 (\$376,279 base bid plus \$37,628 contingency), effective 04/15/2021 – 09/30/2021, as follows: <ul style="list-style-type: none"> <li>• Change the term from 04/15/2021 – 09/30/2021 to <b>04/15/2021 through completion of project.</b></li> </ul>		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:   * <b>RESOLUTION</b>
6. Amend Resolution #18-576 approved on 12/11/2018 with <b>TRUBRIDGE, LLC</b> , 3725 Airport Boulevard, Suite 208A, Mobile, AL 36608, related to an agreement for a subscription to contract management application that will automate the comparison of reimbursements received to the fee schedules in place with all documented third party contracts. Trubridge to provide all implementation services to enter contract documentation to initiate the system, \$6,600 implementation fee plus \$1,375 per month (total contract amount of \$56,100), as follows: <ul style="list-style-type: none"> <li>• Change the term from 12/01/2018 – 11/30/2021 through <b>12/01/2021 – 11/30/2024.</b></li> </ul>		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:   * <b>RESOLUTION</b>



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Department Agenda Item	Discussion	Decision	Action
7. Amend Resolution #19-278 approved on 06/12/2019 with <b>FARKAD M. BALAYA, MD PC</b> , 155 Main Street, Hamburg, NY 14075 related to a personal services agreement for OB/GYN services as follows: <ul style="list-style-type: none"> <li>Add language to reimburse for OBGYN physician locum coverage in the amount of \$25,000 for the period 03/01/2022 – 04/18/2022.</li> </ul>	Resolution #21-034 approved on 01/12/2021, Resolution #20-308 approved on 07/14/2020, and Resolution #19-278 approved on 06/12/2019	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
8. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator (or appointed designee) to sign an agreement with <b>WEATHERBY LOCUMS, INC.</b> , 6451 N. Federal Highway, Suite 800, Ft. Lauderdale, FL 33308, for physician locum tenens coverage, not to exceed \$200,000, effective 03/02/2022 – 03/21/2023.		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p><b>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Award bid and authorize the Hospital Administrator (or appointed designee) to sign contract, pursuant to General Municipal Law §103, related to elevator preventative maintenance service contract with <b>TK ELEVATOR CORPORATION</b>, 2745 Broadway Suite 25, Cheektowaga, NY 14227 for the preventative maintenance on nine elevators through WCCHS, including service inspections every two months on each unit plus replacing covered components listed in the scope of work, not to exceed \$140,161.18 for the 5-year term, effective 05/01/2022 – 04/30/2027.</p>		<p>Motion: Becker Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator (or appointed designee) to sign an independent contractor agreement with <b>UNIVERSITY AT BUFFALO PATHOLOGISTS, INC.</b>, 115 Flint Road, Buffalo, NY 14221, for on call clinical pathology and blood bank coverage and services of a qualified laboratory medical director specializing in pathology, lab license associated with becoming an Article 28 office, project #2020053.01, \$77,600 per year, effective 04/01/2022 – 03/31/2025.</p>		<p>Motion: Becker Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

## FINANCE COMMITTEE MEETING MINUTES

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Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant (Zoom – 1083)**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S. Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
11. Amend Resolution #20-208 approved on 04/14/2020 with <b>BATAVIA NEUROLOGICAL SERVICES, P.C.</b> , 176 Washington Avenue, Batavia, NY 14020 2113 related to neurology services in an amount not to exceed \$304,000 per year as follows: <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 04/01/2021 – 03/31/2022 through <b>04/01/2022 – 03/31/2023.</b></li> </ul>	Resolution #21-245 approved on 05/11/2021 and Resolution #20-208 approved on 04/14/2020	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:   * <b>RESOLUTION</b>
12. Amend Resolution #19-083 approved on 02/12/2019 with <b>DAVID M. PRIVITERA, MD</b> , 16 Merryhill Lane, Pittsford, NY 14534 related to orthopaedic services as follows: <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 04/01/2019 – 03/30/2022 through <b>03/31/2022 – 06/29/2022</b> while a new employment agreement is being negotiated.</li> <li>• Increase the salary from \$450,000 per year to <b>\$510,000 per year, effective 03/31/2022.</b></li> <li>• Include a stipend in an amount to be negotiated in the new employment agreement per wRVU in excess of a determined number of wRVUs a year, effective 03/31/2022.</li> <li>• All other terms and conditions of the agreement remain the same.</li> </ul>	Resolution #20-139 approved on 03/10/2020 and Resolution #19-083 approved on 02/12/2019	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:   * <b>RESOLUTION</b>

