

FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
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Thank you!

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Date: Tuesday, June 7, 2022 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/ T. Vacinek			
1. <i>Discussion:</i> • Thomson Hall basement office space	<i>Status on previous discussions</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:10 AM Information Technology w/B. Sikes			
1. Professional Service Contract (\$3,001-\$5,000): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with SHI , 290 Davidson Avenue, Somerset, New Jersey, 08873 for the provision of Palo Alto, in an amount not to exceed \$3,338.58; effective July 23, 2022 through July 23, 2023. (MUNIS CONTRACT #455)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract (\$3,001-\$5,000): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with SHI , 290 Davidson Avenue, Somerset, New Jersey, 08873 for the provision of VMware. • vSphere , which is the licenses to run VMware, in an amount not to exceed \$2,035.40, effective June 4, 2022 through June 3, 2023. • vCenter , which is the software to run VMware, in an amount not to exceed \$2,050.71, effective June 4, 2022 through June 3, 2023 • (MUNIS CONTRACT #480)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

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<p>3. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Linstar, Lawrence Bell Drive, Suite 16, Buffalo, NY 14221 for the provision of Galaxy Software Maintenance, in an amount not to exceed \$110.00, effective June 1, 2022 through May 31, 2023. (MUNIS CONTRACT #468) • SHI, 290 Davidson Avenue, Somerset, New Jersey, 08873 for the provision of Beyond Trust (Bomgar) Software and Maintenance, in an amount not to exceed \$2,262.42, August 1, 2022 through July 31, 2023. (MUNIS CONTRACT #467) • SHI, 290 Davidson Avenue, Somerset, New Jersey, 08873 for the provision of Fortinet co-term renewal, in an amount not to exceed \$305.42, effective August 1, 2022 through July 31, 2023. (MUNIS CONTRACT #478) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. FYI:</p> <ul style="list-style-type: none"> • Spectrum • Spring IT Directors Conference 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Appropriation: To: 011681.541111 Computers and Tech. \$58,722.20 <i>w/any funds available increased by same</i> Reason:</p> <ul style="list-style-type: none"> • To cover equipment expenses for items that were purchased in 2021 that were not received in 2021 due to supply shortages. (\$31,459.13) • To purchase two new laptops for new Sheriff cars, five of them are already coming out of IT's budget. (\$6,509.40) • To purchase a new server. (\$14,680.25) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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6. Request to use ARPA funding: To cover the onetime cost of upgrading our two Dell Data Domain storage appliances. The county needs to upgrade this infrastructure to allow for growth in backup retention. These appliances store backups at the public safety building and training center for disaster recovery purposes. The cost for both appliances to double their storage capacity is \$29,846.74	<i>Tabled February 01/01/22 until June.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. 2022 Appropriation: To: 011681.520201 Computer Equipment \$29,846.74 w/01168105.440890R ARPA funds \$29,846.74 Reason: To cover the onetime cost of upgrading two Dell Data Domain storage appliances.	<i>Tabled February 01/01/22 until June.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM Treasurer w/R. LaWall			
1. <u>Sales tax update and financial statements</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Salary Schedule "S": Set the salary of the <i>Fiscal Administrator</i> under TREASURER to reflect an hourly wage of \$23.56 COLA increase effective January 1, 2022	<i>Leann Becker was not awarded the 2022 COLA increase when she was the Fiscal Administrator.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Appropriation: To: 011325.510801 Employee Phone Reimb. \$720.00 w/ <i>any funds available increased by same</i> Reason: To pay unbudgeted cell phone reimbursement for the department for 2022.	Robin LaWall Leann Becker Deborah Koerner	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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4. Overnight Travel Authorization: R. LaWall to attend NYS County Treasurers' and Finance Officers Summer Conference, August 7-10, 2022 in Monticello, NY. Conference expense is \$225.00; Hotel Cost \$149/night and is budgeted.	Personal vehicle will be used.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Real Property Tax Services w/S. Lippincott			
