

## HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Date: Tuesday, January 25, 2022 @ 1:00 PM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.*

Present: *Grant, Davis*, Roche, Granger, Roberts (Zoom), McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade (1:05 PM); B. Kehl, T/Attica (Zoom); J. Cook/Budget Officer (Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Office for the Aging w/A. Aldinger</b>			
<i>At 1:05 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<i>Director Aldinger brought a battery operated cat used with Alzheimer patients to share with the committee today. It purrs, blinks its eyes, meows and moves occasionally. She offered that recipients really seem to enjoy them. Dogs are also available...</i>			
1. <i>OFA Advisory Council Reports:</i> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ <u>65</u> Participants / <u>46</u> Active                             <ul style="list-style-type: none"> <li>○ <b>PCA I</b> ~ <u>22</u></li> <li>○ <b>PCA II</b> ~ <u>21</u></li> <li>○ <b>Personal Response buttons</b> <u>3</u></li> </ul> </li> <li>• <b>Respite</b> ~ <u>38</u> Participants / <u>26</u> Active                             <ul style="list-style-type: none"> <li>○ <b>Adult Day Care</b> ~ <u>1</u></li> <li>○ <b>PCA I</b> ~ <u>0</u></li> <li>○ <b>PCA II</b> ~ <u>7</u></li> <li>○ <b>Over night</b> ~ <u>1</u></li> <li>○ <b>Life Line</b> ~ <u>17</u> <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ <u>40</u></li> </ul> </li> </ul> </li> <li>• <b>Alzheimer Caregiver services</b> ~ <u>52</u> families served.</li> <li>• <b>HDM (Home Delivered Meals)</b> ~ <u>287</u> active participants with <u>252</u> meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. <u>11</u> /day in Arcade                             <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ <u>35</u> /week</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade (1:05 PM); B. Kehl, T/Attica (Zoom); J. Cook/Budget Officer (Zoom)

