

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Information Technology w/J. Santullo</b>			
<i>The below Appropriation was presented in the amount of \$106,675.67. Per Budget Officer Cook, that amount could be reduced by the end of the day. The minutes reflect an updated Appropriation provided by the Budget Office post Finance Committee Meeting...</i>			
1. <b>Appropriation:</b> <b>To:</b> 01.34.1680.1.10601 Unused Benefit Time \$19,000.00 <i>w/any funds available</i> <b>Reason:</b> To pay out unused vacation and sick time to employee.		Motion: Davis Ayes: 7 Noes: Absent: 2 Leuer, Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<i>At 9:10 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
2. <b>Permission to enter into MOU for IT Support at a base rate of \$75.00 per hour with Wyo. Co. Municipal Agencies; effective 01/01/21.</b>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
3. <b>FYI ~ Contract (\$3,000 and under):</b> • <b>C&amp;S Operations, Inc.</b> , 150 State St., Suite 120, Rochester, NY 14614 for Qware Work order Online software not to exceed \$1,835.00; effective December 01, 2020 through November 30, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>4. Grant Application:</b> Authorize Chairman to sign a <b>FY2019 Cyber Security</b> grant application with New York State Homeland Security and Emergency Services, 1220 Washington Ave., Albany NY 12242, to enhance and sustain cyber security posture and ensure that IT systems are secure and protected from cyber in a minimum amount of \$50,000.00; effective March 01, 2021 through August 31, 2022.	<i>Application due January 06, 2020.</i>	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>9:15 AM Treasurer w/C. Mayer</b>			
<b>1. <u>Hand out Investment, Income &amp; Sales Tax Report for Prior Month.</u></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Treasurer Mayer suggested revisiting the current Local Law to consider changing the provision that exempts rentals in excess of 30 days. She will reach out to other counties that have already implemented this change so the committee has proposed language to consider.</i>			
<b>2. Tourism-Occupancy Tax</b>	2020 may still adj with in transit payments Total Revenue received: 2019 \$133,264.17/Pymt \$126,600.96 2020 T/D \$118,956.99/Pymt \$113,009.14 County keeps 5% and pays 95% to Tourism	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 9:50 AM Supervisor Leuer, T/Middlebury entered the meeting via Zoom during the below agenda item.</i>			
<i>At 9:55 AM J. McTernan, WCCH CEO entered the meeting during the below agenda item and after being updated on a discussion already in progress, indicated that he would be open to meeting with Treasurer Mayer, WCCH CFO Chase, Committee Chair Kehl (Board of Supervisors' representative to the Board of Managers), Budget Officer Cook and Board Chair Ryan to work through Treasurer Mayer's below concerns... In addition, CEO McTernan reminded everyone of a conversation he had with them 6 months ago of the hospital's cash flow status and of the impact COVID-19 has had on the facility...</i>			