1. Discussion: Real Property Tax Services One (1) position of RPTS Assessor (1.00 FTE) (Position Code 013.0002); position available date is August 15, 2022. Approved salary/wage range: Based on participating Towns	<i>An Emergency Fill may be requested.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Discussion: <ul style="list-style-type: none"> • 25% contribution from all Towns to County-wide Assessing Program levy 	<i>Per Planning Committee discussion over Countywide Zoning.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Discussion Pending amendment of Real property Tax Law 467 increasing allowable senior exemption income limit up to \$50,000. Current Wyoming County limit; \$24,400.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Info Only: <ul style="list-style-type: none"> • BAR meetings have concluded successfully • Village bills were processed and mailed by 6/1 and are currently available to view online. • Making garbage corrections for Final Roll 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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Clerk to the Board w/C. Ketchum			
1. Semi-Annual Town Revenue Sharing • <u>10/01/2021– 03/31/22</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Time and Attendance Reporting: • Supervisors – ○ S. King / Pike ○ L. Roberts / Genesee Falls • Elected/Appointed Officials - ○ Rhonda Pierce / County Clerk ○ Norm Effman / Public Defender	Outstanding Record of Activities: 1. E. Grant / Bennington 2. D. Granger / Gainesville 3. S. May / Orangeville 4. J. Brick / Perry 5. J. Davis / Covington 6. J. Gozelski / Castile 7. B. Kehl / Attica 8. D. Leuer / Middlebury 9. V. McCormick / Java 10. R. Ryan / Warsaw 11. G. Rudolph / Sheriff 12. J. Prutsman / Coroner 13. M. Smith / Coroner 14. J. Wilkinson / Co. Attorney	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Appropriation: To: 011010.540111 Computers \$12,233.16 w/01101005.440890R ARPA funds \$12,233.16 Reason: To pay for 6 approved tablets/laptops.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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4. Questions on Local Law Introductory B, 2022, ADOPTING AMENDMENTS TO THE NYS OPEN MEETINGS LAW FOR THE EXPANDED USE OF VIDEOCONFERENCING.	<i>This local is scheduled to be adopted 06/14/22.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Amend Rules of Procedure Add Rule #51 Meetings Held via Videoconferencing: The Chair may, as he or she deems necessary, direct that regular or special meetings or public hearings of the Board be held via videoconferencing. Such meetings will be held in accordance with requirements set by New York State Law or New York State Executive Order. Details of how the public may observe regular or special meetings, or participate in public hearings, shall be included in meeting notices and meeting agendas issued by the Clerk of the Board.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/C. Ketchum			
1. Resolution <u>New Local Option Cents-Per-Gallon Sales Tax Rate on Motor Fuel & Diesel Motor Fuel</u>	<u>See attached county by county spreadsheet.</u> <i>Davis requested a survey of surrounding counties.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
1. <u>Review Income Statement as of 3/31/22.</u>	<i>Carry in</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
2. <i>Review Contingency funds through 6/6/22.</i>	<i>Carry in</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>ARP Update?</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Appropriation (on behalf of AG Center) To: 016422.521001 Property Purchased \$60,000.00 w/ any funds available Reason: Appropriate funds to purchase the adjoining tract of land to the Ag Business Center. (Estimate ONLY)	**This is only an estimate. The purchase is for \$40K but this will cover potential costs / taxes etc.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Appropriation (on behalf of the Hospital) To: 019950.599502 Transfer to Hospital Fund \$1,000,928.95 w/01199901.449600R Federal Aid Recovery ARPA \$1,000,928.95 Reason: To appropriate ARPA funds to cover the One Time Stipends (inc. FICA & Medicare) that were paid out in April 2022.	*The cost was originally estimated by HR to be roughly \$1.2M (\$500K Co & \$700K WCCH). That is the amount that was agreed on at the 10/12/21 discussion regarding ARPA. The actual amount was calculated as: WCCH: \$1,000,928.95 (+300,928.95) COUNTY: \$617,235.56 (+117,235.56) *Discussion regarding the additional \$418,164.51	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<p>6. Appropriation (on behalf of all Departments) To: 01xxxx.xxxxxx Gen - Salary, FICA, MED \$548,346.04 03xxxx.xxxxxx Mach - Salary, FICA, MED \$ 7,426.50 04xxxx.xxxxxx Hwy - Salary, FICA, MED \$ 53,469.72 05xxxx.xxxxxx Comp - Salary, FICA, MED \$ 7,993.30 w/01199901.449600R Fed. Aid Recovery ARPA \$548,346.04 w/03513005.449600R Fed. Aid Recovery ARPA \$ 7,426.50 w/04511012.449600R Fed. Aid Recovery ARPA \$ 53,469.72 w/05171006.449600R Fed. Aid Recovery ARPA \$ 7,993.30 Reason: To appropriate \$617,235.56 IN ARPA funds to cover the One Time Stipends (inc. FICA & Medicare) that were paid out in March and May of 2022.