

## PLANNING COMMITTEE MEETING MINUTES

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Date: Wednesday, March 31, 2021 @ 1:00 PM

Location: *Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Planning Committee Members Present: *Leuer (Zoom), Davis, Kehl, Berwanger, Granger, Roberts, Brunner, Klein*

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; R. Jacoby, T/Wethersfield (Zoom); J. Brick, T/Perry; M. Roche, T/Eagle (Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>1:00 PM Wyo. Co. Chamber of Commerce w/S. Gardner &amp; E. Szucs</b>			
1. <i>Review ~</i> <ul style="list-style-type: none"> <li>• <a href="#"><u>DRAFT Federal Legislation</u></a></li> <li>• <a href="#"><u>03-24-21 S. Gardner e-mail / Northern Border Regional Commission (NBRC)</u></a></li> <li>• <a href="#"><u>MEMO – The legislation would make Wyoming County part of the Northern Border Regional Commission.</u></a></li> <li>• <a href="#"><u>Overview of NBRC New York - 2019</u></a></li> </ul>		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
2. <a href="#"><u>Proclaim May 2-8 Travel and Tourism week in Wyoming County</u></a>		Motion: Roberts Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: * <b>RESOLUTION</b>
<i>Tourism Director Szucs shared that he had just completed shooting several short videos to submit to US Travel for Travel &amp; Tourism Week. Hopefully one or parts of them get used! He also reminded Supervisors of NYSAC's photo contest currently taking place through the end of April!!</i>			
<b>1:15 PM Wyo. Co. Water Resource Agency w/S. Perkins</b>			
1. <i>Operational Update (As Needed):</i> <ul style="list-style-type: none"> <li>• WCWRA Project Update- Silver Lake Dredging Project                             <ul style="list-style-type: none"> <li>○ Several options offered that satisfy the DEC and Army Corp of Engineers                                     <ul style="list-style-type: none"> <li>▪ A – Landfill</li> <li>▪ B – Hauled to a plot of land to leave set limiting future use of that parcel.</li> <li>▪ C – Redepositing to another location within the lake. DEC permit for this option expected to take up to two years.</li> </ul> </li> <li>○ Next step is to figure out funding.                                     <ul style="list-style-type: none"> <li>▪ Identify agreements &amp; grants</li> <li>▪ J. Smith/Municipal Solutions gathering grant funding information (Waterfront revitalization, tourism)</li> </ul> </li> <li>○ Lead Agency?                                     <ul style="list-style-type: none"> <li>▪ Wyo. Co. Water Resource Agency has acted in this capacity to date.</li> </ul> </li> <li>○ The stakeholder group needs to continue to work together as a team to keep the project moving forward.</li> <li>○ Long term maintenance?</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<ul style="list-style-type: none"> <li>o County Planner involvement?                             <ul style="list-style-type: none"> <li>▪ A: Absolutely!!</li> </ul> </li> <li>• Late yesterday the Town of Covington was approved to go to bid on their water project.</li> </ul>			
<p><b>2. County Environmental Health Director position discussion.</b></p> <ul style="list-style-type: none"> <li>• Official retirement date, July 5, 2021.</li> <li>• Would like to stay on in a smaller role as there are a number of projects he would like to continue to work on.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:30 PM Industrial Development Agency w/J. Pierce (Zoom)</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Business Center (LDC)</b>			
<p>1. <u>Resolution</u> Authorizing the Adoption of a Section 3 Participation Plan in Connection with Community Development Block Grant Funding</p>	<p><u>Section 3 Participation Plan</u></p>	Motion: Kehl Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p>2. <u>Resolution</u> Authorizing the Execution of Documents related to a Community Development Block Grant to Fund a Microenterprise Assistance Program</p>	<p><i>Public Hearing to take place prior to adoption of the Planning resolutions.</i></p>	Motion: Kehl Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>1:45 PM Countywide Zoning Program w/D. Roberts</b>			
<p>1. <i>Monthly Report – February 2021</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>FYI ~ Referred to 04-06-21 Finance Committee from 03-30-21 Human Resources</b>  <b>Amend Salary Schedule S:</b>                      To grant a \$2,000 increase in annual compensation to the <b>Zoning Enforcement Officer</b> (position # 026.554) in the Zoning department upon the completion of 2 years of service, with satisfactory performance and all established goals met. \$2,000 to be added to base hourly wage based on annual hours.</p>	<p><b>Current Salary Schedule S increase sunset on March 18, 2021.</b></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<b>Planning &amp; Development Department</b>			
<p><b>FYI ~ Referred to 04-06-21 Finance Committee from 03-30-21 Human Resources</b>  <b>Position Create/Fill: Planning Dept.</b>                      Create one (1) position of <b>Senior Planner</b> (position # pending) (FT – 1.0 FTE) and place on Salary Schedule D, Position Available: April 14, 2021. Approved salary range commensurate with knowledge, skills and ability.</p>	<p><i>Several counties have shared organizational structure and salaries with the Clerk to the Board (in turn passed on the Committee Chair Leuer, HR Director Farberman and Board Chair Ryan)...</i>   <i>Livingston County's job description will be the basis for the Wyoming County job description.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>Approved Salary range for the recruitment of a Sr. Planner will be \$65,000 - \$75,000 per year.</p>		<p>Motion: Granger                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>FINANCE</b></p>
<b>Ag and Business Center</b>			
<p><b>2. Ag Center discussion</b></p> <ul style="list-style-type: none"> <li>Build out space &amp; when to start</li> </ul>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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<b>Ag Center Space &amp; Building Report</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Committee Chair's Agenda</b>			
<i>Prior to the roll call vote of the below agenda item, Supervisor Brick, T/Perry stepped out of the meeting for a few minutes.</i>			
1. <i>2021 Winter Virtual NYSAC Conf. Resolutions:</i>		Motion: Berwanger	Carried: <b>XXX</b>
<ul style="list-style-type: none"> <li>• <a href="#"><u>Resolution</u></a> Requesting the Rescinding of the New York State Fiber Right of Way Fee</li> <li>• <a href="#"><u>Resolution</u></a> Urging Governor Andrew M. Cuomo to Expand True Broadband Coverage to All New Yorkers</li> </ul>		Ayes: 7 Noes: Absent: 1 Brick	Defeated: Referred to:
			<b>*RESOLUTION</b>
<b>Arts Council</b>			
<p><i>Board Chair Ryan, T/Warsaw shared with the Supervisors a potential for Wyoming County to host the Annual Letchworth Arts and Crafts sale at the Wyoming County Fairgrounds in Pike, NY (just 3.5 miles from the Letchworth State Park Portageville entrance) over the 2021 Columbus Day weekend.</i></p> <p><i>Fairgrounds were toured by Wyoming County Arts Council officials, Board of Supervisors' Chairwoman Ryan included. The fairgrounds would provide a beautiful location for the event. The Wyoming County Fair Association was proud to introduce their brand new building, perfect for hosting large events of many kinds with plenty of gravel ground for parking.</i></p> <p><i>New York State has indicated they will not be issuing the required mass gathering permit for the Columbus Day weekend event but did offer an alternative date.</i></p> <p><i>Supervisor Kehl, T/Attica encouraged anyone and everyone listening to reach out to the Arts Council Board of Directors to encourage their full support of the new location.</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<b>Solid Waste w/</b>	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Space Allocation w/</b>	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Business Education Council w/J. Dueppengiesser</b>	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum)).

Next Planning Committee Meeting scheduled for **Wednesday, April 28, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_