Department Agenda Item	Discussion	Decision	Action
<p><b>2. Re-appointment:</b> <b>Wyoming County OFA Advisory Council</b> <b>Supervisor Member</b> <i>One(1) year term effective January 1, 2022 through December 31, 2022:</i></p> <ul style="list-style-type: none"> <li><b>Ellen Grant</b> (T/Bennington), 134 Clinton Street, Alden, NY 14004</li> </ul>		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>3. Recognition:</b></p> <ul style="list-style-type: none"> <li><b>Mindy Anderson</b>, Aging Services Specialist celebrated 31 years of county employment on December 17<sup>th</sup></li> <li><b>Janet Chrzanowski</b>, a Home Delivered Meal Deliverer will celebrate 26 years as a deliverer on January 6, 2022.</li> </ul>	<p><i>Certificates of Appreciation will be presented during the February 08, 2022 Board meeting.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:  <b>02/08/2022 BOS mtg.</b>
<p><b>4. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>WCJW Radio</b>, for the provision of information and outreach in Wyoming County in an amount not to exceed \$18,661.00; effective January 1, 2022 through December 31, 2025.</p>		Motion: Granger Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>5. Amend Resolution No. 21-530:</b> Authorize Chairman to sign an Amended Contract with The Pine Lounge 164 Clinton St., Cowelsville, NY 14037 to reflect the following revisions:</p> <ul style="list-style-type: none"> <li><i>increase in cost per meal from \$6.00 to \$7.00</i></li> </ul>	<p style="text-align: center;"><i>Withdrawn</i></p> <p style="text-align: center;"><b>By the Board Clerk's office. This revision does not change permissions provided by the resolution.</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
6. <b>Minimum Wage increase for Meal Site Managers from \$12.50 to \$13.20 per hr.</b>	<b>Res. #21-584; adopted 12/14/21already accomplished this...</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <b>Appointment/Reappointment Office for the Aging Advisory Council Community Reps Three(3) year term effective January 1, 2022 through December 31, 2024</b> • <b>Edris Jines</b> (Gainesville) 10 East Mill St Gainesville, NY 14066		Motion: Roche Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
8. <b>Overnight Travel Authorization:</b> Andrea Aldinger to attend Association on Aging in NY Leadership Institute in Clayton, NY, April 5 - 7, 2022. The county car will be used. Approximate cost \$300.00 budgeted.		Motion: Davis Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
<b>Youth Bureau</b>			
9. <b>Program Updates:</b> • Early Intervention ○ Active: <u>  54  </u> (down from last month) / In Process: <u>  15  </u> • Pre-School ○ Active: <u>  111  </u> / Center based: <u>  29  </u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
10. <b><u>Interdepartmental Contract (Revenue):\$3,001 or greater:</u></b> Contract with <b>Wyoming County Department of Social Services</b> 466 North Main St Warsaw, NY 14569 for the provision of Safe Harbour funding in an amount not to exceed \$ 38,280.00 effective January 1, 2022 through December 31, 2022.		Motion: Granger Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
11. <b>Professional Services Contract \$3,001- \$5,000:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Lamar Advertising</b> 289 Exchange St Buffalo, NY for the provision of billboard advertising for Safe Harbour public awareness campaign in an amount not to exceed \$3,800.00 effective 01/01/2022 through 12/31/2022.		Motion: McCormick Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
10. <b>Appointment/Reappointment</b> <b>Youth Board</b> Agency Rep <i>Three(3) year term effective January 1, 2022 through December 31, 2024</i> • <b>Elisha Jines</b> , 6591 Route 19, Gainesville, NY 14066		Motion: King Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
11. <b>FYI – Contract (\$3,000 and under):</b> o <b>Warsaw Pennysaver</b> 72 North Main St Warsaw, NY 14569 for the provision of advertising the Safe Harbour Program not to exceed \$1,000.00 effective January 1, 2022 through December 31, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<b>1:30 PM Department of Social Services w/K. Barber</b>			
<p>1. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Social Services</i></p> <p>Fill one (1) position of <b>Senior Account Clerk</b> (1.0 FTE) (position # 095.216) on CSEA Schedule A, Job Grade 6 at an hourly rate of \$17.92/hr-\$19.98/hr. Person vacating: Brooke Ingles, effective January 7, 2022. Position Available: February 2, 2022.</p>		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>
<p>2. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Social Services</i></p> <p>Fill one (1) position of <b>Community Services Worker</b> (1.0 FTE) (position # 097.315) on CSEA Schedule A, Job Grade 6 at an hourly rate of \$17.92/hr-\$19.98/hr. Person vacating: Taylor Connelly, effective January 13, 2022. Position Available: February 2, 2022.</p>		<p>Motion: King Ayes: 7 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>
<p>3. <b>FYI – Interdepartmental Contract (Expenditure) (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>Wyoming County Workplace Health Services</b>, 408 North Main Street, Warsaw, NY 14569 for the provision of client physical for work clearance. Paid under Medicaid in an amount not to exceed \$750.00; Effective 1/1/22 through 12/31/22.</li> <li><b>Wyoming County Health Department</b>, 5362 Mungers Mill Road, Silver Springs, NY 14550 for the provision of Early Intervention Services Cooperative Agreement. No cost to the County; Medicaid pays directly. <b>Effective 1/1/22 through 12/31/26.</b></li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
4. <b>FYI – Contract (\$3,000 and under):</b>			
<ul style="list-style-type: none"> <li>• <b>Literacy West NY, Inc.</b>, 29 North Main Street, Warsaw, NY 14569 for the provision of providing Job Readiness Training (JRT) Program &amp; TABE Testing. No cost to the county. Effective 1/1/22 through 12/31/22. This is a renewal contract with no changes.</li> <li>• <b>Abby Maurer</b>, 2266 Fisher Road, Warsaw, NY 14569 for per diem supervision &amp; guidance of a specific foster child in a medical facility in an amount not to exceed \$3,000.00; <b>Effective 1/21/22 through 12/31/22.</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <b>FYI – <u>WMS</u> Contract (\$3,000 and under):</b>			
These contracts are to provide work experience for TANF, Safety Net & SNAP Participants. They are renewals with no changes and are effective 1/1/22 through 12/31/22. No cost to the county; work experience only. <ul style="list-style-type: none"> <li>• <b>Wyoming County Animal Shelter</b>, 4380 Route 19, Silver Springs, NY 14550</li> <li>• <b>Village of Arcade Attn: Mayor Donna Schiener</b>, 17 Church Street, Arcade, NY 14009</li> <li>• <b>Literacy West</b>, 29 North Main Street, Warsaw, NY 14569</li> <li>• <b>Wyoming County YMCA</b>, 115 Linwood Avenue, Warsaw, NY 14569</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <b>FYI – <u>WMS</u> Contract (\$3,000 and under):</b>			
<ul style="list-style-type: none"> <li>• <b>Falcone Family Funeral &amp; Cremation Service</b>, 8700 Lake Road, PO Box 187, LeRoy, NY for the provision of funeral payments for indigents with a variable amount depending on services provided: likely only one burial. Effective 1/1/22 through 12/31/22. This is an original new service contract.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>7. <u>Interdepartmental Contract (Expenditure) (\$3,000 or greater):</u></b>			
<ul style="list-style-type: none"> <li>• <b>Wyoming County Youth Bureau</b>, 8 Perry Avenue, Warsaw, NY 14569 for the provision of the <b>OCFS Safe Harbour: NY Program</b>. In an amount not to exceed \$38,280.00; Effective 1/1/22 through 12/31/22. This is an original new service contract.</li> <li>• <b>Wyoming County Information Technology Department</b>, 143 North Main Street, Warsaw, NY 14569 for the provision of computer hardware/software support, network &amp; telecommunication support in an amount not to exceed \$107,277.00. Effective 1/1/22 through 12/31/22. This is a renewal contract with no changes.</li> <li>• <b>Wyoming County Sheriff's Department</b>, 151 North Main Street, Warsaw, NY 14569 for the provision of providing security for DSS personnel in an amount not to exceed \$200,940.00. Effective 1/1/22 through 12/31/22. This is a renewal contract with only salary increase changes.</li> <li>• <b>Wyoming County Health Department</b>, 5362 Mungers Mill Road, Silver Springs, NY 14550 for the provision of providing Personal Care Services Program Coordination in an amount not to exceed \$7,875.00. Effective 1/1/22 through 12/31/22. This is a renewal contract with the only change decreasing the maximum amount needed due to needs changing.</li> </ul>		Motion: McCormick Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>APPROVED</b>			
<b>8. <u>Amend Resolution No. 21-375:</u></b> Authorize Chairwoman to sign an Amended Contract with <b>Hillside Children's Center</b> , 1183 Monroe Avenue, Rochester, NY 14620-1699 to reflect the following revisions: <ul style="list-style-type: none"> <li>• Extend the date to 6/30/23 (to reflect a 2-year contract) and double the dollar amount to \$2,420,000.00.</li> </ul>		Motion: Roche Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>*RESOLUTION</b>			