</p>	<p>Note: MH, OFA & YB are claiming the one time stipends on existing grants. *Actual Salary and Fringe Accounts Attached</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Transfer (on behalf of CIP) From: 121620.521010 Roofing Projects \$24,949.54 To: 129950.599504 Transfer to CIP Projects \$24,949.54 Reason: Close out Roofing Projects. Allocated \$180K and total cost of project \$155,050.46</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Appropriation (on behalf of CIP) To: 129950.599504 Transfer to CIP Projects \$155,050.46 w/ 12162005.440890R Fed. Aid Recovery Funds \$155,050.46 Reason: Roofing project was established with CIP reserve funds, however, it was determined and agreed upon, that the project qualifies and will be claimed as a ARPA project. This transaction replaces the funds to the reserve fund for other projects.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
9. Appropriation (on behalf of COVID) To: 011999.541999 Contractual COVID19 \$150.00 w/any funds available increased by same Reason: To cover the final COVID testing invoices.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Position Create/Fill: Reimbursement & Budget Create and fill one position of Finance Clerk I (1.0 FTE) and place on Salary Schedule S under BUDGET at an hourly wage of \$21.00/hr. Position available date is 6/7/22 .	Position is needed as other departments are adding people/programs. This creates additional transactions which need to be reviewed/audited.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Hospital w/M. Corcimiglia & D. Kobis			
1. General Update		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend approval with COUNTY OF WYOMING , 143 North Main Street, Warsaw, NY 14569, related to a 1-year interdepartmental cooperation agreement renewal for shared services provided by Human Resources, not to exceed \$425,375 [\$415,000 in 2021, \$406,000 in 2020, \$390,000 in 2019, \$325,000 in 2018, \$250,000 in 2017, 2016, 2015, 2014, 2013, 2012] effective 01/01/2022 – 12/31/2022, as follows: <ul style="list-style-type: none"> Increase the not to exceed amount from \$425,375 to an amount not to exceed \$500,000 for the period 06/01/2022 – 012/31/2022. 	Committee 02/01/2022 This item was approved by the BOM on 05/24/2022, since that time we received notification by Budget Officer Cook, that the period should be 04/01/2022 – 12/31/2022. This item will be coming back to committee at the July 2022 meeting as it will be amended again at the BOM meeting on 06/28/2022 first.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>3. Amend Resolution #21-243 approved on 05/11/2021 with PETER COGGIOLA, PNP, 4470 Jordan Road, Silver Springs, NY 14550, related to a psychiatric consultation services agreement to provide 1 hour per week of psychiatric consultation to primary care office as part of the collaborative care program, not to exceed \$7,800 (funded by the Greater Rochester Health Foundation), effective 04/01/2021 – 04/01/2022, as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement from 04/01/2021 – 04/01/2022 through 04/01/2022 – 04/01/2024. 	<p><i>No longer funded by the Greater Rochester Health Foundation.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Amend Resolution #21-243 approved on 05/11/2021 with GARFUNKEL WILD, PC, 111 Great Neck Road, Great Neck, NY 11021, related to a legal engagement to retain firm to provide legal advice and related services in connection with general regulatory matters, routine business transactions, and other routine general healthcare matters, not to exceed \$10,000 per month effective 01/01/2021 – 12/31/2021, as follows:</p> <ul style="list-style-type: none"> Increase the contract amount an additional \$186,703.05 to include invoices received for services rendered for the periods April 2020, October 2020, December 2020, January 2021, May 2021 – December 2021. These services fall under Exhibit A, Fee Proposal, Section B, Hourly Billing Matters classification and are outside the scope of the monthly general retainer. 	<p>Resolution #22-099 approved on 02/08/2022</p> <ul style="list-style-type: none"> Extends contract by one year, through 12/31/22. 	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign a locum staffing agreement with FLOYD LEE LOCUMS, INC., 67 Moultrie Street, Suite A, Charleston, SC 29403, not to exceed \$200,000 per year, effective 06/01/2022 – 05/31/2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign an employment agreement – Schedule P with DEBRA A. BROWN, NP, 6682 Swyers Road, Castile, NY 14427, to perform professional medical services at the Hospital’s affiliated Internal Medicine Group offices, \$131,400 per year, effective 07/01/2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign a nurse staffing agreement with MERIDIAN NURSE RECRUITERS, 471 North Broadway #139, Jericho, NY 11753, to provide nurse agency staffing, not to exceed \$500,000 per year, 06/01/2022 – 05/31/2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant,** Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign a 3-year employment agreement – Schedule P with DAVID M. PRIVITERA, MD, 16 Merryhill Lane, Pittsford, NY 14534, to provide Orthopaedic services, not to exceed \$510,000 per year plus a stipend in an amount of \$62.30 per wRVU in excess of 3,325 wRVUs first six months (to be paid in July) and an amount of \$62.30 per wRVU in excess of 3,325 wRVUs second six months (to be paid in December), effective 06/30/2022 – 06/29/2025.