

HUMAN SERVICES COMMITTEE MEETING AGENDA

Date: Tuesday, June 25, 2019 @ 1:00 PM

Present: **Grant, Ryan**, Granger, Davis, Tallman, Vasile, Brunner, King, Copeland

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
1:00 PM Veterans Services w/L. Harvey			
<p>1. Vehicle update:</p> <ul style="list-style-type: none"> • 6/17/2019 received the VIN Number (2C4RDGBG7KR657059) so the PO could be generated. • Bid Award --Upstate Chrysler Dodge Jeep Ram \$24,824.00 • Board appropriation • Still need to add to Tompkins Insurance 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. Dwyer Wyoming Update:</p> <ul style="list-style-type: none"> • Fishing on Suckerbrook Road 6/29/2019 <ul style="list-style-type: none"> ○ legal has reviewed ○ see attached <u>Permission to Conduct Community-Type Dinner</u> from Department of Health. • FUTURE: <ul style="list-style-type: none"> ○ Canteen Lunch at Veteran Services Office on July 25th, August 8th and September 12th. <ul style="list-style-type: none"> ▪ Lunch of Hamburgers/Hot Dogs, dish to pass and dessert with nonalcoholic drinks of choice. ▪ 11:30am – 1:00pm. ▪ Will meet with Steve Perkins to obtain the proper documentation. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. Overnight Travel Authorization:</p> <p>L. Harvey to attend American Legion Advance Training (Veteran Service Officer Training) in Albany, NY, October 14-18, 2019. The county car will be used. Cost to County will be for Hotel, Gas and Food.</p>	<p style="background-color: yellow;">Supporting Documentation Outstanding</p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. See attached worksheet for <u>VSO numbers</u>.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

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1:15 PM OFA & Youth w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ ___ Participants / ___ Active <ul style="list-style-type: none"> ○ Life Line ~ ___ <ul style="list-style-type: none"> ▪ Private Pay ~ ____ ○ PCA I ~ ___ ○ PCA II ~ ___ • Respite ~ <ul style="list-style-type: none"> ○ Life Line ~ ___ ○ Adult Day Care ~ ___ ○ PCA I ~ ____ ○ PCA II ~ ____ • HDM (Home Delivered Meals) ~ ___ active participants with ___ meals being served today • Congregate Meal Sites ~ Avg. ___ /day <ul style="list-style-type: none"> ○ Pine Lounge ~ ___ /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York State Office for the Aging 2 Empire State Plaza Albany, NY 12223, for the provision of funding for unmet needs in an approximate amount of \$ 43,562.00; effective April 1, 2019 through March 31, 2020</p>	<p style="text-align: center;">Supporting Documentation Outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
<p>1. Review of NYSAC's white paper, <u>"The State of NYS Early Intervention Program"</u></p>	<p style="text-align: center;">@ Board Chair Berwanger</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Department of Social Services w/K. Barber			
<p>1. Overnight Travel Authorization: Ashley Fenton will travel to Albany to attend week 1 of 7 of the Child Welfare Foundations Program at the OCFS Human Services Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144; hotel stay at Comfort Inn Glenmont, 37 Route 9W, Glenmont, NY 12077 on 7/28/19 to 8/2/19. Total cost \$297.50; budgeted, county car, ez pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Overnight Travel Authorization: Ashley Fenton will travel to Albany to attend week 2 of 7 of the Child Welfare Foundations Program at the OCFS Human Services Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144; hotel stay at Comfort Inn Glenmont, 37 Route 9W, Glenmont, NY 12077 on 8/12/19 to 8/16/19. Total cost \$237.00; budgeted, county car, ez pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Overnight Travel Authorization: Ashley Fenton will travel to Albany to attend week 3 of 7 of the Child Welfare Foundations Program at the OCFS Human Services Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144; hotel stay at Comfort Inn & Suites East Greenbush – Albany, 99 Miller Road, Castleton, NY 12033 on 8/25/19 to 8/30/19. Total cost \$245.00; budgeted, county car, ez pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Overnight Travel Authorization: Ashley Fenton will travel to Albany to attend week 4 of 7 of the Child Welfare Foundations Program at the OCFS Human Services Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144; hotel stay at Comfort Inn Glenmont, 37 Route 9W, Glenmont, NY 12077 on 9/9/19 to 9/12/19. Total cost \$171.50; budgeted, county car, ez pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Overnight Travel Authorization: Ashley Fenton will travel to Albany to attend week 5 of 7 of the CPS Bridge Program & Child Welfare Foundations Program at the OCFS Human Services Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144; hotel stay at Comfort Inn & Suites East Greenbush – Albany, 99 Miller Road, Castleton, NY 12033 on 9/16/19 to 9/19/19. Total cost \$150.00; budgeted, county car, ez pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. Overnight Travel Authorization: Ashley Fenton will travel to Albany to attend week 6 of 7 of the Child Protective Services Response Training (CPSRT) at the OCFS Human Services Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144; hotel stay at Comfort Inn & Suites East Greenbush – Albany, 99 Miller Road, Castleton, NY 12033 on 9/23/19 to 9/27/19. Total cost \$190.00; budgeted, county car, ez pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Overnight Travel Authorization: Ashley Fenton will travel to Albany to attend week 7 of 7 of the Child Protective Services Response Training (CPSRT) at the OCFS Human Services Training Center, 164 Columbia Turnpike, Rensselaer, NY 12144; hotel stay at Comfort Inn & Suites East Greenbush – Albany, 99 Miller Road, Castleton, NY 12033 on 10/7/19 to 10/11/19. Total cost \$190.00; budgeted, county car, ez pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. FYI – WMS Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> John W. Martin Funeral Home, 37 Chapel Street, PO Box 6, Mt. Morris, NY 14510 to provide funeral payments for indigents; effective 6/1/19 through 12/31/19. This is an original new service contract with a variable amount depending on services provided. (likely only one burial). 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. FYI - Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Interpretation and Translation Services, 4511 Hammocks Drive, Geneseo, NY 14454 to provide Interpretation and Translation Services to fulfill NYS requirements and agency need. Effective 7/1/19 through 6/30/20. This is an original new service contract in an amount not to exceed \$2,000.00. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. Professional Services Contract – Authorization for State WMS Contracts (5,001 or greater): Authorize Chairman to sign an original new service contract through the State WMS System, pursuant to General Municipal Law § 104(b), to provide Day Care Services. Contract has a variable amount depending on the services provided.</p> <ul style="list-style-type: none"> Amy’s After School Adventures – Amy Yencer, 10 Erie Street, Mt. Morris, NY 14510; Effective 5/22/19 through 12/31/19. 	<p>** Resolution Required **</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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11. Professional Service Contract \$3,001 - \$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law § 104(b), with U & S Services, Inc. , 95 Stark Street, Tonawanda, NY 14150 to provide Fire Alarm Preventative Maintenance in an amount not to exceed \$1,920.00 per year. Effective 7/1/19 and will be ongoing. This is a renewal contract with only one change, the Attachment A wording has been updated, the cost remains the same. This is under state contract number PT63600.	** Resolution Required **	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12. Permission to request the Dept. of Social Services have three (3) Procurement Cards to use for only gas purchases for staff going to training.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
13. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/R. Shader			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____)).

Next Human Services Committee Meeting scheduled for **Tuesday, July 30, 2019 @ 1:00 PM.**

Committee Chair Initials: _____