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Department Agenda Item	Discussion	Decision	Action
<p>9. <b>Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater):</b>                      Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b).</p> <ul style="list-style-type: none"> <li>• <b>Children Awaiting Parents, Inc.</b>, 176 Anderson Avenue, Suite F202, Rochester, NY 14607 for the provision of providing Residential and Therapeutic Foster Care Services. In an amount not to exceed \$14,000.00 effective 1/5/22 through 6/30/22. This is an original new service contract.</li> <li>• <b>Center for Disability Rights</b>, 497 State Street, Rochester, NY 14608 for the provision of providing Consumer Directed Personal Care Services. This contract has a variable amount depending on the services provided. Effective 1/1/22 through 12/31/22. This is a renewal contract with no changes.</li> </ul>		<p>Motion: Davis                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p>
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Department Agenda Item	Discussion	Decision	Action
<p>10. <b>Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater):</b>                      Authorize Chairwoman to sign renewal contracts with no changes through the State WMS System, pursuant to General Municipal Law § 104(b). All contracts have a variable amount depending on the services provided. Effective 1/1/22 through 12/31/22.</p> <p><b>DAYCARE CONTRACTS:</b></p> <ul style="list-style-type: none"> <li>• <b>Early Bird Child Care Centers, Inc.</b>, 216 East Main Street, Arcade, NY 14009</li> <li>• <b>GCCA Child Care Center</b>, 1 College Road, Batavia, NY 14020</li> <li>• <b>Miss Carol’s Lil Rascals – Carol Sutton</b>, 12424 Nice Road, Akron, NY 14001</li> <li>• <b>Ms. Jean’s Child Care</b>, 421 Commerce Way, Warsaw, NY 14569</li> <li>• <b>Precious People Daycare</b>, 12001 Broadway, Alden, NY 14004</li> </ul> <p><b>FUNERAL HOME CONTRACTS</b></p> <ul style="list-style-type: none"> <li>• <b>W.S. Davis Funeral Home Inc.</b>, 358 Main Street, Arcade, NY 14009</li> <li>• <b>Robinson and Hackemer Funeral Home, Inc.</b>, 246 North Main Street, Warsaw, NY 14569</li> <li>• <b>Charles Meyer Funeral Home</b>, 13228 Broadway, Alden, NY 14004</li> </ul>		<p>Motion: Granger                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right; font-weight: bold;">*RESOLUTION</p>