</p>	<p>Salary Schedule P was previously amended by Resolutions # 22-229 and #22-306.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. <u>Amend Salary Schedule C as follows:</u></p> <ul style="list-style-type: none"> • Set the salary of the 1.00 FTE Chief Financial Officer position (Position Code #01.112.500) under <u>FISCAL SERVICES</u> at \$225,000 per year, position available date 05/10/2022. • Create one (1) 1.00 FTE Director of Clinic Operations position (Position Code #TBD) under <u>CLINIC ADMINISTRATION</u> and set the salary at \$92,000 per year, effective 06/01/2022. • Abolish one (1) 1.00 FTE Clinic Office Manager position (Position Code #02.206.525) under <u>CLINIC ADMINISTRATION</u>, effective 06/01/2022. • Include a Stipend for the 1.00 FTE Nursing Facility Administrator position (Position Code # 01.120.293) under <u>NURSING FACILITY ADMINISTRATION</u> in the amount of \$20,000, effective 06/15/2022. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> • Include a Stipend for the 1.00 FTE Chief Operating Officer position (Position Code #01.150.300) under <u>ADMINISTRATION</u> in the amount of \$20,000, effective 06/15/2022. • Include a Stipend for the 1.00 FTE Executive Assistant position (Position Code #12.177.571) under <u>ADMINISTRATION</u> in the amount of \$10,000, effective 06/15/2022. • Include a Stipend for the 1.00 FTE Chief Nursing Officer position (Position Code #01.628.607) under <u>NURSING ADMINISTRATION (ACUTE)</u> in the amount of \$2,500, effective 06/15/2022. • Include a Stipend for the 1.00 FTE Director of Behavioral Health position (Position Code #01.152.423) under <u>MENTAL HEALTH UNIT</u> in the amount of \$2,500, effective 06/15/2022. 			
<p>10. <u>Amend Salary Schedule P as follows:</u></p> <ul style="list-style-type: none"> • Set the salary of one (1) Nurse Practitioner position (Position Code #17.120.311) under <u>WYOMING COUNTY INTERNAL MEDICINE</u> at \$131,400 per year, effective 07/01/2022. • Change the Mid-Level Provider position (Position Code #17.110.443) under <u>PEDIATRIC CLINIC</u> from 0.60 FTE to 1.00 FTE, effective 07/10/2022. • Abolish the Stipend for Mid-Level Provider (0.6 FTE) position (Position Code #17.110.443) under <u>PEDIATRIC CLINIC</u>, effective 07/09/2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> • Create one (1) 1.00 FTE Nurse Practitioner position (Position Code #TBD) under PEDIATRIC CLINIC and set the salary at \$100,000, position available date 05/29/2022. • Abolish one 1.00 FTE Family Practice Physician Provider position (Position Code #10.112.587) under WYOMING COUNTY FAMILY MEDICINE – CASTILE, effective 06/12/2022. 			
<p>11. Approve Memorandums of Understanding (MOU) with CSEA for:</p> <ul style="list-style-type: none"> • Dialysis RN (Revised), signed 05/18/2022 • Dialysis RN Team Leader (Revised), signed 05/18/2022 • Respiratory Therapist I, II & Senior, signed 05/18/2022 • Corrections to the Wage Progression Schedules “A” and “WCCHS” of the Collective Bargaining Agreement, signed 05/18/2022 	FYI – The details should be coming from Dan Farberman	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. The Interim CFO will be preparing a communication to request a transfer of funds from the Wyoming County Treasurer in the amount of \$1 million for the month of June 2022 and \$1 million for the month of July 2022 from the remaining budgeted amount for the hospital.</p> <ul style="list-style-type: none"> • \$3 million was previously approved as part of the budget. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Board of Elections			
1. Position Fill: <i>Board of Elections</i> Twenty (20) positions of <u><i>Election Inspector (per diem)</i></u> position codes 020.622, 021.622, 022.622, 023.622, 024.622, 025.622, 026.622, 027.622, 028.622, 029.622, 030.622, 031.622, 032.622, 033.622, 034.622, 035.622, 036.622, 037.622, 038.622, 039.622) on Salary Schedule S with an hourly rate of \$12.50. Positions available due to resignations. Position available date: June 08, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Salary Schedule S: • To increase all <i>Election Inspector (per diem)</i> positions under BOARD OF ELECTIONS to an hourly rate of \$13.20/hr. effective June 08, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Human Resource Dept.			
