

HUMAN SERVICES COMMITTEE MEETING AGENDA

Date: Monday, December 17, 2019 @ 1:00 PM

Present: **Grant, Ryan**, Granger, Davis, Tallman, Vasile, Brunner, King, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<p>1. FYI: Change date of the January 28, 2020 Committee Meeting to Tuesday, January 21, 2020 at 1:00 p.m. due to the NYSAC Winter Conf. being held 01/26/20 – 01/29/20.</p>	<p><i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Appointment/Reappointments: 2-1-1 Board Member <i>Term of one (1) year; effective January 1, 2020 through December 31, 2020</i></p> <ul style="list-style-type: none"> • Laura Paolucci (County Health Department), 5362 Mungers Mill Road, Bldg. A, Silver Springs, NY 14550 • Kim Barber (Department of Social Services), 466 North Main Street, P. O. Box 231, Warsaw NY 14569 • Rosemary Shader, (Wyoming County Community Action), 6470 Route 20A, Suite 1, Perry, NY 14530-9799 (to replace Sandy Smith) 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
1:00 PM Veterans Services w/L. Harvey			
<p>1. Dwyer Wyoming Update:</p> <ul style="list-style-type: none"> • Funding 2019-2020 • Budget outlook • Planning for 2019-2020 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Ralph Wilson Foundation Respite Care Grant Opportunity</p> <ul style="list-style-type: none"> • Next meeting is January 9th 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Holiday collections for Elderly Veterans living in our community. The VSO has partnered with the JVC to collect and distribute new clothing, toiletries and snacks to our Elderly Veterans living in our community. American Legion, VFW and VVA are assisting in getting names and sizes to us. Bags will be made up on Saturday the 21st and be delivered the 22nd thru Christmas Eve. We will also be delivering to the NYState Veterans home and the Federal home (Wyoming County Veterans only)</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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4. VetraSpec our office now has the ability to direct upload almost everything we currently fax to the Buffalo Regional Office or Central Intake for the VA. This means we will no longer have tons of paper in files after this month.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. See Monthly Reporting attached.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Reappoint Lisa Siemer-Harvey, 1238 Chaffee Road, Arcade NY 14009 to the position of Director of Veterans' Services, pursuant to County Law §800, to a statutory term of two (2) years; effective December 21, 2019 through December 20, 2021		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ <u>98</u> Participants / <u>69</u> Active <ul style="list-style-type: none"> ○ PCAI ~ <u>36</u> ○ PCA II ~ <u>33</u> • Respite ~ <u> </u> <ul style="list-style-type: none"> ○ Life Line ~ <u> </u> <ul style="list-style-type: none"> ▪ Private Pay ~ <u>33</u> ○ Adult Day Care ~ <u> </u> ○ PCAI ~ <u> </u> ○ PCA II ~ <u> </u> • HDM (Home Delivered Meals) ~ <u> </u> active participants with <u> </u> meals being served today • Congregate Meal Sites ~ Avg. <u>12</u> /day <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>58</u> /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI ~ Referred to 1-7-20 Finance Committee from 12-17-19 Human Resources Position Create/Fill: Office for the Aging Two (2) positions of <u>Meal Site Manager (Per Diem)</u> on Salary Schedule F, at an hourly rate of \$11.80/hr, with only those benefits mandated by law; Position Available: January 15, 2020		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>3. State Bid Approval (major purchases): Authorize Chairman to approve bid and sign contract with (Name), (Address) (State) (Zip) for _____ in an amount not to exceed \$XX,XXX.XX; effective (date) through the completion of the project (or) through (date).</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Interdepartmental Contract (Expenditure) \$3,001 or greater: Contract with <i>Wyoming County Sheriff's Dept</i>, 151 N Main St Warsaw, NY 14569, for the provision of catered meals for OFA home delivered meal and congregate meal site program (Increase per meal cost from \$5.36 to \$6.00);variable depending on amount served; effective January 1, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Susan Schell</i> 3408 South Main St Warsaw, NY 14569 , for the provision of dietician services to OFA as required by NYSOFA and the Older Americans Act in an amount not to exceed \$25,800.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Professional Service Contract \$5,001 or greater: Authorize Chairman and/or Director to sign a contract pursuant to General Municipal Law §104(b) with <i>WNY Integrated Care Collaborative</i> 742 Delaware Ave Buffalo, NY 14209 for a <i>revenue contract</i> to provide referrals to OFA; effective 1/1/20 through 12/31/20.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>WCJW Radio</i> P.O. Box 251 3258 Merchant Rd Warsaw, NY 14569, for the provision of advertising for various OFA programs that require promotion in an amount not to exceed \$ 8,000.00; effective January 1, 2020 through December 31, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Livingston Wyoming Chapter NYSARC Inc</i> 18 Main St Mt. Morris, NY 14510, for the provision of wheelchair transportation; effective January 1, 2020 through December 31, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>9. Appoint/Reappoint: <i>Office for the Aging Advisory Council</i> <i>Three(3) year term effective January 1, 2020 through December 31, 2022</i></p> <p style="text-align: center;"><u>Agency Rep</u></p> <p><i>Three(3) year unexpired term effective January 1, 2020 through December 31, 2021</i></p> <ul style="list-style-type: none"> • Tammy Morgan (Eastside Nursing Home), 62 Prospect St Warsaw, NY 14569 • Joseph McTernan (WCCH), 400 North Main St Warsaw, NY 14569 (replacing Don Eichenhauer) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. Amend Resolution No. 19-537: <i>Three(3) year unexpired term effective January 1, 2020 through December 31, 2021</i></p> <ul style="list-style-type: none"> • Faith McQueen (replacing Pastor Leonard Roberto), 693 Lapp Rd Alden, NY 14004 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
