

# PUBLIC SAFETY COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Thursday, July 29, 2021 @ 1:00 PM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.*

Present: *May, Berwanger*, Kehl, Brick, Becker, Granger, Roberts, Jacoby

Absent:

Also Present:

| Department Agenda Item  | Discussion  | Decision                             | Action                                |
|---|---|--------------------------------------|---------------------------------------|
| <b>1:00 PM Committee Chair's Agenda</b>   |   |                                      |                                       |
| 1. <i>Firearm liability Issue with B. Krawczyk and L. Becker</i>  | <u><a href="#">DRAFT Resolution</a></u>   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>1:15 PM Sheriff w/G. Rudolph</b>   |   |                                      |                                       |
| <i>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</i><br><i>Position Create/Fill: Sheriff</i><br>Create and fill one (1) position of <u><a href="#">Secretary to the Sheriff (FT - 1.0 FTE) (Temp.)</a></u> salary schedule S, at an annual salary of \$60,268.00. Position Available: August 11, 2021 to last for a period no longer than six months, concluding on February 11, 2022.   | <i>Position for Carole Cunningham to move into for cross training purposes.</i> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <i>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</i><br><i>Position Fill: Sheriff</i><br>Fill one (1) position of <u><a href="#">Administrative Assistant (Sheriff) (FT - 1.0 FTE) (position # 099.549)</a></u> , on Salary Schedule S, at an annual salary range equivalent of \$35,000.00 - \$ 42,000.00 based on experience and qualifications. Person Vacating: Susan Scott, effective August 10, 2021. Position Available: August 11, 2021. |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item   | Discussion | Decision                             | Action                                |
|--|------------|--------------------------------------|---------------------------------------|
| <p><b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br/><i>Position Fill: Sheriff</i><br/>Fill one (1) position of <u>Secretary to the Sheriff</u> (FT – 1.0 FTE) (position # 002.503), and set the salary on Salary Schedule S at \$55,000.00 per year based on experience and qualifications. Person Vacating: Carole Cunningham Position Available: August 11, 2021.</p> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br/><i>Position Fill: Sheriff</i><br/>Fill one (1) position of <u>Deputy Sheriff</u> (FT – 1.0 FTE) (position # 095.083) on WCDSA Schedule , Job Grade 4, at an hourly rate of \$25.45/hr - \$32.53/hr. Person Vacating: Adam Hope, effective August 8, 2021. Position Available: August 9, 2021.</p>                   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br/><i>Position Fill: Sheriff</i><br/>Fill one (1) position of <u>Deputy Sheriff</u> (FT – 1.0 FTE)(position # 074.083) on WCDSA Schedule , Job Grade 4, at an hourly rate of \$25.45/hr - \$32.53/hr. Person Vacating: Austin Harding, effective August 8, 2021. Position Available: August 9, 2021.</p>               |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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|---|---|--------------------------------------|---------------------------------------|
| <b>1. <u>Operational Updates:</u></b> <ul style="list-style-type: none"> <li>Summary of overtime for the Sheriff for the period of June 13, 2021 through July 10, 2021.</li> </ul>  |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2. <u>Professional Service Contract \$5,001 or greater:</u></b><br>Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Attica Central School</b> 3338 East Main Road, Attica, NY 14011 for the provision of providing law enforcement and police services when school is in session in an amount not to exceed 51.31 per hour September 1, 2021 through December 31, 2021 and \$53.88 per hour from January 1, 2022 through June 30, 2022. Contract effective September 1, 2021 through June 30, 2022. | <i>Sent to Attorney 08 for review and signature</i> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>3. <u>Discussion:</u></b> <ul style="list-style-type: none"> <li>Public Assembly Permit Review</li> </ul>  |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>4. <u>Discussion:</u></b> <ul style="list-style-type: none"> <li>Vehicles</li> </ul>   |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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Absent:

Also Present:

| Department Agenda Item  | Discussion | Decision                             | Action                                |
|---|------------|--------------------------------------|---------------------------------------|
| <b>5. Grant Application:</b><br>Authorize Chairwoman to sign a grant application with <b>US Department of Justice</b> 4 <sup>th</sup> Floor, 810 Seventh St, Washington DC 20531 for the provision of funding for body-worn cameras. Grant reimburses 50% of cost, effective October 1, 2021 through September 30, 2024.                  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>6. Overnight Travel Authorization:</b><br>B. Russell to attend Marine Patrol Vessel Operator's Course in Lake George, NY September 26- October 1, 2021. County Car will be used and only cost will be for gas.   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>7. Overnight Travel Authorization:</b><br>E. Tamol, D. Kemp, & S. Miller to attend Annual Arson Seminar in Watkins Glen, NY November 3-5, 2021. County Car will be used and costs will include training, hotel, employee expenses and gas.   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>County Jail</b>  |            |                                      |                                       |
| <b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br><b>Position Fill: Jail</b><br>Fill one (1) position of <b>Meal Deliverer</b> , (PT – Variable FTE) (position # 083.598) at an hourly rate of \$12.50/hr. Person Vacating: Kathleen Kelly, effective July 4, 2021. Position Available August 4, 2021. |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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Absent:

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| Department Agenda Item  | Discussion                                       | Decision                             | Action                                |
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| <b>1. <u>Operational Updates:</u></b><br><ul style="list-style-type: none"> <li>• Inmate numbers for June :<br/>           Total: avg 44.5; high 55; low 34<br/>           Male: avg 32.5; high 41; low 24<br/>           Female: avg 11; high 14; low 8<br/>           Boarded in: avg 6.5; high 8; low 5<br/>           Boarded out: avg 0; high 0 ; low 0<br/>           Net income: \$15,470.00</li> </ul>  |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>911</b>  |  |                                      |                                       |
| <b>1. Professional Service Contract \$5,001 or greater:</b><br>Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Frontier</b> , 401 Merritt 7, Norwalk, CT 06851 for providing fiber connection for the consoles at the backup center in Wethersfield and as a backup to the microwave system in an amount not to exceed \$720.00 per month to be paid from SICG Grant; effective August 1, 2021 through July 31, 2024. | <i>Sent to Attorney for review and signature</i> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2. Professional Service Contract \$5,001 or greater:</b><br>Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Saia Communications</b> , 100 Stradtman St., Buffalo, NY 14206, for the provision of obtaining ASR's for three towers and FCC-FAA licensing of 6 800 TAC channels in an amount not to exceed \$13,900.00 to be paid from SICG Grant; effective 08/01/2021 through 12/31/2021.                          | <i>Sent to Attorney for review and signature</i> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item  | Discussion | Decision                             | Action                                |
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| <b>3. Permission to go to RFP for three tower sites:</b><br>The plan is to write the RFP to be all inclusive and for each site to be a turnkey operation once completed. This RFP is for the actual towers and associated items         |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>4. Permission to go to RFP for test borings:</b><br>This is for soil samples for the three new tower sites   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>5. Permission to go to RFP for communication trailer:</b><br>This RFP will be to purchase the trailer only   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>6. Overnight Travel Authorization:</b><br>A Santoro to attend the NYS 911 Coordinators Fall Conference in Onondaga County September 27-29, 2021. The county car will be used. Costs will include registration, hotel, meals and gas. |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>7. Discussion:</b><br>VESTA phone refresh and Upgrade  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| 2. <b>FYI ~ Contract (\$3,000 and under):</b><br><ul style="list-style-type: none"> <li>• <b>Hogan Willig Attorney at Law</b>, 2410 North Forest Road, Suite 301, Amherst, NY 14068 for the provision of restructuring the billing and reimbursement operations with Monroe Ambulance with Wyoming County holding the Certificate of Need (CON) in an amount not to exceed \$2,500.00; effective upon approval through completion.</li> </ul> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 3. <b>Appropriation:</b><br><b>To:</b> 01.37.3640.4.40301 Prof. Svc Contract      \$2,500.00<br><b>w/any funds available</b> \$2,500.00<br><b>Reason:</b> To appropriate Funds to cover cost of FYI- Contract with Hogan Willig Attorney at Law   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 4. <b>FYI ~ Interdepartmental Contracts (Revenue):</b><br>Memorandum of Understanding with Wyoming County Health Department, 5362 Mungers Mill Road, Silver Springs, NY 14550 for COVID Response staffing in an amount not to exceed \$10,000.00; effective January 1, 2021 through March 31, 2023. Fully reimbursed through the ELC COVID-19 grant.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| <b>5. Disposal of Fixed Assets:</b><br><b>Declare Surplus and Dispose of:</b> <ul style="list-style-type: none"> <li>(1) Digital Voice Logging Recorder - Nicecall Focus III dated 2006. Original cost \$33,120.00. Per 911 Coordinator this recorder will be junk. Communications equipment is obsolete.</li> </ul> <b>Already disposed of, remove from asset list:</b> <ul style="list-style-type: none"> <li>Batteries for Liberty UPS System dated 2008. Original cost \$5,753.60.</li> <li>Computer System dated 1992. Original cost \$8,614.00</li> <li>Dell Server with V/M Hardware dated 2011. Original cost \$14,821.59</li> </ul> All technology/equipment is obsolete. |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>6. Operational Updates:</b> <ul style="list-style-type: none"> <li>Hazard Mitigation Plan Municipality Adoption</li> <li>Fire Training Center</li> <li>EMS</li> </ul>   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2:00 PM Fire and Building Code Enforcement w/D. Roberts</b>   |            |                                      |                                       |
| <b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br><b>Position Create/Fill: Fire and Building Code Enforcement</b><br>Create and fill one (1) position of <u>Keyboard Specialist</u> (FT – 1.0 FTE) on CSEA Schedule A, Job Grade 2, at an hourly rate of \$16.29/hr - \$17.78/hr. Position Available: August 11, 2021.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| <p><b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br/> <b>Position Fill: Fire and Building Code Enforcement</b><br/>                     Fill one (1) position of <u>Account Clerk</u> (FT – 1.0 FTE)(position # 027.002) on CSEA Schedule A , Job Grade 4, at an hourly rate of \$17.10/hr - \$18.82/hr. Person Vacating: Kelly Simkins, effective July 25, 2021. Position Available: August 4, 2021.</p> |                 | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 1. <b>Monthly Report : June 2021</b>  | <u>Attached</u> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <b>Emergency fill for Account Clerk</b>  |                 | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 3 <b>Performing Fire Safety Inspections, conducting property maintenance inspection &amp; complaints</b>  |                 | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 4. <b>Change current Keyboard Specialist title to Account Clerk</b>   |                 | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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|---|--|--|--|
| <b>2:30 PM District Attorney w/D. O'Geen</b>  |  |  |  |
| <p><b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br/> <b>Position Create/Fill: District Attorney</b><br/>                     Create and fill one (1) position of <b>DA Investigator (Per Diem)</b> on salary schedule S, at an hourly rate of \$40.00/hr, plus mileage, with only those other benefits mandated by law. Position Available: July 14, 2021.</p>                           | <p><b>Emergency Fill was approved effective July 14, 2021.</b></p> | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p><b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br/> <b>Position Fill: District Attorney</b><br/>                     Fill one (1) position of <b>Assistant District Attorney (2nd)</b>, (FT – 1.0 FTE) (position # 005.503) on Salary Schedule S at an annual salary of \$79,981.00. Person Vacating: Gregory A. Kilburn, effective 8/13/2021. Position Available: August 16, 2021.</p> |  | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p><b>FYI ~ Referred to 08-03-21 Finance Committee from 07-27-21 Human Resources</b><br/> <b>Position Fill: District Attorney</b><br/>                     Fill one (1) position of <b>Assistant District Attorney (3rd)</b>, (FT – 1.0 FTE) (position # 031.503) on Salary Schedule S at an annual salary of \$71,000.00. Person Vacating: Chelsie Hamilton, effective 8/13/2021. Position Available: August 16, 2021.</p>   |  | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |

Committee Chair Initials: \_\_\_\_\_

## PUBLIC SAFETY COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

**Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.**

*Thank you!*

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Thursday, July 29, 2021 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Present: **May, Berwanger**, Kehl, Brick, Becker, Granger, Roberts, Jacoby

Absent:

Also Present:

| Department Agenda Item   | Discussion  | Decision                             | Action                                |
|--|---|--------------------------------------|---------------------------------------|
| <b>1. Appropriation</b><br><b>To:</b> 01.32.1165.1.10601 Unused Benefit Time <b>\$16,955.31</b><br>W/Any funds available <b>\$16,955.31</b><br><b>Reason:</b> To payout accrued vacation for employee leaving County employment.   |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2:45 PM Public Defender w/N. Effman</b>   |   |                                      |                                       |
| <b>1. Overnight Travel Authorization:</b><br>N. Effman and L. Nowotarski to attend the Fall Meetings of the NYSBA Executive Committee and House of Delegates in Cooperstown, New York, October 29 – 30, 2021. Mileage \$265.32 and Hotel \$1,392; for a total of \$1,657.32 to be paid from 01.32.1170.4.42491 (Distribution 9).   |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2. Amend Salary Schedule "G":</b><br>Funds (annual stipends plus corresponding fringe) provided through ILS Upstate Quality Improvement and Caseload Reduction grant (Round 3) Contract No. 3RD656. Said amounts to be paid bi-weekly effective as indicated below and continuing through June 30, 2023. <ul style="list-style-type: none"> <li>• Assist. Public Defender 4<sup>th</sup> Effective 4/1/21     \$ 6,000.00</li> <li>• Assist. Public Defender 5<sup>th</sup> Effective 4/1/21     \$ 6,000.00</li> <li>• Assist. Public Defender 7<sup>th</sup> Effective 1/13/21   \$24,000.00</li> <li>• Investigator   Effective 4/17/21   \$35,000.00</li> </ul> | <b>The stipends for the Investigator and Assist. Public Defender 4<sup>th</sup> are a continuation of Upstate Quality Improvement and Caseload Reduction round 2 which ended June 30, 2021 and adds stipends for Assist. Public Defender 5<sup>th</sup> and Assist. Public Defender 7<sup>th</sup>. These stipends are for Upstate Quality Improvement and Caseload Reduction ROUND 3 Contract No. 3RD656 (Grant Application and Acceptance by Resolution No. 20-533 as amended by Res No. 21-028).</b> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

Committee Chair Initials: \_\_\_\_\_

## PUBLIC SAFETY COMMITTEE MEETING AGENDA

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Date: Thursday, July 29, 2021 @ 1:00 PM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.*

Present: *May, Berwanger*, Kehl, Brick, Becker, Granger, Roberts, Jacoby

Absent:

Also Present:

| Department Agenda Item       | Discussion | Decision                             | Action                                |
|------------------------------|------------|--------------------------------------|---------------------------------------|
| <b>Probation w/J. Kibler</b> |            |                                      |                                       |
|                              |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

Signature of Committee Chairman: p/S. May (minutes prepared by \_\_\_\_\_)).

Next Public Safety Committee Meeting scheduled for **Thursday, September 02, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_