

## PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Thank you!

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Date: Wednesday, January 26, 2022 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer, Davis**, Berwanger (1:00 PM), Kehl (1:51 PM - Zoom), Gozelski, Granger, Roberts, McCormick

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Brick, T/Perry; R. Jacoby, T/Wethersfield (Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
<p><b>1. Appointment:</b>                      GLOW Workforce Development Board  <u><b>Wyoming County Private Sector Business</b></u>                      Two (2) year term; effective March 15, 2022 through March 14, 2024</p> <ul style="list-style-type: none"> <li><a href="#"><u>Holly Mitchell (General Manager, TMP Technologies, Inc. Advanced Rubber Products Division)</u></a>, 6110 Lamb Rd., Wyoming NY 14591</li> </ul>		Motion: McCormick Ayes: 6 Noes: Absent: 2 Berwanger, Kehl	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION
<b>1:00 PM Wyo. Co. Water Resource Agency w/S. Perkins</b>			
<p><i>Supervisor McCormick, T/Java was asked by Supervisor King, T/Pike to bring up her concern for not having too many Supervisors on the Wyoming County Water Resource Agency Board of Directors. S. Perkins agreed to poll county water systems for additional interest.</i></p>			
<p><b>1. Reappointments:</b>  <u><b>Wyoming County Water Resource Agency Board of Directors</b></u>                      One (1) year term effective January 1, 2022 through December 31, 2022</p> <ul style="list-style-type: none"> <li><b>James Brick</b>, 7618 Rt. 20A, Perry, NY 14530</li> <li><b>Daniel Leuer</b>, 712 Transit Rd., Wyoming, NY 14591</li> <li><b>Cheryl Ketchum</b>, 7409 Centerville Rd., Bliss, NY 14024</li> <li><b>Sandra King</b>, 4643 Safford Rd., Gainesville, NY 14066</li> </ul> <p>Three (3) year term effective January 1, 2022 through December 31, 2024</p> <ul style="list-style-type: none"> <li><b>Shane Evans</b>, 15 South Main Street, PO Box 49, Warsaw, NY 14569</li> <li><b>Samantha Pierce</b>, 43 N. Main Street., Perry, NY 14530</li> </ul>		Motion: McCormick Ayes: 6 Noes: Absent: 2 Berwanger, Kehl	Carried: <b>XXX</b> Defeated: Referred to:  *RESOLUTION

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Brick, T/Perry; R. Jacoby, T/Wethersfield (Zoom)

