

FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Tuesday, November 1, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant,** Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM - Co. Insurance Office w/ T. Vacinek			
1. Discussion: • HRA Administration	<i>Kiehl Hutchings from the AnchorGroup will be present for item #'s 1 – 5</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Amend Resolution No.15-388:</u> • To provide an end date of March 31, 2023 per the terms of the contract		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Discussion: • COBRA Administration	<i>Ryan Burkard from Pro-Flex Administrators, LLC will be present</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Professional Service Contract (\$3,001-\$5,000): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Pro-Flex Administrators, LLC , 8321 Main Street, Williamsville, NY 14221 for the provision of COBRA administration in an amount not to exceed \$5000.00; effective January 1, 2023 through December 31, 2027. (MUNIS CONTRACT # PENDING)	<i>Pending results from item #3</i> <i>Annual Minimum Administrative Fee is \$500</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Health Insurance Open Enrollment Update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
6. Authorize Chairman of the Board to sign the 2023 Medicare health insurance rates for retirees. RETIREES Univera Medicare PPO High Option ❖ Single - \$481.66 Univera Medicare PPO Low Option ❖ Single - \$440.32 Excellus Medicare PPO ❖ Single - \$481.66 MVP Medicare USA Care PPO-Buy Up Option ❖ Single \$389.82 MVP Medicare USA Care PPO-Standard Option ❖ Single \$335.86	<p><i>Most plans slightly increased over the 2022 rates. Univera High Option slightly decreased.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Approve 2023 Workers' Compensation costs to participants. Attached list was approved by the Workers' Compensation Board of Trustees Meeting held on October 4, 2022. Total Budget \$2,634,954.	<p><i>Please see Exhibit 2, Column 5 for 2023 charges to participants.</i></p> <p><u>Resolution included</u></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Professional Service Contract (\$5,001 or greater): Authorize Chairman/President of the Wyoming County Workers' Compensation Board of Trustees to sign a contract, pursuant to General Municipal Law §104(b), with Sound Actuarial Consulting , 403 East Main St, Port Jefferson, NY 11777 for actuarial services in an amount not to exceed \$25,500.00; effective January 1, 2022 through December 31, 2022. (MUNIS CONTRACT # 873) ✓	<p><i>Executive Committee of the Board of Trustees reviewed the agreement and authorized the renewal with Sound at the September 1, 2021 meeting.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>9. Professional Service Contract (\$5,001 or greater): Authorize Chairman/President of the Wyoming County Workers' Compensation Board of Trustees to sign a contract, pursuant to General Municipal Law §104(b), with Sound Actuarial Consulting, 403 East Main St, Port Jefferson, NY 11777 for actuarial services in an amount not to exceed \$25,500.00; effective January 1, 2023 through December 31, 2023. (MUNIS CONTRACT # 874) ✓</p>	<p>Executive Committee of the Board of Trustees reviewed the agreement and authorized the renewal with Sound at the August 31, 2022 meeting.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:30 AM - Information Technology w/B. Sikes			
<p>1. Professional Service Contract (\$5,001 or greater): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with CDW-G, 75 Remittance Drive, Suite 1515, Chicago, Illinois, 60675, for the annual renewal of ZIX Encryption Plus, in an amount not to exceed \$5,040.00, effective November 3, 2022 through November 2, 2023. (MUNIS CONTRACT #878) ✓</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. FYI ~ Contract (\$3,000 and under): • Mercury Networks, 182 Hillrise Drive, Penfield, New York, 14526, for the renewal of the GFI Archiver licenses in an amount not to exceed \$2,500; effective December 3, 2022 through December 2, 2023 (MUNIS CONTRACT #880) ✓</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Grant Acceptance: Authorize Chairwoman to sign a grant acceptance award with New York State Homeland Security and Emergency Services, 1220 Washington Avenue, Albany, New York 12242, for the funding of (services to be provided) in a minimum amount of \$50,000; effective October 1, 2022 through August 31, 2023. (MUNIS CONTRACT #877) ✓</p>	<p>Permission to apply was granted by the Finance Committee on April 5, 2022.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Correct Amending Resolution No. 22-143: Correct Resolution No. 22-143 to reflect an expiration date of March 10, 2026 in lieu of March 10, 2023 as stated in Res. No. 22-143. All else remains the same.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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Absent:

Also Present:

