

HUMAN RESOURCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, February 23, 2021 @ 9:00 AM

Location: *Supervisors’ Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *King, Becker*, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair’s Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM County Clerk w/R. Pierce			
1. Home Rule Request to extend Local Mortgage Recording Tax – additional one quarter percent (1/4%). This will be effective through 11/30/2024. <ul style="list-style-type: none"> • Senate Bill # <ul style="list-style-type: none"> ○ S.04484 • Assembly Bill # <ul style="list-style-type: none"> ○ No same as... 	<ul style="list-style-type: none"> • Current Local Law expires on 11/30/21 (The new local law should expire through 11/30/2024 (three (3) years) to run concurrently with the Home Rule Request) • Current Home Rule Request expires 11/30/21 • The Local Law should be introduced end of Aug. 2021 at the very latest. 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: <i>No action until there is a same as number in the NYS Assembly.</i>
2. Introductory Local Law “___” and Set Public Hearing “ <i>A Local Law to Continue to Impose a County Recording Tax on Obligations Secured by a Mortgage on real Property</i> ”	We can’t ask for this until we get #1.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
3. FYI: <ul style="list-style-type: none"> • Extension of Expired Documents <ul style="list-style-type: none"> ○ All driver licenses and permits that expired March 1, 2020, or after continue to be extended by Executive Order at least through February 26, 2021 March 16, 2021 (notification of the extension date was received by County Clerk Pierce late 02/18/21). ○ In addition, in-person transactions are still required to be done by appointment only. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM County Attorney w/J. Wujcik			
1. General Update, including pending litigation.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Present: *King, Becker*, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9:30 AM Human Resource w/D. Farberman			
<p>1. Position Fill:</p> <p style="text-align: center;"><i>Buildings and Grounds</i></p> <p>One (1) position of <u>Laborer</u> (position # 025.144) (FT – 1.0 FTE) on CSEA Schedule B, Grade 8, at an hourly rate of \$18.33 - \$20.32/hr. Person Vacating: Grady Naylor, effective March 10, 2021. Position Available: March 10, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. Positions Create/Fill:</p> <p style="text-align: center;"><i>Buildings and Grounds</i></p> <p>One (1) position of <u>Building Maintenance Mechanic</u> (FT – 1.0 FTE) on CSEA Schedule B, Grade 9, at an hourly rate of \$19.04 – \$21.03/hr. Position Available March 10, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. Positions Create/Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>Two (2) positions of <u>Deputy Sheriff</u> (PT – Variable FTE) (Non Union) following the WCDSA schedule at an hourly rate of \$25.45 - \$27.43/hr. Position Available: March 10, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. Position Fill:</p> <p style="text-align: center;"><i>Jail</i></p> <p>One (1) position of <u>Correction Officer</u> (position # 053.065) (PT –variable FTE) (Non-Union) following WCSEA Job Grade 3, at an hourly rate of \$22.89 - \$25.02/hr. Person Vacating: Teresa Jagusiak, effective January 20, 2021. Position Available: March 2 3, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>5. Position Fill:</p> <p style="text-align: center;"><i>Jail</i></p> <p>One (1) position of <u>Correction Officer</u> (position # 019.065) (FT –1.0 FTE) on WCSEA Job Grade 3, at an hourly rate of \$22.89 - \$25.02/hr. Person Vacating: Zachary Konfederath, effective February 6, 2021. Position Available: March 2 3, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

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Present: **King, Becker**, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. Position Fill:</p> <p style="text-align: center;">Jail</p> <p>One (1) position of Meal Deliverer (PT – Variable FTE) (Position # 094.598) on Salary Schedule S at an hourly rate of \$12.50/hr . Person Vacating: Margaret Gayford, effective January 29, 2021. Position Available: March 2 3, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>7. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of Clerk (FT – 1.0 FTE) (Position # 074.053) on CSEA Schedule A, Job Grade 2 at an hourly rate of \$16.29 – \$17.78/hr. Person Vacating: Nancie Hardie, effective January 15, 2021. Position Available: March 2 3, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>8. Position Fill:</p> <p style="text-align: center;">Zoning</p> <p>One (1) position of Zoning Enforcement Officer (FT – 1.0 FTE) (Position # 026.554) on Salary Schedule S at an hourly rate of \$18.02/hr. Person Vacating: Jenna Marley, effective April 1, 2021. Position Available: April 2, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>9. Position Fill:</p> <p style="text-align: center;">Zoning</p> <p>One (1) position of Zoning Enforcement Officer (FT – 1.0 FTE) (Position # 023.554) on Salary Schedule S at an hourly rate of \$21.81/hr . Person Vacating: Alyssa Cutcliffe, effective January 20, 2021. Position Available: March 2 3, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Present: **King, Becker**, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
10. Abolish/Create/Fill: Fire and Building Codes Abolish: One (1) position of Plans Examiner (FT – 1.0 FTE) (Position # 016.472) on CSEA Schedule A Job Grade 6 at an hourly rate of \$17.92 - \$19.98/hr . Effective March 10, 2021 Create/Fill: One (1) position of Building Inspector (FT – 1.0 FTE) on Salary Schedule S at an hourly rate of \$20.80/hr. Position Available March 10, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Position Fill: Highway One (1) position of Heavy Equipment Maintenance Operator (FT – 1.0 FTE) (Position # 002.420) on CSEA Schedule B/Grade 9 starting hourly wage of \$19.04. Person Vacating: James Woods, effective July 11, 2020. Position Available: March 3, 2021.	Late submission. Supporting documentation pending.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12. Discussion Items: <ul style="list-style-type: none"> • EAP Report • Request for executive session 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Civil Service w/D. Farberman			
13. Civil Service update for February 2021		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Records Retention w/G. Royce			
1. Update: <ul style="list-style-type: none"> • I will be there in March with my annual report. We have been asked to help WCCH out with a mess of old records found up on roof top room, so unfortunately I have put my report off but I will definitely be there in March. Hope you all are staying healthy. Thanks 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Historian w/C. Amrhein			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Elections w/J. Schlick & H. Bush			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by _____).

Next Human Resource Committee Meeting scheduled for **Tuesday, March 30, 2021 @ 9:00 AM.**