<p>3. <i>Position Fill:</i> <i>Human Resources</i> Fill one (1) position of Payroll Clerk (1.0 FTE) (Position Code 12.828.508) on Salary Schedule S with an hourly rate of \$21 per hour (salary equivalent \$38,220); effective June 6, 2022 to replace Nicole Durfee, who resigned. Upon successful completion of six month probationary period, rate of pay will increase to \$21.50 per hour.</p>	<p><i>This position was approved for emergency fill by Chairwoman Ryan on 5/4/22.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
HUMAN SERVICES			
Social Services			
<p>1. <i>Position Fill:</i> <i>Social Services</i> One position of Account Clerk (1.0 FTE) position code 140.002, CSEA Schedule Addendum A, Grade 4, hourly rate of \$17.53 (salary equivalent of \$31,905) due to the promotion of Mallory Hulme to another position. Position available date: June 8, 2022.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <i>Position Fill:</i> <i>Social Services</i> One position of Caseworker Trainee (1.0 FTE) position code 193.374, CSEA Schedule Addendum A, Grade 12, hourly rate of \$20.71 (salary equivalent of \$37,692) due to the resignation of April Brown. Position available date: June 8, 2022.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One position of Clerk (1.0 FTE) position code 015.053, CSEA Schedule Addendum A, Grade 2, hourly rate of \$16.70 (salary equivalent of \$30,394) due to the resignation of Andrea Kirsch. Position available date: June 8, 2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One position of Community Services Worker (1.0 FTE) position code 157.315, CSEA Schedule Addendum A, Grade 6, hourly rate of \$18.37 (salary equivalent of \$33,433) due to the termination of Brian Pratt. Position available date: June 8, 2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Position Fill:</p> <p style="text-align: center;"><i>Social Services</i></p> <p>One position of Administrative Assistant (Fiscal Operations) (1.0 FTE) (position code 165.459) and adjust Salary Schedule S to reflect a new hourly rate of \$22.26 per hour (salary equivalent \$40,513); effective June 8, 2022 to replace Michelle LaPiana, who is on a leave of absence. Position available date: June 8, 2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Social Services</i></p> <p>One position of <u>Secretary II</u> (1.0 FTE) (position code 118.366), and adjust Salary Schedule S to reflect an hourly rate of \$19.85 (salary equivalent of \$36,127) on July 6, 2022. Position available due to the resignation of Patricia Murphy. Position available date: July 6, 2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC HEALTH			
Mental Health			
<p>1. 2022 Appropriation:</p> <p>To: 014220.542417.SAPT Stabilization Grant <u>\$13,000.00</u> w/01422004.444920.SAPT Substance Abuse Federal \$13,000.00</p> <p>Reason: For stabilizing P4P equipment and painting of walls in lobby of the building.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Health Dept.			