Department Agenda Item	Discussion	Decision	Action
<p>2. <b>Operational Update (As Needed):</b></p> <ul style="list-style-type: none"> <li>• <a href="#">WCWRA Project Opportunity Listing &amp; Project Updates</a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <b>Misc.</b></p> <ul style="list-style-type: none"> <li>• Reminder to let S. Perkins know of any water infrastructure grant applications so he can make Senator Schumer's office aware. They offered to do what they could to get them approved.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Planning &amp; Development w/J. Bragg</b>			
<p>1. <a href="#">Planner's Report – January 2022</a></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Reappointment:</b>  <b>Genesee/Finger Lakes Regional Planning Council</b>  <i>One (1) year term effective January 1, 2022 through December 31, 2022</i></p> <p style="text-align: center;"><b>Voting Members</b></p> <ul style="list-style-type: none"> <li>• <b>Jerry Davis (T/Covington)</b>, 7414 Court Road, PO Box 445, Pavilion, NY 14525</li> <li>• <b>Daniel Leuer (T/Middlebury)</b>, 712 Transit Road, Wyoming, NY 14591 (replacing Gerald Stout)</li> <li>• <b>James Bragg (Sr. Planner)</b>, 45 South Academy Street, Wyoming, NY 14591</li> </ul> <p style="text-align: center;"><b>Executive Committee Member</b></p> <ul style="list-style-type: none"> <li>• <b>Jerry Davis, (T/Covington)</b>, 7414 Court Road, PO Box 445, Pavilion, NY 14525</li> </ul>	<p><i>Clerk Ketchum to reach out to Genesee/Finger Lakes Regional Planning Council, Paul Gavin for membership designation.</i></p>	<p>Motion: Gozelski                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>3. Professional Service Contract \$5,001 or greater:</b>                      Authorizing payment to <b>Genesee Finger Lakes Regional Planning Council</b>, 50 West Main St, Suite 8107, Rochester, NY 14614 for Wyoming County's Share of the <b>Public Employees Fidelity (Blanket) Bond</b> in the amount of \$500,000.00 for the year 2022 in the amount of \$7,311.70.</p>		<p>Motion: Davis                      Ayes: 8                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; J. Cook/Budget Officer; J. Brick, T/Perry; R. Jacoby, T/Wethersfield (Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>4. Wyoming County Planning Board</b> Alternate Members <i>effective January 1, 2022 through December 31, 2022:</i> <ul style="list-style-type: none"> <li><b>Lisa Aures</b>, 3397 Wing St, Bliss, NY 14024, (Alternate #2), (formerly held by G. Pfeifer, T/Warsaw)</li> </ul>		Motion: Roberts Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>Solid Waste w/J. Bragg</b>			
<b>1. Reappointments:</b> <b>GLOW Regional Solid Waste Management Committee</b> <i>One ( 1) year term effective January 1, 2022 through December 31, 2022:</i> <u><b>Planning &amp; Development Representative</b></u> <ul style="list-style-type: none"> <li><b>James Bragg</b> (County Planning &amp; Development) 36 Center Street, Suite C, Warsaw NY 14569 (replacing R. Curry)</li> </ul> <u><b>Supervisor Members</b></u> <ul style="list-style-type: none"> <li><b>Jerry Davis</b>, T/Covington, 7414 Court Rd, Pavilion, NY 14525</li> <li><b>Sandra King</b>, T/Pike, 4643 Safford Rd, Gainesville, NY 14066</li> </ul> <u><b>Alternate Supervisor member</b></u> <ul style="list-style-type: none"> <li><b>Dan Leuer</b>, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591</li> </ul>		Motion: McCormick Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>2. Reappointment:</b> <b>GLOW Solid Waste Advisory Committee</b> <i>One (1) year term effective January 1, 2022 through December 31, 2022</i> <u>Supervisor Member</u> <ul style="list-style-type: none"> <li>• <b>Sandra King</b>, T/Pike, 4643 Safford Rd, Gainesville, NY 14066</li> </ul> <u>Agency Representative</u> <ul style="list-style-type: none"> <li>• <b>Joan Petzen</b>, Cornell Cooperative Ext., 36 Center Street, Warsaw, NY 14569</li> </ul>		Motion: Berwanger Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>3. Reappointment:</b> <b>GLOW Solid Waste Planning Committee</b> <i>One (1) year term effective January 1, 2022 through December 31, 2022</i> <u>Supervisor Member</u> <ul style="list-style-type: none"> <li>• <b>Dan Leuer</b>, T/Middlebury, 712 Transit Rd, Wyoming, NY 14591</li> </ul> <u>Planning Dept. Rep.</u> <ul style="list-style-type: none"> <li>• <b>James Bragg</b> (County Planning &amp; Development) 36 Center Street, Suite C, Warsaw NY 14569 (Replacing R. Curry)</li> </ul>		Motion: Berwanger Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>1:30 PM Countywide Zoning Program w/D. Roberts</b>			
<b>1. Monthly Report – Nov. 2021</b>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
2. <i>Munis Income Statement</i>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag and Business Center</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag Center Space &amp; Building Report</b>			
1. <i>General Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>Letter received from one of the tenants requesting a release from their sublease agreement.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2 PM Wyo. Co. Chamber of Commerce w/S. Gardner &amp; E. Szucs</b>			
1. <i>Reappointment of Supervisor Ryan (T/Warsaw) to the Wyoming County Chamber of Commerce as the Board of Supervisors member through December 31, 2022.</i>		Motion: Gozelski Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
2. <i>Shop Wyoming and Win drawing to take place during the February 08, 2022 Board of Supervisors' regular monthly meeting.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: <b>02/08/2022 BOS mtg.</b>