<p>11. Youth Bureau Report</p> <ul style="list-style-type: none"> • Early Intervention 58 with 14 in the pike • Pre-School 94 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract pursuant to General Municipal Law §104(b) with Hear 2 Learn, PLLC 6575 Kirkville Rd East Syracuse, NY 13057 for the provision of Related Services for the Pre-School Program; effective 1/1/20 through 06/30/21.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. Amend Resolution No. 18-220: Authorize Chairman to sign an Amended Related Services Contract with Therapeutic Link for Children 6167 West Quaker St Orchard Park, NY 14127 to reflect the following revisions: add Music Therapy; effective 09/01/19 through 06/30/21.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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Department Agenda Item	Discussion	Decision	Action
1:30 PM Department of Social Services w/K. Barber			
<p>1. <i>Referred to 01/07/20 Finance Committee from 12/17/19 Human Resource</i> <i>Position Abolish Social Services</i> One (1) position of <u>Scanner</u> (position # 168.488) on CSEA Schedule WCCHS, Job Grade 1A at \$12.25/hr. Person Vacated: Peggy Dehr, effective December 6, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <i>Referred to 01/07/20 Finance Committee from 12/17/19 Human Resource</i> <i>Position Fill: Social Services</i> One (1) position of <u>Social Services Program Specialist</u> (1.0 FTE) (position # 114.359) on CSEA Schedule A, Job Grade 10 at \$18.93/hr - \$21.42/hr. Person Vacating: Judy Strathearn, effective November 13, 2019. Position Available: December 10, 2019.</p>	<p><i>Emergency Fill Approved by Chairman on December 10, 2019.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <i>Referred to 01/07/20 Finance Committee from 12/17/19 Human Resource</i> <i>Position Fill: Social Services</i> One (1) position of <u>Clerk</u> (1.0 FTE) (position # 167.053) on CSEA Schedule A, Job Grade 2 at \$16.29/hr - \$17.78/hr. Person Vacating: Cassie Hill, effective November 13, 2019. Position Available: January 8, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <i>Referred to 01/07/20 Finance Committee from 12/17/19 Human Resource</i> <i>Position Create/Fill: Social Services</i> One (1) position of <u>Social Services Program Specialist Trainee</u> (1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.75/hr-\$21.69/hr. Position Available: January 15, 2020.</p>	<p><i>To convert to Social Services Program Specialist after one year upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position (#166.359).</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Referred to 01/07/20 Finance Committee from 12/17/19 Human Resource</i> <i>Position Fill: Social Services</i> One (1) position of <u>Support Investigator</u> (1.0 FTE) (position # 070.266) on CSEA Schedule A, Job Grade 10 at \$19.40/hr - \$21.95/hr. Person Vacating: Amy Joy, effective December 22, 2019. Position Available: January 8, 2020.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law § 104(b), with New Directions, 6395 Old Niagara Road, Lockport, NY 14094-1499, for Social Work Services, Mentoring and Supervised Visitation for the youth served by the CBT Program. In an amount not to exceed \$9,000.00; Effective 10/1/19 through 9/30/20. This is a renewal with a change to reduce the amount of contract from \$35,000.00 to \$9,000.00.</p>	<p>** Resolution Required **</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairman to sign a renewal contract through the State WMS System, pursuant to General Municipal Law § 104(b) with Santo Bentivegna, Ph.D., 780 Blossom Road, Rochester, NY 14610 for Mental Health/Psychological Evaluations for children, youth & families in making determinations in CPS, Foster Care and Preventive Cases in an amount not to exceed \$17,000.00; effective 1/1/20 to 12/31/20.</p>	<p>** Resolution Required **</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Interdepartmental Contract (Expenditure) (\$3,001 or greater): Contract with Wyoming County Office for the Aging, 8 Perry Avenue, Warsaw, NY 14569 for the provision of performing outreach activities, serve and process HEAP applications for elderly residents of Wyoming County according to the State guidelines in an amount not to exceed \$7,500.00. Effective 10/1/19 through 9/30/20.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. FYI – WMS Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> John W. Martin Funeral Home, 37 Chapel Street, PO Box 6, Mt. Morris, NY 14510 to provide funeral payments for indigents. Effective 1/1/20 through 12/31/20. This is a renewal contract with no changes and has a variable amount depending on services provided. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. Monthly Report:</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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7

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Present: **Grant, Ryan**, Granger, Davis, Tallman, Vasile, Brunner, King, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/R. Shader			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____)).

Next Human Services Committee Meeting scheduled for **Tuesday, January 21, 2020 @ 1:00 PM.**

Committee Chair Initials: _____