

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 27, 2021 @ 9:00 AM

Location: *Supervisors' Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Brick, Leuer (Zoom)*, Grant (9:21 AM), Kehl, Roche, Davis, King, Becker, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:42 AM); D. Granger, T/Gainesville; A. Brunner, T/Java (Zoom)

Department Agenda Item	Discussion	Decision	Action
<i>At 9:07 AM the meeting was called to order. At which time Clerk Ketchum announced that the Board of Supervisors' YouTube Channel livestreaming was unavailable due to unforeseen circumstances, beyond our control, further announcing that today's meetings will not be televised.</i>			
Committee Chair's Agenda			
9:00 AM Buildings & Grounds w/ M. Adameczak & K. Wiedemann			
1. Permission to go out to bid for preventative maintenance on boilers and various HVAC throughout County Buildings; effective 08/21/2021 through 10/31/2023.		Motion: Kehl Ayes: 8 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: APPROVED
2. <i>Disposition of Fixed Assets: (Permanent disposal only)</i> <ul style="list-style-type: none"> Declare surplus and dispose of various 1" pleated filters meant for the new (four (4) years ago - new) equipment. (These filters came with the equipment. However, it was discovered that the equipment takes 2" pleated filters). 		Motion: Becker Ayes: 8 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: APPROVED
3. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Key Power Systems, Inc. , 95 Creek Rd, Route 98, Attica, NY 14011, for the provision of preventative maintenance and repairs on emergency generators at various County Locations in an amount not to exceed \$10,510.00 ; effective June 01, 2021 through May 31, 2022.		Motion: Becker Ayes: 8 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent:

Also Present: C. Ketchum/Board Clerk; B. Ryan/Board Chair (9:42 AM); D. Granger, T/Gainesville; A. Brunner, T/Java (Zoom)

Department Agenda Item	Discussion	Decision	Action
<p>4. <i>FYI ~ Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> <i>T.P. Firestop</i>, 6725 Soper Rd, Perry, NY 14530 for fire extinguisher inspections and teardowns at various County buildings in an amount not to exceed \$1,888.80; effective April 30 , 2021 through December 31, 2021. <i>Haul for Less, LLC</i>, 4433 South Bennett Heights, Batavia, NY 14020 for roll off dumpster service in an amount not to exceed \$1,200.00; effective May 1st, 2021 through December 31, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Bid Award:</i> Award bid and authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Spring Sheet Metal & Roofing, LLC</i>, 678 Clinton Ave, South Rochester, NY 14620 , for flat roof repairs at Wyoming County Government Center, Rotunda, Jail, in an amount not to exceed \$77,800.00; effective June 1, 2021 through completion.</p>	<p><i>Director of Buildings & Grounds, M. Adamczak reported a 20 year sealant on top of the rotunda.</i></p>	Motion: Roche Ayes: 8 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>At 9:21 AM Supervisor Grant, T/Bennington entered the meeting during the below Agenda Item.</i></p>			
<p>6. <i>Bid Award:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Kircher Construction, Inc.</i>, 3090 Mt. Morris-Geneseo Rd, Mt. Morris, NY 14510 for steel roof replacement at the Wyoming County Animal Shelter (\$44,000.00) and the Wyoming county Public Defender building (\$33,000.00) in a total amount of \$77,000.00 effective June 1, 2021 through completion</p>	<p><i>Director of Buildings & Grounds, M. Adamczak reported that the Animal Shelter roof was not part of the renovation plans a few years back and added that it is time for a better vapor barrier under the steel roofing. The Public Defender roof replacement project came in 30% higher than estimated last year. Now that there have been shingles lying in the parking lot from this building, replacement can no longer wait.</i></p>	Motion: Klein Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>7. Amend Resolution No. 21-176: Authorize Chairman to amend resolution for <i>Various Roof Replacements on Specific County Buildings</i> as follows (replace the chart in Res. #21-176 with the following):</p> <ul style="list-style-type: none"> • Flat roofs – Government Center, Rotunda & Jail <ul style="list-style-type: none"> ○ \$77,800.00 • Public Defender – Asphalt shingle <ul style="list-style-type: none"> ○ \$33,000.00 • Animal Shelter – steel <ul style="list-style-type: none"> ○ \$44,000.00 • Sub-total <ul style="list-style-type: none"> ○ \$154,800.00 • Contingency <ul style="list-style-type: none"> ○ \$25,200.00 • Grand Total <ul style="list-style-type: none"> ○ \$180,000.00 		Motion: King Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
<p>8. Transfer: From: 12.61.9950.9.99004 Interfund Transfer \$180,000.00 To: 12.61.1620.2.21010 Roofing Project \$180,000.00 Reason: To cover contracts and expenses associated with Roof Replacement Project at various County buildings</p>		Motion: Klein Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
<p>9. Project Closeout: Authorize the Chairman to execute closeout documents for the Makeup Air Unit replacement Project at the Wyoming County Courthouse as established by resolution #20-296</p>		Motion: Roche Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:

***RESOLUTION**

FINANCE

***RESOLUTION**

Committee Chair Initials: _____

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>10. <i>Transfer:</i> From: 12.61.1620.2.21002 Courthouse CIP Project \$12,021.81 To: 12.61.9950.9.99004 Interfund Transfer CIP \$12,021.81 Reason: To close out the Courthouse CIP Project and return funds to CIP general account</p>		<p>Motion: Roche Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
9:30 AM Highway & Bridges w/T. Gadd & K. Chmura			
<p><i>FYI ~ Referred to 06-01-21 Finance Committee from 05-25-21 Human Resources</i> Positions Create/Fill: Highway Two (2) positions of <u>Interim County Highway Superintendent (Per Diem) (Temp.)</u> on salary schedule D, at an hourly rate of \$45/hr. with only those benefits mandated by law. Positions Available: May 17, 2021. Position 1 of 2 will expire on September 01, 2021. Position 2 of 2 will expire on December 31, 2021.</p>	<p><i>Positions sent for emergency approval on May 19, 2021, retroactive to May 17, 2021.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><i>FYI ~ Referred to 06-01-21 Finance Committee from 05-25-21 Human Resources</i> Position Create/Fill: Highway One (1) position of <u>Construction Project Coordinator (Per Diem) (Temporary)</u> on Salary Schedule S at an hourly rate of \$50/hr. not to exceed \$10,000.00 with only those benefits mandated by law. Position Available: June 9, 2021 through December 31, 2021.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p><i>FYI ~ Referred to 06-01-21 Finance Committee from 05-25-21 Human Resources</i> <i>Position Fill: Highway</i> One (1) position of <u>Deputy County Highway Superintendent</u> (FT – 1.0 FTE) (<i>position # 101.452</i>) at an annual salary to be determined upon hire, but commensurate with qualifications and experience. Person Vacating: Anthony Santoro, effective 4/30/2021. Position Available: June 2, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>FYI ~ Referred to 06-01-21 Finance Committee from 05-25-21 Human Resources</i> <i>Position Fill: Highway</i> One (1) position of <u>Highway Superintendent</u> (FT – 1.0 FTE) (<i>position # 049.052</i>) at an annual salary to be determined upon hire, but commensurate with qualifications and experience. Person Vacating: Todd Gadd, effective May 31, 2021. Position Available: June 2, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1. <u>May work update</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>At 9:42 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below Agenda Item.</i></p>			
<p>2. <i>Discussion:</i></p> <ul style="list-style-type: none"> Replacement of NY-19 over Oatka Creek: Bridge Replacement Project 2022 & 2023 – use of Saltvale Road as a detour. 	<p><i>There was some discussion over the detour route including NYS Routes 63 to 36 to 39 to 20A – <u>map attached</u>. Should be closed no more than 180 days.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>3. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign <i>any or all</i> of the contracts with the following vendors for Asphalt Field Density Testing, as needed, based on price and availability in an amount not to exceed \$15,000.00 per contract, per year; effective June 1, 2021 through December 31, 2021.</p> <ul style="list-style-type: none"> • <i>CME Associates, Inc.</i>, 491 Elmgrove Road, Suite 600, Rochester, NY 14606 • <i>P-W Laboratories, Inc.</i>, 6544 Freemont Road, East Syracuse, NY 13057 • <i>W.A. Wilson Inc.</i>, 5700 Maelou Drive – Bldg E, Hamburg, NY 14075 		Motion: Roche Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>4. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • <i>Hoffman Land Surveying & Geomatics</i>, 540 Packetts Landing, Fairport, NY 14450 for layout survey services for the Silver Lake Trail Project in the amount not to exceed \$1,000.00; effective June 1, 2021 through December 31, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 10:00 AM Supervisor Kehl, T/Attica left the meeting.</i>			
<p>5. Bridge NY 3 Submittal due June 9, 2021</p> <ul style="list-style-type: none"> • Silver Lake Outlet Bridge - \$1.2 Million • Almeter Rd. bridge in Sheldon (West of Route 98) - \$1.3 Million 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Public Works Committee Chair Brick, T/Perry acknowledged this meeting as County Highway Superintendent Gadd's last and thanked him for his years of dedicated service to the roads in Wyoming County, the Wyoming County Highway department and Wyoming County residents and wished him great success in his next endeavor.</i></p>			
<p><i>At 10:05 AM there was a motion by Supervisor Roche to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor King and all voted aye. Clerk Ketchum remained.</i></p> <p><i>Supervisor Leuer, T/Middlebury was not present for the Executive Session.</i></p> <p><i>At 10:31 AM there was a motion by Supervisor Roche to end the executive session and continue the regular meeting. This was seconded by Supervisor King and all voted aye.</i></p>			

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, July 01, 2021 @ 9:00 AM.**

Committee Chair Initials: _____