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Department Agenda Item	Discussion	Decision	Action
<i>At 2:30 PM Supervisor Brick, T/Perry left the meeting during the below agenda item.</i>			
<b>3. Discussion:</b>			
<ul style="list-style-type: none"> <li>• Ag. &amp; Business Center receptionist.                             <ul style="list-style-type: none"> <li>○ Planning Committee Chair Leuer, T/Middlebury reached out to J. Pierce and S. Gardner to discuss.</li> <li>○ Responsibilities would include:                                     <ul style="list-style-type: none"> <li>▪ Greeting visitors to the Ag. Center</li> <li>▪ Announcing presence of visitors to Contract Agencies and County Departments</li> <li>▪ Managing the Learning Center Rooms calendar and making sure users had proper insurances in place.</li> <li>▪ Receiving and dispersing mail</li> </ul> </li> <li>○ J. Pierce indicated the IDA would not be interested in managing the position</li> <li>○ S. Gardner indicated that the Chamber of Commerce would be interested in managing the position.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Permission to receive the full 2022 County Appropriation in the first payment of 2022.</b>		Motion: Davis Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>FINANCE</b>
<b>5. Tourism Update with E. Szucs</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• Letter of Understanding with Chamber of Commerce needed for Website Redesign with ARPA funding in the amount of \$45,000.00</li> <li>• Letter of Understanding with the Chamber of Commerce needed for Fresh Air Adventures – Regional Marketing &amp; Public Relations Campaign with ARPA funding in the amount of \$20,000.00</li> <li>• 2022 Travel Guides</li> <li>• Arcade Winterfest and Maple Weekend.</li> </ul>			

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Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>AppleUmpkin and Letchworth Arts and Crafts Show</li> </ul>			
<b>Industrial Development Agency w/J. Pierce</b>			
<b>1. Reappointments:</b> <b>Industrial Development Agency Board of Directors</b> <i>One (1) year term effective January 1, 2022 through December 31, 2022</i> <ul style="list-style-type: none"> <li><b>Rebecca Ryan</b> (T/Warsaw), 172 West Buffalo St., Warsaw, NY 14569</li> <li><b>A. D. Berwanger</b> (T/Arcade), 6608 East Arcade Rd., Arcade, NY 14009</li> </ul>		Motion: Gozelski Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Arts Council w/J. Swaby</b>			
<b>1. Reappointment:</b> <b>Arts Council Board of Directors</b> Supervisor Member <i>One (1) year term effective January 1, 2022 through December 31, 2022</i> <ul style="list-style-type: none"> <li><b>LuAnne Roberts (T/Genesee Falls)</b>, 6013 Tenefly Road, Castile, NY 14427</li> </ul>		Motion: Gozelski Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
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<b>Business Education Council w/J. Duppengiesser</b>			
<b>1. Appointments:</b> <b>Business Education Council</b> <i>One (1) year term effective January 1, 2022 through December 31, 2022</i> <p style="text-align: center;"><b>Supervisor Member</b></p> <ul style="list-style-type: none"> <li>• <b>David Granger</b>, (T/Gainesville), 7 Whiton Ave., Silver Springs, NY 14550</li> </ul> <p style="text-align: center;"><b>Supervisor Member / Alternate</b></p> <ul style="list-style-type: none"> <li>• <b>LuAnne Roberts</b>, (T/Genesee Falls), 6013 Tenefly Rd., Castile, NY 14427</li> </ul>		Motion: Berwanger Ayes: 8 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>Space Allocation w/</b>			
<b>Discussion:</b> County Health Dept. – per 01/26/22 Public Health Comm. <ul style="list-style-type: none"> <li>• Reallocating clinic immunization area to be an employee break room.</li> <li>• Director of Bldgs. &amp; Grounds, M. Adamczak is working with the department on materials and cost of modifications.</li> <li>• The department has no meeting space available even with the proposed renovations.</li> <li>• The department is in need of storage space and can easily make a case to reclaim the space currently occupied by Veteran Services, no disrespect to Veteran Services intended. PH Admin. Paolucci has had a conversation with Veteran Services Director Solina.</li> <li>• Chairwoman Ryan indicated that a conversation for alternate office space for Veteran Services has already begun. A solution is in the works.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/D. Leuer** (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, February 23, 2022 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_