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>3. IGT Funding Discussion</b>		Motion:	Carried:
<ul style="list-style-type: none"> <li>There was a lengthy discussion over the second of two Board of Supervisors approved \$800,000 payments to WCCH. Treasurer Mayer indicated that she has withheld making this appropriation and suggested this second payment should be identified as part of the county's MMIS/DSH/IGT match.</li> <li>It was suggested by Treasurer Mayer that the hospital has \$8M in reserves and offered that if the hospital was looking for a distressed hospital designation maybe the county should hold off on making the payment.</li> </ul>		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
<b>10:00 AM Wyo. Co. Community Hospital w/J. McTernan</b>			
1. <a href="#"><u>General Update</u></a>		Motion:	Carried:
		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
2. <b>Amend Resolution #20-243</b> approved on 05/12/2020 with <b>Campus Construction Management</b> , 6225 Sheridan Drive, Suite 100, Williamsville, NY 14221, related to construction manager services contract for WCCHS laboratory renovation project as follows:		Motion: Brick	Carried: <b>XXX</b>
<ul style="list-style-type: none"> <li>Increase the contract amount from \$218,000 by \$1,910.10 related to pay application #7 for Avalon for a new contract amount not to exceed \$219,910.10.</li> </ul>		Ayes: 9	Defeated:
		Noes:	Referred to:
		Absent:	
			<b>*RESOLUTION</b>
3. <b>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>		Motion: Brick	Carried: <b>XXX</b>
Authorize the Hospital Administrator to sign a lease agreement with <b>Letchworth Area Primary Care Center, Inc. D/B/A Southern Wyoming County Community Medical Center</b> , PO Box 33, Castile, NY 14427, for 2,654 (1,134 and 1,520 sq. ft.) square feet of office space located on the first floor of 5596 Gainesville Road, Castile, NY, \$16,800 per year, effective 01/01/2021 – 12/31/2024.		Ayes: 9	Defeated:
		Noes:	Referred to:
		Absent:	
			<b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<p>4. <b>Amend Resolution #19-278</b> approved on 06/12/2019 with <b>Farkad M. Balaya, MD PC</b>, 155 Main Street, Hamburg, NY 14075 related to a personal services agreement for OB/GYN services as follows:</p> <ul style="list-style-type: none"> <li>Reduce the not to exceed amount from \$880,000 per year to an amount not to exceed \$800,000 per year, effective 01/01/2021 – 06/30/2023.</li> </ul>	<p>Resolution #19-278 approved on 06/12/2019 Resolution #20-308 approved on 07/14/2020</p>	<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>5. <b>Amend Resolution #17-076</b> approved on 02/14/2017 with <b>General Physician, PC (GPPC)</b>, 726 Exchange Street, Suite 516, Buffalo, NY 14210 related to a professional services agreement for otolaryngology (ear, nose, and throat) services and allergy medicine as follows:</p> <ul style="list-style-type: none"> <li>Reduce hours by 1 day per week and reduce not to exceed amount from \$370,000 per year to an amount not to exceed \$246,670 per year, effective 01/01/2021 – 04/17/2021.</li> </ul>	<p>Resolution #17 076 approved on 02/14/2017 Resolution #17-201 approved on 04/11/2017 Resolution #19-162 approved on 03/12/2019 Resolution #20-240 approved on 05/12/2020</p>	<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>6. <b>Amend Resolution #19-315</b> approved on 07/09/2019 with <b>Dale L. Deahn, MD PC</b>, 401 Main Street, Arcade, NY 14009 related to personal services agreement for medical services as follows:</p> <ul style="list-style-type: none"> <li>Reduce clinical hours from 0.7 FTE to 0.5 FTE per week and reduce not to exceed amount from \$275,000 per year to an amount not to exceed \$220,005 per year, effective 02/01/2021.</li> </ul>		<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>7. Interdepartmental Contract (Revenue):</b> <b>Wyoming County Mental Health Department</b> , 460 North Main Street, Warsaw, NY 14569, an agreement for the provision of behavioral health services including Psychiatric Assignment Officer, Jail based Chemical Dependency, Case Management – Forensic, Case Management - Hospital, Co-Occurring Case Management, Crisis Outreach, Mobile Forensic Treatment Team, Jail MH Service Coordinator, revenue in the sum not to exceed \$243,980 per term, effective 01/01/2021 – 12/31/2021.		Motion: Brick Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign an agreement with <b>Prestige Medical Imaging</b> , 1 D'Alfonso Road, Newburgh, NY 12550, to purchase a Carestream DR-FIT Radiographic Suite replacing a 1993 unit that was declared end of life in 2009, includes a 36-month warranty, \$149,900 [funding provided through grant monies], effective 11/23/2020 – 12/23/2020.		Motion: Brick Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a master purchase and services agreement with <b>Swisslog Healthcare</b> , 11325 Main Street, Broomfield, CO 80020, for labor, material, and installation of new two station expandable pneumatic tube system, not to exceed \$195,925 [funding provided through grant monies], effective 01/01/2021 – 02/28/2022.		Motion: Brick Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<p>10. <b>Amend Resolution #19-038</b> approved on 01/08/2019 with <b>Western New York Physicians, PLLC</b>, 2261 Route 19 North, Warsaw, NY 14569 related to hospitalist services contract as follows:</p> <ul style="list-style-type: none"> <li>Add hospitalist nurse practitioner services for 28 hours of additional weekly coverage to assist with COVID-19 surge, in an amount not to exceed \$15,400, effective 12/27/2020 – 03/06/2021.</li> </ul>	<p>Resolution #19-038 approved on 01/08/2019 Resolution #20-101 approved on 02/11/2020 Resolution #20-141 approved on 03/01/2020</p>	<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p>11. <b>Amend Salary Schedule C as follows:</b></p> <ul style="list-style-type: none"> <li>Place one (1) 1.00 FTE position of <b>Behavioral Health Care Manager</b> (Position Code TBD) under <u>MENTAL HEALTH UNIT</u> and set the salary at \$60,000 per year, effective 01/01/2021.</li> </ul>	<p>Position is 100% grant funded</p>	<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p>12. <b>Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>Add a one-time stipend for the <b>Mid-Level Provider (0.6 FTE)</b> (Position Code #17.110.443) under <u>PEDIATRIC CLINIC</u> in the amount of \$3,761.24, effective 11/30/2020.</li> <li>Add a one-time stipend for the <b>Certified Nurse Midwife, FT</b> (Position Code #17.108.519) under <u>OB CLINIC</u> in the amount of \$961.44, effective 12/04/2020.</li> </ul>	<p>Both employees provided coverage in the absence of another provider</p>	<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b></p>
<p>13. <b>Permission to finance debt restructuring into a 15 year Bond in an amount of \$1,917,229.</b></p>	<p>The details should be coming from Cheryl Mayer</p>	<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to: <b>WCCH's Agenda item #13 will be combined with Planning Committee Agenda item #1 below.</b> <b>*RESOLUTION</b></p>



## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom);

L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
14. <i>Approve the Memorandum of Understandings</i> between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO signed between 04/03/2017 – 12/14/2020 related to CNA and LPN staffing crisis, shift bonuses, extended and non-traditional shifts, CNA from Grade 3A to Grade 6, night shift recruiting incentive, medical technologists and senior medical technologists, and SNF alternative disciplinary procedure, as presented.	FYI - The details should be coming from Dan Farberman	Motion: Brick Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>  <b>Formal Action taken at 12/29/20 HR Comm.</b>
<b>9:30 AM Real Property Tax Services w/S. Lippincott</b>			
1. <b>FYI:</b> <ul style="list-style-type: none"> <li>• 2021 T/C Tax Bill Update <ul style="list-style-type: none"> <li>○ Tax Bills are out!!</li> </ul> </li> <li>• Assessor Printing <ul style="list-style-type: none"> <li>○ Will develop a rate sheet for exemption printing.</li> <li>○ Not fair to towns printing at their expense.</li> </ul> </li> <li>• Tax Maps Online</li> <li>• Tax Bills Online</li> <li>• Curbside Collection – Eligibility <ul style="list-style-type: none"> <li>○ Still looking for a definition. Will reach out to Don Roberts in the Planning Department to develop a definition that can be shared and approved with the Finance Committee.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:45 AM Budget Office w/J. Cook</b>			
1. <i>Permission to transfer funds between departments for year-end budgetary clean-up for fiscal year ending 12/31/2020</i>	Lists will be provided to Finance Committee for Final approval as has been done in the past.	Motion: Davis Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