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Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S. Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p><b>13. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator (or appointed designee) to sign an employment agreement with <b>VALERIE K. ULM, DO</b>, 265 Perry Street East Aurora, NY 14052, for OB/GYN Physician services in an amount of \$225,000 per year plus a stipend in the amount of \$32 per wRVU annually above 4,400 wRVU annually, effective 04/01/2022.</p>		Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>14. Amend Resolution #16-319 approved on 08/16/2016 with <b>ST. LAWRENCE RADIOLOGY ASSOCIATES, PC</b>, 50 Leroy Street, PO Box 698, Potsdam, NY 13676 related to radiology services, \$0.00 cost to WCCHS, effective 01/01/2022 – 12/31/2022, as follows:</p> <ul style="list-style-type: none"> <li>• Add language to reimburse St. Lawrence Radiology Associates, PC the difference between the amount charged by the Teleradiology Service and the amount reimbursed to St. Lawrence Radiology Associates, PC for the Service in an amount not to exceed \$45,000 per year.</li> <li>• Change the term of the agreement from 01/01/2022 – 12/31/2022 to additional three (3) year period effective 01/01/2022 – 12/31/2024.</li> </ul>	Resolution #21-587 approved on 12/14/2021, Resolution #20-422 approved on 10/13/2020 and Resolution #16-319 approved on 08/16/2016	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>*RESOLUTION</b></p>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S. Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p>15. <b>Amend <u>Salary Schedule C</u> as follows:</b></p> <ul style="list-style-type: none"> <li>• Set the salary for one (1) 1.00 FTE <b>Director of Surgical Services</b> position (Position Code 01.324.431) under <b>OPERATING ROOM</b> at \$100,000 per year, position available date 03/14/2022.</li> <li>• Abolish one (1) 1.00 FTE <b>Administrative Secretary</b> position (Position Code 12.550.013) under <b>NURSING FACILITY ADMINISTRATION</b>, effective 04/17/2022.</li> <li>• Create one (1) 1.00 FTE <b>Administrative Assistant</b> position (Position Code TBD) under <b>NURSING FACILITY ADMINISTRATION</b> and set the hourly rate at \$22.78 per hour, position available date 04/17/2022.</li> <li>• Create one (1) 1.00 FTE <b>Director of SNF Education &amp; Infection Preventionist</b> position (Position Code TBD) under <b>NURSING FACILITY ADMINISTRATION</b> and set the salary at \$82,992 per year, position available date 04/17/2022.</li> <li>• Change the 2021 Lump Sum amount for 1.00 FTE <b>Clinic Officer Manager</b> position (Position Code 02.206.525) under <b>CLINIC ADMINISTRATION</b> from \$5,180 to \$1,295.</li> <li>• Change the 2021 Lump Sum amount for 1.00 FTE <b>Laboratory Services Director</b> position (Position Code 01.171.562) under <b>LABORATORY</b> from \$7,140 to \$6,486.</li> </ul>	<p>Clinic Office Manager was in a CSEA position until 10/02/2022 and moved into the Clinic Office Manager position (Schedule C) – effective 10/03/2022, lump sum is being recalculated to reflect 9 months at the CSEA hourly rate and 3 months at the Schedule C salary.</p> <p>Laboratory Services Director received a salary increase effective 10/04/2021, lump sum is being recalculated to reflect 9 months at the prior salary and 3 months at the increased salary.</p>	<p>Motion: Becker Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Wilkinson/Co. Atty.; R. Kosmerl/WCCH BOM Pres.; S. Perkins/WCCH BOM member; L. Dutton/Resident, T/Eagle and longtime WCCH employee; L. Roberts, T/Genesee Falls; V. McCormick, T/Java; D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:10 AM); E. J. Gozelski, T/Castile

Department Agenda Item	Discussion	Decision	Action
<p>16. <b>Amend <u>Salary Schedule P</u> as follows:</b></p> <ul style="list-style-type: none"> <li>• Set the salary for 1.00 FTE <b>Orthopaedic Surgeon</b> position (Position Code 10.107.589) under <u>ORTHOPAEDIC CLINIC</u> at \$510,000 per year, effective 03/31/2022.</li> <li>• Create one (1) 1.00 FTE <b>OB/GYN Physician</b> position (Position Code TBD) under <u>OB CLINIC</u> and set the salary at \$225,000 per year, position available date 03/20/2022.</li> <li>• Include a <b>Stipend for the OB/GYN Physician</b> position (Position Code TBD) under <u>OB CLINIC</u> in an amount of \$32 per wRVU annually above 4,400 wRVU annually, effective 03/20/2022.</li> <li>• Create one (1) 1.00 FTE <b>OB/GYN Physician</b> position (Position Code TBD) under <u>OB CLINIC</u> and set the salary at \$630,000 per year, position available date 04/03/2022.</li> <li>• Create one (1) 0.00 FTE <b>Physician Assistant Orthopaedic Clinic Per Diem</b> position (Position Code TBD) under <u>ORTHOPAEDIC CLINIC</u> and set the hourly rate at \$83.13 per hour, position available date 04/03/2022.</li> <li>• Create one (1) 1.00 FTE <b>Physician Assistant Orthopaedic Clinic</b> position (Position Code TBD) under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$125,000</li> </ul>		<p>Motion: Becker Ayes: 10 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
per year, position available date 04/03/2022. • Set the salary for 1.00 FTE <b>Physician's Assistant</b> position (Position Code 17.116.067) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at \$95,554 per year, effective 01/01/2022.			<b>*RESOLUTION</b>
17. <b>Abolish Salary Schedule X and Schedule X Handbook</b>	<i>Schedule X employees were moved to CSEA effective 01/01/2022.</i>	Motion: Becker Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<i>Supervisor May, T/Orangeville originally suggested holding off on making any appointments to the Board of Managers.</i>			
18. <b>Appointment:</b> <b>WCCH Board of Managers</b> <u><b>Members</b></u> To fill a vacant unexpired five (5) year term through December 31, 2023(replacing A. Douglas Berwanger) o <a href="#"><u>Janice Shirley</u></a> , 5566 Oatka Road, Warsaw, NY 14569	<i>This item was tabled 03/01/2022 Finance Committee Meeting until other applicants can be considered and vetted.</i>	Motion: Jacoby Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<i>Supervisor Leuer, T/Middlebury explained that the below Agenda Item was requested prior to his review of the 3 finalists' resumes and surveys of the 25 hospital employees that participated in all day interviews adding that he would be happy to accept the recommendation of any of the finalists by the Board of Managers.. HR Director Farberman added that 92 applications were received by the search agency. They narrowed candidates down to 4 finalists. 25 WCCH employees participated in all day interviews with 3of the 4 finalists and at the end of the interviews each of the 25 WCCH employees were asked to complete a survey and rank the candidates. Board of Managers Pres., R. Kosmerl explained, during a special meeting of the Board of Managers on April 1<sup>st</sup>, permission was granted to start the negotiation process with lead candidate up to \$395K per year</i>			