Committee Chair Initials: \_\_\_\_\_

## HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Tuesday, January 25, 2022 @ 1:00 PM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.*

Present: *Grant, Davis*, Roche, Granger, Roberts (Zoom), McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade (1:05 PM); B. Kehl, T/Attica (Zoom); J. Cook/Budget Officer (Zoom)

Department Agenda Item	Discussion	Decision	Action
<p>11. <b>Professional Service Contract (\$5,001 or greater):</b>                      Authorize Chairwoman to sign contracts, pursuant to General Municipal Law § 104(b). All contracts are renewals with no changes and are effective 1/1/22 through 12/31/22.</p> <ul style="list-style-type: none"> <li>• <b>Interpretek – Communication Services, Inc., 75</b> Highpower Road, Rochester, NY 14623 for the provision of providing Sign Language Interpretation Services in an amount not to exceed \$12,000.00.</li> <li>• <b>Planned Parenthood (RESTORE Sexual Assault Services)</b>, 114 University Avenue, Rochester, NY 14605 for the provision of providing 24-hours per day / 7 days per week coverage of the Domestic Violence Hotline in an amount not to exceed \$20,000.00.</li> <li>• <b>Spectrum Human Services</b>, 227 Thorn Avenue, PO Box 631, Orchard Park, NY 14127-0631 for the provision of providing court ordered mental health evaluations, anger management programs and drug and alcohol assessments for CPS Investigations, Foster Care and Preventive cases in an amount not to exceed \$7,000.00.</li> <li>• <b>Allegany Rehabilitation Associates, Inc., dba Clarity Wellness</b>, 4222 Bolivar Road, Wellsville, NY 14895 for the provision of providing Mental Health Evaluations/Counseling in an amount not to exceed \$6,815.00.</li> </ul>		<p>Motion: McCormick                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

# HUMAN SERVICES COMMITTEE MEETING MINUTES

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Present: *Grant, Davis, Roche, Granger, Roberts (Zoom), McCormick, King*

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade (1:05 PM); B. Kehl, T/Attica (Zoom); J. Cook/Budget Officer (Zoom)

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li><b>New Directions</b>, 6395 Old Niagara Road, Lockport, NY 14094-1499 for the provision of providing Community Based Treatment Services in an amount not to exceed \$9,000.00. <b>Effective 10/1/21 through 9/30/22.</b></li> </ul>			<b>*RESOLUTION</b>
12. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/A. Solina</b>			
1. <i>Dwyer Report</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li><u>Please see attached</u></li> </ul>			
2. <i>Mid-Winter Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Honor Guard Gift Guard Discussion</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li><u>Please see attached.</u></li> </ul>			
4. <i>Director Solina's Accreditation Status</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>Accreditation has been achieved. Director Solina has been approved for the \$1,000 increase in pay; effective 01/19/22.</li> </ul>			

Committee Chair Initials: \_\_\_\_\_

## HUMAN SERVICES COMMITTEE MEETING MINUTES

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Present: **Grant, Davis**, Roche, Granger, Roberts (Zoom), McCormick, King

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair; A. D. Berwanger, T/Arcade (1:05 PM); B. Kehl, T/Attica (Zoom); J. Cook/Budget Officer (Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>Wyo. Co. Community Action w/R. Shader</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/E. Grant** (minutes prepared by \_\_\_\_\_).

Next Human Services Committee Meeting scheduled for **Tuesday, February 23, 2022 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_