Committee Chair Initials: \_\_\_\_\_

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<p><b>2. Discuss required financial documentation contract agencies must provide with their annual budget request</b>  <u><a href="#">Current instructions attached</a></u>                      Budget Officer Cook expressed a concern over the county providing public subsidies to the contract agencies without having a recent third party audit on file. Contract agencies will be asked to provide the county with a copy of their most recent independent audit in the cover letter that accompanies 2021 Letters of Understanding. In the event a contract agency does not possess an independent audit, the county will work with the agency to find a solution to the audit requirement.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Discuss Audit Committee approval during the transition from ACS to the new Munis financial software</b></p> <ul style="list-style-type: none"> <li>To give the County Auditor some flexibility in approving payments. Formal approval will be obtained during the next available Audit Committee.</li> </ul>	Review dates	Motion: Grant Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p><b>4. Suspend the following sections of the County Procurement Policy during the months of January and February 2021, while transitioning to the new Munis Financial software...</b></p> <p><b>Page # 5 Section 9</b>                      9. Recurring expenses (i.e. to the same vendor) <b>must</b> be processed utilizing a blanket PO.</p> <p><b>Purchase of Goods and/or Equipment</b>  <b>Page# 6 Section# 2</b>                      2. Purchases of \$501 - \$5,000 require oral or faxed quotes from at least two (2) vendors (documentation to be retained by the department and attached to Purchase Orders submitted for payment)</p>		Motion: Brunner Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Board of Supervisors w/C. Ketchum</b>			
<p><b>1. FYI:</b></p> <ul style="list-style-type: none"> <li>NACo membership for 2021 is \$843,00                             <ul style="list-style-type: none"> <li>Not renewing...</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>2. Authorize Chairman to Sign Letters of Understanding with Contract Agencies for 2021:</b> a. Wyo. Co. Community Action \$8,000.00 b. Wyo. Co. Chamber of Commerce (Tourism) 48,000.00 c. Wyo. Co. Business Ed. Council 3,440.00 d. Wyoming County Business Center (LDC) 56,000.00 e. Wyo. Co. Arts Council 12,000.00 f. Wyo. Co. Wildlife Federation 800.00 g. Wyo. Co. Soil & Water 121,451.25 h. Erie-Wyo. Co. Soil & Water 2,400.00 i. Wyo. Co. Fair Association 18,400.00 <b>Total \$270,491.25</b>	<i>Reduction of \$37,187.75 over 2020.</i>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>3. Authorize Chairman to Sign a Letter of Understanding for 2021:</b> • Cornell Cooperative Extension of Wyo. Co. in an amount of \$312,320.00.	<i>Reduction of \$78,080.00 over 2020.</i>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>*RESOLUTION</b>
<b>Clerk to the Board w/C. Ketchum</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Co. Insurance Office w/D. Perkins, T. Vacinek</b>			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>Off Track Betting w/S. May</b>			
	~ <i>Nothing to Report</i> ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Human Resource</b>			
1. <b><i>Position Create/Fill:</i></b> <b><i>Public Defender</i></b> Create and fill one (1) position of <b><i>Assistant Public Defender (7<sup>th</sup>) (PT – 0.5 FTE) Non-Union</i></b> and place on Salary Schedule G under <b><i>Upstate Quality Improvement and Caseload Reduction Grant</i></b> , at an annual compensation of \$24,000.00, Position Available: January 13, 2021.		Motion: Brunner Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
2. <b><i>Amend Salary Schedule S:</i></b> • To remove the <b><i>Assistant Public Defender (5<sup>th</sup>)</i></b> (position # 010.503) under the PUBLIC DEFENDER.	<b><i>Housekeeping change, duplicate entry removal. Already present on Salary Schedule G.</i></b>	Motion: Brunner Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
3. <b><i>Amend Salary Schedule G:</i></b> To set compensation for the <b><i>Assistant Public Defender (5<sup>th</sup>)</i></b> (position # 010.503) under the <b><i>Upstate Quality Improvement and Caseload Reduction Grant</i></b> in the amount of \$6,000.00 annually; effective January 4, 2021.	<b><i>Total compensation will be \$24,000.00 with \$18,000.00 coming already from the CAFA grant.</i></b>	Motion: Brunner Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom);

L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<p>4. <b><i>Position Abolish/Create/Fill:</i></b>  <b><i>Social Services</i></b>                      Create and fill one (1) position of <b><i>Caseworker Trainee</i></b> (FT - 1.0 FTE) on CSEA Schedule A, (Grade 12; \$20.20/hr. - \$23.14/hr.) Position Available: January 13, 2021.  <b>Abolish:</b>                      Abolish one (1) position of <b><i>Caseworker</i></b> (position #014.042) (FT – 1.0 FTE), effective January 13, 2021.</p>	<p><b><i>To convert to Caseworker after twelve months upon satisfactory performance during the training period. Funded by current Caseworker (position #014.042).</i></b></p>	<p>Motion: Grant                      Ayes: 9                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p>5. <b><i>Amend Salary Schedule S as follows:</i></b></p> <ul style="list-style-type: none"> <li>• Increase the <b><i>Undersheriff's</i></b> (position code #010.500) annual salary by 5%, reflective of DSA agreement increases for 2021. (\$4,541.00); effective 01/01/21 set the salary to \$95,355.00</li> <li>• Increase the <b><i>Secretary to the Sheriff's</i></b> (position code #002.503) annual salary by 5%, reflective of DSA agreement increases for 2021. (\$2,870.00); effective 01/01/21 set the salary to \$60,268.00</li> <li>• Increase the <b><i>Administrative Assistant (Sheriff)</i></b> (position code #099.549) hourly wage by 4%, reflective of SEA agreement increases for 2021. (\$.79/hr.); effective 01/01/21 set the hourly wage to \$20.61/hr. (with an annual salary equivalent of \$43,042.00).</li> <li>• Increase the <b><i>Jail Administrator</i></b> (position code #063.498) hourly wage by 4%, reflective of SEA agreement increases for 2021. (\$2,994.00); effective 01/01/21 set the annual salary to \$77,848.00.</li> </ul>		<p>Motion: May                      Ayes: 9                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM


Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<p><i>Amend Salary Schedule I as follows:</i></p> <ul style="list-style-type: none"> <li>Increase the <i>Sheriff's</i> (position code #004.500) annual salary by 5%, reflective of DSA agreement increases for 2021. (\$4,936.00); effective 01/01/21 set the salary to \$103,666.00</li> </ul>	<p><i>At the request of Sheriff Rudolph, the amendment to Salary Schedule I and the introduction of a local law (#6 below) providing salaries for certain county officials were withdrawn from consideration.</i></p>		
<p>6. Introduction of Local Law A, year 2021, entitled, "Providing Salaries for Certain County Officers for the year 2021" and set the Public Hearing for February 09, 2021 @ 2:30 PM in the Wyoming County Government Center Supervisors' Chambers</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
<p>1. <i>Amend Salary Schedule G: Under Office for the Aging/Alzheimer's Disease Caregiver Support Initiative Grant plus corresponding fringe as follows:</i></p> <ul style="list-style-type: none"> <li>Remove the stipend for the Director of OFA in the amount of \$2,000.00</li> <li>Reduce the stipend for the Deputy Director of OFA to \$1,700.00</li> <li>Reduce the stipend for the Fiscal Officer I to \$2,700.00</li> <li>Effective January 01/01/2021.</li> </ul>	<p>Because of 20% decrease, Department Head stipends were reduced. Funds are provided through the Alzheimer's Disease Caregiver Support Initiative Grant contracted through the Alz Association. From 1/1/2018 through 12/31/21. Payable to current employees for additional assigned duties only for the duration of the grant.</p>	<p>Motion: Brunner Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC HEALTH</b>			
<b>Public Health</b>			
1. <b>2020 Appropriation:</b> <b>To:</b> 01.38.4010.4.42435 Other Grants \$1,785.00 w/01.03.4010.160109 Other Grants \$1,785.00 <b>Reason:</b> Grant awarded through NYSACHO from NYS Health Foundation for rural health COVID response. (Resolution #20-321)	<i>This funding allowed for Buildings and Grounds to purchase sanitizing wipes to wipe down surfaces, hand warmers for drive through testing site workers and it provided some funding to feed testing site workers and volunteers.</i>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
1. <b>2020 Transfer:</b> <b>From:</b> 04.53.5110.1.10101 Salary by Employee \$ 65,160.70 04.53.5110.4.40602 Equipment 86,141.72 04.53.5110.4.41901 Stone-Shoulders 1,684.65 04.53.5110.4.41902 Stockpile 1,316.59 04.53.5110.4.41904 Bituminous Products 2,151,635.98 04.53.5110.4.41905 Bridge Materials <u>39,754.41</u> <b>To:</b> 04.53.5112.2.24112 Road Infrastructure CHIPS \$2,345,694.05 <b>Reason:</b> To comply with CHIPS program guidelines; capital expenditures are to be classified in the Uniform Accounting System in account 5112.2.		Motion: Brick Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

## FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 5, 2021 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Leuer ( AM - Zoom), Brick, Berwanger (9:10 AM), King (Zoom), Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle (Zoom); L. Roberts, T/Genesee Falls (Zoom); R. Jacoby, T/Wethersfield (Zoom); J. Santullo/Acting IT Director; C. Mayer/Treasurer; D. Farberman/HR Director

Department Agenda Item	Discussion	Decision	Action
<b>PLANNING COMMITTEE</b>			
<p><i>At 11:47 AM there was a motion by Supervisor Brick to enter an executive session to discuss the proposed acquisition of real property and the employment and performance history of a particular employee. This was seconded by Supervisor Brunner and all voted aye.</i>  <i>Clerk Ketchum suspended the YouTube access...</i>  <i>Clerk Ketchum, Budget Officer Coo and Treasurer Mayer remained</i>  <i>At 12:13 PM there was a motion by Supervisor Brunner to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick and all voted aye.</i></p>			
<p>1. <i>A Resolution Authorizing Capital Purchases and Improvements throughout Wyoming County in and for the County of Wyoming, New York, in an Amount not to Exceed \$5.9 Million and Authorizing the Issuance of \$5.9 Million in Bonds of Said County to Pay the Costs Thereof</i></p>		<p>Motion: Brick                      Ayes: 9                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                      *<b>RESOLUTION</b></p>

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum)).

Next Finance Committee Meeting scheduled for **Tuesday, February 2, 2021 @ 9:00 AM.**