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Department Agenda Item	Discussion	Decision	Action
19. Discussion: • CEO Candidate Selection	<i>Per request of Supervisor Leuer, T/Middlebury</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Permission for the Board of Managers and Human Resources to move forward with negotiating an offer with their preferred candidate(s)</i>		Motion: Leuer Ayes: 10 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Board of Supervisors w/B. Kehl</b>			
<i>Agenda Items 1 – 3 were referred to the Finance Committee for consideration by Chairwoman Ryan at the conclusion of the 03/23/22 Special Board Meeting</i>			
<i>There was a brief overview of Agenda Items 1 – 4 below before Supervisor May, T/Orangeville called for the below Executive Session.</i>			
<i>At 12:08 PM there was a motion by Supervisor May to enter an executive session to discuss the employment and performance history of a particular corporation and matters leading to the appointment of a particular corporation. This was seconded by Supervisor King and all voted aye.</i>			
<i>Board of Managers members R. Kosmerl and S. Perkins, along with HR Director Farberman and County Attorney Wilkinson remained.</i>			
<i>Board Clerk Ketchum and Eagle resident and longtime WCCH Employee, L. Dutton were excused. The YouTube Channel was suspended.</i>			
<i>At 1:45 PM there was a motion by Supervisor Leuer to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick and all voted aye.</i>			
<i>Committee Chair Kehl, T/Attica questioned the expertise of the Board of Supervisors to appropriately conduct the investigation identified in Agenda Item #1 and Supervisor King, T/Pike questioned what exactly is to be investigated, also referring to Agenda Item #1.</i>			
1. Establish and appoint a Special Committee of the Board of Supervisors to conduct an investigation into the conduct and actions of the Board of Managers of Wyoming County Community Hospital (WCCHS) and of the recent operations and activities at WCCHS.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_



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Department Agenda Item	Discussion	Decision	Action
<i>Authorize a complete and independent review of the entire Wyoming County Community Health System operation to ensure future stability of the healthcare system.</i>		Motion: Leuer Ayes: 7 Noes: 3 Kehl, King, Becker Absent:	Carried: XXX Defeated: Referred to:  <b>Non-Consent RESOLUTION</b>
<b><i>Supervisor King, T/Pike questioned what exactly is to be investigated?</i></b>			
2. Approve funding for miscellaneous expenses that may be incurred by this committee including potential travel, legal, consulting or other appropriate costs in an amount not to exceed \$25,000.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b><i>3. Resolution to extend a new four (4) year contract with Buffalo Bone and Joint and Dr. Paul Mason.</i></b>	<a href="#"><u>See attached</u></a>	Motion: Leuer Ayes: 4 Roche, Leuer, May, Brick Noes: 6 Kehl, Grant, Davis, King, Becker, Jacoby Absent:	Carried: Defeated: <b>XXX</b> Referred to:  <b>DEFEATED</b>

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Department Agenda Item	Discussion	Decision	Action
4. The attached letters have been provided by members of the community to be shared with the Board of Supervisors during the Finance Committee: <ul style="list-style-type: none"> <li>• <a href="#"><u>L. Dutton (03-30-22)</u></a></li> <li>• <a href="#"><u>L. Dutton (03-31-22)</u></a></li> <li>• <a href="#"><u>D. Yanda (received 03-31-22)</u></a></li> <li>• <a href="#"><u>B. Henderson (04-01-22)</u></a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/B. Kehl (minutes prepared by**  C. Ketchum **).**

Next Finance Committee Meeting scheduled for **Tuesday, October 5, 2021 @ 9:00 AM.**