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5. Appropriation: To: 011681.540006 Telephone Maintenance \$4,000.00 <i>w/any funds available</i> Reason: To pay unbudgeted costs for Ag Center phone changes (Building Codes, Planning, Veteran Services, and Buildings & Grounds)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Appropriation: To: 011680.540017 Intranet \$14,000.00 <i>w/any funds available</i> Reason: To pay for overages with intranet access/services.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Disposition of Fixed Assets (permanent disposal only): Declare surplus and dispose of: <ul style="list-style-type: none"> One (1) Cisco ASA 5510. Original cost in 2007 was \$5,537.63. This is very outdated and can no longer be used. One (1) Ideal Crystal TX40 Scanner from Records Retention. Original cost in 2005 was \$12,467.50. The scanner is well beyond its useful years. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM - Treasurer w/R. LaWall			
1. <u>Sales Tax Update and Financial Statements</u>	See attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Bid-n-Buy Realty & Auctions, 5893 School Rd., Castile, NY 14427 for services related to the preparation and execution of the 2019 delinquent tax foreclosure auction (paid with buyer's premium by buyer); effective 9/30/22 through 9/30/27. (MUNIS CONTRACT #817)✓ 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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<p>3. Appropriation: To: 011320 540901 Audit Services \$504.00 <i>w/any funds available</i> Reason: To pay under budgeted price of audit services by Drescher and Malecki YE 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <u>Approve Town Balances for 2022 to be included in the 2023 tax bills. \$9,448.04</u></p>	Annual resolution last year 21-506	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <u>Resolution Relevy of Unpaid School and Village Taxes</u> against various towns in the County immediately upon receipt by the County Treasurer's Office</p>	Annual resolution last year 21-522	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM - Wyo. Co. Community Hospital w/D. Kobis & M. Wright			
<p>1. General Update</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<p>2. Amend Resolution #20-542 approved on 12/08/2020 related to bid awards and contracts for the laboratory renovation project, as follows:</p> <ul style="list-style-type: none"> • General Trades <ul style="list-style-type: none"> ○ WHITNEY EAST, INC., 1504 Scottsville Road, Rochester, NY 14623 ○ Original contract date January 1, 2021 through January 1, 2022, changed to through completion of project. • Plumbing and Fire Protection Trades <ul style="list-style-type: none"> ○ WILLETT BUILDERS, INC., 180 Genesee Street, Corfu, NY 14036 ○ Original contract date January 1, 2021 through January 1, 2022, changed to through completion of project. 	<p>Resolution #22-565 approved on 10/11/2022 Resolution #20-542 approved on 12/08/2020</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement with CAROLYN WAGNER, PA, 24 Vincent Drive, Pittsford, NY 14534, to provide physician assistant services at the hospital orthopedic clinic, \$127,000.00 per year, effective 02/01/2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Amend Resolution #19-038 approved on 01/08/2019 with WESTERN NEW YORK PHYSICIANS, PLLC, 2261 Route 19 North, Warsaw, NY 14569 related to hospitalist services contract, not to exceed \$1,092,852.00 per year, as follows:</p> <ul style="list-style-type: none"> • Extend the term of the agreement from 01/01/2019 – 12/31/2022 through 01/01/2023 – 02/28/2023 while a new agreement is being negotiated. 	<p>Resolution #19-038 approved on 01/08/2019 Resolution #20-101 approved on 02/11/2020 Resolution #20-141 approved on 03/01/2020 Resolution #21-037 approved on 01/12/2021</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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5. Amend Resolution #17-199 approved on 04/11/2017 with UNIVERSITY EMERGENCY MEDICAL SERVICES, INC. d/b/a UBMD Emergency Medicine , 77 Goodell Street, Suite 340, Buffalo, NY 14203 related to emergency department services, compensation to UBMD includes providing UBMD the right to bill and maintain professional portion of ER services billing plus \$1,100,000.00 annually, as follows: <ul style="list-style-type: none"> • Extend the term of the existing contract from 07/01/2017 – 12/31/2022 through 01/01/2023 – 02/28/2025 while a new agreement is being negotiated. 	