

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

*Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers*

Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

| Department Agenda Item   | Discussion   | Decision                             | Action                                |
|--|--|--------------------------------------|---------------------------------------|
| <b>Committee Chair's Agenda</b>  |  |                                      |                                       |
|  |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>10:00 AM Co. Insurance Office w/D. Perkins</b>  |  |                                      |                                       |
| 1. <i>FYI</i> –  |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <ul style="list-style-type: none"> <li>• Annual Employee Health &amp; Wellness Fair is scheduled for October 30<sup>th</sup> – Thomson Hall 10AM to noon, DSS 2PM-4PM. This event is co-sponsored by County Insurance and WCCHS Employee Enhancement Committee.                             <ul style="list-style-type: none"> <li>○ Several Vendors attending – BCBS, YMCA, Univera, Public Health, OFA, EAP to provide information on services available to the employees. Health Insurance Open Enrollment will also be held during this event.</li> </ul> </li> </ul>  |  |                                      |                                       |
| <i>2020 Budget Hearing</i>   |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>10:15 AM Wyo. Co. Community Hospital w/J. McTernan &amp; D. Eichenauer</b>  |  |                                      |                                       |
| 1. <i>General Update</i>   | <u><a href="#">09/24/19 approved WCCH Organizational Chart</a></u>                     | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i><br>Amend Resolution #19-085 approved on 02/12/2019 with <b>ARAMARK HEALTHCARE SUPPORT SERVICES, LLC</b> , 1101 Market Street, 19 <sup>th</sup> Floor, Philadelphia, PA 19107-2988, related to management services agreement for housekeeping management services and supplies as follows: <ul style="list-style-type: none"> <li>• Change the address to 2400 Market Street, Philadelphia PA 19103.</li> <li>• Extend the term of the agreement from 08/31/2018 – 09/01/2019 to <b>08/31/2019 – 09/01/2020.</b></li> <li>• Increase the amount from \$8,382.23 bi-weekly to <b>\$8,533.11 bi-weekly.</b></li> </ul> | Resolution #19-085 approved on 02/12/2019<br>Resolution #17-362 approved on 09/12/2017 | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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Absent:

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| Department Agenda Item  | Discussion  | Decision  | Action   |
|---|---|---|--|
| <p><b>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>                     Authorize the Chairman to sign a 36-month master services agreement renewal with <b>STERICYCLE, INC.</b>, 28161 North Keith Drive, Lake Forest, IL 60045, for sharps disposal management (comprehensive proactive sharps disposal service with reusable containers), \$28,173.48 per year, effective 08/01/2019 – 08/01/2022.</p>  | <p>Previous agreement \$25,893.24 per year</p>  | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p><b>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>                     Amend Resolution #18-245 approved on 05/08/2018 with <b>KIM CHAMBERLAIN DANSER, CNM</b>, 2811 Pratt Road, Batavia, NY 14020 related to an employment agreement for midwifery services as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term from 05/01/2018 - 04/30/2019 to <b>05/01/2019 – 04/30/2020.</b></li> <li>• All other terms and conditions remains the same.</li> </ul>  | <p>Resolution #18-245 approved on 05/08/2018<br/>                     Resolution #16-088 approved on 02/09/2016</p>   | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>                     Officers appointed to Wyoming County Family Medicine, PC:</p> <ul style="list-style-type: none"> <li>• In accordance with the By-Laws of Wyoming County Family Medicine, PC, the following officer shall be hereby appointed:</li> <li>• The President/Treasurer shall be Dale L. Deahn, MD.</li> <li>• The Secretary and Assistant Secretary shall be ex-officio officers.</li> <li>• The Secretary shall be the CEO of WCCHS and the Assistant Secretary shall be the CFO of WCCHS.</li> </ul> | <p>The officers of the Corporation shall be a President/Treasurer, a Secretary and an Assistant Secretary. The President/Treasurer must be authorized by law to practice medicine in the State of New York and shall be the sole shareholder. Since the Corporation has only one shareholder, the offices of Secretary and Assistant Secretary may be held by individuals who are not licensed physicians, pursuant to New York Business Corporation Law Section 1501(e).</p> | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |

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Absent:

Also Present:

| Department Agenda Item   | Discussion  | Decision                                       | Action   |
|--|---|--|--|
| <p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>Amend Resolution #19-355 approved 08/13/2019 <b>BUFFALO BONE AND JOINT SURGERY, PLLC</b>, 5056 Rockhaven Drive, Clarence, NY 14031 related to professional services agreement to provide orthopaedic surgery and clinic services as follows:</p> <ul style="list-style-type: none"> <li>• Change the effective date of the professional services agreement from 11/01/2017 and upon completion of credentialing and obtaining malpractice insurance through 10/31/2022 to <b>12/01/2017 – 11/30/2022.</b></li> <li>• Reduce the term of the contract extension from five years 11/01/2022 – 10/31/2027 to <b>two years 12/01/2022 – 11/30/2024.</b></li> </ul> | <p><b>Supporting documentation outstanding.</b></p> | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p><b>7. Amend Salary Schedule C as follows:</b></p> <ul style="list-style-type: none"> <li>• To provide a one-time stipend to the <b>Director of Fire and Emergency Management</b> (position code #006.352) in the Wyo. Co. Emergency Services dept. for assistance with the Safety/Emergency Preparedness Coordinator position in the amount of \$2,500.00; effective September 24, 2019 through December 31, 2019.</li> </ul>   |   | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |

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Absent:

Also Present:

| Department Agenda Item   | Discussion   | Decision                                       | Action   |
|--|--|--|--|
| <p><b>8. Amend Salary Schedule C as follows:</b></p> <ul style="list-style-type: none"> <li>• Place one (1) position of <b><i>Safety/Emergency Preparedness Coordinator</i></b> (Position Code 02.126.611) position under <b><u>SAFETY</u></b> and set the salary range at \$50,000 – \$53,000 per year, position available date 09/08/2019.</li> <li>• WCCHS Information Technology ONLY on-call pay:<br/>WCCHS Information Technology employees scheduled on call shall receive a \$100.00 pay allowance per day between 7:00am to the following day at 7:00am on Weekends and Holidays.<br/>WCCHS Information Technology employees scheduled on call shall receive a \$50.00 pay allowance per day beginning at 5:00pm to the following day at 7:00am on Weekdays.</li> <li>• Abolish one (1) position of <b><i>Manager of Budget and Financial Analysis</i></b> (Position Code 01.132.555) under <b><u>FISCAL SERVICES</u></b>, effective 08/25/2019.</li> <li>• Place one (1) position of <b><i>Network Administrator I</i></b> (Position Code pending) under <b><u>INFORMATION SYSTEMS</u></b> and set the salary range at \$50,000 - \$60,000 per year, position available 10/06/2019.</li> <li>• Amend the salary of the <b><i>Director of Healthcare Information Systems</i></b> position (Position Code 01.613.307) under <b><u>INFORMATION SYSTEMS</u></b> to \$85,000 per year, effective 11/03/2019.</li> <li>• Abolish the stipend for the <b><i>Director of Healthcare Information Systems</i></b> (Position Code 01.613.307) under <b><u>INFORMATION SYSTEMS</u></b>, effective 11/03/2019.</li> </ul> | <p>Need to set actual salary for the following positions at a future meeting.</p> <p>Safety/Emergency Preparedness Coordinator<br/>Network Administrator I</p> | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p><b>2020 Budget Hearing</b></p>  |  | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |

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Absent:

Also Present:

| Department Agenda Item  | Discussion | Decision                             | Action                                |
|---|------------|--------------------------------------|---------------------------------------|
| <b>10:30 AM Information Technology w/T. MacConnell</b>  |            |                                      |                                       |
| 1. <i>Financial RFP Status update</i>   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <i>Appropriation:</i><br>To: 01.34.1681.4.41410 Software \$11,000.00<br>w/01.03.1681.1289 Other Dept Income \$11,000.00<br><b>Reason:</b> To cover Additional Software Expenses  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 3. <i>UNFUNDED Grant Application:</i><br><i>Grant Application was approved during 04/02/19 Finance committee.</i><br><ul style="list-style-type: none"> <li>To authorize the Chairman to sign a grant application with New York State Dept. of Homeland Security, Albany NY for funding of FY2018 Cybersecurity Grant program in a minimum amount of \$50,000.00; effective August 07, 2019 through August 31, 2021.</li> </ul> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <i>2020 Budget Hearing</i>  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>10:45 AM Treasurer w/C. Mayer</b>  |            |                                      |                                       |
| 1. Hand out <u><i>Investment, Income &amp; Sales Tax Report</i></u> for Prior Month.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <b>FYI ~</b><br><ul style="list-style-type: none"> <li>Procurement card commission check from M&amp;T Bank received for the past 12 months \$26,861.</li> </ul>  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item   | Discussion   | Decision                             | Action                                |
|--|--|--------------------------------------|---------------------------------------|
| <b>3. <u>Overnight Travel Authorization:</u></b><br>R Ceronie to attend NYS Comptroller Governmental Accounting in Camillus November 13-15, 2019<br>Hotel \$170.00, meeting registration \$85, tolls and meals \$125, Gasoline \$50 for a total of \$430 to be paid from 01.33.1325.4.40402, 40405, 40503. | <i>County car to be used</i>   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>4. <u>Resolution</u></b> Approve Sale of Properties from County Tax Auction of 8/26/2019  | Late settlement of sale by internet.<br>Underwater property on Java Lake | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>5. <u>Procurement Cards:</u></b> <ul style="list-style-type: none"> <li>• Request procurement card be issued to Rachel Ceronie in the amount of \$500;</li> <li>• Request procurement card be issued to Robin LaWall in the amount of \$500</li> </ul>  | To be used for training and travel expense:<br>Hotel and gasoline        | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>6. <u>No designation of stress by NYS Comptroller's office</u></b>  |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2020 Budget Hearing</b>   |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>11:00 AM Real Property Tax Services w/J. Kirsch</b>   |  |                                      |                                       |
| <b>2020 Budget Hearing</b>   |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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|--|--|--------------------------------------|---------------------------------------|
| <b>Clerk to the Board w/C. Ketchum</b>   |  |                                      |                                       |
| 1. <b>Grant Acceptance:</b><br>Authorize Chairman to sign a grant acceptance award with New York State Dept. of State, for a County Wide Shared Services Initiative Matching funds grant in a minimum amount of \$51,659.53; effective January 1, 2018 through December 31, 2018 implementation. | <i>Permission to apply was granted by Finance Committee on May 07, 2019.</i> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <i>2020 Budget Hearing</i>   |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Board of Supervisors w/C. Ketchum</b>   |  |                                      |                                       |
| <i>2020 Budget Hearing</i>   |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Budget Office w/J. Cook</b>   |  |                                      |                                       |
| 1. <u><i>Income Statement as of 8/31/19</i></u><br>• Report provided at the meeting.   |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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|---|-------------------------------|---|--|
| <p><b>2. Budget Status:</b></p> <ul style="list-style-type: none"> <li>• Items adjusted after the 9/10/18 workgroup meeting:                             <ul style="list-style-type: none"> <li>○ Reduced \$300,000 from Transfer to WCCH</li> <li>○ Reduced \$52,500 from Jail &amp; Jail Kitchen Equipment</li> <li>○ Reduced \$100K from Contingency and Reduced \$100K from Ag Center Rent (zero impact to levy)</li> <li>○ Reduced \$35,440 from various expense lines related to insurances and health insurance adjustments</li> <li>○ Applied an additional \$300K of General Fund Balance (funds not transferred to WCCH in 2019)</li> </ul> </li> <li>• GF Levy increase of \$963,078.50 or 4.46% (Tax Rate Inc. of .52%)</li> <li>• Est. Allowable Tax Cap increase of about \$268,362</li> </ul> <p><b>Items to be discussed:</b></p> <ul style="list-style-type: none"> <li>• Increases to levy:                             <ul style="list-style-type: none"> <li>○ CIP Projects – Fire Training Facility (Back-up 911 Center)                                     <ul style="list-style-type: none"> <li>▪ What is the plan?</li> <li>▪ When?</li> </ul> </li> </ul> </li> <li>• Decreases to levy:                             <ul style="list-style-type: none"> <li>○ Increase Sales Tax Revenue?                                     <ul style="list-style-type: none"> <li>▪ Currently budgeted at \$18,400,000.</li> <li>▪ Maybe increase additional \$100K?</li> </ul> </li> </ul> </li> </ul> |                               | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <p><b>3. <u>Revise Resolution #18-311 Transfer and Appropriation Policy</u></b></p> <ul style="list-style-type: none"> <li>• Discussion regarding limits of transfer authority.</li> </ul>  | <p>See proposed attached.</p> | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <p><b>4. <i>Transfer (on behalf of Public Health)</i></b></p> <p>From: 01.38.4051.2.20201 Computer Equip \$8,400</p> <p>To: 01.38.4051.4.41111 Computers \$5,800</p> <p style="padding-left: 20px;">01.38.4051.4.41410 Software \$1,600</p> <p style="padding-left: 20px;">01.38.4051.4.41010 Office Supplies \$1,000</p> <p>Reason: To transfer budgeted funds from Capital to more appropriated expense lines based on cost thresholds.</p>   |                               | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <p><b>2020 Budget Hearing</b></p>   |                               | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |



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| Department Agenda Item  | Discussion | Decision                             | Action                                |
|---|------------|--------------------------------------|---------------------------------------|
| <b>Off Track Betting w/</b>   |            |                                      |                                       |
|   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Other/Referrals:</b>   |            |                                      |                                       |
| <b>HUMAN RESOURCES</b>  |            |                                      |                                       |
| <b>County Historian</b>   |            |                                      |                                       |
| 1. <b>Appropriation:</b><br>To: 01.46.7510.1.10601 Unused Benefit Time      \$430.05<br><i>w/any funds available</i><br><b>Reason:</b> S. Smith has reached the marker of vacation hours accumulated where she is able to tender a week, which was not figured in last year to this year's budget.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <b>Appropriation:</b><br>To: 01.46.7510.4.42301 Books & Publications      300.00<br>01.46.7510.4.41202 Printing                      300.00<br>01.46.7510.4.41010 Office Supplies <u>400.00</u><br>w/01.09.7510.2705 Gifts & donations              \$1,000.00<br><b>Reason:</b> To appropriate funds donated to our office by Thomas W. Perry Irrevocable Family Trust. |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Human Resource Department</b>  |            |                                      |                                       |
| 3. <b>Position Fill:</b><br><i>Highway Department</i><br>One (1) position of <u>Sign Maintenance Supervisor</u> (1.0 FTE) (position # 009.276) on CSEA Schedule B, Job Grade 11 at \$19.75/hr. - \$22.19/hr. Person Vacating: Barbara Gwarek, retirement date: September 28, 2019. Position Available: October 2, 2019.   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| <p>4. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Social Services</i></p> <p>One (1) position of <u>Clerk</u> (1.0 FTE) (position # 067.053) on CSEA Schedule A, Job Grade 2 at \$15.89/hr. - \$17.35/hr. Person Vacating: Wendy Schreiner, effective August 16, 2019. Position Available: October 2, 2019.</p>           |  | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <p>5. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Jail</i></p> <p>One (1) position of <u>Meal Deliverer (PT)</u> (position # 081.598) on Salary Schedule S at \$11.25/hr. Person Vacating: Naomi Ellis, effective August 25, 2019. Position Available: October 2, 2019.</p>   |  | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <p>6. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <u>Dispatcher</u> (PT) <i>Non Union</i> (position # 096.108) following WCSEA Schedule, Job Grade 2 at \$18.29/hr. - \$22.30/hr. Person Vacating: John Green, effective August 30, 2019. Position Available: October 2, 2019.</p> |  | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <p>7. <b>Amend Resolution Number 19-356</b> (<i>see attached</i>); passed by the Board of Supervisors on August 13, 2019, to reflect an effective date of January 01, 2020 for the reassignment of the Domestic Violence Coordinator.</p>   |  | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <b>HUMAN SERVICES</b>   |  |   |  |
| <b>Veteran Services</b>   |  |   |  |
| <p>1. <b>Appropriation:</b></p> <p>To: 01.43.6510.4.40503 Gasoline \$500.00<br/>w/01.09.6510.2705 Donations \$500.00</p> <p><b>Reason:</b> Donation from George Pattridge to help buy gasoline for new van.</p>   | <p style="text-align: center;"><i>Thank you card sent to Mr. Pattridge</i></p> | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |

## FINANCE COMMITTEE MEETING AGENDA

Date: Tuesday, October 01, 2019 @ 10:00 AM – *Lunch will be available for the Supervisors!*

*Or immediately following the Wyo. Co. Worker's Compensation Board of Trustees' meeting scheduled for 9:00 AM in the Supervisors' Chambers*

Present: **Brick, Grant,** Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

| Department Agenda Item   | Discussion | Decision                             | Action                                |
|--|------------|--------------------------------------|---------------------------------------|
| <b>PUBLIC HEALTH</b>   |            |                                      |                                       |
| <b>Mental Health</b>   |            |                                      |                                       |
| 1. <b>Appropriation:</b>   |            |                                      |                                       |
| <b>To:</b> 01.38.4325.4.42409 Advocacy Services      \$2,083.00<br>01.38.4325.4.42441 Misc. MH Program        1,238.00<br>01.38.4325.4. 42414 Respite Care            57.00<br>01.38.4325.4.42467 Crisis Outreach        1,527.00<br>01.38.4325.4.42445 Supported Apt        3,119.00<br>01.38.4325.4.42419 Drop In                1,067.00<br>01.38.4325.4.42468 Case Mngmnt <u>1,677.00</u><br>w/01.11.4325.3490 MH State Aid        \$10,768.00<br><b>Reason:</b> State Aid adjustment. |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <b>Appropriation:</b>   |            |                                      |                                       |
| <b>To:</b> 01.38.4323.4.42409 Advocacy Services      \$758.00<br>01.38.4323.4.42420 Psycho/Social        1,135.00<br>01.38.4323.4.42411 PAO                    10.00<br>01.38.4323.4.42412 Forensic Case Mngmnt <u>1,850.00</u><br>w/01.11.4323.3490 MH State Aid        \$3,753.50<br><b>Reason:</b> State Aid Adjustment.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Public Health</b>   |            |                                      |                                       |
| 3. <b>Amend Salary Schedule "S":</b>   |            |                                      |                                       |
| To set the salary of the <i>Dir. of Clinical and Community Services</i> under PUBLIC HEALTH DEPT (Position Code #141.610) at \$70,000.00 annually; effective 10/08/19.   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>AGRICULTURE COMMITTEE</b>   |            |                                      |                                       |
| <b>Animal Control</b>  |            |                                      |                                       |
| 1. <b>Appropriation:</b>   |            |                                      |                                       |
| <b>To:</b> 01.37.3510.8.89001 Health Insurance      \$2,980.00<br>01.37.3510.8.89002 HRA – Employee        5,000.00<br>01.37.3510.4.40507 Highway Dept. Repair <u>1,300.00</u><br>w/01.09.3510.2705 Donations                900.00<br>Any Funds Available                        \$8,380.00<br><b>Reason:</b> To cover the change from single to family health insurance and cost of installing cap on the new truck.   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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Present: **Brick, Grant,** Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

