

## PLANNING COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Wednesday, September 01, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer, Davis,** Kehl, Berwanger, Granger, Roberts, Brunner, Klein

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>1:00 PM Committee Chair's Agenda</b>			
1. <b>RG&amp;E Program Manager, Government &amp; Community Relations</b> – Daniel Porter		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Planning &amp; Development Department w/J. Bragg</b>			
<b>FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources</b> <b>Position Abolish/Create/Fill: Planning</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• Abolish one (1) position of <u>Keyboard Specialist</u> (1.00 FTE) (position code 007.337) on CSEA schedule A, job grade 2, at an hourly wage of \$16.29 - \$17.78. Position abolished effective September 15, 2021.</li> <li>• Create and fill one (1) position of <u>Account Clerk</u>, (1.00 FTE) on CSEA schedule A, job grade 4, at an hourly wage of \$17.10 - \$18.82. Position Available: September 15, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. <b>Update on 2020 Census data</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Planning Committee Members Present: **Leuer, Davis,** Kehl, Berwanger, Granger, Roberts, Brunner, Klein

Absent:

Also Present:

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<b>1:30 PM Countywide Zoning Program w/D. Roberts</b>			
<b>FYI ~ Referred to 09-07-21 Finance Committee from 08-31-21 Human Resources</b> <b>Position Abolish/Create/Fill: Zoning</b>			
<ul style="list-style-type: none"> <li>• Abolish one (1) position of <b>Keyboard Specialist</b> (1.00 FTE) (position code 028.337) on CSEA schedule A, job grade 2, at an hourly wage of \$16.29 - \$17.78. Position abolished effective September 15, 2021.</li> <li>• Create and fill one (1) position of <b>Account Clerk</b>, (1.00 FTE) on CSEA schedule A, job grade 4, at an hourly wage of \$17.10 - \$18.82. Position Available: September 15, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. <b>Monthly Report – July 2021</b>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Update on the ZEO position status</b>	Position filled	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>FYI –</b>	<b><u>Resolution attached</u></b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• Last quarter billing to include;                             <ul style="list-style-type: none"> <li>○ Non-participating Municipalities covering 25% of the approved budget for 2021.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Ag and Business Center</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag Center Space &amp; Building Report</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2:00 PM Wyo. Co. Water Resource Agency w/S. Perkins</b>			
1. <b>FYI ~ Contract (\$3,000 and under):</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• <b>Judy McConvey</b>, 5854 Main Street, Williamsville, NY 14221 for reimbursement of the State Septic System Replacement grant, 5484 Java Lake Road, Java (Java Lake), in an amount not to exceed \$2,250.00; effective June 7, 2021 through December 31, 2021.</li> <li>• <b>George and Collen Zybala</b>, 101 Sixth Street, Williamsville, NY 14221 for reimbursement of the State Septic System Replacement grant, 39 Wildmere Drive, Java (Java Lake), in an amount not to exceed \$2,700.00; effective August 8, 2021 through December 31, 2021.</li> </ul>			
2. <b>Professional Service Contract \$3,001-\$5,000:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Municipal Solutions, Inc., Jeffery R. Smith, Pres.</b> , 62 Main Street, Leroy, NY 14482 to provide financial consulting services for the funding of WCWRA projects in the amount of \$135 / hour, not to exceed \$3,198.26; effective April 1, 2021 through December 31, 2021. These funds are currently budgeted for.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Wyo. Co. Chamber of Commerce w/S. Gardner</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Industrial Development Agency w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Solid Waste w/</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Space Allocation w/</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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<b>Arts Council w/J. Swaby</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Business Education Council w/J. Dueppengiesser</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by \_\_\_\_\_).

Next Planning Committee Meeting scheduled for **Wednesday, September 29, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_