Resolution #17-199 approved on 04/11/2017 Resolution #20-239 approved on 05/12/2020 Resolution #20-338 approved on 08/11/2020	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Amend Resolution #22-250 approved on 04/12/2022 with WEATHERBY LOCUMS, INC. , 6451 N. Federal Highway, Suite 800, Ft. Lauderdale, FL 33308, related to an agreement for physician locum tenens coverage, not to exceed \$220,000.00, effective 03/02/2022 – 03/21/2023, as follows: <ul style="list-style-type: none"> • Increase the amount from not to exceed \$220,000.00 to an amount not to exceed \$260,000.00. 	Resolution #22-481 approved on 09/13/2022 Resolution #22-250 approved on 04/12/2022	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an agreement with ASSURED IMAGING , 7717 N Hartman Lane, Tucson, AZ 85743, to purchase of 3-D mammography unit, \$285,000.00, effective 09/22/2022 – 10/22/2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a staffing agreement with CROSS COUNTRY HEALTHCARE SERVICES , 6551 Park of Commerce Boulevard, Boca Raton, FL 33487, to provide agency staffing, not to exceed 300,000.00 per year effective 11/01/2022 – 10/31/2024.	Cost reduction - previous agreement not to exceed \$500,000.00 per year.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a master agreement with NET HEALTH SYSTEMS, INC., 40 24th Street, Pittsburgh, PA 15222, for outpatient rehabilitation (PT/OT/ST) software subscription, \$26,400.00 per year, effective 11/30/2022 – 10/31/2025.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an agreement with HEMANT KALIA, MD, 38 Delancey Court, Pittsford, NY 14534, to provide interventional pain medicine services, not to exceed \$75,000.00 per year, effective 01/01/2023 – 12/31/2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>11. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an information technology services agreement with CATHOLIC HEALTH SYSTEM, 144 Genesee Street, Buffalo, NY 14203, to provide information technology software and equipment necessary for the operation of certain radiology services, not to exceed \$100,000.00 per year, effective 09/13/2022 – 09/12/2025.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a physician group contract – independent contractor with NIAGARA FRONTIER RADIOLOGIC ASSOCIATES, P.C., 5300 Military Road, Lewiston, NY 14092, to provide radiology services, no cost to WCCHS, effective on or about 01/01/2023 – 12/31/2026.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>13. Amend <u>Salary Schedule C</u> as follows:</p> <ul style="list-style-type: none"> • Set the salary of the nine (9) 0.00 FTE RN Supervisor SNF (Per Diem) positions (Position Codes #02.155.567, 02.156.567, 02.157.567, 02.158.567, 02.159.567, 02.163.567, 02.164.567, 02.167.567, 02.168.567) under <u>NURSING FACILITY ADMINISTRATION</u> at \$240.00/4 hour shift, effective 11/01/2022. • Abolish one (1) 1.00 FTE Program Director position (Position Code #02.152.513) under <u>ADULT DAY CARE (SNF)</u>, effective 10/16/2022. • Abolish one (1) 1.00 FTE Quality Assurance Specialist/Infection Prevention position (Position Code #02.166.557) under <u>ACUTE QUALITY</u>, effective 10/29/2022. • Create one (1) 1.00 FTE Director of Education/Infection Prevention position (Position Code #TBD) under <u>ACUTE QUALITY</u> and set the salary at \$87,000.00 per year, position available date 10/25/2022. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>14. Amend <u>Salary Schedule P</u> as follows:</p> <ul style="list-style-type: none"> • Change the FTE of the Physician Assistant Orthopaedic Clinic position (Position Code #17.127.067) under <u>ORTHOPAEDIC CLINIC</u> from 1.00 FTE to 0.80 FTE and set the salary at \$127,000.00 per year, effective 11/08/2022. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. Reappointment: Wyo. Co. Comm. Hospital / Board of Managers <i>as a Member</i> Five (5) year term; effective January 1, 2023 through December 31, 2027</p> <ul style="list-style-type: none"> • Rich Kosmerl, 52 Mount View Drive, Arcade, NY 14009 	<p><u>Application & Resume</u></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Absent:

Also Present:

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10:30 AM - Real Property Tax Services w/S. Lippincott			
1. Info Only: <ul style="list-style-type: none"> • Garbage Update • Final Value Letters • Exemption Reports • County Director State Certification • Exemption renewal forms were sent out • Fire District Update • County Addressing • GIS Training/Conversion Update 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
1. Present <u>2023 Equalization Table</u>, Resolution to be presented and tabled for at least one day prior to adoption.	**Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Resolution needed to set Public Hearing to present and ADOPT the 2023 Budget on Tuesday Nov 29th at 12:30am???	(last year res #21-517) *w/copies available after 4:00 p.m. on Monday Nov 14, 2022. (by law it must be available by 11-15)	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>Introduce Local Law to override Tax Cap</u>	**Attach <u>Tax Cap Calculation & History</u> 2021 Override resolution #20-482 (2022 was UNDER)	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Resolution: <ul style="list-style-type: none"> • <u>Approve Recycling fee levies</u> for Tax Bills 	**Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<p>5. FYI - Changes made to the budget since the 10-11-22 Committee of the Whole Meeting:</p> <p>FINAL Tax Assessment Values received 10-24-22 Very little change from preliminary figures</p> <p>The following were increases to the proposed LEVY:</p> <ul style="list-style-type: none"> • \$200K for EMS (Ambulance Service) • \$1,800 Traffic Safety Board request not received but I added • \$100,000 for County Administrator • \$53K for Cyber Security • \$6,600 for Cleaning <p>The following were decreases to the proposed LEVY:</p> <ul style="list-style-type: none"> • \$10K reduced Wyoming County Arts Council request <p>With the above adjustments, tentative levy is \$26,810,237. This is an increase of \$2,088,323 over the 2022 Adopted levy or 8.45%. This results in a .74% increase in tax rate if your town was at 100% assessment in 2022 and 2023 (or \$.07/\$1,000). Because several towns are at various levels of assessment value, I have attached a spreadsheet for your reference. These are not set in stone yet but it gives you a good idea.</p>	<p>**<u>Estimated Tax Rates per Town Attached</u></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. Reminder: Adopted 2023 Town Budgets due to Budget Office. Please make sure I receive 1 original with the raised seal. Thanks.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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7. Reappointment: <ul style="list-style-type: none"> • Janis Cook, 3459 Truesdell Rd., Warsaw NY 14569 as the County Auditor for a term of one (1) year; effective 01/01/2023 – 12/31/2023. 	21-519 last resolution	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Appropriation (on behalf of CIP ROAD) To: 179901.599010 Road CIP \$17,016.01 <i>w/ any funds available</i> Reason: Appropriate remaining unspent funds from the CIP Road Projects. This will close out the fund and be used to pay down debt from borrowed serial bonds.	FYI – a total of \$98,655.60 will close out the Road CIP funds (17) and will be used to offset the Debt Payment as budgeted.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Appropriation (on behalf of HOSPITAL) To: 024510.542501 Contractual - WCCH - \$8,000,928.95 w/02451012.450310 Interfund Transfer \$8,000,928.95 Reason: Appropriate funds previously transferred to the Hospital from the General Fund.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Appropriation (on behalf of BOE) To: 011450.541211 Election Expenses \$7,000.00 011450.541201 Postage \$6,000.00 011450.540603 Postage Machine \$3,000.00 011450.541010 Office Supplies <u>\$ 862.67</u> w/ 01145005.430890 Other State Aid \$16,862.67 Reason: Appropriate funds related to the Absentee Ballot Pre-Paid Postage Grant.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. FEMA update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

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Thank you!