| Department Agenda Item   | Discussion | Decision                             | Action                                |
|--|------------|--------------------------------------|---------------------------------------|
| <b>PUBLIC SAFETY</b>   |            |                                      |                                       |
| <b>District Attorney</b>   |            |                                      |                                       |
| <b>1. Transfer:</b><br><b>From:</b> 01.32.1168.8.81001 Retirement \$24.50<br>01.32.1168.885001 Medicare – FICA \$1.82<br>01.32.1168.8.83001 FICA <u>\$7.78</u><br><b>To:</b> 01.32.1168.4.41010 Ofc Supplies \$34.10<br><b>Reason:</b> Transfer funds to spend out grant funds.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>County Jail</b>   |            |                                      |                                       |
| <b>2. Transfers:</b><br><b>From:</b> 01.37.3150.4.41417 Locks and Cameras \$20,000.00<br>01.37.3150.4.41803 Inmate housing <u>\$15,000.00</u><br><b>To:</b> 01.37.3150.2.20701 Equipment \$35,000.00<br><b>Reason:</b> To cover purchase of a new metal detector and replacing the Livescan machine  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>County Jail Kitchen</b>   |            |                                      |                                       |
| <b>3. Transfer:</b><br><b>From:</b> 01.37.3152.8.89001 Health Ins \$22,000.00<br>01.37.3152.8.89002 HRA 8,000.00<br>01.37.3152.4.41401 Maint Agree <u>2,361.61</u><br><b>To:</b> 01.37.3152.1.10101 CSEA FT \$16,045.12<br>01.37.3152.1.10201 CSEA PT 11,316.48<br>01.37.3152.1.10301 OT 400.00<br>01.37.3152.1.10302 OT – SCH S 4,400.00<br>01.37.3152.1.10602 Ins Buy-out 200.01<br>Total: \$32,361.61<br><b>Reason:</b> To cover the shortages in salaries. |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>4. Appropriation:</b><br><b>To:</b> 01.37.3152.2.20701 Equipment \$7,000.00<br><i>w/any funds available</i> \$7,000.00<br><b>Reason:</b> To purchase tilt-skillet for kitchen.  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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Present: **Brick, Grant**, Kehl, Granger, Davis, Tallman, Leuer, May, Ryan, Copeland

Absent:

Also Present:

| Department Agenda Item   | Discussion  | Decision  | Action   |
|--|---|---|--|
| <b>Emergency Services</b>  |   |   |  |
| <p><b>5. Appropriation:</b><br/> <b>To:</b> 01.37.3645.2.20101K Telecommunications \$16,753.50<br/>           01.37.3645.4.41410K Software Purchase <u>\$35,731.50</u><br/>           w/01.12.3645.43890K Federal Aid HSG2019 \$52,485.00<br/> <b>Reason:</b> To appropriate FY2019 SHSP Grant Funding for purchase of all band radios and renewal of access to lamResponding.com.</p>   |   | <p>Motion:<br/>           Ayes:<br/>           Noes:<br/>           Absent:</p> | <p>Carried:<br/>           Defeated:<br/>           Referred to:</p> |
| <b>Fire &amp; Building Code Enforcement</b>  |   |   |  |
| <p><b>6. Transfer:</b><br/> <b>From:</b> 01.37.3620.1.10001 Salaries S/D/I \$7,500.00<br/> <b>To:</b> 01.48.8021.1.10001 Salaries S/D/I \$7,500.00<br/> <b>Reason:</b> To cover shortage in Zoning salaries. Amount was budgeted in Building Codes but not charged.</p>  |   | <p>Motion:<br/>           Ayes:<br/>           Noes:<br/>           Absent:</p> | <p>Carried:<br/>           Defeated:<br/>           Referred to:</p> |
| <b>Public Defender</b>   |   |   |  |
| <p><b>Amend Salary Schedules "S" and "G":</b></p> <ul style="list-style-type: none"> <li>Remove one (1) position of <b>Data Management Account Clerk</b> (Position Code #009.595) under the PUBLIC DEFENDER (Hurrell-Harring (contract #CSTWIDEHH52) with an hourly wage of \$19.23 per hour, Annual Wage Equivalent not to exceed \$35,134 from Salary Schedule "G"; effective 10/08/19.</li> <li>Place one (1) position of <b>Data Management Account Clerk</b> (Position Code #009.595) under the PUBLIC DEFENDER with an hourly wage of \$19.23 per hour, Annual Wage Equivalent not to exceed \$35,134 on Salary Schedule "S"; effective 10/08/19.</li> </ul> | <p><i>Data Manager position – still don't have someone BO Cook started setting up interviews for next week.</i></p> | <p>Motion:<br/>           Ayes:<br/>           Noes:<br/>           Absent:</p> | <p>Carried:<br/>           Defeated:<br/>           Referred to:</p> |

Signature of Committee Chairman: **p/J. Brick** (minutes prepared by \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, November 05, 2019 @ 9:00 AM.**