

HUMAN RESOURCE COMMITTEE MEETING AGENDA

Date: Tuesday, September 24, 2019 @ 9:00 AM

Present: **Tallman, King**, Kehl, Grant, Granger, Brunner, Leuer, Becker, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM County Clerk w/R. Pierce			
2020 Budget Hearing		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
1. Discussion on Green Light Law and new license plate issuance.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Review Fulton County resolution , "Resolution Opposing Governor Cuomo's Proposed Regulations Requiring New License Plates And Fees"		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2020 Budget Hearing		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM Weights and Measures w/R. Jines			
1. Weights & Measures Operational Update:		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • August Summary Attached • Financial Report Attached 			
2. Departmental Update (as needed):		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • FYI Incident 8/13/19: Police report received, full report on file at BOS (no further action). • Equipment moved to W&M office, storage room to be used by Veteran's Services (no further action). 			
2020 Budget Hearing		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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9:30 AM County Attorney w/J. Wujcik			
<i>Opioid Litigation – Purdue Settlement Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>2020 Budget Hearing</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Historian w/C. Amrhein			
<p>1. General Update:</p> <ul style="list-style-type: none"> • Historic markers for Perry are ordered. • Gave a talk at the Holland Land Office Museum in Batavia • Working on the index for the WWII book. <ul style="list-style-type: none"> ○ Edits are complete. • Sally and I will be attending the Gov't Appointed Historians of WNY day conference on the 28th in Mount Morris. <ul style="list-style-type: none"> ○ The state historian will be there. • Met with Prf. Brew and the GCC Librarian on tweaking the summer history course for next year, which our office was part of. • Sally and I both participate in community events. <ul style="list-style-type: none"> ○ I set up on Saturday for the Warsaw Legions 100th anniversary ○ Sally is volunteering with the Kiwanis for the Wine in the Valley. • Our two young people from Community Action are finishing up and were a great help. • Gnome program is working well. <ul style="list-style-type: none"> ○ Participants are having fun. ○ We will still have kits for next year for people who do not wish to do “Wyo-caching Through History” (geocaching). • We are now a <i>Pokemon Go</i> stop so I plan on coming up with an event for young people for that. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>2020 Budget Hearing</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM Records Retention w/G. Royce			
<i>2020 Budget Hearing</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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10:15 AM Board of Elections w/J. Schlick & H. Bush			
1. Professional Services Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Election Systems and Software, 11128 John Galt Blvd Suite 200, Omaha, NE 68137, for the provision of annual maintenance of software in an amount not to exceed \$5,504.75; effective December 1, 2019 through November 30, 2020.	Supporting Documentation outstanding	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI – Tenex Training Tenex will be providing on-site training to BOE staff as well as Joe Santullo and Todd MacConnell on October 3, 2019. The training will be on how to use e-poll books and the on demand ballot printer system for Early Voting.	The cost of the training is \$1,600. However, Allegany County will be training with us and splitting the cost.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2020 Budget Hearing		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:30 AM Human Resource w/D. Farberman			
1. Position Fill: Highway Department One (1) position of Sign Maintenance Supervisor (1.0 FTE) (position # 009.276) on CSEA Schedule B, Job Grade 11 at \$19.75/hr - \$22.19/hr. Person Vacating: Barbara Gwarek, retirement date: September 28, 2019. Position Available: October 2, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Position Fill: Social Services One (1) position of Clerk (1.0 FTE) (position # 067.053) on CSEA Schedule A, Job Grade 2 at \$15.89/hr - \$17.35/hr. Person Vacating: Wendy Schreiner, effective August 16, 2019. Position Available: October 2, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Position Fill: Jail One (1) position of Meal Deliverer (PT) (position # 081.598) on Salary Schedule S at \$11.25/hr. Person Vacating: Naomi Ellis, effective August 25, 2019. Position Available: October 2, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>4. Position Fill:</p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of Dispatcher (PT) <i>Non Union</i> (position # 096.108) following WCSEA Schedule, Job Grade 2 at \$18.29/hr - \$22.30/hr. Person Vacating: John Green, effective August 30, 2019. Position Available: October 2, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Purchasing Card Request:</p> <ul style="list-style-type: none"> • Employee: Tammy Stachowiak <ul style="list-style-type: none"> ○ Requested Maximum Limit: \$1,000.00 	<p><i>Pre-approval was granted on 08/29/19 by Committee Chair Tallman.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Amend Resolution Number 19-356 (<i>see attached</i>); passed by the Board of Supervisors on August 13, 2019, to reflect an effective date of January 01, 2020 for the reassignment of the Domestic Violence Coordinator.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: FINANCE
<p><i>2020 Budget Hearing</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Civil Service w/D. Farberman			
<p>7. Civil Service update for September 2019</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>2020 Budget Hearing</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Tallman (minutes prepared by _____).

Next Human Resource Committee Meeting scheduled for **Tuesday, October 29, 2019 @ 9:00 AM.**

Committee Chair Initials: _____