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Date: Tuesday, November 1, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant,** Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Clerk to the Board w/C. Ketchum			
1. Updated County Procurement Policy approved.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Semi-Annual Mortgage Tax Report for the period April 2022 – September 2022</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Amend Salary Schedule S to include approved market rate adjustments and a 2.5% COLA certain county officers for 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Amend Salary Schedule D to include approved market rate adjustments and a 2.5% COLA for certain county officers for 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Amend Salary Schedule I to include approved market rate adjustments and a 2.5% COLA for certain county officers for 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Introduction of Local Law D , year 2022, entitled, "Providing Salaries for Certain County Officers for the year 2023" and set the Public Hearing for December 13, 2022 @ 2:30 PM in the Wyoming County Government Center Supervisors' Chambers.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/B. Kehl			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant,** Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Records Retention			
1. Position Create/Fill: Records Center Create one (1) position of Principal Clerk (1.0 FTE), CSEA Schedule Addendum A, Grade 8, hourly rate of \$22.22 (salary equivalent of \$40,440) to promote Roxanne Hollister. Position available date: January 1, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource			
2. Amend Salary Schedule S: To set the hourly wage of the Human Resource Assistant (position code 035.434) under HUMAN RESOURCE to \$17.00 per hour, effective June 13, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Amend Salary Schedule S: To remove the 2021 Lump Sum of \$350.06 from salary of Deputy Commissioner (R) (position code 004.502) under BOARD OF ELECTIONS, due to salary limit of retirement status.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>4. Appropriation: To: 011430.510001 Salaries \$15,500.00 011430.589001 Medical/Hospitalization Ins. <u>\$18,000.00</u> <i>w/any funds available</i> \$33,500.00 Reason: To cover regular salaries.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Appropriation: To: 011430.510601 Unused Benefit Time \$5,018.22 <i>w/any funds available increased by same</i> Reason: To pay unbudgeted benefit time.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Appropriation: To: 011430.510302 Overtime \$19,000.00 <i>w/any funds available increased by same</i> Reason: To pay unbudgeted overtime to accommodate unprecedented numbers of Civil Service Exams conducted on Saturdays.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
HUMAN SERVICES			
Youth Bureau			
<p>1. Appropriation (from 09/27/22 HS Committee): To: 017310.542435-SPORT Youth Sports Grant \$5,000.00 w/01731004.438200 YB OCFS Grants Funds \$5,000.00 Reason: For a youth sports program to be provided by the Warsaw YMCA per Res. #22-438 (MUNIS CONTRACT #692)</p>	<i>Missed going to 10/04/22 Finance</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Appropriation: To: 012960.541502 Preschool Transportation <u>\$30,000.00</u> w/01296005.432770 Preschool NYS SED Reim \$17,850.00 <i>w/any funds available increased by</i> \$12,150.00 Reason: To cover 2022 transportation costs.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Appropriation: To: 014324.540002 Electricity \$1,000.00 014324.540007 Telephone (Basic & LD) 200.00 014324.540601 Rent 813.00 014324.542306 Misc. Other <u>9,400.00</u> w/01432401.434900 Mental Health-State Aid \$11,413.00 Reason: State aid COLA adjustment.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Public Health			
<p>4. Position Abolish: Health Department Abolish one (1) position of Keyboard Specialist (Position Code #052.337) (1.00 FTE), CSEA Schedule A, Grade 2 (\$16.70/hr. - \$18.22/hr.). The Health Department received permission to fill in May 2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Position Creation / Fill: Health Department Create one (1) position of Sr. Account Clerk (1.00 FTE), CSEA Schedule A, Grade 6 (\$18.37/hr. - \$20.48/hr.); effective November 14, 2022. Funds budgeted.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Position Creation / Fill: Health Department One (1) position of RN (Jail Medical), (1.0fte working 40 hours per week); effective January 1, 2023. 2023 CSEA Schedule A, Grade 20, \$33.36 - \$41.55/hour.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Position Creation / Fill: Health Department One (1) position of Public Health Nurse II (1.0fte working 40 hours per week); effective January 1, 2023. 2023 CSEA Schedule A, Grade 20A, \$31.75 - \$36.76/hour.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
8. Position Creation / Fill:			
Health Department			
One (1) position of RN (Public Health) , (1.0fte working 40 hours per week); effective January 1, 2023. CSEA Schedule A, Grade 20B, \$28.03 - \$34.85/hour.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PLANNING COMMITTEE			
1. Supervisors Roberts, T/Genesee Falls and Gozelski, T/Castile advocated for the restoration of the \$25K 2023 appropriation request, resulting in an increase of \$10K over what is currently budgeted for 2023.			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC WORKS			
Buildings & Grounds			
1. Transfer:			
From: 045010.581001 Retirement \$3,620.00		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
To: 045010.510001 Salaries-sch S/D/I \$1,350.00			
045010.510101 FT CSEA Contract 975.00			
045010.541111 Computers & Technology 1,295.00			
Reason: To cover increase in salaries and for Toshiba copier.			
PUBLIC SAFETY			
Sheriff			
1. Appropriation:			
To: 013110.523001 Motor Vehicles \$41,902.20		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
013110.540509 Change Over Expenses 2,525.00			
w/01311009.426800 Insurance Recovery \$43,927.20			
w/any funds available 500.00			
Reason: To replace 2020 Ford Explorer totaled 9/29/22.			
2. Appropriation:			
To: 013110.540503 Gasoline \$33,000.00		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
w/any funds available \$33,000.00			
Reason: To cover expenses due to increased cost of gasoline.			

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Date: Tuesday, November 1, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
3. Appropriation: To: 013110.542280 Grant/Shop with a Cop \$3,104.50 w/01311010.427050 Gifts & Donations \$3,104.50 Reason: To purchase gift cards for the annual Shop with Cop Event held at the Warsaw Walmart.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Emergency Services			
4. Appropriation: To: 013640.542102 Safety Expenses \$1,000.00 w/01364000.412890 Other Dept. Income \$1,000.00 Reason: To appropriate Wal-Mart Grant Funds to cover the cost of an AED unit.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Appropriation: To: 013640.540301 Prof. Svc Contacts \$49,923.00 w/01364007.430890 DTP State Aid/DTP Grant \$49,923.00 Reason: To cover the cost of consultant for implementation of TAM team and team training; domain creation and hosting setup and management.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Amend Salary Schedule "S": To amend the schedule for the position of Crime Victims Program Coordinator so that the salary schedule matches the approved OVS Grant Budget Salary to be set in the amount \$54,185.00, with corresponding fringes. OVS is paid out of the 1169 budget and this amount is budgeted for 2023; effective as of October 1, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/B. Kehl** (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, December 06, 2022 @ 9:00 AM.**

Committee Chair Initials: _____