<p>2. Amend Salary Schedule "S":</p> <p>Apply the 2022 COLA to the Fiscal Administrator position (#089.405) at the Health Department, effective January 1, 2022, retroactive.</p>	J. Merrill has been an employee of Wyoming County since 2014, with the Health Department 2018 in positions of increasing responsibility. Given Ms. Merrill's performance and service to Wyoming County, I am advocating for her eligibility to receive the 2022 COLA adjustment. Original request and justification submitted by email February, 2022.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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PLANNING COMMITTEE			
Wyoming County Water Resource Agency			
1. 2022 Appropriation: To: 018310 540301 Professional SVC \$3,500.00 w/01831001.423780 Other Govt. \$3,500.00 Reason: In order to pay for unbudgeted grant writing services for the NYS Consolidated Funding Application: Local Waterfront Revitalization Program (LWRP). Funds will be realized through billable reimbursements from each participating municipalities as part of their pro-rated grant required local share.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC WORKS			
Buildings & Grounds			
1. Position Create/Fill: <i>Buildings and Grounds</i> Create one (1) position of Custodian (1.0 FTE) CSEA Schedule A, Grade 2, (\$16.70 - \$18.22). Position available date: June 15, 2022.	<i>Expand current cleaning crew. Would like to take over more of the contracted work. Was \$83K, now less than \$50K/year</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Highway			
2. Position Fill: <i>Highway</i> One position of Heavy Equipment Operator (1.0 FTE) position code 095.163B, CSEA Schedule Addendum A, Grade 10, hourly range of \$19.89 - \$22.50 to replace Richard Lepkowski, who passed away. Position available date: June 8, 2022.	<i>Emergency Fill was executed by Chairwoman Ryan 05/23/22.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
3. Appropriation: To: 045110.541914 Weed Control \$5,018.67 <i>w/any funds available</i> \$5,018.67 Reason: To pay expenses related to the increase in cost of vegetation control services.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Appropriation: To: 045110.541904 Bituminous Products \$735,579.13 w/04511009.435010 Consolidated Hwy Aid \$735,579.13 Reason: To spend EWR and POP money from the State that was not in the 2022 budget.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Appropriation: To: 045110.541916 Guide Rail \$1,194.00 w/04511006.426800 Insurance Recovery \$1,194.00 Reason: In order to pay expenses related to the damaged guide rail on Saltvale Road.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Appropriation: To: 045110.540809 Work for Others \$5,000.00 w/ 04511008.428010 Interfund Revenue \$5,000.00 Reason: To pay expenses related to Buildings & Grounds project at the DMV.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Appropriation: To: 035130.540504 Diesel \$160,000.00 <i>w/any funds available</i> \$160,000.00 Reason: To pay expenses related to the increase in cost of Diesel.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Sheriff / County Jail			
1. <i>Position Create/Fill:</i> <p style="text-align: center;"><i>Sheriff's Office</i></p> Two positions of <u>Correction Officer</u> (1.00 FTE) with an hourly range of \$23.80 - \$29.20 to cover upcoming retirements and part-time staffing shortage. <i>Position available date: June 15, 2022.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Sheriff / Jail Kitchen			
2. <i>Position Fill:</i> <p style="text-align: center;"><i>County Jail</i></p> One position of <u>Meal Deliverer, PT</u> (.25 FTE) (position code 081.598), hourly rate of \$13.20 to replace John Borrelli, who resigned. <i>Position available date: June 8, 2022</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Emergency Services			
3. <i>Appropriation:</i> To: 013640.541217 Training Facilities \$11,328.46 w/01364001.440890R Other Fed Rev. Rec. Funds \$11,328.46 Reason: Burn Tower ARPA funding request for repairs of deteriorated support beams/bracing. Significant decay was found when steel panels were removed.	<u>Photos attached</u> <i>\$12,627.00 was initially approved and appropriated 01/27/2022 PS Committee</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Public Defender			
4. <i>Appropriation:</i> To: 011170.542491 D9 expenses \$12,592.47 w/01117011.430250 ILS D9 \$12,592.47 Reason: To expend grant travel funds not spent due to COVID		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
District Attorney			
5. Amend Salary Schedule "G": To provide stipends plus corresponding fringes to the following: <ul style="list-style-type: none"> • Assist. District Attorney 1st - \$20,000.00 • Administrative Assistant to DA - \$ 1,290.00 • Secretary to the DA - \$ 3,800.00 Said amounts to be paid after January 1, 2023. Funds are provided through the 2022-2023 ATP Grant		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Amend Salary Schedule "G": To provide stipends plus corresponding fringes to the following: <ul style="list-style-type: none"> • Assist. District Attorney 1st - \$ 2,000.00 • Assist. District Attorney 2nd - \$ 3,000.00 • Secretary to the DA - \$ 8,000.00 • Administrative Assist to DA - \$15,000.00 • Deputy Treasurer - \$ 4,000.00 • Crime Victim Coordinator - \$ 3,000.00 • Domestic Violence Coordinator - \$ 5,000.00 Said amounts effective November 1, 2022 – December 31, 2022. Funds to paid from budgeted amounts from Traffic Diversion Program (1161)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/B. Kehl (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, October 5, 2021 @ 9:00 AM.**

Committee Chair Initials: _____